

CITY OF CLOVIS



2006 - 2007 BUDGET

**Submitted to City Council
May 15, 2006**

Nathan F. Magsig
Mayor

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Council Member

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Council Member

HOW TO USE THIS BUDGET

This Budget document has been designed to provide the public concise and readable information about the City of Clovis. The Budget explains the services and objectives, annual spending plan for the 2006-2007 fiscal year, debt obligations, and other vital information about the operations of the City.

This Budget document is separated into ten sections, designated by tabbed pages that provide quick identification of its contents. The Table of Contents lists every subject covered in this document and the associated page number.

The tabbed pages include pictures that depict historical moments in Clovis throughout the years. The following are the ten major sections and a brief explanation of each:

Table of Contents

A listing of all major sections, subsections, and the associated page numbers.

Executive Summary

The Executive Summary Section includes the City Manager's letter to the Mayor, City Council, and residents of the City of Clovis that provides an overview of the recommended Budget and its objectives, policies and goals, a discussion of funding for City services, a discussion of major capital projects, and a general economic outlook for the City.

Introduction

The Introduction Section provides general information about the City, long-range goals, major policies, financial planning, key budget objectives, economic outlook, discretionary revenues, budget process and calendar, basis of budgeting, budgetary controls, appropriation limitation, fund descriptions, organizational charts, and a glossary of terms used in this document.

Summary of Revenues and Expenditures

The Summary of Revenues and Expenditures Section provide several summary presentations of financial transactions contained in the recommended Budget and a listing of primary revenue sources for the General Fund.

Debt Obligations

The Debt Obligation Section provides information about the City's policies on long-term debt, current long-term debt obligations, and the legal debt limit.

Personnel

The Personnel Section provides a summary and a detailed list of the complement of employee positions and the proposed changes in the recommended Budget.

Operations

The Operations Section provides detailed information about the programs and proposed expenditures for each department. Each department begins with a summary identifying all activities for the department. The summary is followed by the department's performance measures, which includes budget detail for each activity. Activity narratives include a brief "Five-Year Outlook" that addresses future budget considerations based upon current trends. Following the activity narratives is the activity budget detail including position allocations.

Community Investment Program

The Community Investment Program Section provides a general explanation of all capital projects planned for the 2006-2007 fiscal year and is organized by activity. Projects are identified on the basis of priority need and availability of funding.

Five-Year Community Investment Program

The Five-Year Community Investment Program Section provides a general explanation of all capital projects planned for fiscal years 2006-2007 through 2010-2011 and is also organized by activity. Projects are identified on the basis of priority need and availability of funding.

Appendix

The Appendix Section provides demographic information, phone numbers of City offices, elected officials, and miscellaneous statistics.

Every attempt has been made to make this Budget document as easily understood as possible. We apologize for the use of "technical terms", but due to the nature of accounting, their use is sometimes unavoidable. We hope that including a Glossary of terms in the Introductory Section will help the reader through these technical areas. If you have any questions or need clarification of items in this Budget, contact the Finance Department by calling (559) 324-2000.

The Budget document is available for public inspection at City Hall, Clovis Civic Center, 1033 Fifth Street, and the Clovis Branch Library, 1155 Fifth Street, during regular business hours. Individual copies may also be purchased from the Finance Department.

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CITY OF CLOVIS

CITY HALL • 1033 FIFTH STREET • CLOVIS, CA 93612

May 15, 2006

To: Mayor Magsig,
City Council Members
Citizens of Clovis

EXECUTIVE SUMMARY

In accordance with the Clovis Municipal Code, the 2006-07 Annual Budget for general operations and community investment programs for the City of Clovis and the Clovis Community Development Agency in the amount of \$229 million is hereby submitted. It is a balanced budget plan, is prepared consistent with City Council policies and program direction, and is recommended by the City Manager for consideration and approval by the City Council.

The Annual Budget is the spending plan for community investment in local services such as public safety, parks, streets, water and sewer; repairs / maintenance of public facilities, and construction of new public facilities. The 2006-07 Annual Budget continues to provide for a full range of public services and will most importantly expand services to meet the demand of an increasing population and service boundary consistent with City Council policy guidelines. Highlights include:

- **Staffing and resources for police and fire services (eleven new positions) to maintain public safety service levels** and adequately staff new patrol and fire service boundaries as the community continues to grow.
- **Completion of construction and opening of two fire stations:** one new fire station in the northeast area and one replacement fire station in the Old Town area to ensure that response times will be maintained at safe levels throughout the community.
- **Staffing and resources for parks maintenance services (three new positions) to maintain service levels** as the community continues to grow with additional green spaces while remaining within funding growth constraints approved by property owners for the Landscape Maintenance District.
- **Street repair, reconstruction, and widening prioritized by use of a newly updated evaluation system for pavement management with a more aggressive schedule this year due to asphalt damage from excessive rain from winter storms** over the past two years. The budget will be a combination of gas tax funding, competitive grants, and developer funding in an amount of \$10.4 million, two times the amount spent in the prior year.
- **Completion of contract negotiations with the preferred vendor to provide a design / build / operate solution for construction and operation of the new sewage treatment-water reuse facility to proceed with the design phase** of the project with estimated delivery and operations to begin in 2009; continued implementation of phased installation of transmission mains, recycled water distribution system, and pumping stations. This project will be the final piece in the master plan for conjunctive use of water resources for the community and represents the future of water resource management in California.

- **Continued construction of the landfill methane gas extraction project to meet permitting requirements and environmental remediation goals;** and conclusion of workshops regarding future expansion and use of the landfill.
- **Continued implementation of the Harlan Ranch Master Planned Community in the northeast area and Loma Vista --- a Clovis Community in the southeast area.** Harlan Ranch is a 400 acre master planned residential community that will incorporate a mix of housing types and densities from apartment living, to large lot residential neighborhoods, to live / work neighborhoods. A key addition to this community will be a new elementary school that is now under construction and planned to open early in the development to relieve overcrowding at a neighboring school and receive new students from this project. Loma Vista is now under construction and represents the transformation of the City's first urban village from colorful maps and thoughtful narratives about community design and function to reality. This is a 2,995 acre master planned urban village that will build-out over the next 10 years, ultimately becoming home to 27,000 residents. The urban village plan is intended to allow the City to grow as a locally served community that will seek regional services from the existing core area of the City. The intent of this design is to require continuous revitalization of the City's existing core as the community grows and matures by creating reliance by the urban village on the regional services occurring in the existing core of the City and not permitted in the urban village
- **Continued implementation of the Southwest Neighborhood Revitalization Plan with a focus on street overlays and reconstruction of major segments of Gettysburg, Villa, Peach, and Helm Avenues.** Continued emphasis of efforts to improve community appearance and neighborhood stabilization through owner housing rehabilitation and repair, public street improvement and active code enforcement programs. The southwest area of Clovis is home to the oldest residential neighborhoods in Clovis outside of Old Town
- **Development of the Northwest Urban Center Specific Plan and preparation of the General Plan and Sphere of Influence Update** to meet requirements of State law for periodic review and update of such plans and to prepare for future development of the community for the next ten years
- **Continued implementation of economic development strategies for family-wage job opportunities and a jobs-housing balance** for the community through business retention and expansion programs and marketing strategies throughout the City's commercial and industrial areas. Phase 1 (80 acres) of the Research and Technology Business Park has been committed to development that is well underway and will continue to occur over the next three years; Phase 2 (80 acres) will be actively marketed by both private and public sources for build-out over the next 5 years; and Phase 3 (125 acres expansion) feasibility studies will be utilized to direct the annexation, land use strategies and construction of infrastructure to follow.

Each year the City Council reviews, updates, and reaffirms the goals and target actions for the next five years. These goals and target actions combine to direct resources and work efforts throughout the City. A Citizens' Summit is held every two years to seek feedback from citizens with respect to the stated goals and target actions and to consider new priorities that may be emerging in the community. The next Citizens' Summit is scheduled for fall 2006. The 2006-07 Annual Budget is the community investment plan, or blueprint, to implement the short and long-term goals and target actions established by the City Council as a result of these combined efforts. With changes to the method of revenue allocation of property and sales taxes to local government made in late 2004 and the continuous growth of the City, determining the balance between growth in service demand and growth in discretionary revenue will be a challenge for the near term, until enough experience lends itself to trend analysis. The updated goals and target actions for 2006-07 and beyond are summarized and listed in the **Introduction Section** of this budget.

This **Executive Summary** provides an overview of the fiscal plans for the upcoming year. In brief, it describes the City's fiscal condition and how the City intends to utilize its resources to meet the needs of the community. A more in-depth understanding of the budget may be obtained by reviewing the information contained in the entire document. The Executive Summary will be available for review at the City Clerk's Office, at the Clovis Branch Library, and at the City's website at www.ci.clovis.ca.us as of May 15, 2006. The full document will be available from these same locations as of May 31, 2006 and individual copies may be purchased from the Finance Department upon request. Public hearings to consider the Annual Budget will be held at the regular City Council meetings of June 12 and June 19, 2006, with adoption scheduled at the conclusion of the hearings.

Our Vision and Guiding Principles

The vision statement developed at the last Citizens' Summit in consultation with the City Council provides guidance for City policy and operations. The purpose of the statement is to articulate the most desirable qualities that will prevail in the City of Clovis of the future, building on the City's values and opportunities, and inspiring its citizens to achieve the community's potential. Our Vision for Clovis:

***Clovis is a safe community with small town character and feeling,
livable neighborhoods, excellent schools, quality recreation and cultural choices,
Old Town traditions, new urban villages, a strong and growing local economy, and
a great place for families to live, work and play;
a place where we are committed to creating a sense of community for all
in which citizens work together to contribute to this "Clovis Way of Life."***

The guiding principles for achieving and perpetuating Our Vision for Clovis as a livable community are:

- *Keeping focus on Our Vision as the community grows and in the activities we undertake.*
- *Educating and informing the citizens of Clovis and our employees of Our Vision*
- *Mobilizing citizen support for Our Vision*
- *Believing that Our Vision will happen through the actions we take.*
- *Providing opportunities for volunteers to contribute to Our Vision.*
- *Providing adequate funding and resources to achieve Our Vision.*
- *Celebrating the successes of Our Vision along the way.*
- *Focusing on the very best for the entire community and withstanding individual pressures to stray from Our Vision*

The goals, objectives, and target actions for addressing this broader Vision for Clovis are discussed in greater detail in the **Introduction Section** of this document.

Budget Overview

The City continues to grow in population and area. This year is our second full year of working with the complex changes enacted with the passage of Proposition 1A, a ballot measure to restore local government revenues and protect local taxpayers and public safety services. This ballot measure was passed in November 2004 with overwhelming approval of 84% of the voters to stop arbitrary raids by the State Legislature on local government treasuries. On June 30, 2006, the City, along with other local governments statewide, will have completed its two-year obligation to contribute \$2.6 billion in property tax funding for a short-term loan to the State to help pay for state deficit reduction bonds. It is estimated to be 10-15 years before that loan is repaid. While the new method of revenue allocation is intended to be revenue neutral, without a period of time for trend analysis, it is difficult to make reliable revenue estimates resulting from this "triple flip" of property and sales tax swaps, especially for Clovis which is experiencing a dynamic growth environment. This new method of revenue allocation, while seemingly complex, will eventually provide for more stability in revenues from year to year for local government derived from local property taxes and will allow the state to begin reducing the accumulated deficit. It will not, however, increase revenues, and will, in fact, delay increases in revenue which would otherwise be expected from the continuous growth of the community. This delay is causing the City to become more reliant on use of accumulated savings to advance the growth in basic government services funded by discretionary revenues in order to maintain service levels and meet the instant demand created by continuous growth in the community. Will there be any ability to "catch up" on these delayed revenues in future years? No. The only way to "catch up" is to constrain growth in expenditures to a rate less than the annual increase in revenues or to develop new sources of revenue.

The revenue growth witnessed this year combined with accumulated savings will allow the City to maintain service levels and catch up with growth in population and service boundary as requested by City Council. The City recently received its new assessed valuation of property from Fresno County and notes that the City's valuation grew from \$4.44 billion to \$5.28 billion or 19% over the prior year. This growth in property value and the commensurate level of property taxes derived has a positive impact on our property tax revenues, the City's share of property tax in lieu of motor vehicle license fees, and direct motor vehicle license fees, comprising two of the top three discretionary revenue sources for general operations of the City or about 45% of total general discretionary revenue. The third key source of discretionary revenue is sales taxes comprising about 44% of total general discretionary revenue.

The new method of revenue allocation affects the General Fund and the essential services that are supported by that fund. The positive side of the new method of revenue allocation is that we will see more stability from year to year because the allocation is now protected by the provisions of the State Constitution and outside the realm of abrupt change and raiding each year by action of the State Legislature. The negative side is that the method going forward relies on a two-year retrospective analysis of change in demographic and financial condition of each agency, tempered by a statewide averaging of growth trends, and a cash flow adjustment from monthly deposits to semi-annual deposits. This means that revenue needed to match community growth and demand for services will trail the demand by 24 months. This is the new challenge for our revenue and expenditure projections. It is fair to say that we will need a five-year period to adjust to this new method to be able to identify trends. In the meantime, we are anticipating a greater reliance on use of accumulated savings for essential services unless the City chooses to reduce service levels, otherwise constrains spending, or develops new revenue sources. Funding the costs of increased demand for services with accumulated savings is only a temporary solution, because such savings will ultimately be depleted in a short period of time and the City will be deferring the opportunity to save for future maintenance and capital needs for general government operations.

New revenues for police and fire services for new growth areas generally located north of Herndon Avenue and east of Temperance Avenue are beginning to be realized from the Community Facilities District assessments enacted in 2004, but those revenues have performed only modestly due to an extended tax enrollment period for properties scheduled for the assessment. Essentially, the revenue will trail demand by about 24 months and growth in this tax will take much longer than originally anticipated due to this enrollment delay. The first collections were made in fiscal year 2005-06 in an amount of \$83,000, far short of funding even one safety officer in either department. It is anticipated that the amount to be collected in fiscal 2006-07 will be about \$168,000.

Enterprise operations and other funds need to be self-balancing with sufficient reserves to meet service obligations and debt coverage. All enterprise operations and other funds are balanced. The refuse fund is the only enterprise operation with a rate increase of 4% scheduled for July 1, 2006. This rate increase was previously approved by the City Council in November 2004 and is necessary to maintain sufficient reserves to meet bond covenants, complete major capital projects, and be able to repay interfund loans in the future. More details may be found in the "Other Funds" paragraph of this letter.

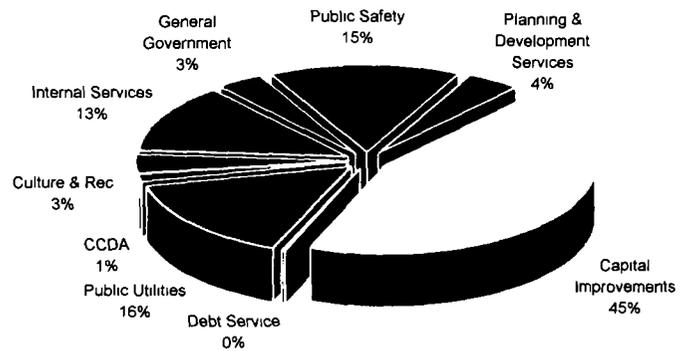
Major capital projects of note for the upcoming year include the following:

- Complete construction of two fire stations and purchase sites for two future fire stations in the southeast and the northwest areas,
- Continue construction of pump stations, sewer mains, and recycled water distribution system; authorize final contract for Design-Build-Operate with preferred vendor and implement start of design for the new sewage treatment / water reuse facility;
- Reconstruct aging sewer mains in various alleys and streets;
- Upgrade and repair older playgrounds and equipment for community safety and enjoyment,
- Purchase sites for future parks and trails as designated in the General Plan;
- Construct initial phases of Dry Creek Park, Valley Nature Education Center, and new park at Barstow/DeWolf Avenues, continue trail enhancements and expansion,
- Add shelters and restroom at Alluvial/Peach Park,
- Increase the volume of street miles scheduled for annual slurry seal and surface maintenance;
- Increase the number of bicycle, pedestrian and handicap upgrades and new facilities City-wide,
- Reconstruct and repair aging street landscaping and irrigation facilities,
- Install traffic signal at Shepherd/Willow Avenues in conjunction with City of Fresno,
- Reconstruct, widen, and overlay various streets: Barstow, Fifth, Fowler, Gettysburg, Herndon, Helm, Minnewawa, Peach, Pollasky, Shaw, Sylmar, and Villa Avenues,
- Reconstruct neighborhood streets in the College Square Area north of Shaw Avenue,
- Reconstruct and upgrade aging water mains and connections throughout the City to improve distribution,
- Construct treatment facilities, power supply and other improvements at various well sites;
- Construct additional treatment facilities at surface water treatment plant;
- Construct water interties in partnership with City of Fresno to improve security and reliability;
- Continue excavation and environmental remediation of methane gas at the landfill;
- Provide business assistance for infrastructure in the Herndon and Shaw Avenue business corridors,
- Provide housing assistance for construction and rehabilitation of affordable housing projects through down-payment assistance, home repair loans/grants, acquisition of land, and site preparation.

The 2006-07 Annual Budget for all funds totals \$229 million, is balanced by the use of current revenues, anticipated rate increases, bond sales, and both general and capital reserves, and represents an increase of \$30.8 million or 15.6% above the estimated expenditures for the prior year. This increase in the budget plan is primarily attributed to major capital construction. The representative increases in expenditure by each department are largely due to staffing increases, contractual salary and benefit obligations. An additional increase in operations for departments with large fleets and field operations is due to the rising price of all fuels. In a three-month period near the end of the prior year we saw the price of fuel, oil, and tires increase by 35%. Because City operations involve essential services and driving throughout the service boundary on a 24 hour / 7 days a week basis, it is anticipated that those costs will continue to climb throughout the next fiscal period. Significant vehicle replacements to CNG fuel have been made to light duty service vehicles in recent years and with additional grant funding, heavy-duty vehicle replacement will be made this year as well as the installation of an on-site CNG refueling facility. The proposed budget includes the addition of 28 new positions. Complete details of the allocation of personnel are listed in the **Personnel Section**.

A summary of expenditures by function is provided below

General Government	\$8,000,245
Public Safety	34,021,045
Planning & Development Services	9,212,707
Capital Improvements	101,907,250
Debt Service	683,800
Public Utilities	34,841,893
CCDA	3,318,670
Culture & Recreation	7,632,578
Internal Services	29,345,190
TOTAL	\$228,963,378



Fiscal Overview

Economic forecasts for the Central Valley and Fresno County indicate continued growth in the economy and the population during the upcoming year, although residential housing construction, which has been very robust in recent years, is expected to be at a slower pace than last year. With a housing vacancy factor hovering at 3%, there is still need for housing product in the City. Clovis expects continued growth in both residential and business sectors next year, with many projects staging or beginning construction at this time. The recent release of the January 2006 data by the State Department of Finance estimates 89,924 persons in Clovis compared to the previous year of 86,026 representing a 4.5% change over the year. Clovis continues to experience housing and business growth, in part, because it is a desirable location with quality education and neighborhoods, and there exists a pent-up demand for housing and commercial services in the Clovis area.

New housing permits in Clovis are expected to continue at about 1,500 units per year. Due to market conditions, interest in Clovis has been keen. Business growth is also occurring with many locations on the Herndon Business Corridor under construction or staging for development during the next year. Target Stores opened a new center at Willow/Herndon and leasing and build-out of the remaining shopping center will follow in the last two quarters of 2006 bringing new retail offerings to the Clovis market. Two technical schools have opened along Herndon Avenue and will continue to build their student base. A new Volkswagen dealership has opened at Herndon/Hwy 168 and a second Wal-Mart Store is proposed for Herndon/Clovis along with new major retailers. The former grocery store at the Trading Post shopping center remains vacant since Save Mart moved further east along the corridor. It is expected that this site will be leased as the Clovis/Herndon intersection begins to develop. Further east on Herndon Avenue, banks, restaurants, retailers, medical offices, and mixed-use housing projects have been constructed or are staging along the corridor. New apartment housing and medical offices are also filling in properties along Herndon Avenue near the Clovis Community Medical Center. Three years ago Clovis Community Medical Center completed a \$27 million facility expansion including 48,000 square feet of outpatient surgical services, parking lot renovation, and other remodeling to improve capacity and energy efficiency. They are presently working on plans for further operating room and patient bed expansion planned for 2007 or later. It is a robust expansion market along the corridor.

Willow Avenue north of Alluvial has also witnessed substantial commercial development in recent years. The eastern portion of the arterial lies within the City of Clovis and a strong retail environment has developed or is

under construction. The first trail-side commercial center is now under construction at the corner of Willow/Nees and will offer trail-users and neighbors several new retail, fitness, and service businesses. Further north, on the west side of Willow in the City of Fresno, the fifth Clovis Unified School District's educational center is under construction adjacent to a new State Center Community College-Clovis Campus also under construction. The education activity and services generated by these two campuses will be a great addition to neighborhoods in Clovis.

Many of the larger employment sites in Clovis, notably Anlin Industries and PELCO, completed expansion plans last year that resulted in an increase in manufacturing jobs in the City by more than 1,200 positions. The Dry Creek Industrial Park off Herndon is beginning to fill the first phase of eleven parcels with eight site plans approved for development. The first 80-acre phase of development of the Research and Technology Business Park at Temperance/Alluvial is nearly sold-out and the first major project, CargoBay, an office, assembly, inventory storage, and shipping facility, is well under construction with occupancy expected in fall 2006. The locally-serving retail center has constructed a first phase to include food and beverage services and the City is constructing a new fire station to be opened by fall 2006. A rehabilitation hospital will begin staging for construction in 2007. Plans for expansion of the business park are underway and much of the infrastructure for serving the land will be extended during the year allowing for advancement of marketing and development plans thereafter.

The Shaw Avenue Corridor has also seen a renaissance. Sierra Vista Mall is now in full construction of expansion plans and remodel of the center. A new 16 screen, stadium seat theater complex and a "main street" of supporting restaurant and retail shops are under construction with opening planned for November 2006. New professional offices have opened or are under construction along Shaw Avenue and the marketing program to brand Shaw as "The Avenue" proceeds with the flourish of light pole banners throughout the year and signature entry monuments at the east and west ends of "The Avenue." The auto dealers have all remodeled their facilities and are filling the lots and a sometime-vacant dealership site has been established as a thriving recreational vehicle dealership. The Wal-Mart Store has remodeled and expanded. Renovation of older sites continues and new anchors are adding to the mix of uses along the corridor. Kaplan schools, operating as Maric College, opened this year and will continue to add to their student base. This is the third technical school site in Clovis in recent years, supporting the notion that an education industry cluster is possible and forming in Clovis. Hotel developers have also been exploring opportunities along the corridor. The Shaw Business Corridor is not without periodic challenges, however. A recent announcement that the Von's grocery store, located across the street from Wal-Mart, will close in June 2006 will leave a large shopping center without a major anchor store. The center, however, is large enough to be attractive for a major reuse and was recently refurbished. Mixed use development of the site may be a possibility.

The Old Town business district also witnessed expansion this past year with the addition of professional office/retail development and a new hotel. Another new office building is now under construction. The City expanded public parking this year with the construction of the water tower parking lot and realignment of the Old Town Trail near Clovis/Fifth and the purchase of a small parking lot that had formerly been leased. The Clovis Memorial District will begin a major remodel and expansion of meeting facilities at the site in August 2006 adding to the meeting and museum venues for Old Town Clovis. The City is constructing a new fire station at the old headquarters site on Pollasky and is actively marketing the DMV office/parking site for new development. DMV offices will move to a larger location on Shaw Avenue in Clovis by the second quarter of 2007.

The Central Valley economy continues to improve along with statewide improvement and Clovis has positioned itself to benefit from this continuing improvement. Community growth is a powerful economic engine. However, the value of this growth will not be realized unless the ability to attract more industry and a diversification of jobs is improved. The ongoing challenge for every community is to provide the necessary infrastructure to assure that business sites are available and ready to build and to provide educated and trained employees to attract target industries. The City has planned for future growth with the updating of the General Plan, preparation of specific land use plans, and master planning for transportation, wastewater, and water systems. The City has taken advantage of economic opportunities presented by private businesses to help strengthen the local economy and job base. Expansion of industry, in both public and private industrial parks, has been encouraged by the City, with certain public incentives offered to assist business expansion. The City's economic development strategy, that includes a target industry study, remains a vital implementation tool for realizing the City's jobs-economy-housing goals and objectives. Improvement of transportation, land use, and air quality goals remains a vital issue for the overall community and economic health. The City recognizes that the best way to reach a healthier economy is to encourage private sector investment in business and industry that employs our citizens. The economy will be stronger for it and the revenue to support the desired quality of life and supporting amenities in the community will be more sustainable without raising taxes.

The City continues to work with the building industry to maintain a fee-based program to finance the cost of the public infrastructure that serves new development. There has been every effort to follow a policy that new growth and development should pay its way and not be a burden to existing residents. To accomplish this, fees are reviewed annually against the actual cost of construction and industry indices to keep fees in line with costs and to allow for reimbursement within a reasonable period of time to those developers who advance major infrastructure improvements.

The November 2006 state and local ballots are scheduled to include some important financial proposals that could have a positive effect for the community. Locally, an extension of Measure C, the ½ cent sales tax dedicated to transportation improvements in Fresno County, is proposed to ask voters to authorize a 20-year extension of the tax expected to raise \$1.7 billion over that time period. Streets, roads, highways, pedestrian facilities, the airport, and public transit would all derive benefit from this proposal. Statewide, the Legislature and the Governor have crafted a proposal to raise \$37.28 billion in bond funds for the next ten years to improve crumbling infrastructure in the categories of levee improvement and flood control, housing and community development, higher education and K-12 facilities, and transportation. Local communities would benefit directly from additional funding for streets and roads as well as any indirect benefits of the larger projects and ability to compete for categories of funds.

As California and the Central Valley continue to experience robust growth and change, the debate over public programs and spending will continue to be dramatic due to the variety and diversity of interests involved. While significant changes to stabilize funding for local government have been realized, fiscal reform at every level of government will continue to be on center stage. Therefore, it remains important to make sure our citizens and our legislative delegation in Sacramento and Washington, DC understand and are advised of the consequences any actions may have for local services.

General Fund

The General Fund, the only source of discretionary funding for basic government services such as public safety, streets, parks, recreation and senior services, is projected to collect less revenue this year, including accumulated cost savings, than that proposed for expenditure. In order to meet contractual obligations, maintain service levels for essential services, and meet the demand of continuous growth in the community, a significant amount of accumulated savings held in reserve will be utilized to finance these services and no transfer of funds for future capital needs is being made. There is no ability to permit additional spending or cost overruns during the fiscal year without utilizing emergency reserves unless there are substantial savings realized during the year, or there is a new source or substantial increase in revenue beyond projections during the year. The mid-year budget review will be a critical checkpoint. There is an amount for emergency reserve set aside that was accumulated over the years. It is about the same as last year and within the range of 5–10% of expenditures consistent with City Council policy. Therefore, it is recommended that the City Council designate \$4.8 million or 8.5% of operating revenues, as an emergency reserve, as part of its actions to approve the Annual Budget.

As noted in the opening paragraphs of this message, while the City has experienced robust growth and a commensurate growth in discretionary revenues, the full value of that growth reflected in increased property and sales taxes will not be fully realized for 24 months. This is the new reality of discretionary revenue growth and will affect the trend for revenue projections going forward. This is the trade-off for the new method of revenue allocation approved by voters in late 2004. It does, however, provide some stability in the volume of discretionary revenue received each year because it is protected by the State Constitution and not under threat of raids by the State Legislature.

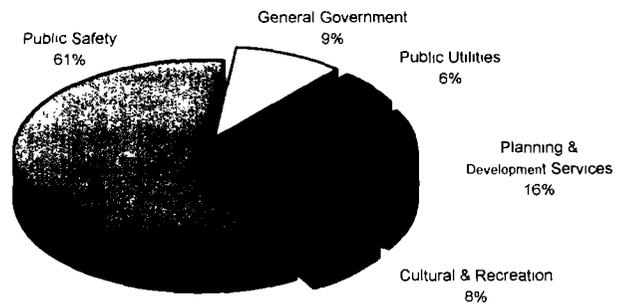
The police department will be able to increase staffing levels this year in both July 2006 and in January 2007 with the addition of six police officer positions. With the continuing community growth in population and service boundary, maintaining service levels has been a challenge. The additional staffing will allow the department to meet minimum targets for sworn personnel serving the community. Community safety is a key priority for the City Council and for maintaining quality of life in the community. Although response times have varied from the five minute response to all priority emergency calls in the past year, that rate is now back to the desired goal and will be maintained with the increased staffing levels. Crime rates in Clovis continue to be less than the Fresno County and State averages. An effort to upgrade technology for police officers and communications dispatchers will continue with progress being made on upgrades to automated records management and reporting systems coordinated with the Fresno County Sheriff's Department and wireless computer linkages in patrol vehicles. We also continue to install video cameras in strategic locations and in partnership with businesses for crime prevention and traffic monitoring at the busiest locations.

The fire department will focus on staffing and expansion of fire stations with the addition of five firefighter positions and the opening of two new stations. The need for these positions will not occur until the second quarter of 2007 when the second station is completed and ready for occupancy. This complement of staffing and placement of stations will allow the City to achieve the goals set forth by the standards of coverage policy set forth by the City Council. Recent grant authorizations will help support the emergency preparedness training program for citizen volunteers in the community. This is becoming a popular citizens program and is developing a cadre of well-trained volunteers who are able to help organize neighborhoods in the event of a community-wide emergency. An operating improvement for the dispatching of fire-related calls for service is proposed to be made under a three-year contract with American Ambulance and will bring two additional contract dispatchers on-site at all times that are specially trained in fire and medical protocols. This is intended to be a pilot program to determine if the contract can assist in dealing with staffing shortages in the communications center caused by illness, vacancy, and difficulty in recruitment. It will also dedicate the existing communications employees to police service calls and reduce the time for overlapping training needed for the two different protocols. Details of the contract will need to be negotiated prior to initiation and it is not expected to be operational until January 2007.

For several years, we have been setting aside general government services funds to perform ongoing facility maintenance, equipment maintenance and replacement, facility remodeling and new construction but have suspended the contribution for this year due to the need for operational revenue. City facilities are aging and will continue to need remodeling and equipment upgrades, deferred maintenance will only serve to increase the cost of necessary repairs. We have made great progress with remodeling and upgrade at the Civic Center in the past several years and significantly reduced the backlog. However, with the addition of new facilities, an annual set aside for future preventive maintenance and technology is necessary. The rate of spending this year will be constrained to the completion of major projects, site acquisition, and master planning for future projects. This fund is also the source of revenue for ongoing technology equipment replacements and enhancement, supplemental revenue for park improvements and temporary advance revenue for purchase of property for economic development initiatives. It is estimated that planned projects and purchases for the next five years amount to \$5.5 million. An additional \$25 million in parks, animal control, police range and fire training projects will also need funding from these or other sources if they are to be built in a reasonable timeframe. Current reserves need to be increased to meet these needs.

Total current revenue in the General Fund is estimated at \$53.2 million with an additional \$3.1 million added from accumulated savings and reserves held for future capital investments and expenditures of \$56.3 million are proposed. General Fund expenditures for 2006-07 are 11.6% greater than the prior year. Much of the cost increase is due to contractual obligations for wage and benefits increases and mandated payroll expenses, new positions to catch up with service demand, and planned capital expenditures. The summary of expenditures by function is provided below.

Public Safety	\$34,021,045
General Government	5,255,028
Public Utilities	3,374,869
Planning & Development Services	9,212,707
Cultural & Recreation	4,454,353
TOTAL	\$56,318,002



The General Fund is the only fund with discretionary revenues to pay for general government services such as police and fire protection, streets and parks maintenance, recreation and senior services. The distinction between "discretionary" and "non-discretionary" revenues is the key to understanding the financing of local government services. It is also the key to understanding how decisions about funding of local government and use of revenues made at the state or local level can affect the City's basic government services. Only 17% of the City's general revenues are available for discretionary spending. The remainder of the revenues are designated for specific purposes. A more detailed description of the use of discretionary revenues is provided in the **Introduction Section**.

The General Fund balance at the end of the 2006-07 fiscal year is estimated to be \$44,300 and is undesignated. As noted, there is an Emergency Reserve in the General Fund of \$4.8 million or 8.5% of annual expenditure, which has been accumulated and recommended to be designated to be set aside for emergency or unforeseen expenditures that may be required during the fiscal year.

Other Funds

Although the major focus of the budget discussion is the General Fund because it represents the majority of direct and essential services delivered to citizens, the other funds are no less important. These other funds include the community investment funds, enterprise funds, redevelopment funds, internal service funds, and debt service funds. All of these funds are balanced for 2006-07 utilizing current revenue and, when appropriate, reserves. The expenditures recommended for all funds total \$229 million. These funds are included in the Summary of Fund Balances and other tables in the **Summary of Revenue and Expenditures Section**.

The Annual Budget now before the City Council addresses the goals by which the community will measure its success, continues to meet the basic service needs for the community for the next year with a focus on maintaining essential services, provides substantial investment in planned maintenance and upgrade of public improvements, directs resources to economic development and job creation, continues the effort to plan for the community to the year 2020, and is balanced if the recommendations are followed. For these reasons, I recommend the budget for your consideration and adoption.

The 2006-07 Annual Budget has been prepared as part of the continuous effort to accomplish the long-range goals of the City Council. I wish to thank the City staff for their diligence in preparing this budget and their attention to meeting those goals. I especially wish to thank the Budget Preparation Task Force for their continued creativity and effort to produce a document that meets or exceeds professional standards of the government finance industry.

Respectfully submitted,

A handwritten signature in black ink that reads "K Millison". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Kathy Millison
City Manager

INTRODUCTION



The City of Clovis was incorporated on February 27, 1912, as a general law city of the State of California and as such can exercise the powers allowed by the constitution and laws of the State of California. The city is governed by the City Council-Manager form of government in which the City Council determine the mission, land use, and spending policies of the city and appoints the City Manager to oversee the day-to-day operation in carrying forward those policies. The City Council consists of five members elected at large for alternating four-year terms. The city provides the following services: public safety, animal control, transit, senior services, parks, recreation, economic development, planning and zoning, building inspection and engineering, street construction and maintenance, water, refuse collection and disposal, sewer, street cleaning, and general administrative services.

In accordance with state law and the Clovis Municipal Code, the city prepares and adopts an annual balanced budget on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general fund, special revenue funds, capital project funds, and debt service funds. Spending plans are also adopted for the proprietary funds.

LONG-RANGE GOALS

The vision statement developed at the last Citizens' Summit in consultation with the City Council provides guidance for city policy and operations. The purpose of the statement is to articulate the most desirable qualities that will prevail in the City of Clovis of the future, building on the City's current values and opportunities, and inspiring its citizens to achieve the community's potential. Our Vision for Clovis:

Clovis is a safe community with small town character and feeling, livable neighborhoods, excellent schools, quality recreation and cultural choices, Old Town traditions, new urban villages, a strong and growing local economy, and a great place for families to live, work and play; a place where we are committed to creating a sense of community for all in which citizens work together to contribute to this "Clovis Way of Life."

This statement is intended to serve as a guide for future design of the city and its services to make sure decisions are made that will perpetuate community values and further enhance the quality of living

The City Council periodically conducts goal-setting and strategic planning workshops to develop a blueprint of goals and target actions. Goals express the expectation for direction and achievement for the next five-year period or longer, and target actions are those programs and projects to be addressed with the budget cycle to help achieve the goals. These are reviewed and updated annually

The priority goals for Clovis 2010 and beyond are:

1. **Provide for orderly and planned community growth** consistent with the vision adopted with general and specific plans, with particular emphasis on the Southeast Urban Center, ensure that infrastructure and service capacity is in place prior to development, include green space and buffers around neighborhood centers, and provide trails to link neighborhoods and village centers designed with active people in mind and for protection of property values with choices of neighborhoods and types of housing.
2. **Make Clovis the safest city in the Valley**, providing diligent enforcement of the law and no tolerance for criminal activity, providing timely response to calls for service in five minutes or less for emergencies, taking a preventive approach to safety through public education and citizen partnerships, community design and outreach to families and youth, being prepared for emergencies and potential disasters, maintaining the same or better level of service throughout the community.
3. **Provide for business and employment opportunities** pursue build out and expansion of the research and technology business park, facilitate development of a more diverse local economy ranging from high technology to light industry, promote a strong retail base to grow sales tax revenues, plan for additional land for industrial expansion, retain and grow existing businesses, and implement the economic development strategy to meet the goals and objectives.
4. **Provide for financially sustainable city services** by retaining and expanding city revenue and tax base, providing adequate financial reserves and fund balance consistent with adopted policies, maximizing utilization of grants and partnerships and better leverage scarce resources with a focus on grants with lower matching requirements, delivering services in the most cost-effective manner, keeping well-maintained city infrastructure and facilities, improving financial forecasting and planning for establishing city service rates, and formalize succession planning for management staff
5. **Make Clovis a great place for families to live**, providing well-maintained, attractive neighborhoods and transportation corridors, expanding performing arts and cultural venues, nurture an engaged citizenry by increasing opportunities for civic involvement and preparing future leaders, balance jobs and residential housing at a ratio of 1.25 to 1, provide a range of housing opportunities in character, density, and cost, and continue working with local schools for educational excellence
6. **Establish regional and community leadership** by maintaining a distinct community identity and pride, providing leadership on regional issues and problem solving, providing strong advocacy to protect Clovis' interests, integrating new residents into our community blending old and new arrivals, actively ensuring that citizens are engaged in city governance and planning, and developing future civic and community leaders

The priority target actions to meet these goals for the 2006-07 budget are:

Target Actions to Meet Goal 1

1. Implement the Loma Vista Specific Plan and development of the village center plan.
2. Implement the Harlan Ranch Master Plan and complete annexation of infill area
3. Initiate the planning process for the Northwest Urban Center Specific Plan.
4. Initiate the planning process for update of the General Plan and review of the Sphere of Influence
5. Complete the master plan for development of the Golden Triangle site.
6. Continue implementation of the Shaw Avenue Corridor revitalization strategy, Old Town Vitality Action Plan, and the Southwest Neighborhood Action Plan.
7. Complete the revision and adoption of the new zoning and development ordinance
8. Continue implementation of the master plan for wastewater and contract with the preferred vendor for the design / build / operate solution for the new sewage treatment-water reuse facility and related collection and distribution systems
9. Participate in regional efforts to prepare water master plans for the region

10. Pursue plans for future water banking and/or purchase of additional water resources with the Fresno Irrigation District

Target Actions to Meet Goal 2

1. Expand staffing resources in both Police and Fire Departments to meet response goals for the growing community.
2. Complete construction on two new fire stations and place into service.
3. Begin three-year phase to construct and remodel the Fire Department Training Facility
4. Complete assessment of risk and hazards of certain buildings in the city.
5. Continue building of the Citizen Emergency Response Team to prepare citizen volunteers.
6. Develop contract and policies to implement a contract for fire dispatch services
7. Complete revision to the Fire Protection Master Plan
8. Review and update disaster preparedness plans, provide training for city staff, and coordinate with training efforts in the region.
9. Participate in installation of countywide radio interoperability solutions and implement cell phone technology to route directly to emergency service provider serving the area where the call is placed
10. Conduct city wide traffic safety evaluation in coordination with planners and engineers with professional assistance from UC Berkeley Institute of Transportation Studies.
11. Conduct effective building and property code enforcement for improved life safety, crime prevention, and neighborhood preservation.
12. Continue installation of and master plan for use of video cameras for crime prevention and the use of wireless technology for police officers
13. Coordinate planning and design for future public safety services and facilities in response to growth with acquisition of two fire station sites.

Target Actions to Meet Goal 3

1. Pursue build-out of Phase 1(80 acres) of the Research and Technology Business Park, continue marketing of sites in Phase 2 (80 acres), and complete plans for expansion of Phase 3 (125 Acres).
2. Continue implementation of the Shaw Avenue Corridor revitalization strategy and the Old Town Vitality Action Plan.
3. Continue implementation of the action plan for revitalization of the Southwest Area residential neighborhoods as funding permits.
4. Encourage and support the Clovis Memorial District in pursuit of implementation of master planning for a performing arts center
5. Facilitate economic development of the Herndon Avenue Corridor as a mixed use business corridor consistent with the General Plan.
6. Facilitate the continuing expansion of Anlin Industries window manufacturing plant and Pelco security camera manufacturing complex
7. Continue exploring strategies for making Clovis a hub for innovation and technology and plan to host a technology conference in fall 2007
8. Pursue recruitment and marketing for technology businesses

Target Actions to Meet Goal 4

1. Support the strategy for reauthorization of the local sales tax for transportation purposes.
2. Monitor funding derived from the Community Facilities District enacted in 2004 to determine sustainability of future public safety services.
3. Support legislation that will stabilize or increase primary sources of revenue that support local government services.
4. Continue to support business retention and attraction programs.
5. Work in cooperation with the Clovis Community Foundation to seek private funding for community-serving recreation and cultural amenities.
6. Emphasize succession planning for all departments where future retirements of key personnel will be occurring in the next five years
7. Continue the implementation of master plans for water and wastewater facilities

Target Actions to Meet Goal 5

1. Evaluate “best practices” for affordable housing and develop new strategies to increase the affordable housing supply.
2. Update the parks, open space and trails master plan.
3. Implement measures to maintain service levels for the landscape maintenance district.
4. Improve maintenance and overall appearance of major corridors throughout the city
5. Develop a master plan for the Big Dry Creek Regional Park site with support from Fresno County

Target Actions to Meet Goal 6

1. Participate in regional discussions with the Council of Fresno County Governments to develop the San Joaquin Valley Regional Blueprint.
2. Support efforts to extend the local sales tax for transportation to ensure continued maintenance of streets and provision of public transit.
3. Implement the regional air quality strategy through design and approval of projects in the city.
4. Review mutual aid agreements for police and fire services within and outside of the city and evaluate the costs/benefits to determine policy direction.
5. Continue to support and enhance the relationship between the city and the schools.
6. Continue to support the quarterly magazine featuring the Clovis community to educate and inform residents about the community.
7. Continue to evaluate opportunities for improving the regional electricity supply with both Kings River Conservation District and Pacific Gas and Electric.
8. Continue to offer the Citizens’ Academy as a way to invite citizen participation and foster development of future community leaders
9. Pursue joint meetings at least annually with officials of service districts operating in Clovis to discuss matters of mutual concern and to forge cooperative relationships

In achieving these goals and target actions, the city utilizes various long-range planning documents including the General Plan, Specific Plans (for sub-areas of the General Plan), Service and Infrastructure Master Plans, various project and facility plans, and the Five-Year Community Investment Program. These plans are reviewed from time to time to ensure consistency with current law, trends, and technologies.

The General Plan is the overall guiding document for the City’s future growth. The General Plan undergoes major review and update by the city about every ten years. Because of recent changes in state law, the Sphere of Influence is now required to be reviewed by the Local Agency Formation Commission (LAFCO) every five years. The current Sphere of Influence was approved in December 2000 and will be reviewed this year. The 1993 General Plan was a major revision from the 1974 General Plan. In the intervening years between major revisions of the General Plan, the city utilizes Specific Plans to focus on defined areas of the Plan for more precise parameters for land use and development. The Service and Infrastructure Master Plans provide the implementation details for the General and Specific Plans. The Five-Year Community Investment Program schedules of capital improvements and implements the Service and Infrastructure Master Plans as part of the annual budget process.

MAJOR POLICIES

Over the years, the Council has adopted the following policies to guide implementation of the long-range goals

- Public participation is encouraged in the development of the major long-range planning documents.
- Professional and timely delivery of public safety services is a high priority.
- Moderate community growth is supported consistent with adopted General and Specific Plans
- Development impact fees will be established to ensure that growth pays the cost of infrastructure improvements
- Debt financing is utilized only when current fees and charges cannot pay for capital improvements within a reasonable period.
- Development of cohesive neighborhoods is encouraged.
- User fees should be charged for services provided when appropriate and should cover the cost to deliver the service

FINANCIAL POLICIES

The City Council has established fiscal policies that govern the city's financial administration and are designed to safeguard the city's assets, provide for a stable funding base, and ensure that adequate accounting data are compiled. These accounting data allow for the preparation of various accounting reports such as this budget and the annual year-end financial report. Following are the financial policies that provide the basis for the financial direction of the city.

- The city's budget policy states that all operating budgets shall be balanced and ongoing costs will not exceed current revenues plus available fund balance that exceeds reserve requirements. The minimum reserve for any operational fund is 5% of the budgeted expenditures with the goal for reserves of 5 - 10% of budgeted expenditures unless capital borrowing or extraordinary fiscal conditions require that higher levels of reserves be maintained. Budgetary and purchasing controls have been instituted that ensure adherence to the adopted budget.
- The Enterprise Funds are to be fully supported by user fees and charges, and the Internal Services Funds are to be funded at appropriate levels to ensure reasonable ability to respond to unforeseen events. In response to this policy, in 1992 the city began transferring funds into the General Government Services Fund (an Internal Service Fund) to address the building space needs for new fire stations, corporation yard consolidation, new animal shelter, regional parks, industrial parks, and major remodeling, repairs, or additions to existing facilities. The fund also provides resources to improve and expand the use of technology for improved productivity and effectiveness.
- The city will not issue long-term debt to cover current operations. The city will consider the issuance of long-term debt to purchase/build capital assets when those assets will benefit users over several years and it is determined that it is more equitable to spread the capital investment and financing costs of the asset to current and future users of the asset.
- Annually the city must have an audit of its financial records by a certified public accountant and submit an annual financial report to the City Council by December 31 for the previous fiscal year
- Fees for services are to be charged for services provided where appropriate and should cover the cost to deliver the service. Fees are to be reviewed on an annual basis to ensure that the fee is appropriate for the service provided.
- The city will establish development impact fees so that growth pays the cost of infrastructure improvements.
- The city will invest available cash assets in a manner consistent with the safeguards and diversity that a prudent investor would adhere to with primary emphasis on preservation of principal, sufficient liquidity to cover anticipated payment outflows, and, lastly, high yields consistent with the first two goals. The city's investments will be consistent with Section 53601 of the Government Code of the State of California that identifies which types of investments are eligible for investment of public funds and the maximum percentage of an investment portfolio that are allowed in any one investment.

The city is in compliance with all of its financial policies.

KEY BUDGET OBJECTIVES

The key budget objectives are consistent with maintenance of facilities and delivery of services at established levels to meet the need of continuous growth in the city. Most programs require multi-year implementation to achieve. The following provides a listing of the key objectives. For more details on how the budget objectives relate to departmental goals, refer to the Department Summaries included in the **Operations Section**.

- 1 Maintain appropriate service levels for public safety, crime prevention, and emergency response in the community in a cost-effective manner as the city grows by:

- Expanding public safety personnel resources to meet growth demands
- Supporting and promoting innovative problem solving by neighborhood beat officers
- Establishing standards for livable communities and the design of safe streets and walking routes
- Improving the quality of neighborhoods through the voluntary compliance with the Neighborhood Preservation Ordinance, or through active enforcement
- Continuing to ensure that drug and gang activities in the community are not tolerated
- Stepping up efforts to prevent domestic violence and offering support to victims and their families
- Continuing to enforce accountability with juvenile offenders through weekend work programs
- Continuing to obtain reimbursement for the cost of medical response supplies and training
- Expanding participation and activities for youth with the Police Activities League
- Increasing the use of computer technology to prevent crimes and to share crime data with other law enforcement agencies in the county, the state, national and international arenas
- Pursuing an aggressive building and life safety inspection program for commercial/industrial sites
- Developing service delivery plans to evaluate response times, service levels, staffing and equipment resources, and allocating adequate funding for such services
- Updating and participating in emergency response plans for the community and the region

2. Plan for the future of the City and its residents by:

- Implementing adopted General and specific land use plans for all neighborhoods and coordinating regional planning issues
- Updating all financing strategies for implementation of all land use plans
- Ensuring that new development meets state and local codes
- Implementing the master plan for domestic and recycled water services and wastewater treatment services
- Implementing conjunctive use of water resources: groundwater recharge and replenishment; well production; surface water treatment for domestic uses; development and reuse of reclaimed water
- Conducting landfill operations effectively to conserve landfill space, mitigate ongoing methane gas contamination, and comply with federal and state regulations
- Keeping informed of federal and state regulations water, wastewater, landfill disposal, street sweeping and other public utility services
- Implementing plans for the development of land adjacent to Freeway 168
- Working with community partners to build parks and additional trail systems for the entire community

3. Maintain service levels that enhance the community appearance and environment and protect the public investment in streetscapes, park grounds, and street trees by

- Utilizing private contracts and seasonal personnel to perform maintenance work, utilizing youth employment and community service programs to supplement existing staff during summer season
- Overseeing landscape plan review and landscape construction inspection to ensure quality landscapes at reasonable maintenance costs
- Upgrading irrigation systems for remote control capability and improved water conservation, reducing use of labor
- Implementing conjunctive use of water resources to reuse reclaimed wastewater for irrigation purposes
- Working with community partners for development and maintenance of community trails and parks
- Maintaining the standard of care for maintenance within the Landscape Maintenance District

4. Pursue an economic development strategy that will create jobs and improve the tax base in the community by:

- Continuing marketing of and client attraction to the Central Valley Research and Technology Business Park
- Providing project coordination for major retail, office, and industrial projects

- Continuing to work with the Central Valley Business Incubator, Economic Development Corporation Serving Fresno County, Business Organization of Old Town, Clovis Chamber of Commerce, and the Fresno Visitor and Convention Bureau Film Office to retain and attract business
- Continuing to implement the goals and objectives of the Economic Development Strategy
- Providing businesses with access to programs to assist with expansion and retention
- Implementing the Shaw Avenue Corridor Action Plan and the Old Town Vitality Action Plan
- Expanding summer and year round youth employment programs funded by the Workforce Investment Board, as funding is available
- Pursuing plans for future industrial park development
- Continuing work with TC3 committee to establish Clovis as an innovative hub for technology

5 Pursue an aggressive capital improvements program to provide a safe, clean, and well-maintained community for all residents and to provide preventive maintenance to avoid greater replacement costs by.

- Continuing the Landfill Reclamation Project for environmental cleanup and extension of the useful life of the landfill
- Implementing the design/build/operate contract for the new sewage treatment-water reuse facility
- Developing new water wells and associated treatment facilities, as needed
- Continuing preventive maintenance and improvement to the city's streets, parks, water and sewer facilities
- Completing two new fire stations and acquiring land for two future sites
- Developing initial phases of major park sites
- Preserving older neighborhoods by loaning money to low-income homeowners for rehabilitation of homes and providing vacant lots for community partner organizations to build homes to be sold to low-income residents

DISCRETIONARY VERSUS NON-DISCRETIONARY REVENUES

The distinction between these types of revenues, especially for the General Fund, is the key to understanding the financing of basic government services such as public safety, streets, parks, and general administration. Understanding these types of revenues makes it very clear how decisions that are made at the state or local level, about funding for local government and use of the revenues, can affect the City's basic government services. With shrinking sources of revenue, the terms "discretionary" and "non-discretionary" revenues have taken on greater importance.

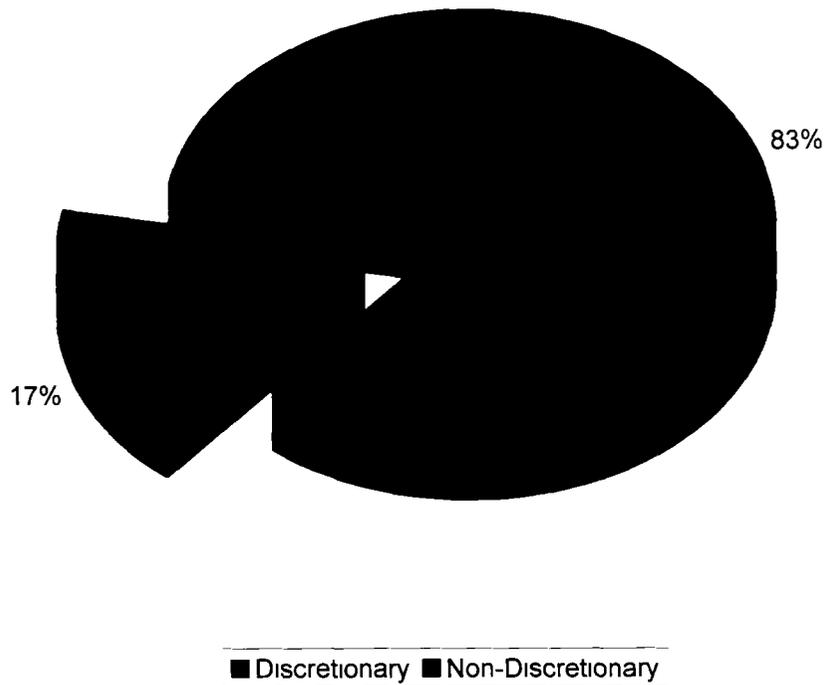
Discretionary revenues are those for which the City can determine the use, without restriction, by deciding how those funds will be expended and on which programs. Examples of discretionary revenues are property taxes, most sales taxes, and vehicle license fees, all of which may be allocated to support any lawful purpose of the City's choosing. Discretionary revenues are used to support the General Fund expenditures. The primary sources of discretionary revenues are property and other taxes, which include sales taxes and account for more than 89% of total discretionary funding.

Non-discretionary revenues have restrictions; and the City must spend those revenues on the programs for which they are intended. Examples of non-discretionary revenues include gas taxes that must be used for street maintenance and development fees that must be used for entitlement processes or expenditure for public infrastructure associated with development.

The following chart entitled "Summary of Discretionary and Non-discretionary Revenues 2006-2007" illustrates that only 17% of total revenues are discretionary with the remaining 83% non-discretionary. The City's discretionary revenues this year total \$38.8 million. The remaining \$190.2 million of revenue is non-discretionary. Of the discretionary revenues, the chart entitled "Use of Discretionary Revenues 2006-2007" shows that the City is using 85% or \$32.9 million of the total \$38.8 million of discretionary funds for public safety. When significant sources of discretionary revenues are reduced, such as that which occurred with the property tax shift to education in the early 1990's, the City's ability to continue to fund basic government services to the community at the existing levels is impaired and cannot be sustained.

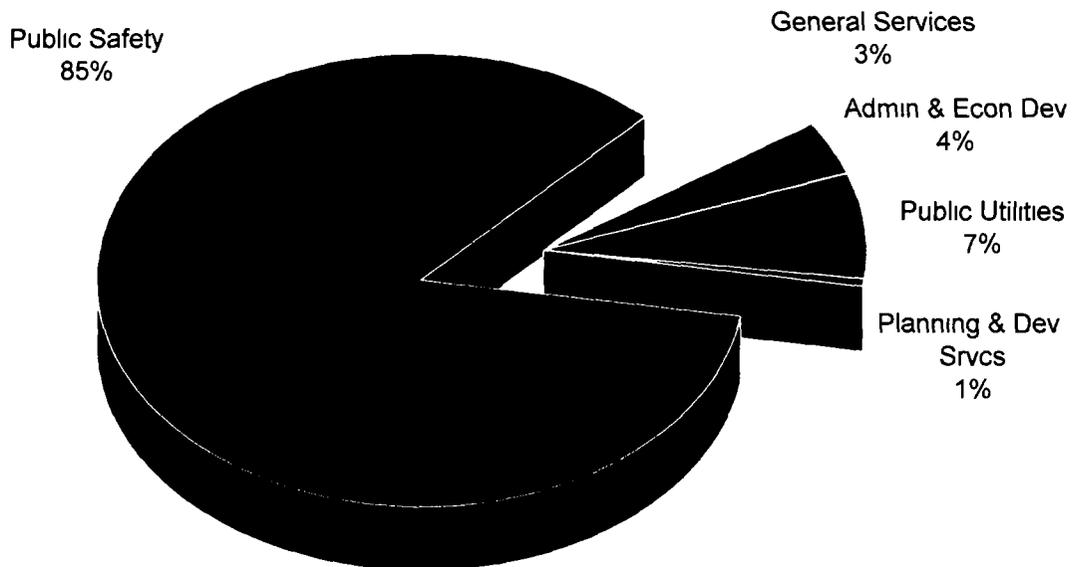
SUMMARY OF DISCRETIONARY AND NONDISCRETIONARY REVENUES 2006-2007

	<u>Discretionary</u>	<u>Non Discretionary</u>	<u>Total</u>
Property Taxes	14,569,100	3,883,000	18,452,100
Other Taxes	20,046,000	50,000	20,096,000
Licenses & Permits	0	3,523,700	3,523,700
Fines & Forfeitures	20,000	245,000	265,000
Use of Money & Property	280,200	2,770,400	3,050,600
Revenue From Other Agencies	670,000	12,914,180	13,584,180
Charges For Current Services	102,500	89,226,468	89,328,968
Other Revenues	100	68,605,200	68,605,300
TOTAL CURRENT FUNDING	35,687,900	181,217,948	216,905,848
Use of Reserves	3,126,302	8,931,228	12,057,530
TOTAL	38,814,202	190,149,176	228,963,378



USE OF DISCRETIONARY REVENUES 2006-2007

Departments	Total Expenditures	Non Discretionary Revenues	Use of Discretionary Revenues
City Council	247,415	58,300	189,115
City Clerk	3,016,171	2,876,817	139,354
City Attorney	507,492	336,100	171,392
City Manager	1,641,649	953,650	687,999
General Services	28,404,710	27,103,252	1,301,458
Finance	2,732,453	2,436,990	295,463
Police	22,815,167	961,900	21,853,267
Fire	11,205,878	170,500	11,035,378
Public Utilities	43,953,816	41,031,547	2,922,269
Planning & Development Services	9,212,707	8,994,200	218,507
Capital Improvements	101,907,250	101,907,250	0
CCDA	3,318,670	3,318,670	0
TOTAL	228,963,378	190,149,176	38,814,202



ECONOMIC OUTLOOK

The City of Clovis continues to attract its share of interest from expanding residential development, retail and professional businesses as well as manufacturing companies. This is expected to continue for the foreseeable future provided that interest rates remain low and relatively stable and is enhanced with implementation of the Economic Development Strategy and action plan for target industries. The City's emphasis on economic development programs both locally and regionally continues to be critical for the well being of the community. Strategic goals of the City for several years have been to increase the job base and retail sales tax base. These efforts have paid off. The inventory of industrial sites in Clovis is being utilized by expansion of existing business and industry as well as new businesses wishing to locate here. This has caused the City to reconsider existing land use plans and examine the feasibility of conversion to business park use in some locations. Clovis has also consistently been ranked in the top three cities in Fresno County in per capita sales tax revenue in the past ten years and it has been consistently in the class of the highest performers in the state. These rankings illustrate the importance of Clovis as a regional marketing location. A major element of the City's continued growth is expansion of manufacturing and tech-support jobs at existing businesses such as Pelco and Anlin Industries and the development of the Central Valley Research and Technology Business Park which is beginning to build out. Phase 1 (80 acres) is committed to development and under construction. Phase 2 (80 acres) is actively marketed with early commitments for development being made. Phase 3 (125 acres) is planned with annexation and zoning in progress. The 10-year business plan for this park is now in its seventh year and progressing on schedule.

Long-range projects that will have a positive effect on the local economy include: 1) continued expansion of businesses in the City Business and Industrial Park, the Dry Creek Industrial Park, and attraction of business to the new research and technology business park; 2) continued expansion of manufacturing facilities at Pelco and Anlin Industries; 3) completion of the commercial block of office and retail businesses at Old Town Station and plans for redevelopment of the DMV site after those offices relocate in Clovis; 4) new medical offices along the Herndon business corridor; 5) new business offices along the Shaw business corridor; 6) development of the Herndon Business Corridor with new retail centers and auto sales; and 6) new theater and Main Street expansion of the Sierra Vista Mall.

The current economic conditions are positive although it is expected that housing markets will slow somewhat to more normal levels. State and Federal budget deficits and management of them will continue to have a large effect on major sources of funding for streets, roads, and public transit. Long term economic forecasts for the Central Valley offer positives about the opportunities for job growth but continue to cite the lack of diversity in the mix of industries, lack of ready to build industrial sites, and the inability to match or upgrade worker skill with jobs as major challenges. Fortunately, business and government in the region have joined forces to advance a regional agenda for improving opportunities for job creation and for education and preparation of the workforce. It is a constructive effort and the city and community should continue to support it. Continued population growth, stability and growth in household income, relatively low rates of inflation except for fuel, and slow rising interest rates will still contribute to a reasonable demand for homes and other goods and services. The Central Valley must continue to position itself to receive its share of economic development. If growing population and households can be paired with job growth, it will allow the region to act as a strong economic force in the future. Clovis is well positioned to take advantage of and capture its share of the expected economic growth in the region and must continue to review and evaluate its strategies for successful community and economic growth.

FUND ACCOUNTING

The accounts of the City are organized on a basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses/expenditures. Government resources are allocated to and accounted for in individual funds based on the purposes for which they are to be spent. The various funds are grouped into three broad categories as follows:

Governmental Fund Types - Governmental funds are used to account for all of the City's general activities, including the collection and disbursement of earmarked moneys (special revenue funds), the acquisition of or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund.

Proprietary Funds - Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration and the primary intent is to recover the costs of providing the goods or services through user charges. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds).

Fiduciary Funds - Fiduciary funds are used to account for assets held on behalf of outside parties in a trustee capacity. Assessment Districts fall within this category.

Each fund and its purpose are described further starting on page 13.

BASIS OF BUDGETING

The budgets of the governmental fund type (general fund, special revenue, capital projects, debt service, and assessment districts) are prepared on a modified accrual basis. This means expenditures are recorded when the liability is incurred and revenues are recognized if they are received during the fiscal year or shortly thereafter. In addition, the City treats encumbrances as expenditures only for budgetary control purposes. Encumbrances open at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities. Available expendable resources include beginning fund balance and current year revenues and transfers from other funds.

The basis for establishing the spending plans for the proprietary fund types, internal service funds, (employees benefits, fleet, liability, and general services), and enterprise funds (water, sewer, refuse, street cleaning, and transit) are on a full accrual basis. Expenses are recorded when the liability is incurred and revenues are recognized when the service is provided. Exceptions exist in the way the City prepares its spending plans for the enterprise funds and the way they are reported in the City's Comprehensive Annual Financial Report (CAFR). Depreciation on assets is not shown in the spending plan, but expenditures for capital are shown at the full purchase price. The CAFR shows depreciation but not the capital expenditure, which is in accordance with generally accepted accounting principles. Available expendable resources for proprietary funds include beginning working capital, current revenues, and transfers in. Beginning working capital is defined as current assets less current liabilities, in other words, cash available to pay expenditures.

FIVE-YEAR COMMUNITY INVESTMENT PROGRAM

Based on the City's Master Development Plans, the program consists of broad evaluation and establishment of priorities for capital projects essential for future development. An important part of the process of developing the capital improvement program is determination of the logical order of construction of projects included in the master plans. Public service programs and the master plans are the principal bases for determining general priorities. Other factors, however, may influence the final decision as to when a particular project is to be undertaken, such as public demand, major commercial or industrial users, or needs of other jurisdictions. The Five-year community investment program is not designed to do all things that need to be done, but rather to develop a reasonable program of public needs and a dependable order of urgency for each project in relation to other projects. The preparation of the capital budget provides greater assurance that the projects will be undertaken in order of need, that overlapping projects will be avoided, that costly mistakes can be avoided, and that all projects can be coordinated with each other.

BUDGET PROCESS

The proposed budget is required by City Ordinance to be submitted to the City Council by the third meeting in May for the upcoming Fiscal Year that begins July 1 and ends June 30. The Council holds public hearings, normally during the month of June, and may add to, subtract from, or change appropriations within revenues and reserves estimated as available. The Council is required to adopt a balanced budget by June 30.

The budget process begins in January with special planning sessions held with the City Council and City management staff. As part of the budget process, City staff prepares a five-year forecast that analyzes the City's

long-term fiscal condition. It identifies trends and issues that must be addressed early in order to ensure the City's continued financial success in meeting the service needs of the City's residents. These planning sessions are intended to identify Council goals and priorities for the upcoming year

Following adoption of the budget, it is sometimes necessary to amend the budget. The City Manager may transfer any appropriation within a specific fund not to exceed \$5,000 for appropriations and \$2,500 for reserves. Transfers of more than \$5,000 in appropriations and \$2,500 in reserves require Council action

BUDGET CALENDAR

Departmental Submittal (including CIPs)	March 13, 2006
City Manager Budget Review	March 13 - April 14, 2006
Introduction of Recommended Budget to City Council	May 15, 2006
Council Budget Review and Public Hearings	June 12 and June 19, 2006
Adoption of Budget	June 19, 2006

BUDGET CONTROL

Budgetary control is maintained at the department level by fund. The City utilizes encumbrance accounting in governmental funds under which purchase orders, contracts, and other commitments for expenditure are recorded to reserve the budgeted line item. Monthly reports to staff and quarterly reports to Council are utilized to effect budgetary control and reporting.

APPROPRIATIONS LIMITATION

In November 1979, California voters approved a constitutional amendment that established an Appropriations Limitation for the state and local governments. In June 1990, the electorate approved Proposition 111 that amended the provisions of the constitution to provide for the adjustment of the Limitation. The formula now used to calculate the Appropriations Limit is the percentage change in California Per Capita Income (PCI) or the percentage change in nonresidential valuation due to new construction PLUS the percentage change in the City's population or the County's, whichever is greater. The State Department of Finance has provided the City with the population estimates and the Per Capita Income. The City's population increased 4.53% from 2005. The Department of Finance reports that the PCI was 3.96%. The change in non-residential construction was 12.69%. Therefore, the change in non-residential construction is used.

Appropriations Limitation 2005-2006	\$85,904,905
Add: Change in Population (4.53%)	<u>3,891,492</u>
	\$89,796,397
Add: Change in NRC (12.69%)	<u>11,395,163</u>
Appropriations Limitation 2006-2007	\$101,191,560
Less: Proposed Expenditures Subject to Limitation in 2006-2007	<u>27,541,518</u>
Amount of Unused Authorized Appropriations	<u>\$73,650,042</u>

It is recommended that the Council's adoption of the Budget include the establishment of the City's Appropriations Limitation for the 2006-2007 fiscal year at \$73,650,042

DESCRIPTION AND PURPOSE OF ACCOUNTING FUNDS

The information below provides a brief outline for each of the funds utilized by the City to account for revenue and expenditures for the various activities of the City.

Affordable Housing Fund

This fund accounts for the 20% tax increment set aside required for low and moderate housing projects and administrative programs that improve the City's affordable housing stock.

Clovis Community Development Agency Debt Service

This fund accounts for the annual debt service payments for debt issued by the Clovis Community Development Agency. The source of funding is tax increment.

Clovis Community Development Fund

This fund accounts for the general operations and capital improvements of the Redevelopment Agency not financed in the Affordable Housing Fund. The source of funding is tax increment.

Clovis YES Fund

This fund accounts for the operation of Clovis Youth Employment Services. The funding source is the Workforce Investment Board grant.

Employee Benefits Fund

This fund accounts for the cost of employee benefits including retirement, workers' compensation, health insurance, unemployment insurance, and social security and Medicare insurance. The source of funding is a charge to all departments with personnel.

Fleet Maintenance and Replacement Fund

This fund accounts for the expenditures for maintaining the City's fleet and to pay for replacement equipment. The source of funding is rental and replacement charges to all operating departments that use vehicles or equipment.

General Fund

The purpose of the General Fund is to account for general government activities such as public safety, planning, some public works, and revenue collection administration. All local tax revenues, building fees, certain user charges, and all discretionary revenues are deposited in the General Fund. The General Fund also receives nondiscretionary revenues related to specific activities that are performed by the operating sections within the General Fund.

General Government Services Fund

This fund accounts for centralized support provided to other departments including computer services, central supplies, communications, energy, and janitorial services and for government facility maintenance, enhancements, and acquisitions. The sources of funding come from a charge to all operating departments and from grants.

HCD Block Grant Fund

This fund accounts for the operations of the Housing and Community Development Program. The funding source is the Housing and Community Development Block Grant.

Landscape Maintenance Fund

This fund accounts for the expenditures of the Landscape Maintenance Districts.

Liability and Property Insurance Fund

This fund accounts for the cost of general liability and property damage claims and insurance. The source of funding is from a charge to all operating departments.

Park Bond Fund

This fund accounts for the Park Projects Fund share of the Lease Revenue Bond annual debt service. Funding for the annual debt service is a transfer from the Park Projects Fund. The source of funding is developer fees.

Park Projects Fund

This fund accounts for the revenue, primarily from developer fees and park grants, for the purpose of park development, including acquisition of property. Also, as needed, funds are transferred from this fund to the Park Bond Debt Service Fund for payment of the annual principal and interest on the Park Bonds, which were used for park acquisition and development.

Refuse Service Fund

The Refuse Service Fund, which is self-supporting from refuse fees, is operated as a City business or "enterprise." All costs including depreciation are recorded in this fund. All revenue from service charges related to the collection and disposal of solid waste and to recycling is deposited into this fund.

Sewer Construction-Developer Fund

This fund accounts for the revenue from developer fees from the Major Facilities Sewer charge and to account for capital improvements for major trunk sewer projects and expansion at the treatment plant.

Sewer Construction-Enterprise Fund

This fund accounts for capital expenditures for sewer main construction. Funds are transferred into the fund from the Sewer Service Fund for user-related projects and from the Developer Trust Fund as reimbursements are made for developer projects.

Sewer Service Fund

This fund is an enterprise fund that accounts for the operation and maintenance of the City's sanitary sewer system, including operating costs of the City's share of the Fresno-Clovis Wastewater Treatment Facility. The fund is self-supporting from sewer user fees.

Sierra Vista Assessment District

This fund accounts for the annual debt service for the Sierra Vista Assessment District bonds. Funding for the annual debt service is derived from assessment charges to the benefiting property

owners and the Clovis Community Development Agency through an owner participation agreement.

Street Cleaning Fund

This fund is an enterprise fund and was established when the City implemented the street sweeping fee. This fund accounts for the street sweeping operations and is self-supporting from user fees.

Street Construction Fund

This fund accounts for the capital street projects paid for out of the City's share of Transportation Development Act (SB 325) funds allocated by the state, 1/2 cent sales tax for transportation, Special Gas Tax Select Street funds, and federal funding sources under the Federal Intermodal Surface Transportation Efficiency Act. In addition, funds are transferred from the Developer Trust Fund as reimbursements are made for developer-financed projects.

Transit Fund

This fund accounts for the operation of the City's transit system including Stageline and Round-Up and services contracted from Fresno Area Express (FAX). The sources of funding for this activity are SB 325 moneys, farebox revenues, and 1/2 cent sales tax for transportation.

Water Construction-Developer Fund

This fund accounts for the revenue from developer fees and for capital improvements for major water lines, water wells, and other major capital improvements.

Water Construction-Enterprise Fund

This fund accounts for revenue from developer fees and expenditures for installation of water mains.

Water Service Fund

This enterprise fund accounts for revenues from delivery of water and the related expenditures to operate and maintain the water system. Funds are transferred from this fund to the Water Main Construction Fund for system maintenance and upgrades.

GLOSSARY

Abbreviations used in the Five-Year Capital Improvement Program.

f	Development Fees
c	Construction
d	Design
a	Acquisition
n/o	North of
s/o	South of
w/o	West of
e/o	East of

ADA - Americans with Disabilities Act. A Federal Act requiring accessibility for the disabled to all facilities

Admin & Overhead Expenditures - Indirect departmental expenses such as administration, building operations and maintenance, office supplies, computer services, depreciation, etc.

Apparatus Bay - The section of a fire station where the fire engine and other mobile equipment are kept.

Appropriation - A legal authorization granted by a legislative body to make expenditures and to incur obligations for a specific purpose.

Assessed Value - The value placed on property by the County Assessor. Special assessment amounts levied against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties

Balanced Budget - The financial position where available resources meet or exceed expenditures.

Benefits - Payment to which participants may be entitled under a pension plan including pension benefits, death benefits, and benefits due on termination of employment

Budget - A major expense control device used to monitor expenses. A governmental budget generally carries the force of law when spending limits are established in a legally adopted budget

CAFR (Comprehensive Annual Financial Report) - The annual financial statements for the City of Clovis. Feature components include a Balance Sheet, an Income Statement, and a Statement of Cash Flows.

Capital Improvement Program (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

Capital Improvements - Permanent improvements that add value to land (e.g., fences, retaining walls, sidewalks, pavements, gutters, water and sewer lines, and bridges).

Capital Outlay - Expenditures resulting in the acquisition of or additions to the government's fixed assets.

CCDA - Clovis Community Developmental Agency. An agency whose activities are directed toward economically developing the area encompassed by the government and providing assistance to, and opportunity for, economically disadvantaged people and business.

CDBG - Community Development Block Grant. A source of federal funding for improvements in low-income or blighted areas.

CFF - Clovis Fire Fighters Association

CIP - Capital Improvement Program

CMAQ - Congestion Mitigation and Air Quality Program. A Federal source of funding under "ISTEA" for projects that reduce air pollution emissions caused by transportation activities through increased efficiency of transportation systems.

Consumer Price Index - An index measuring the change in the cost of typical wage-earner purchases of goods and services expressed as a percentage change in the cost of these same goods and services in some base period.

Contingency - An event that is of possible but uncertain occurrence.

CPOA - Clovis Police Officers Association

CPWEA - Clovis Public Works Employee Association

CUE - Clovis Unaffiliated Employees

CUSD - Clovis Unified School District

Current Resources - Sources of funds that are received in the current period.

DBCP - Dibromochloropropane pesticide used in the past by farmers for Nematodes. Has now been found in the groundwater.

Debt Service - The interest and principal payments on long-term debt.

Department - A major administrative division of government

Depreciation - The portion of the cost of plant assets that is deducted from revenue for asset services used in the operations of the business.

Designated Fund Balance - Segregation of a portion of fund balance to indicate plans for future use.

Discretionary Funds - Those funds that are not specifically restricted to their uses and over which the Council has complete control.

Economic Base - The source of jobs and revenue

Encumbrances - Commitments related to unperformed contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if contracts in process are completed.

Extra Help - Cost of employees of the government who are hired on a temporary or substitute basis

Fiscal Year - A 12-month period to which the annual operating budget applies and for which a government determines its financial position and the results of its operations.

Five-Year Forecast - A projection of operating position for a five-year period.

FMFCD - Fresno Metropolitan Flood Control District

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, and residual equities or balances and changes therein are recorded and segregated to carry out specific activities or attain certain objectives in accordance with special regulation, restrictions, or limitations

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

GAAP - Generally Accepted Accounting Principles

GAC - Granular Activated Carbon Large (20,000 gallon ±) vessels filled with Granular Activated Carbon for removal of DBCP

General Obligation Debt - A long-term debt that has been approved by the voters and for which a property tax rate may be assessed

General Plan - A plan that provides the guidelines under which development can occur

HBRR - Highway Bridge Rehabilitation and Repair A federal funding source for repair and replacement of bridges

HCD - The Department of Housing and Community Development is California's principal housing agency. The mission is to provide leadership, policies and programs to expand and preserve safe and affordable housing opportunities and promote strong communities for all Californians.

Industrial Park - An area designated for industrial production and service

ISTEA - Intermodal Surface Transportation Efficiency Act. A federal act for funding of state and local transportation projects.

LIS - Land Information System

LTF - Local Transportation Fund A state funding source for street and transit projects - Article 3 is for bicycle and pedestrian facilities, Article 8 is for street construction.

Nondiscretionary Funds - Those funds that are specifically restricted as to their use and may not be utilized for other purposes

Objectives - Something to which effort is directed: an aim or end of action.

Old Town - The restored business sector of downtown Clovis.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and services delivery activities of a government are controlled.

PMS - Pavement Management System. A computer-base pavement management and inventory system that helps staff identify street project priorities.

Preemption Devices - A system to allow public safety vehicles to activate traffic signals.

Public Facilities - Something that is built, installed, or established by a government for the use of its citizens.

Public Hearing - A forum where citizens of a government have the opportunity to be heard, present, and listen to argument on a specific matter.

Reserved Fund Balance - The portion of fund balance that is (1) not available for appropriation or expenditure and/or (2) is segregated legally for a specific future use.

Reappropriation - Expenditures that were not expected to occur over more than one fiscal year but in fact do occur in the following fiscal year and were not included in the current budget.

Recommended Budget - The budget presented to the Council by the City Manager.

Regional Wastewater Treatment Facility - The sewage treatment facility owned by the cities of Clovis and Fresno

Resolution - A formal expression of an opinion, will, or intent voted by the City Council

SLTPP - State and Local Transportation Partnership Program. A state source of funding for street improvement projects. Funding is project specific

Special Assessment District Debt - The face value of special assessment bonds not due within one year when the government is primarily obligated for repayment of the bonds.

Special Assessment Debt With Governmental Commitment - The face value of special assessment bonds not due within one year when the government is secondarily obligated for repayment of the bonds.

STP - Surface Transportation Program. A Federal source of funding under "ISTEA" for street construction and reconstruction activities. Funding must be applied for and is project specific.

TEA - Transportation Enhancement Activity. A Federal source of funding under "ISTEA" for enhancement of transportation facilities through beautification or restoration of historic facilities. Funding must be applied for and is project specific.

Training - Training provided for employees either in the department or by an educational institute.

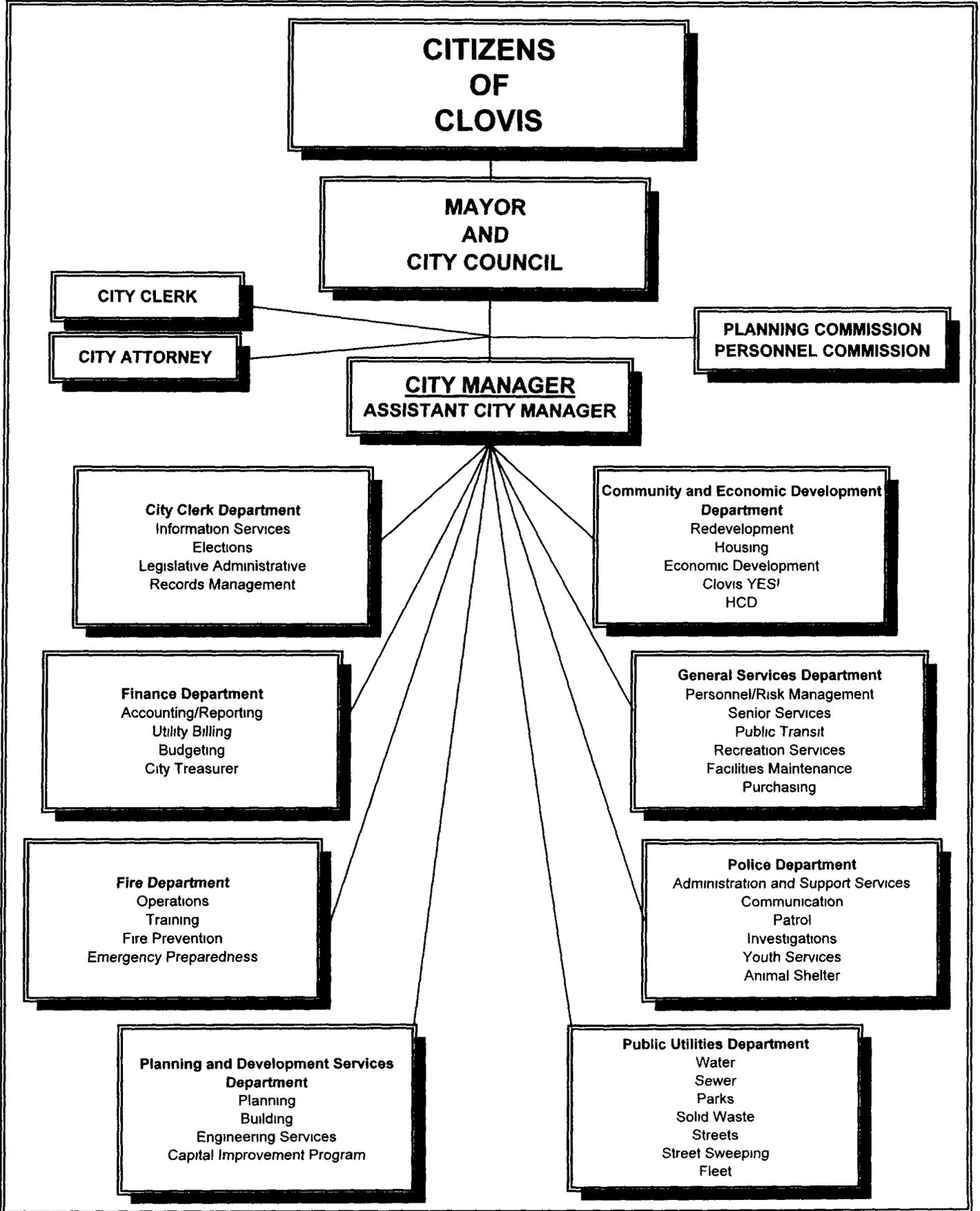
Transfers - The movement of resources between funds.

Unreserved Fund Balance - Those portions of fund balance that are not appropriated for expenditure or are legally segregated for specific future use.

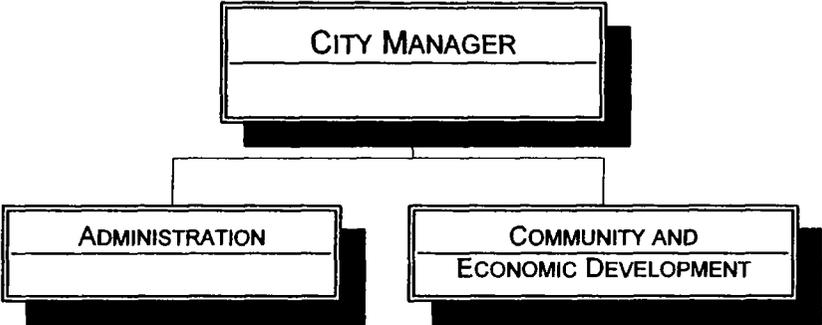
Wellhead Treatment Facilities - The purification system installed on water wells.

Working Capital - The excess of current assets over current liabilities.

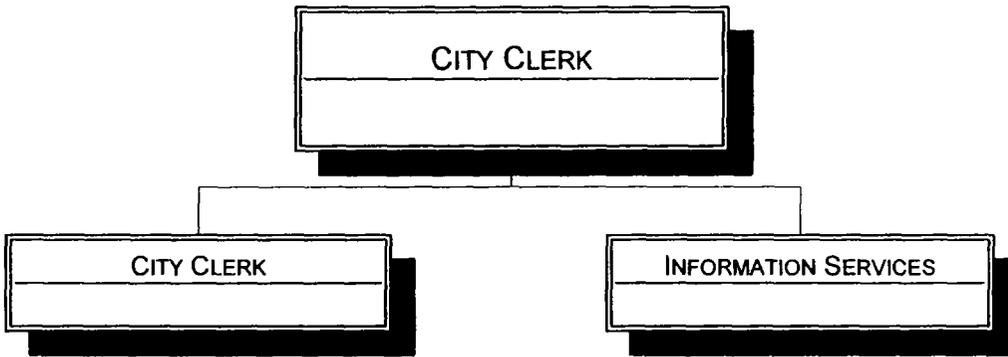
CITY OF CLOVIS ORGANIZATION CHART



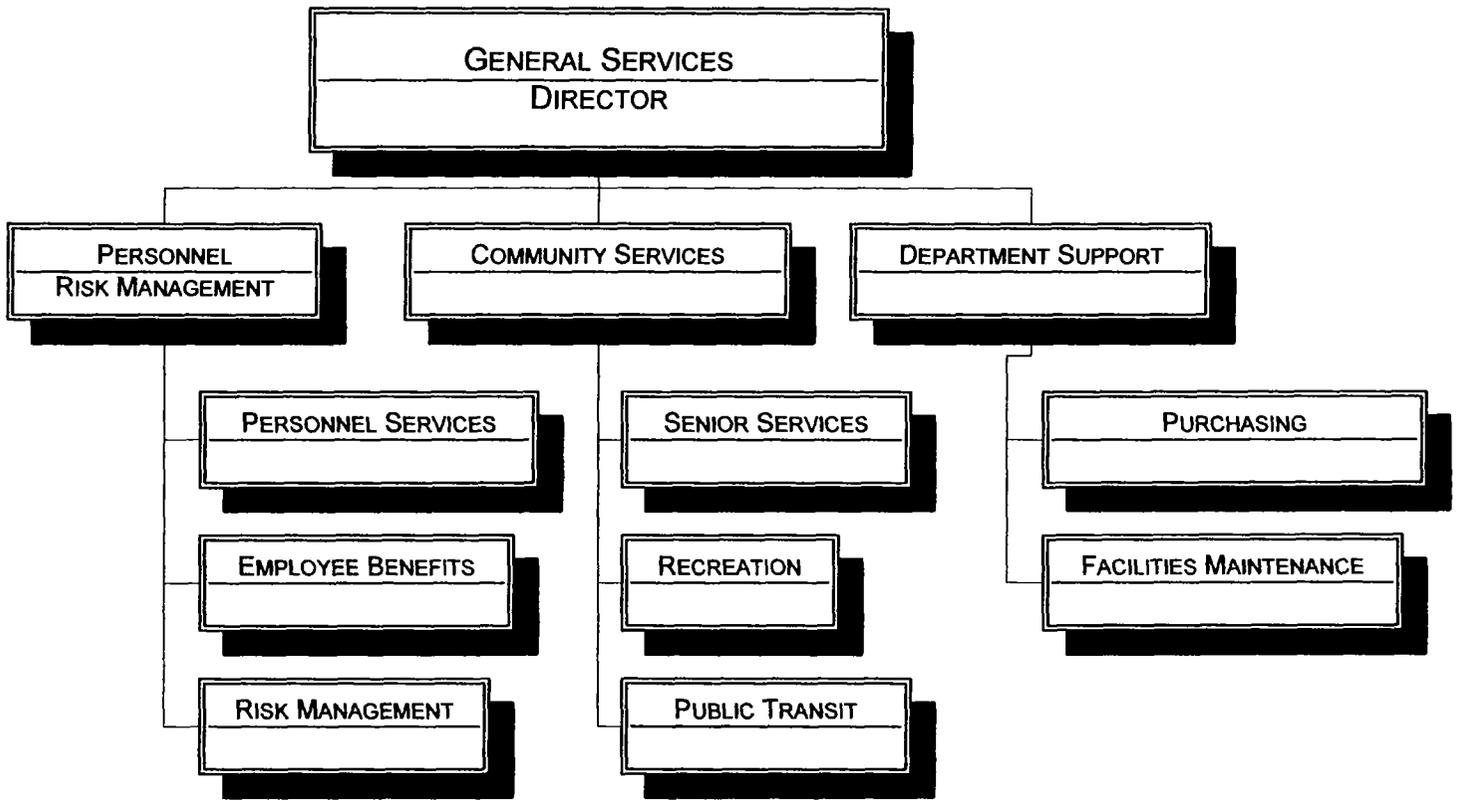
City Manager Department



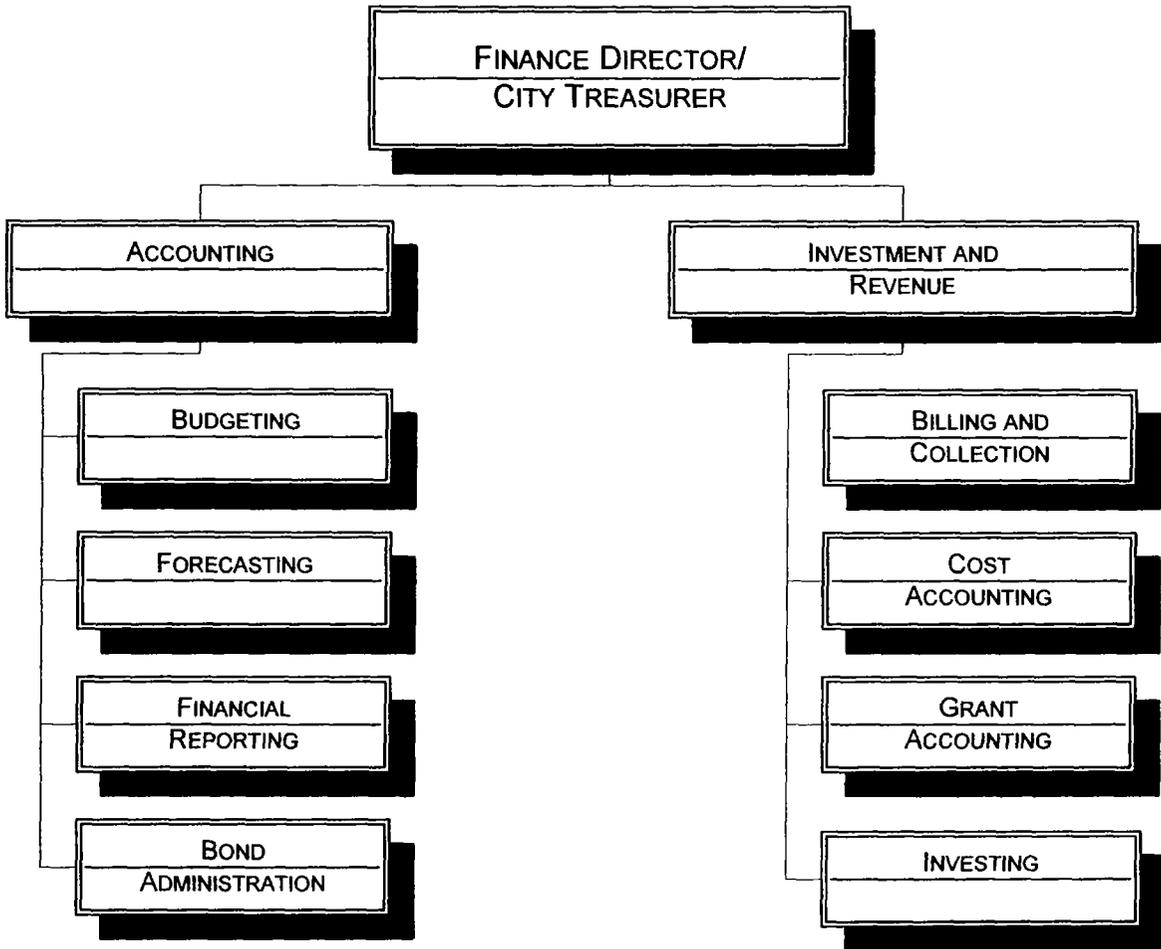
City Clerk Department



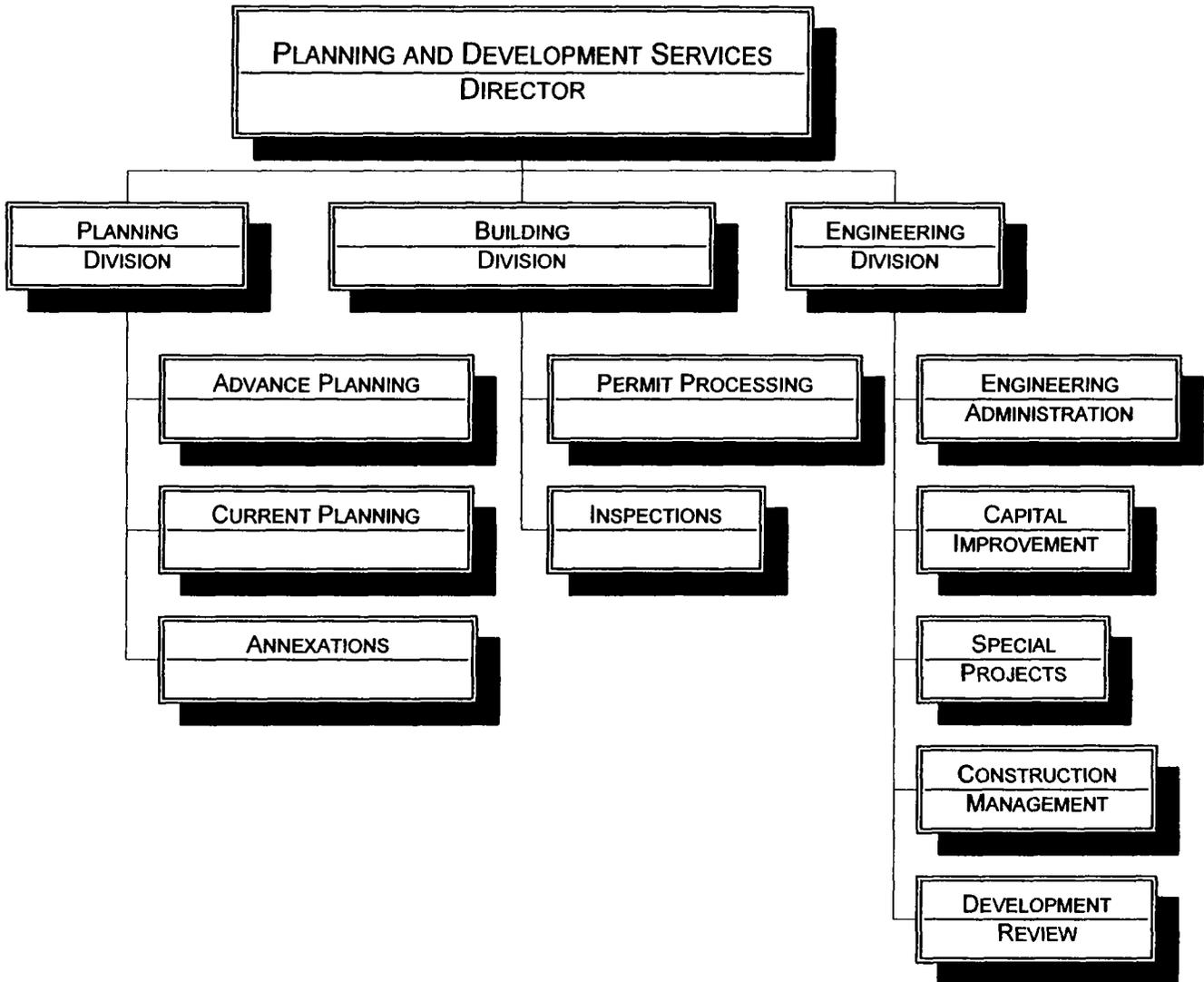
General Services Department



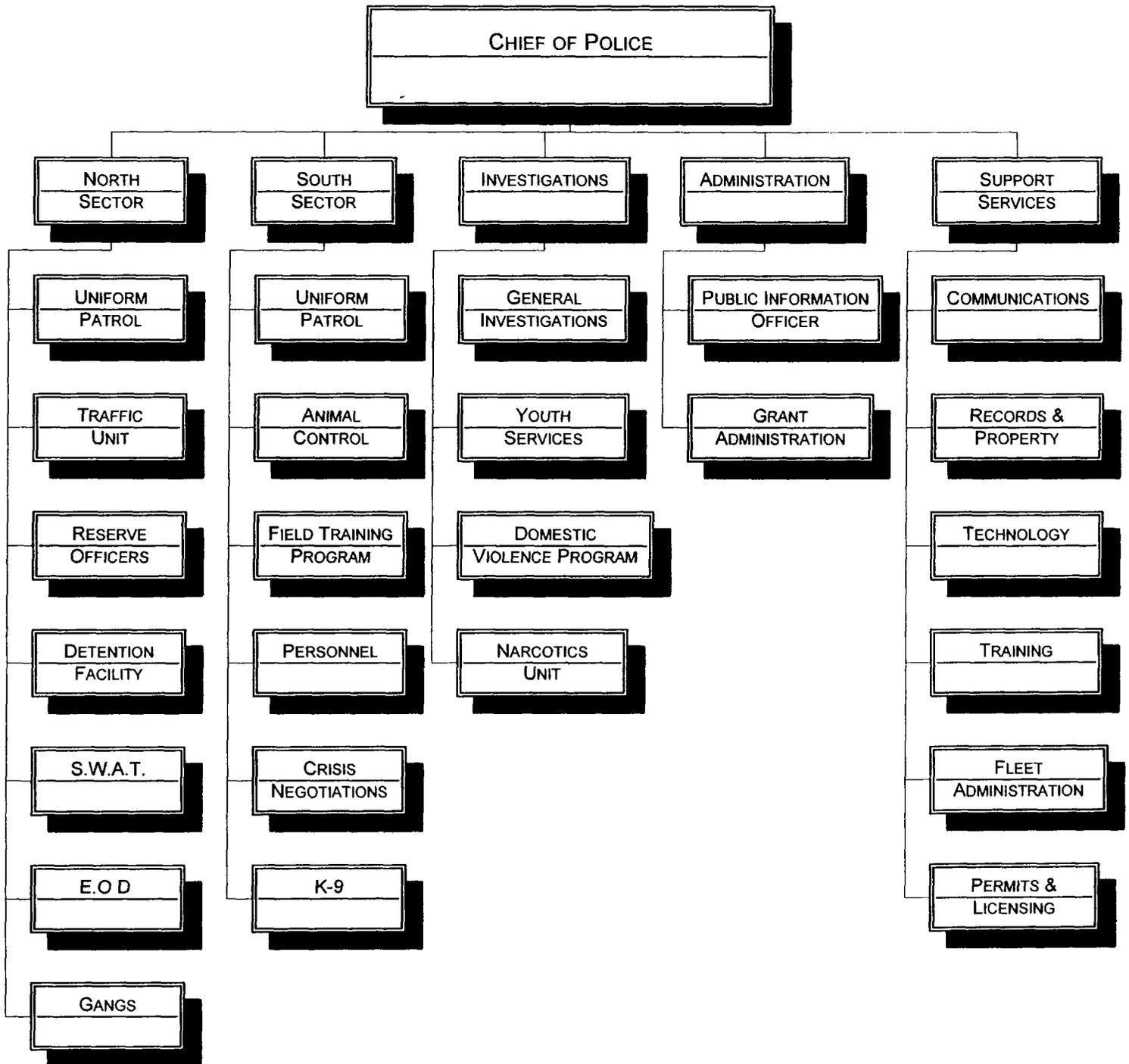
Finance Department



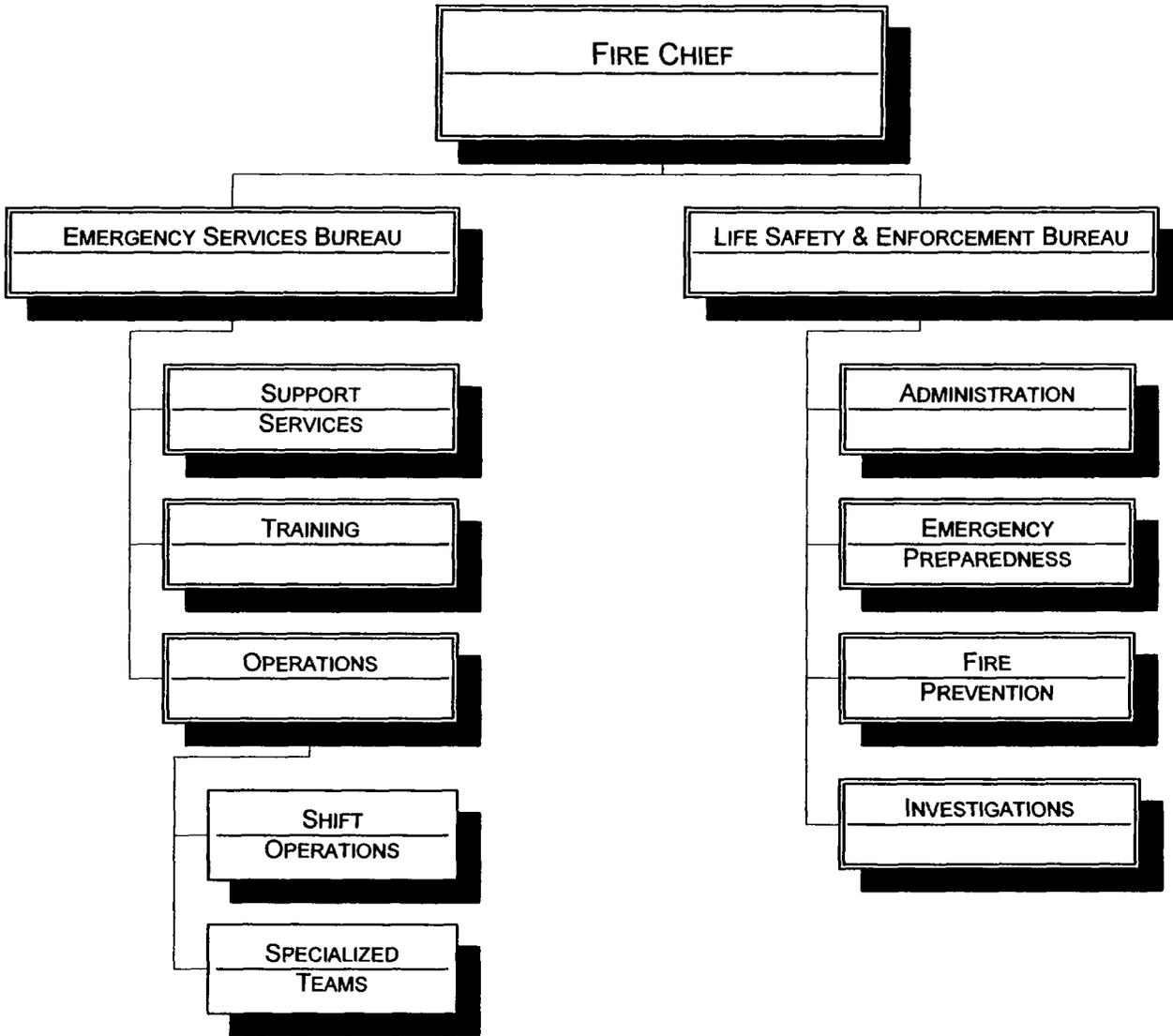
Planning and Development Services Department



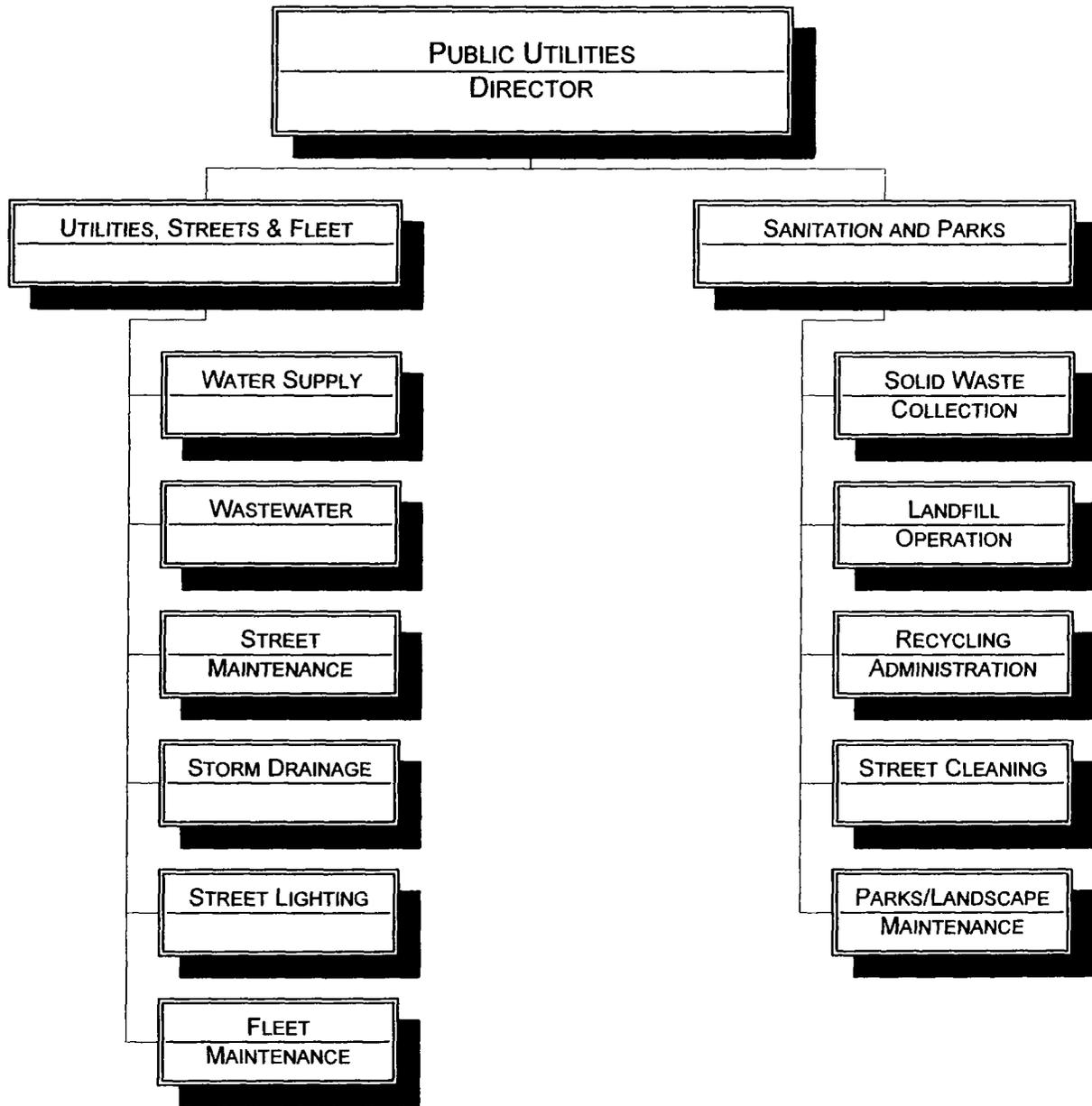
Police Department



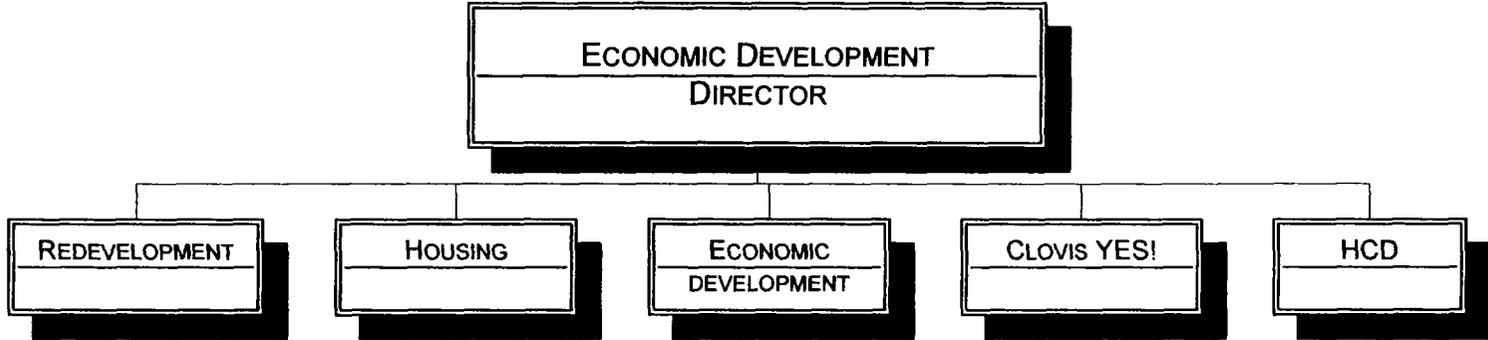
Fire Department



Public Utilities Department



Clovis Community Development Agency



**CITY OF CLOVIS
2006-2007 MANAGEMENT STAFF**

Kathleen Millison, City Manager
Jeffrey Witte, Assistant City Manager
Robert Ford, General Services Director
Michael Leonardo, Public Utilities Director
James Zulim, Police Chief
Michael Dozier, Community and Economic Development Director
Robert Woolley, Finance Director
Mark Aston, Fire Chief
John Wright, Planning & Development Services Director
John Holt, City Clerk
Thomas Riggs, City Attorney

**AD HOC BUDGET
PREPARATION TASK FORCE**

Kathleen Millison, City Manager
Robert Woolley, Finance Director

Jamie Hughson
Barbara Melendez
Jay Schengel
Susan Evans
Scott Redelfs
Jacquie Pronovost
Carolyn Romanazzi
Marianne Mollring

FUND BALANCE SUMMARY

This section contains information about the various funds utilized by the City and the information is presented in summary form. The narrative, Highlights of Fund Activities, provides facts about the major fund groups. The information is intended to present to the reader, in a condensed form, important data about each fund group.

The Summary of Resources and Appropriations, which follows the Highlights, provides a very concise presentation of the various funds. For each fund, The Summary includes the estimated beginning fund balance as of July 1, 2006; the total estimated revenue for 2006-2007; the total proposed budget expenditures for 2006-2007; and the projected ending fund balance for each fund as June 30, 2007

The Notes to Resources & Appropriations Summary, immediately following the Summary of Resources and Appropriations, provides detail on the various fund transfers along with notes about fund presentation and is an integral part of the Summary

These schedules provide, in a condensed form, an overview of the financial position of the City for the budget year.

FUND HIGHLIGHTS

General Fund - General Fund expenditures are being funded through current year revenues and accumulated cost savings. Revenues are experiencing growth of more than 10.2%, or \$4.9 million over the previous year while proposed expenditures are expected to grow by 11.6%, or \$5.9 million, when compared to the previous year's estimated actual expenditures. The growth in revenue is attributable primarily to increased growth in assessed value which has a positive effect on property taxes and property tax in lieu of motor vehicle license fees and to increases in sales tax, and continued growth in building activity. The increase in expenditures is due primarily to negotiated increases in salaries and benefits and new positions. There are also eighteen new positions, including five firefighters, six police officers, and three additional positions for the Parks Division, proposed in the General Fund. A complete listing of proposed positions is included in the **Personnel Section**. In addition the General Fund has \$4.8 million, or 8.5% of expenditures, designated to be set aside as an emergency reserve. The General Fund is also receiving a transfer of \$575,000 from the General Government Services Fund.

Special Revenue Funds - The fund balance for the Clovis Community Development Agency is decreasing when compared to the previous year. The Agency anticipates selling several properties and undertaking several major projects throughout the year including low and moderate housing which accounts for the decrease in fund balance. The Landscape Assessment District Fund shows a projected fund balance of \$2.1 million for 2006-2007. This amount is being accumulated for a reserve and future equipment replacement requirements.

Internal Service Funds - All of the City's Internal Service Funds have adequate revenues or reserves to cover current operating requirements. All the City's Internal Services funds are funded primarily by charges to user departments. It has been a practice that the City transfer funds into the General Government Services Fund to build a reserve for future capital needs. The Transfer from the General Fund has been suspended this fiscal year due to budgetary constraints. There is sufficient reserves in the General Government Facilities Fund to fund a limited number of projects and all future needs are identified in the Five-Year Capital Improvement section under the General Government Facilities heading.

Enterprise Funds - All of the City's Enterprise Funds show sufficient revenue and working capital to meet current operating requirements. The Refuse Enterprise is the only operation with a rate increase in 2006-2007, with a currently approved 4% increase effective July 1, 2007. This increase will allow the City to continue to make the required improvements at the landfill and maintain required bond coverage.

Capital Improvements - Several major projects are included in the 2006-2007 budget and are listed in the Capital Improvement Section. The City has identified several major projects in the Five-Year Community Investment Section for years beyond 2006-2007 that do not currently have funding sources identified. The City is reviewing funding options for Parks and General Government Facilities.

Debt Service Funds - All debt service requirements are being met in 2006-2007. The remaining fund balances represent debt service reserve requirements.

SUMMARY OF RESOURCES AND APPROPRIATIONS 2006-2007

Fund	Beginning Balance	Transfers	Current Resources	Expenditures	Ending Balance
GENERAL					
General Fund	2,620,580	550,000	53,191,700	56,318,002	44,278 *
SPECIAL REVENUE FUNDS					
Clovis Com Dev Agency	2,108,577	(1,084,000)	1,813,800	1,935,766	902,611
Clovis YES	(257)	25,000	321,500	344,321	1,922
HCD Block Grant	0	0	118,600	118,583	17
Landscape Assessment District	1,644,545	0	2,135,663	1,686,940	2,093,268
Total Special Revenue	3,752,865	(1,059,000)	4,389,563	4,085,610	2,997,818
INTERNAL SERVICE FUNDS					
Liab & Prop Ins	147,469	0	1,077,892	951,775	273,586
Employee Benefits	339,169	0	15,190,253	14,277,217	1,252,205
Fleet Maintenance	2,729,090	0	7,223,000	5,945,823	4,006,267
General Govt Services	5,161,542	1,139,500	7,227,600	10,915,590	2,613,052
Total Internal Service	8,377,270	1,139,500	30,718,745	32,090,405	8,145,110
ENTERPRISE FUNDS					
Refuse Disposal	1,749,164	141,000	11,387,600	11,928,795	1,348,969
Sewer Service	6,726,570	522,000	7,923,200	6,938,278	8,233,492
Street Cleaning	162,729	0	935,000	1,014,169	83,560
Water Service	9,960,393	(1,355,500)	11,268,600	9,898,843	9,974,650
Transit	8,422	0	3,129,300	3,114,226	23,496
Total Enterprise	18,607,278	(692,500)	34,643,700	32,894,311	19,664,167
CAPITAL IMPROVEMENT FUNDS					
Sewer Construction	12,331,621	(522,000)	70,111,900	68,206,200	13,715,321
Park Projects	3,643,281	(61,000)	5,855,900	8,416,500	1,021,681
Street Construction	4,113,708	0	7,472,790	10,383,900	1,202,598
Water Construction	11,638,068	1,355,500	5,460,000	10,497,600	7,955,968
Clovis Com Dev Agency	0	0	2,341,000	2,341,000	0
Refuse Construction	0	0	865,400	865,400	0
General Govt Facilities	0	0	1,196,650	1,196,650	0
Total Capital Improvement	31,726,678	772,500	93,303,640	101,907,250	23,895,568
DEBT SERVICE FUNDS					
Clovis Comm Dev Agency	11,170	909,000	8,500	920,000	8,670
Lease Revenue Bonds	42,567	61,000	0	64,000	39,567
Assessment Dist Bonds	373,686	0	650,000	683,800	339,886
Total Debt Service	427,423	970,000	658,500	1,667,800	388,123

* The General Fund maintains a designation of \$4,805,000 or 8.5% of expenditures. This is set aside as an emergency reserve as directed by the City Council.

NOTES TO RESOURCES & APPROPRIATIONS SUMMARY

1. Summary of Transfers

Transfers - Interfund operating transfers are legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
\$575,000	Gen Govt Service .. return of prior year transfer	General	\$754,500	Water Service ..ongoing capital project	Water Capital-Ent
61,000	Park Acq. ...to pay debt service	Park Bond	261,000	Comm Sanitation*	Refuse Disposal ..acquisition of refuse containers and new residential route equipment
909,000	CCDA ...to pay debt service	CCDA Debt Service	25,000	General	Workforce Investment ...contribution to Clovis YES! Program
373,000	Sewer Capital-Dev ...to pay debt service	Sewer Service	175,000	CCDA	Gen Govt Serv repay property acquisition loan
270,000	Sewer Capital-Dev for sewer plant improvements	Sewer Service	1,419,500	Measure A*	Gen Govt Serv to pay debt service
601,000	Water Service .. to pay debt service	Water Capital-Dev	121,000	Sewer Service	Sewer Cap-Dev enterprise share of capital projects
			120,000	Refuse	Gen Govt Service repayment of interfund loan

2. For presentation purposes, several funds were combined on the Summary of Fund Balances as follows:

Sewer Capital -
Sewer Capital-Enterprise
Sewer Capital-Developer

Water Construction -
Water Capital-Enterprise
Water Capital-Developer

Clovis Community Development Agency -
Community Development Fund
Affordable Housing
Herndon Redevelopment Area
Herndon Area Affordable Housing

* Community Sanitation Fund and Measure A-Public Safety Fund are unbudgeted funds and as such are not shown on the preceding schedule but are fully disclosed in the City's Annual Financial Report.

SUMMARY REVENUES AND EXPENDITURES

The following summary schedule provides an excellent overview of the City's 2006-2007 revenues and expenditures. The schedule on the following page combines all the City's funds into one summary schedule while the 2006-2007 Budget Summary-By Fund provides a summary of revenues and expenditures for each fund.

Care needs to be taken when attempting to draw conclusions from summary schedules, especially when comparing one budget year to prior years. Because of the up-and-down nature of capital project expenditures, the City's total budget can experience wide swings from year to year. An example of this may be a large street or sewer project that is budgeted in one budget year and may not exist in the next. This type of project may increase the budget by several million dollars in any one year.

The reader should also be aware that the majority of the City's revenue and expenditures is restricted to specific purposes and cannot be transferred from one fund to another. As was indicated in the City Manager's letter and further discussed in the Introduction Section, the General Fund is the only fund with discretionary revenues to pay for City services, such as police and fire. The other funds are restricted in their use, such as the Water Enterprise Fund, which can only be used to pay expenses related to water delivery.

Following the summary schedules is a detailed description of major revenue sources. We are providing historical trends, budgeting assumptions, and other information as appropriate.

The "2006-2007 Budget Summary - All Funds" includes all funding sources and expenditures for all Governmental and Proprietary Funds. A review of the revenue shows that "Charges for Current Services" is the second largest revenue source (next to bond proceeds) followed by "Charges to Other Departments". Included in "Charges for Current Services" are the charges for the City's Enterprise Funds (water, sewer, refuse, etc.). This revenue source makes up 27.4% of the total funding sources. The source "Charges to Other Departments" reflects interfund charges, or revenue derived, by the City's Internal Service Funds such as General Services, Employee Benefits, Fleet Services, and Liability and Property Insurance to other operating funds for services received from the Internal Service Funds. This funding source reflects 13.8% of the total. (Please read the note at the bottom of the Budget Summary about the affect Internal Service Fund charges has on the City's revenues and expenditures). The large increase in the funding source "Property Taxes" reflects a change in the classification of motor vehicle license fees which are now classified as property tax and a large increase in the city's assessed valuation increasing property tax revenues. Property taxes now account for 8.5% of the city's revenue. The revenue source "Sales & Use Tax", accounts for 7.3% of total revenue, reflecting the strong retail climate within the City of Clovis.

Several expenditure accounts reflect increases as compared to the prior year. Capital outlays/improvements account for 44.3% of the total budgeted expenditures in 2006-2007 and as indicated above, the city has proposed several large capital projects. The combined totals for all salaries and benefits, accounts for 22.8% of the total, is showing an increase due to proposed salary and benefit increases and the addition of 28 new positions. The category "Administrative and Overhead", which makes up 5% of the total reflects the expenditure side of the interfund charges. This expenditure reflects costs for computer services, communications, energy, and office supplies to name a few general service fund charges. The City is continuing to devote personnel resources to accelerate the construction of City capital projects, reflected in the continuing high level of capital improvement expenditures. The expenditure category "Employee Related ISF Charges" accounts for 6.0% of total is another interfund related expenditure account and reflects the internal fund portion of employee benefits.

Again, the reader is requested to view each of these revenue and expenditure categories on a per fund and departmental basis in lieu of looking at a "Total Summarized Picture." Each of the department presentations included in the Operational Section will provide further information about the programs and proposed expenditures for each department.

2006-2007 BUDGET SUMMARY - ALL FUNDS

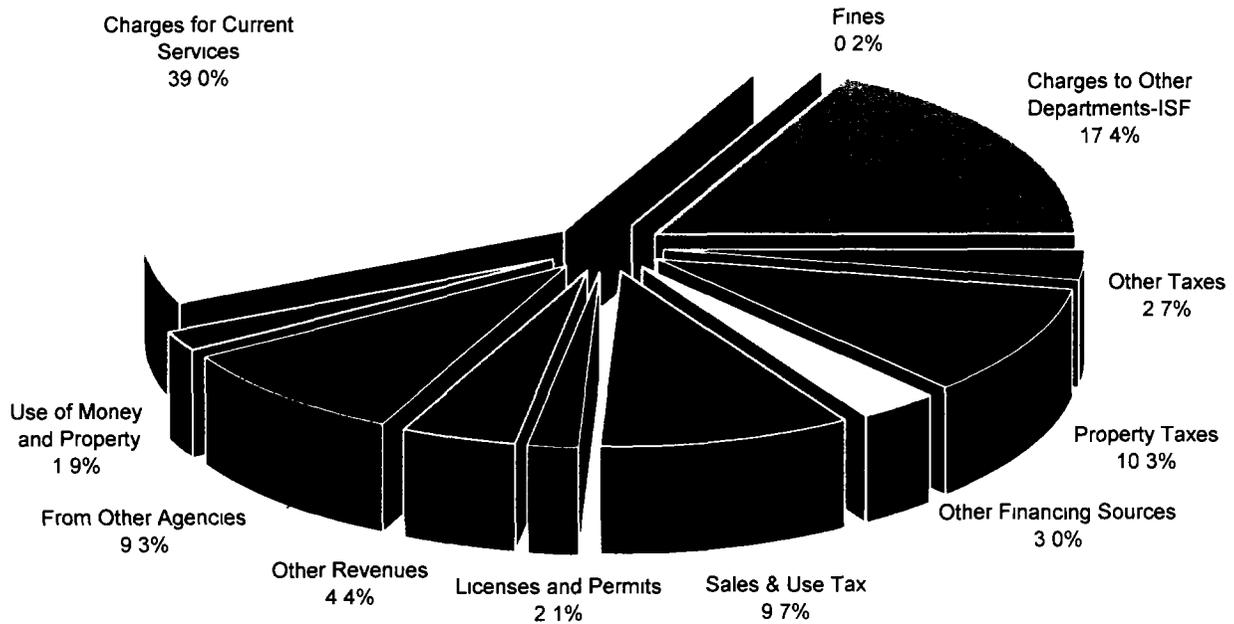
Included in the schedule below are items that are not considered revenue/expenses for financial reporting purposes These items are
 Contributed Capital (included in "Charges for Current Services") -- Reported as equity for financial reporting
 Long-term Debt (COPs and loans, included in "Other Financing Sources") -- Reported as liabilities for financial reporting
 Principal payments on long-term debt (included in "Debt Service") -- Reported as a reduction to liabilities for financial reporting
 Capital additions (included in "Capital Outlays") -- Reported as fixed assets for financial reporting

	2004-2005 ACTUAL	2005-2006 ESTIMATED	2006-2007 BUDGET
<u>FUNDING SOURCES</u>			
Property Taxes	8,867,443	15,905,490	18,452,100
Sales & Use Tax	13,463,352	15,040,000	15,740,000
Other Taxes	3,845,012	4,156,000	4,356,000
Licenses and Permits	2,848,845	3,184,455	3,523,700
Fines	246,311	265,000	265,000
Use of Money & Property	2,429,402	2,931,170	3,050,600
From Other Agencies	16,193,307	14,322,990	13,584,180
Charges for Current Services	54,025,840	60,371,415	59,400,573
Other Revenues	14,543,378	6,812,950	7,605,300
Charges to Other Departments-ISF	22,911,024	26,908,379	29,928,395
Other Financing Sources	0	4,600,000	61,000,000
Total Revenues and Other Financing Sources	139,373,914	154,497,849	216,905,848
Beginning Fund Balances	97,020,564	100,815,106	65,512,094
Total Available Resources	236,394,478	255,312,955	282,417,942
<u>EXPENDITURES/EXPENSES</u>			
Salaries-Regular	24,455,352	27,961,890	32,065,817
Overtime	2,568,132	3,022,238	2,732,185
Extra Help	2,359,456	2,404,225	2,487,946
Benefits	10,844,553	12,976,646	14,968,110
Vehicle Charges	5,451,062	6,849,305	7,387,045
Energy	3,671,041	4,098,735	4,633,358
Communications	487,242	525,917	558,602
Professional Services	10,615,487	11,165,988	12,466,859
Repair and Maintenance	1,390,492	2,505,549	2,572,400
State Mandates	931,177	959,765	506,500
Special Events	122,733	108,781	148,550
Building and Equipment Rental	101,683	130,053	93,500
Office Supplies	580,257	613,094	643,550
Materials and Supplies	2,753,563	3,586,543	3,923,016
Travel and Meeting Expense	194,672	275,389	290,178
Training	395,975	546,033	572,056
Dues and Subscriptions	77,133	96,819	110,185
Administration and Overhead	11,974,897	10,401,000	11,774,891
Employee-Related ISF Charges	9,875,211	12,341,456	13,774,072
Liability Insurance Prog-ISF	832,438	804,614	866,428
Debt Service	12,463,358	13,502,900	15,033,567
Capital Outlays/Improvements	35,877,113	83,235,197	101,354,563
Total Expenditures/Expenses and Other Uses	138,023,027	198,112,137	228,963,378
Net Operating Transfers *	2,443,655	8,311,276	1,680,500
Ending Fund Balances	100,815,106	65,512,094	55,135,064

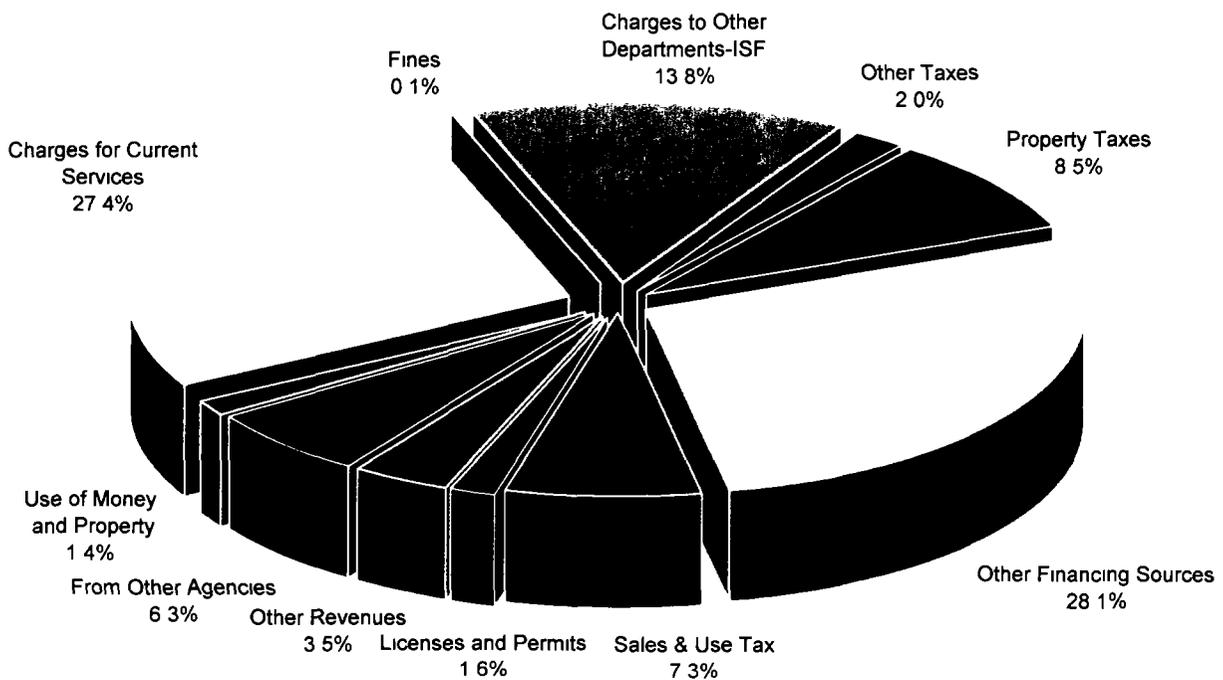
The numbers presented above include revenue and expenses for the City's Internal Service Funds These funds act as cost allocation departments in that they accumulate the cost of goods and services and distribute these costs to the various other user departments The user departments in turn record an expense/expenditure, and the Internal Service Fund records revenue Therefore, a doubling effect occurs for those revenues and expenses/expenditures

* Net transfers are the result of the transfer to the Refuse Disposal Fund from the Community Sanitation Fund, an unbudgeted fund and to the General Government Services fund from the Measure A-Public Safety fund, an unbudgeted fund

2005-2006 ESTIMATED REVENUES



2006-2007 BUDGET REVENUES



Expenditure charts are presented by fund later in this section and by department and function in the Operations section

2006-2007 BUDGET SUMMARY - BY FUND

Page 1 of 2

	<u>Special Revenue Funds</u>				<u>Internal Service Funds</u>				
	General	Clovis Community Development Agency	HCD Block Grant	Clovis YES	Landscape Assessment District	Liability and Property Insurance	Employee Benefits	General Services	Fleet
<u>FUNDING SOURCES</u>									
Property Taxes	14,737,100	3,065,000							
Sales & Use Tax	15,740,000								
Other Taxes	4,306,000	50,000							
Licenses and Permits	3,523,700								
Fines	265,000								
Use of Money & Property	298,200	71,700				42,000	120,000	239,700	80,000
From Other Agencies	2,378,000	493,600	118,600	321,500					2,000
Charges for Current Services	6,360,900				2,135,663			1,323,300	
Other Revenues	5,582,800	483,000					150,000	30,000	
Charges to Other Departments-ISF						1,035,892	14,920,253	6,831,250	7,141,000
Other Financing Sources									
<i>Total Sources</i>	<u>53,191,700</u>	<u>4,163,300</u>	<u>118,600</u>	<u>321,500</u>	<u>2,135,663</u>	<u>1,077,892</u>	<u>15,190,253</u>	<u>8,424,250</u>	<u>7,223,000</u>
<u>EXPENDITURES/EXPENSES</u>									
Salaries-Regular	24,337,949	319,257	48,370	0		38,821	124,628	1,031,119	886,929
Overtime	2,451,175							50,000	1,000
Extra Help	1,516,210	33,000		215,736				150,000	30,000
Benefits	11,137,948	113,327	22,213	64,743		12,835	43,057	443,849	413,018
Vehicle Charges	3,321,240	22,165		0		2,700	9,700	62,905	94,616
Energy	1,424,858	31,000						752,500	
Communications	215,052							313,000	890
Professional Services	4,145,532	411,500	28,000	20,144	1,686,940	892	100	176,776	20,100
Repair and Maintenance	349,100	500						1,627,300	302,550
State Mandates		0							3,500
Liability Insurance Prog-ISF						866,428			
Special Events	5,050						143,500		
Building and Equipment Rental	3,500	70,000						10,000	
Office Supplies	135,650	5,100		800				440,000	200
Materials and Supplies	916,566	10,700						135,100	2,081,450
Travel and Meeting Expense	235,728	10,550		1,000		3,000	1,500	23,300	0
Training	429,356	1,000		0		20,000	4,000	61,600	0
Dues and Subscriptions	95,760	5,250				1,000	600	800	325
Administration and Overhead	4,855,408	677,716	17,000	41,899		6,099	26,061	209,675	704,107
Employee-Related ISF Charges							13,774,072		
Debt Service		1,144,700						4,559,667	587,400
Capital Outlays/Improvements	741,920	2,341,000	3,000	0			150,000	2,064,650	819,738
<i>Total Uses</i>	<u>56,318,002</u>	<u>5,196,765</u>	<u>118,583</u>	<u>344,322</u>	<u>1,686,940</u>	<u>951,775</u>	<u>14,277,218</u>	<u>12,112,241</u>	<u>5,945,823</u>

2006-2007 BUDGET SUMMARY - BY FUND

<i>Enterprise Funds</i>					<i>Capital Projects Funds</i>				<i>Debt Service Funds</i>		<i>Total</i>
Refuse Disposal	Sewer Service	Street Cleaning	Transit	Water Service	Sewer	Park Projects	Streets	Water	Lease Revenue Bonds	Assessment District Bonds	
										650,000	18,452,100
											15,740,000
											4,356,000
											3,523,700
											265,000
91,000	415,000		31,000	317,000	425,000	150,000	200,000	570,000			3,050,600
			2,954,700			759,000	6,556,780				13,584,180
12,162,000	7,505,200	935,000	143,600	10,460,000	8,583,500	4,946,900	716,010	4,128,500			59,400,573
	3,000			491,600	103,400			761,500			7,605,300
											29,928,395
					61,000,000						61,000,000
<u>12,253,000</u>	<u>7,923,200</u>	<u>935,000</u>	<u>3,129,300</u>	<u>11,268,600</u>	<u>70,111,900</u>	<u>5,855,900</u>	<u>7,472,790</u>	<u>5,460,000</u>	<u>0</u>	<u>650,000</u>	<u>216,905,848</u>
1,900,637	564,747	320,738	776,123	1,716,499							32,065,817
108,600	12,500	10,600	21,310	77,000							2,732,185
146,000	10,000	20,000	335,000	32,000							2,487,946
957,262	267,722	164,743	435,489	891,904							14,968,110
2,359,100	153,830	384,700	684,700	291,389							7,387,045
0	25,000			2,400,000							4,633,358
7,760	1,500	600	9,500	10,300							558,602
2,545,800	2,310,324		274,750	846,001							12,466,859
11,850	14,000	600		266,500							2,572,400
503,000											506,500
											866,428
											148,550
10,000											93,500
32,800	11,500			17,500							643,550
60,100	40,000	5,200		673,900							3,923,016
6,000	2,000		4,600	2,500							290,178
6,000	7,250		7,150	35,700							572,056
1,400	550		700	3,800							110,185
1,699,986	1,383,550	106,987	284,903	1,761,500							11,774,891
											13,774,072
1,114,700	1,081,300				3,383,200			2,414,800	64,000	683,800	15,033,567
1,323,200	1,052,505	0	280,000	872,350	64,823,000	8,416,500	10,383,900	8,082,800			101,354,563
<u>12,794,195</u>	<u>6,938,278</u>	<u>1,014,168</u>	<u>3,114,225</u>	<u>9,898,843</u>	<u>68,206,200</u>	<u>8,416,500</u>	<u>10,383,900</u>	<u>10,497,600</u>	<u>64,000</u>	<u>683,800</u>	<u>228,963,378</u>

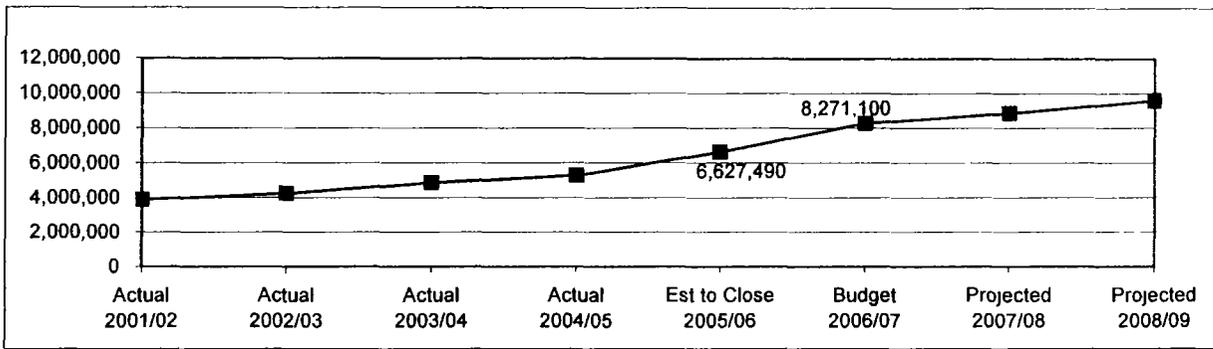
REVENUE BY SOURCE

Property Taxes-General Fund

Property tax revenues have taken on a larger role in the General Fund's revenue structure due to actions taken at the state level. Beginning in 2004/05, one-quarter of the City's sales tax revenue will be swapped for an equal amount of property tax. Also, the previous Motor Vehicle License Fee that had come to the city as a state subvention will now be replaced with a like amount of property tax revenues. This is a permanent shift and this revenue source will increase in the same percentage as increases in assessed valuation in the city. The County of Fresno assesses property owners within the county and distributes the tax to the appropriate agencies based on their sharing percentage. The City's share of the county-wide 1% is about 18.06%. In fiscal year 05/06, the City of Clovis is expecting to receive \$6,627,490 in property taxes. This includes current year, prior year, and supplemental taxes on real property as well as personal property. Growth in this revenue source is affected by several factors. Among them are increased property values due to new construction, increased base due to annexation, the statutory maximum increase in assessed value of 2% per year, and changes in value related to property resale. The revenue from property tax is about 25.4% of General Fund revenue. As a result of building activity, the City is projecting that gross property taxes (before the reduction for the Educational Revenue Augmentation Fund - ERAF) will increase approximately 18% in 2005/06 and 10% in 2006/07. This growth is greater than the average annual increase of 8%. The additional shift of \$773,000 in city property taxes to ERAF III is in its second and final year ending 2005-06.

The gross assessed valuation (in millions) for Clovis is:

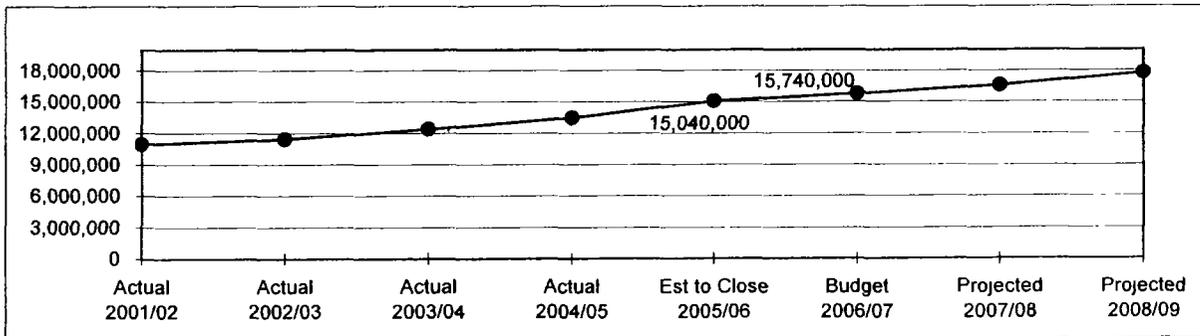
2001-02	\$3,160	2003-04	\$3,959	2005-06	\$5,553	2007-08	\$6,609 est
2002-03	\$3,532	2004-05	\$4,708	2006-07	\$6,119 est	2008-09	\$7,137 est



Sales Tax-General Fund

The City of Clovis currently receives sales tax revenue based on 1% of the taxable sales that take place within its boundaries. Sales tax is expected to grow as the City's population increases and by inflation. The City and the County have agreed to share this 1%. The County receives 5% of the City's 1%.

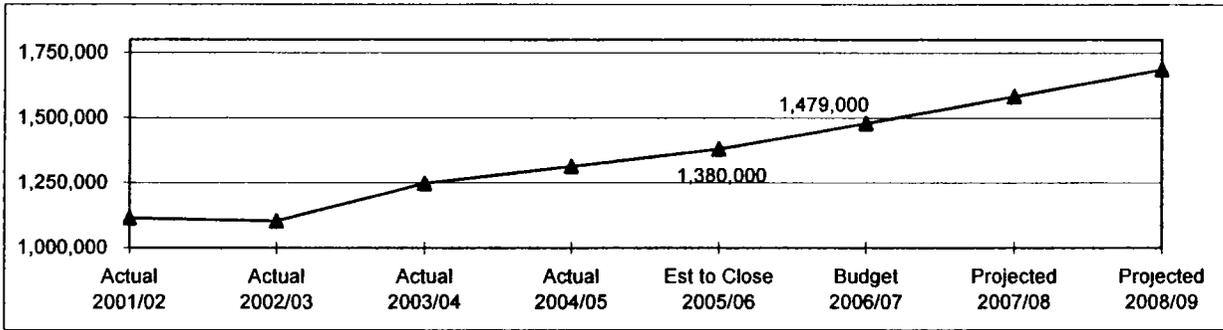
Major Segments:	Department	Percentage	Notes
	Department Stores	21%	The top ten retailers produce 40.9% of the sales tax and the top 100 produce 80.7% of the total sales tax in Clovis. Included in sales tax revenue is the City's share of the statewide 1/2 cent Sales Tax for Public Safety. Sales tax is projected to grow at approximately 5% in 2006/07 as a result of continuing population growth and the City's ability to capture an increasing share of regional sales.
	Auto Sales	19%	
	Building Materials	11%	
	Restaurants	8%	
	Misc Retail	7%	
	Service Stations	6%	



REVENUE BY SOURCE

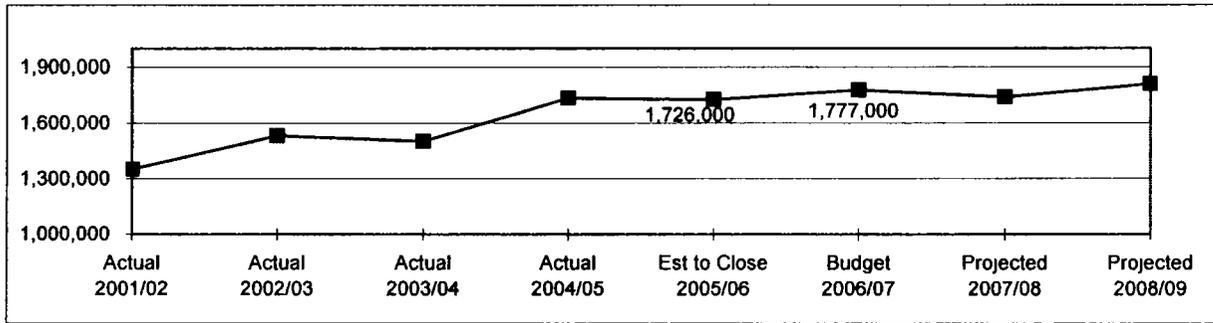
Franchise Fees-General Fund

The City receives a Franchise Fee from Pacific Gas and Electric and Comcast Cable based on their gross receipts in Clovis. The revenue is expected to increase at a per capita rate as the population increases, adjusted for their rate increases. This revenue source provides 3% of the General Fund revenue



Business Licenses-General Fund

Business Licenses are required of all people doing business within Clovis. The vast majority of businesses pay fees based on gross receipts. Business licenses are available on a daily basis or on a quarterly basis. There is a minimum and a maximum business license fee, which is adjusted for inflation. The revenue is expected to grow at the rate of inflation adjusted for new businesses.



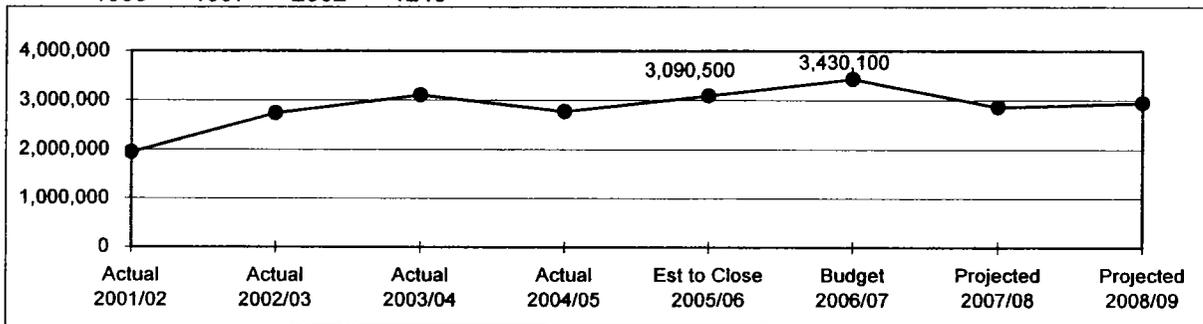
Building Permits-General Fund

The City collects a fee for each building-related permit issued. The fees are based on the national uniform building codes. Building activity is expected to generate approximately \$3.4 Million in revenue for the 2006/07 budget year. The City is anticipating that activity will peak this year and then slowly return to more historical levels in the future.

Building permit activity for dwelling units:

Total building valuation for 2005 was \$413,927,000.

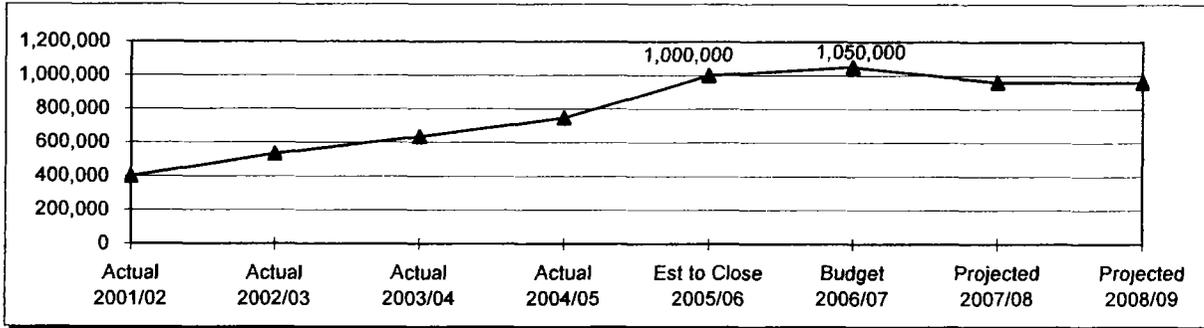
<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
1089	1597	2032	1249



REVENUE BY SOURCE

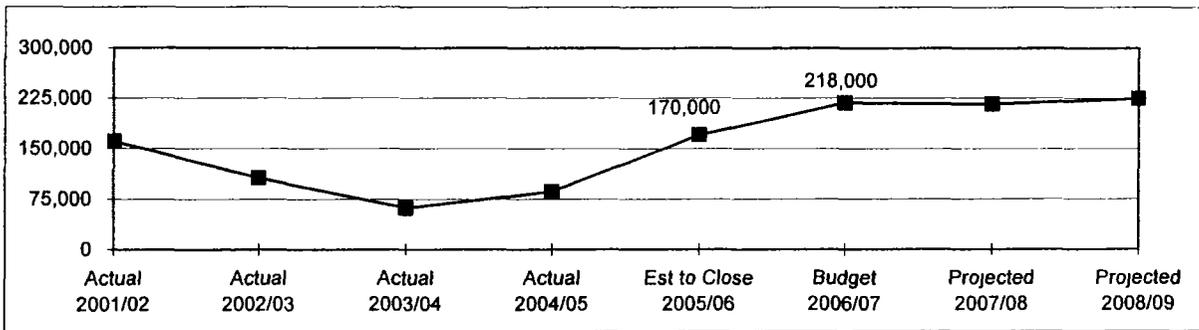
Other Taxes-General Fund

This category includes transient occupancy tax and real property transfer tax. Growth in this revenue has been due to increased property sales. It is anticipated that the activity will level off and return to historical levels in future years.



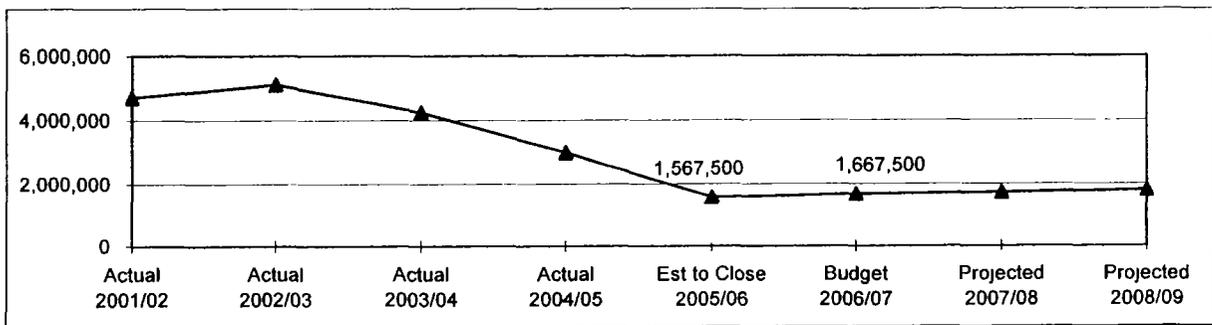
Interest Revenue-General Fund

The City pools all available cash for investment purposes. Funds are invested in accordance with an investment policy. Interest is allocated from the pool in proportion to the daily cash balance attributable to each fund. The interest varies from year to year based on available cash for investment and the rate of return. The estimated rates of return for 2005/06 and 2006/07 are 4.0% and 4.6%, respectively.



State Subventions-General Fund

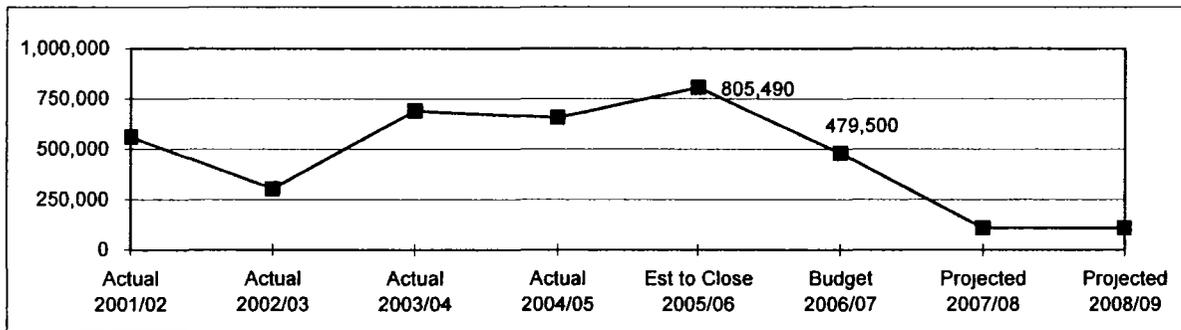
This category includes revenue collected at the state level and redistributed back to local agencies on a per capita basis. Revenue sources include motor vehicle fees and gas tax. Beginning in 2004/05, motor vehicle license fees are now classified as property taxes.



REVENUE BY SOURCE

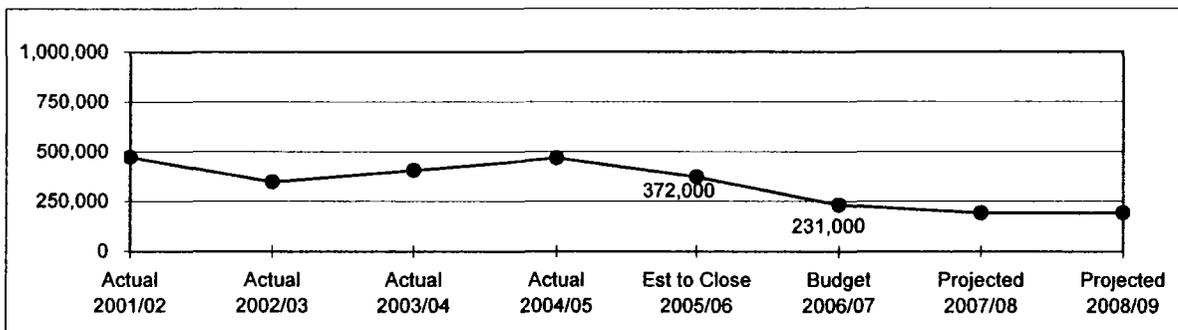
Grants-General Fund

The sources of this revenue are the state and federal governments. Revenues from programs such as Housing & Community Development, Older Americans Act, and Peace Officers Standards and Training depend on availability of funds for qualified city projects. Due to the State budget crisis, the availability of grants has been eliminated or greatly reduced.



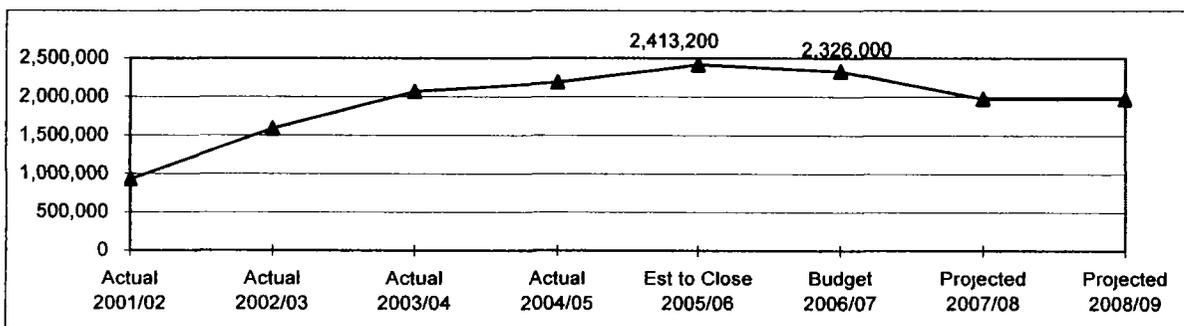
Revenue From Other Agencies-General Fund

This category includes revenue from other public agencies as a result of a cost-sharing agreement with Fresno County for the county library and court and for reimbursement of the homeowners property tax exemption. Continuing budget concerns with the State of California have resulted in decreased revenues from this source.



Planning Fees-General Fund

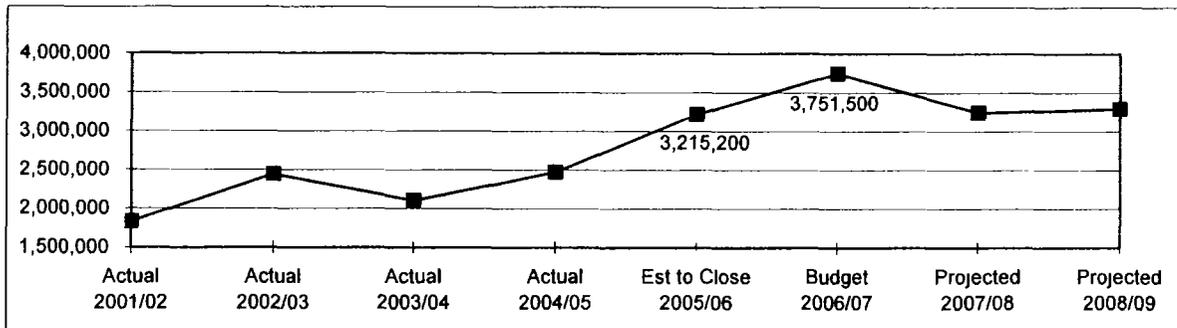
Planning fees are charged for processing requests for use permits or entitlement permits. This includes conditional use permits, zone changes, subdivision maps, and general plan changes. The amount of revenue is directly related to the amount of advance development activity. Additional revenue is generated as a result of the implementation of a fee to pay the cost to prepare and update the City's General Plan.



REVENUE BY SOURCE

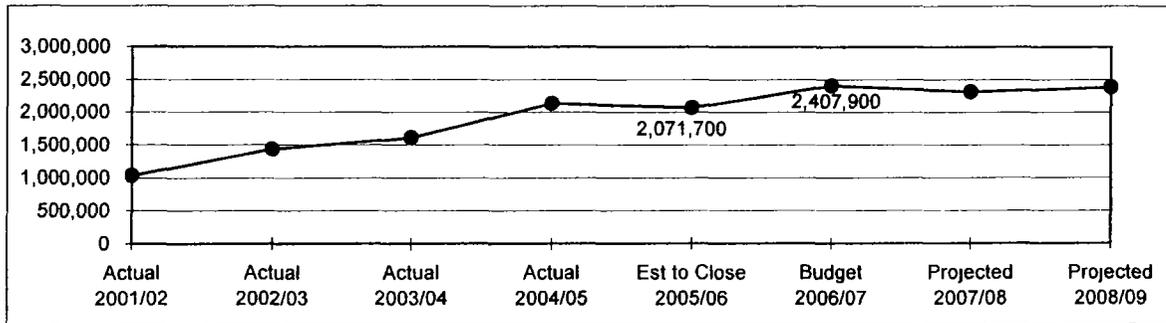
Engineering Fees/Charges-General Fund

Fees are charged for the processing of private development plans and for inspection of public improvements required of the development. Revenue varies with the amount of development activity for subdivisions and public infrastructure projects. This category also includes charges for services to the City's capital improvement program



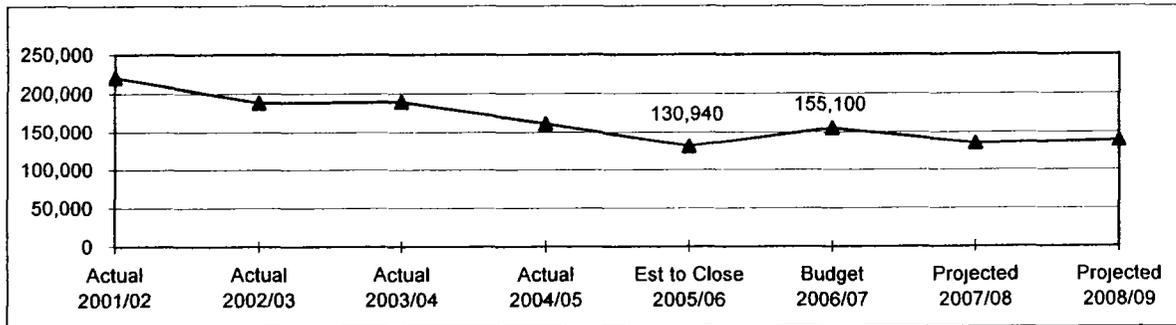
Revenue for Current Services-General Fund

This revenue category includes revenue from fees for development program administration, charges for use of Police Reserves, sale of copies, weed abatement, emergency response, landscape maintenance charges, Senior Center use charges, and administration charges to the City's redevelopment agency. The revenue in this category varies with service activity.



Other Revenue-General Fund

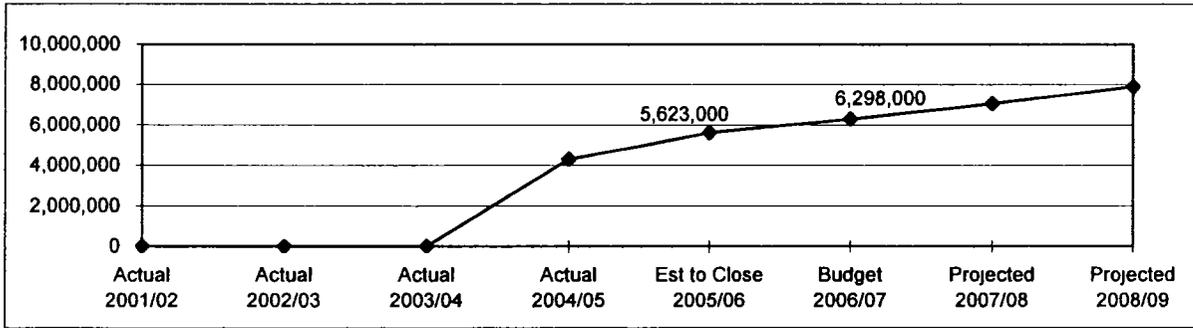
This category includes revenue from the sale of equipment as well as asset forfeiture revenue. Normally asset forfeiture amounts are appropriated throughout the year and are not included during the budget process.



REVENUE BY SOURCE

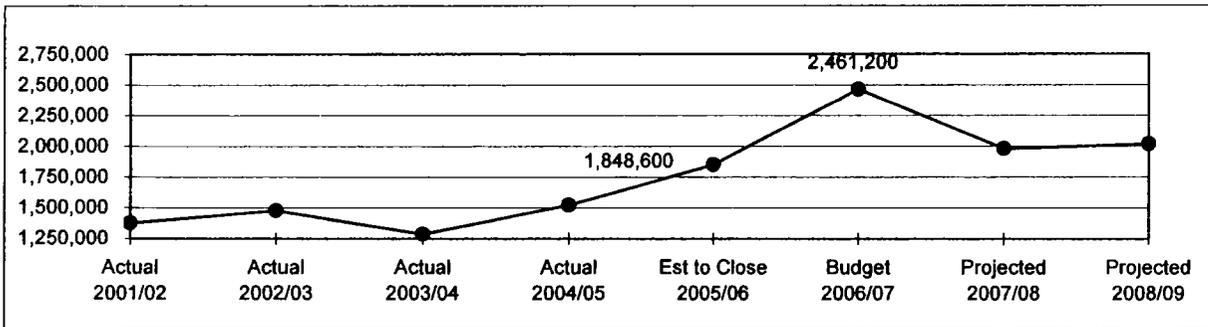
Property Tax in lieu of Vehicle License Fees-General Fund

Prior to 2004-05, Vehicle License Fees (VLF) came to the City as a state subvention. As a result of an agreement between the governor and local governments, the backfill portion of the VLF revenues were eliminated and replaced with a like amount of property tax. The property tax in lieu of VLF for the City increases annually in proportion to the growth in gross assessed valuation.



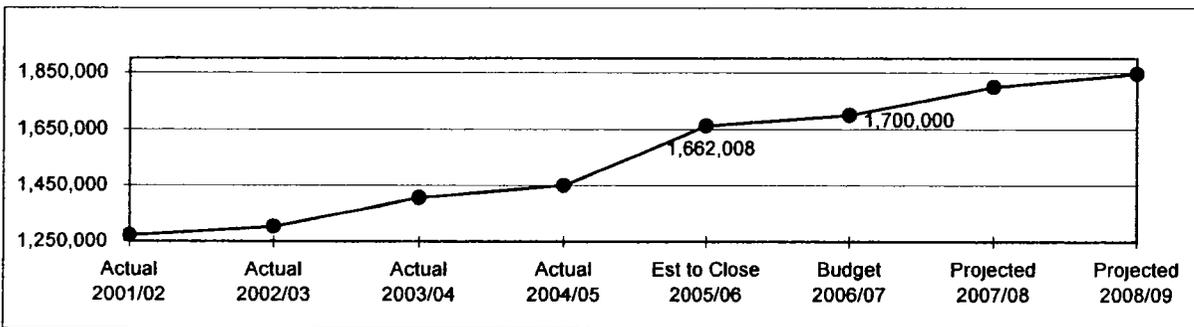
Administrative Charges-General Fund

Administrative charges result from the recovery of the cost of services provided to all non-general fund activities by the support services within the General Fund. These support activities include City Council, City Clerk, City Manager, City Attorney, Finance, and Personnel. This revenue source contributes about 3.8% of the General Fund revenue.



Tax Increment-Clovis Comm Dev Agency

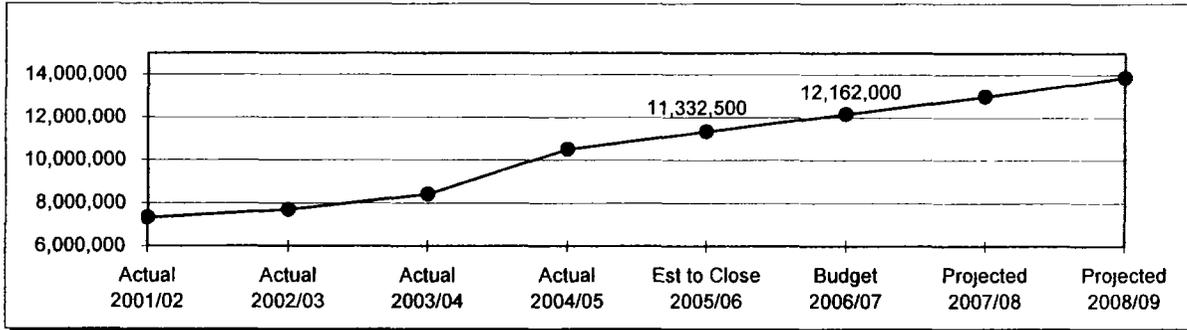
Tax Increment is derived from property taxes that are the result of increased property valuation occurring in the two project areas of the Agency.



REVENUE BY SOURCE

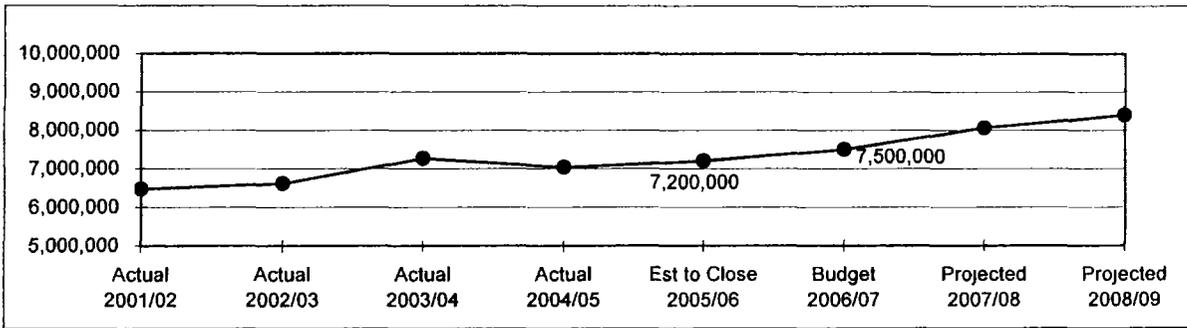
Refuse Charges-Refuse Disposal Fund

Refuse charges are collected from both residential and commercial users based on different rates depending on type of service and frequency of service. Also included in the refuse revenue are charges for the City's greenwaste and recycling programs provided by private contract. The City Council approved rate increases in refuse charges, 10% effective July 1, 2004 and an additional 12.4% effective January 1, 2005 with an increase of 4% July 1, 2005 and every July 1 thereafter.



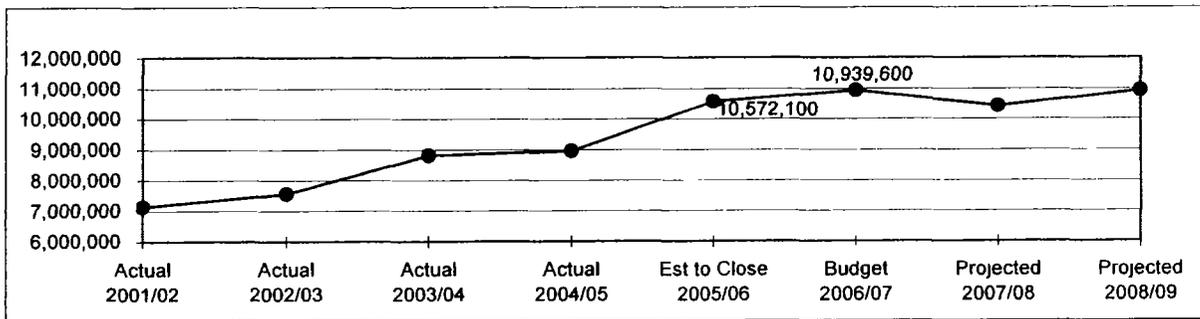
Sewer Charges-Sewer Service Fund

Using various methods of calculation, users are charged for the maintenance of sewer lines, treatment of waste water, and renovation of the Fresno-Clovis Regional Waste Water Treatment Plant. Revenue is expected to grow proportionately to population growth except when a rate increase or decrease is anticipated.



Water Charges-Water Service Fund

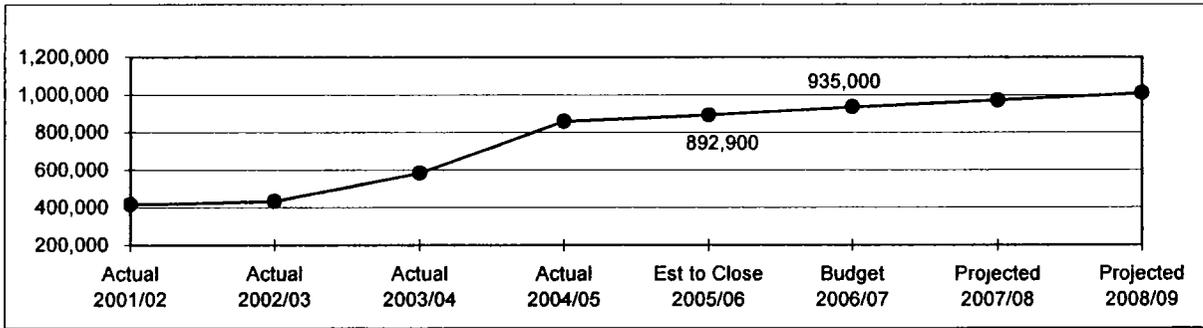
Production, distribution, and treatment of water are charged to residential and commercial users based on usage. Different rates are established for different types of users and different quantities used. Revenue is projected to grow in proportion to population increase. There also can be significant fluctuations in revenue based on the weather and the resulting change in landscape watering. Revenue increases in 2006/07 are based on the City's increasing population.



REVENUE BY SOURCE

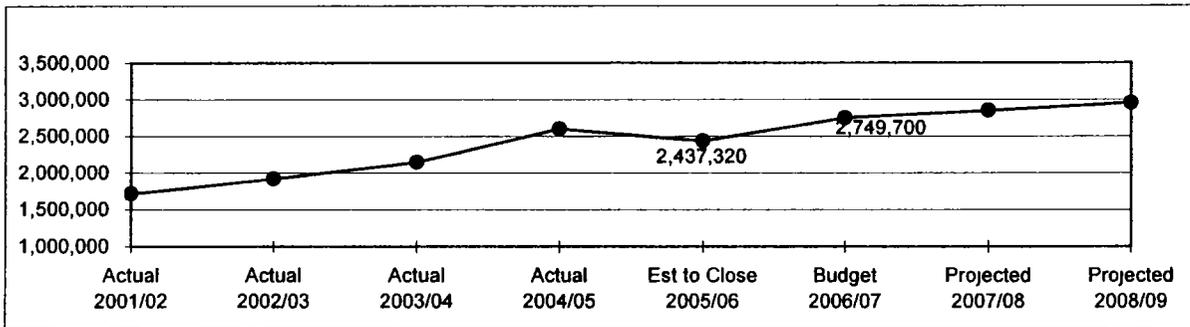
Street Cleaning Charges-Street Cleaning Fund

Street Cleaning charges continue to grow based on the estimated increase in residential and commercial units due to the continuing increase in population. The increase in 04/05 and 05/06 is the result of the approved rate increase that became effective January 1, 2004.



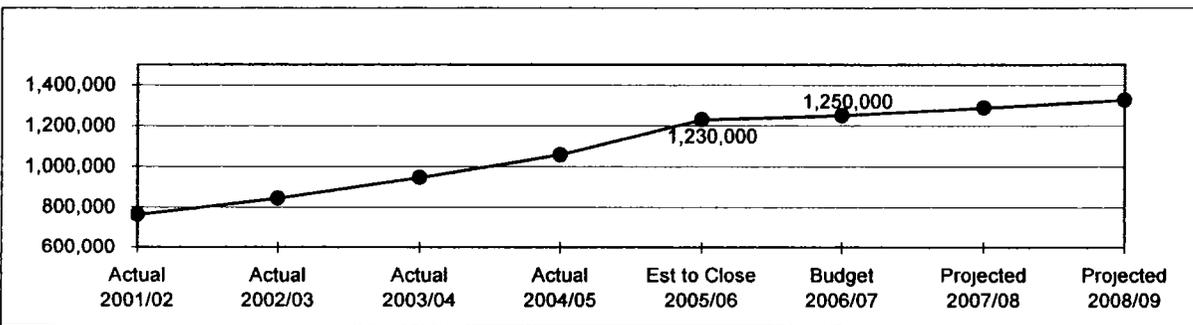
Local Transportation Funding-St. Const & Transit Funds

This source of revenue is generated by a 1/4 cent tax on fuel, which is collected by the state and distributed to the cities on a formula basis. This revenue is projected to increase by the average increase experienced in this revenue over the previous three years.



Measure C (1/2 cent Sales Tax)-St. Const & Transit

This tax is a county-wide tax used to fund street improvements and transit operations. It is collected at the state level as part of the state sales tax process, and remitted to the Fresno County Transportation Authority, which distributes funds to cities on a formula basis.

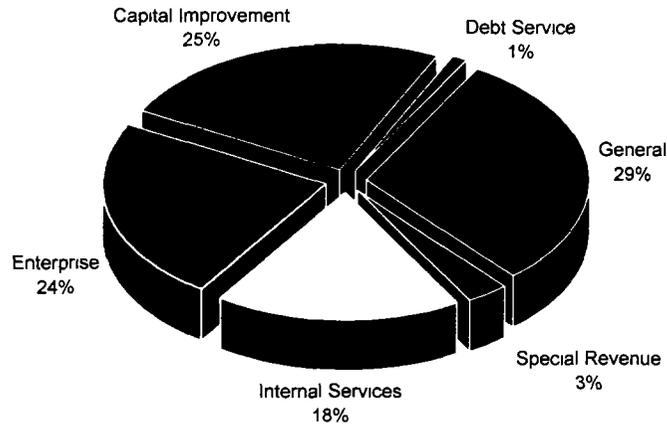


SUMMARY OF EXPENDITURES BY FUND

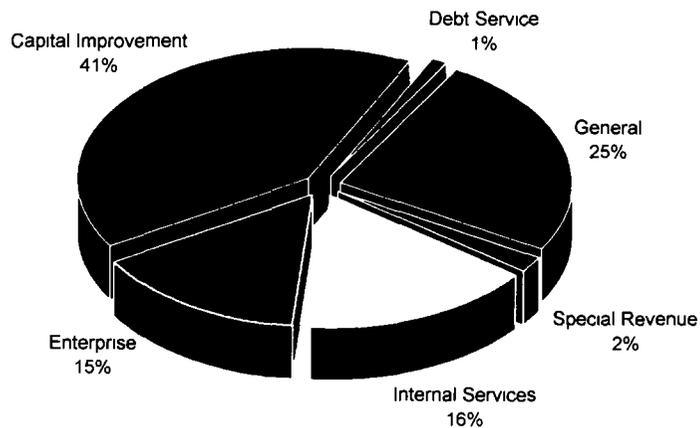
	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
GENERAL FUND	42,547,575	50,457,957	56,318,002
SPECIAL REVENUE FUNDS			
CCDA	1,814,380	2,264,861	1,935,765
HCD Block Grant Admin	0	0	118,583
Clovis YES	378,372	320,087	344,322
Landscape Maintenance District	1,402,989	1,157,075	1,686,940
INTERNAL SERVICES FUNDS			
Liability & Property Insurance	912,514	886,868	951,775
Employee Benefit	10,176,678	12,793,068	14,277,218
Fleet Maintenance	5,305,593	6,399,423	5,945,823
General Govt Services	8,228,936	10,855,981	10,915,591
ENTERPRISE FUNDS			
Refuse Service	11,420,563	11,682,340	11,928,795
Sewer Service	9,978,567	6,033,669	6,938,278
Street Cleaning	709,869	910,843	1,014,168
Transit	2,256,043	2,788,848	3,114,225
Water Service	8,482,045	8,749,395	9,898,843
CAPITAL IMPROVEMENTS FUNDS			
Sewer Construction	11,065,593	35,500,473	68,206,200
Parks Projects	1,875,698	5,579,102	8,416,500
General Government Facilities	3,048,708	12,222,111	1,196,650
Street Construction	6,941,664	13,526,846	10,383,900
Water Construction	7,589,856	10,703,390	10,497,600
Refuse Construction	629,048	2,513,400	865,400
CCDA	1,584,029	1,090,000	2,341,000
DEBT SERVICE			
Lease Revenue Bonds	62,821	64,800	64,000
Assessment District Bonds	682,653	684,000	683,800
CCDA	928,833	927,600	920,000
TOTAL	<u><u>138,023,027</u></u>	<u><u>198,112,137</u></u>	<u><u>228,963,378</u></u>

EXPENDITURES BY FUND

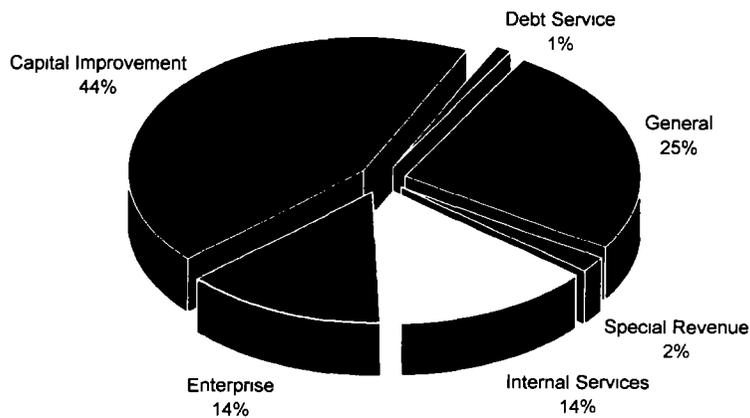
2004-2005 ACTUAL



2005-2006 ESTIMATED



2006-2007 BUDGET



DEBT OBLIGATIONS

The City of Clovis has several long-term debt obligations consisting of assessment district bonds, tax allocation bonds, lease revenue bonds, certificates of participation, revenue bonds, long-term loans, capital leases, and long-term contracts. At the present time there is no outstanding general obligation bond debt.

The City utilizes long-term debt to fund its capital needs. It is City policy to undertake long-term debt to fund capital assets (including infrastructure) when those assets will be a benefit over several budget years and there is a need to conserve liquid assets (cash). The City has been able to finance various projects with very attractive rates due to the City's favorable credit rating.

General obligation bonds are direct obligations of the City and are backed by the full faith and credit of the City, requiring voter approval, and may have a tax rate set to cover repayment. General obligation debt is also subject to a legal debt limitation. The legal debt limit for fiscal year 2006-07 is calculated at 15% of total assessed valuation or \$818,602,983. The City currently has no general obligation debt outstanding.

LEGAL DEBT LIMIT

Assessed Valuations	\$ 5,553,077,518
Add back exempt property	<u>95,724,300</u>
Total Assessed Value	<u>\$ 5,457,353,218</u>
Legal Debit Limit	
15% of Total Assessed Value	\$ 818,602,983

The other long-term debts are payable from revenue sources that are not an obligation of the general taxpayer and do not fall under the legal debt limitation. These debts include special assessment bonds (which are an obligation of benefiting property owners), tax allocation bonds (which are an obligation of the Clovis Community Development Agency); loans, lease revenue bonds, revenue bonds and contracts (which are an obligation of the revenues received in the water, refuse and sewer enterprise operations); and capital leases (which are leases secured by the leased asset). Total non-general obligation debt by type as of June 30, 2005, is as follows:

Assessment Districts	\$ 1,870,000
Tax Allocation Bonds	8,470,000
Capital Leases	3,698,276
Lease Revenue Bonds	905,000
Long-Term Loans	657,897
Long-Term Contracts	19,772,172
Revenue Bonds	123,030,000

In addition to the amounts listed above during the 2005-2006 fiscal year the City entered into capital leases for patrol vehicles and a fire station relocation in the amount of \$5.5 Million.

2006-2007 DEBT SUMMARY

The City of Clovis has various financing sources available to fund its capital needs. These financing sources include: assessment district bonds, tax allocation bonds, capital leases, lease revenue bonds, loans, certificates of participation, contracts and revenue bonds. The schedule below lists the amounts required to meet the principal and interest payments. The various issues have various funding sources, obligations, terms, interest rates, security, etc. Each type of debt is discussed in more detail in the following pages.

	<i>Total Amount Issued</i>	<i>Amount Outstanding 6/30/2006</i>	<i>DEBT SERVICE REQUIREMENTS (Principal and Interest Only)</i>		
			<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>
			<i>Actual</i>	<i>Revised Estimate</i>	<i>Budget</i>
<u>Assessment District Bonds- w/Government Commitment</u>					
Sierra Vista	\$7,450,000	\$1,275,000	\$672,115	\$674,000	\$673,800
<u>CCDA Tax Allocation Bonds</u>					
	11,320,000	8,055,000	916,782	915,600	908,000
<u>Capital Leases</u>					
Fire Truck at Station 34	350,983	54,550	67,643	68,000	56,100
Fire Station 34	1,510,774	1,053,791	152,552	152,700	152,700
Communication/SCBA Equip	1,030,000	0	232,291	213,600	0
Fire Truck, Refuse and Landfill Equip	3,259,500	1,792,414	485,770	503,700	503,700
Fire Station 31 Relocation	5,000,000	5,000,000	0	0	450,000
New Police Vehicles	493,000	493,000	0	0	115,000
<u>Lease Revenue Bonds</u>					
Fire Trucks, Parks, Energy Project, Compactor and Greenwaste Containers	2,620,000	615,000	320,051	325,300	321,700
<u>Long-Term Loans</u>					
2003 State of CA-R & T Infrastructure	720,000	625,411	51,596	52,200	52,200
Recreation-Winery Property	2,000,000	2,000,000	0	0	766,667
<u>Long-Term Contracts Payable</u>					
** 1993 WWTP Expansion/Upgrade (Payable to the City of Fresno)	15,916,932	12,547,518	1,071,447	1,076,900	1,076,300
** 1995A WWTP Expansion (3.0 MGD) (Payable to the City of Fresno)	13,025,000	6,005,000	1,179,179	1,188,200	1,183,000
<u>Revenue Bonds</u>					
1998 Sewer Enterprise-Refundings	15,330,000	14,670,000	871,169	873,300	873,200
1998 Refuse-Landfill Improvements	10,030,000	7,505,000	784,361	787,900	789,900
2001 Sales Tax-Public Safety	15,000,000	11,530,000	1,399,168	1,414,900	1,412,400
2001 Corporation Yard	19,755,000	18,270,000	1,419,893	1,423,400	1,424,500
2003 Water Improvement	44,330,000	42,910,000	2,402,450	2,406,500	2,404,800
2005 Waste Water	25,735,000	25,735,000	93,969	947,200	1,282,000
<u>Long-Term Interfund Borrowings</u>					
* Refuse Fund	6,240,000	6,120,000	30,975	272,900	364,800
<u>Total Appropriations for Principal and Interest</u>			<u>\$12,151,411</u>	<u>\$13,296,300</u>	<u>\$14,810,767</u>

* Repayments of principal are budgeted as transfers. Please see transfers schedule for more information.

** These contracts were amended in January 1998. The amounts shown are revised to reflect the current agreement with the City of Fresno.

2006-2007 DESCRIPTION OF LONG-TERM DEBT

Assessment District Bonds

There are two types of special assessment bonds: Special assessment debt without government commitment and special assessment debt with government commitment. The City currently has three special assessment debt issues outstanding. The Sierra Vista bonds, debt with government commitment and the 98-1 Temperance/Barstow bonds and 2000-1 Shepherd/Temperance bonds, debt without government commitment.

Through an owner participation agreement, the Clovis Community Development Agency (CCDA) is obligated to pay a portion of the annual debt service requirements for the Sierra Vista bonds. CCDA's portion is payable from the tax increment generated within the redevelopment area. These bonds were issued to finance the acquisition of various public improvements necessary to allow for the development of the Sierra Vista Regional Shopping Mall. The original bonds were issued in November 1988 for \$7,674,220 with interest rates varying from 6.20% to 7.80%, and were refunded in 1998. The Sierra Vista Refunding Bonds were issued to refund the remaining principal on the 1988 bonds at lower interest rates. The Sierra Vista Refunding Bonds were issued in October 1998 for \$5,025,000 with interest rates varying from 3.70% to 5.10%. The last payment is scheduled for fiscal year 2007/08. Included in the 2006/07 budget is \$625,000 for repayment of principal and \$48,800 for interest.

The following is a schedule of the debt service payments for the City's special assessment district debt with government commitment:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$625,000	\$48,800	\$673,800
07/08	650,000	16,575	666,575
	<hr/>	<hr/>	<hr/>
Total	<u>\$1,275,000</u>	<u>\$65,375</u>	<u>\$1,340,375</u>

The City currently has two assessment district debts without government commitment. They are the 1998-1 Temperance/Barstow bonds and the 2000-1 Shepard/Temperance bonds. The City acts as an agent on these bonds in that it receives assessments from the properties within these districts and then makes payment to a paying agent who in turn pays the bondholders.

The 1998-1 Temperance/Barstow bonds were issued in December 1998 for \$1,621,333 at an interest rate of 6.375%. These bonds were issued to finance infrastructure improvements and landscaped recreational facilities in the Temperance/Barstow Assessment District.

The 2000-1 Shepard/Temperance bonds were issued in July 2000 for \$2,360,000 at an interest rates varying from 5.00% to 6.10%. These bonds were issued to finance infrastructure improvements and landscaped recreational facilities in the Shepard/Temperance Assessment District.

The debt service is not included in the City's budget because these are property based assessments and the City is not obligated to make the debt service payments.

2006-2007 DESCRIPTION OF LONG-TERM DEBT

CCDA Tax Allocation Bonds

In May 1996 the Clovis Community Development Agency issued tax allocation bonds in the amount of \$11,320,000 at interest rates varying from 3.40% to 7.10%. The proceeds are being utilized to aid in the financing of the Clovis Community Development Agency's projects and were used for the refunding of \$7,460,000 aggregate principal amount of the Agency's outstanding 1990 tax allocation bonds. The last debt service payment is scheduled for the fiscal year 2025/26. Included in the 2006/07 budget is \$430,000 in principal and \$478,000 in interest.

The following is a schedule of debt service payments for the CCDA 1996 Tax Allocation Bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$430,000	\$478,000	\$908,000
07/08	455,000	453,717	908,717
08/09	485,000	427,348	912,348
09/10	510,000	398,852	908,852
10/11	540,000	368,257	908,257
11/12	570,000	335,367	905,367
12/13	605,000	300,061	905,061
13/14	635,000	262,398	897,398
14/15	680,000	221,645	901,645
15/16	720,000	177,670	897,670
16/17	765,000	131,020	896,020
17/18	815,000	80,770	895,770
18/19	85,000	51,895	136,895
19/20	90,000	46,382	136,382
20/21	95,000	40,558	135,558
21/22	100,000	34,405	134,405
22/23	110,000	27,775	137,775
23/24	115,000	20,627	135,627
24/25	120,000	13,235	133,235
25/26	130,000	4,720	134,720
Total	<u>\$8,055,000</u>	<u>\$3,874,702</u>	<u>\$11,929,702</u>

2006-2007 DESCRIPTION OF LONG-TERM DEBT

Capital Leases

During 1999/2000 the City entered into a seven-year lease for the fire truck that is located at fire station #34. The interest rate on the lease is 5.64%. The payments are due monthly and the last payment is scheduled for April 2007. Included in the 2006/07 budget is \$54,600 for principal and \$1,500 for interest.

During 1999/2000 the City also entered into a fifteen-year lease for fire station #34 at an interest rate of 5.62%. The last payment on this lease is scheduled for March 2015. Included in the 2006/07 budget is \$96,100 for principal and \$56,600 for interest.

During 2000/2001 the City entered into a seven-year lease for communication equipment and Self-Contained Breathing Apparatus (SCBA) equipment at an interest rate of 4.65%. The last payment on this lease was May 2006.

During 2002/2003 the City entered into a ten-year lease for a fire truck. The interest rate on the lease is 3.65%. The last payment for this lease is scheduled for November 2012. The City also entered into seven-year leases for refuse equipment and landfill equipment. The interest rates on those leases are 3.04% and 3.14% respectively. The last payment for these leases is scheduled for November 2009. Included in the 2006/07 budget is \$449,700 for principal and \$54,000 for interest.

During 2005/2006 the City entered into a five-year lease for eleven police vehicles. The interest rate on the lease will be approximately 4.00%. The last payment will be scheduled for approximately June 2011. Included in the 2006/07 budget is \$95,000 for principal and \$20,000 for interest.

During 2005/2006 the City entered into a fifteen-year lease for the relocation and construction of fire station #31. The interest rate on the lease will be approximately 4.00%. The last payment will be scheduled for approximately June 2021. Included in the 2006/07 budget is \$250,000 for principal and \$200,000 for interest.

The following is a schedule of the future lease payments for the City's capital leases:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$945,400	\$332,100	\$1,277,500
07/08	918,951	293,137	1,212,088
08/09	953,789	258,299	1,212,088
09/10	766,064	222,158	988,222
10/11	565,245	193,411	758,656
11/12	483,429	171,028	654,457
12/13	477,188	149,579	626,767
13/14	470,514	128,564	599,078
14/15	453,275	107,290	560,565
15/16	355,600	90,900	446,500
16/17	369,900	76,600	446,500
17/18	384,900	61,600	446,500
18/19	400,400	46,100	446,500
19/20	416,600	29,900	446,500
20/21	432,500	10,500	443,000
Total	<u>\$8,393,755</u>	<u>\$2,171,166</u>	<u>\$10,564,921</u>

2006-2007 DESCRIPTION OF LONG-TERM DEBT

Lease Revenue Bonds

The City of Clovis currently has two lease revenue bonds outstanding that were issued for various equipment and property acquisitions, landfill improvements and refunding of existing debt.

In October 1997 the City entered into the ten-year lease pledging its third fire station to finance the acquisition of fire trucks, park property, a landfill compactor, greenwaste containers and to pay for an energy project. The underlying bonds, the 1997 Lease Revenue Bonds, were issued for \$2,620,000 at interest rates varying from 3.900% to 4.625%. The final payment is scheduled for October 2007. Included in the 2006/07 budget is \$300,000 for principal and \$21,700 for interest.

The following is a schedule of the future lease payments for the City's lease revenue bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$300,000	\$21,700	\$321,700
07/08	315,000	7,284	322,284
Total	<u>\$615,000</u>	<u>\$28,984</u>	<u>\$643,984</u>

Long-Term Loans

In 2002, the City entered into a twenty-year agreement with the State of California for a loan to provide water and sewer infrastructure and street improvements for the research and technology park. The interest rate on this loan is 3.06%. The first payment occurred in February 2003 and the final payment is scheduled for August 2020. Included in the 2006/07 budget is \$33,500 principal and \$18,700 interest.

In March 2006 the City entered into a three year agreement with a private group for the purchase and development of 16 acres located at 3495 Clovis Avenue. The interest rate on this loan is 5.00%. The first payment occurred in March 2006 and the final payment is scheduled for March 2009. Included in the 2006/07 budget is \$666,667 principal and \$100,000 interest.

The following is a schedule of the future payments for the City's long-term loans:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$700,167	\$118,700	\$818,867
07/08	701,170	84,252	785,422
08/09	702,225	49,847	752,072
09/10	36,647	15,409	52,056
10/11	37,768	14,270	52,038
11/12	38,924	13,097	52,021
12/13	40,115	11,887	52,002
13/14	41,343	10,641	51,984
14/15	42,608	9,357	51,965
15/16	43,912	8,033	51,945
16/17	45,255	6,669	51,924
17/18	46,640	5,263	51,903
18/19	48,067	3,814	51,881
19/20	49,538	2,320	51,858
20/21	51,032	781	51,813
Total	<u>\$2,625,411</u>	<u>\$354,340</u>	<u>\$2,979,751</u>

2006-2007 DESCRIPTION OF LONG-TERM DEBT

Long-Term Contracts Payable

In 1993 the City of Fresno issued Revenue Bonds for the upgrade and expansion of the Fresno-Clovis Regional Wastewater Treatment Plant (WWTP). The City of Clovis is obligated contractually to the City of Fresno to make semi-annual payments based on Clovis's share of the project. In January 1998 Clovis's share of the project was changed from 6.0780% to 8.1093% of the total \$196,280,000 issued. The Revenue Bonds were issued in September 1993 at interest rates varying from 3.50% to 6.25% and payments run through September 2023. Included in the 2006/07 budget is \$423,800 for principal and \$652,500 for interest.

In 1995 the City of Fresno issued Revenue Bonds for additional expansion of the Fresno-Clovis Regional WWTP. The City of Clovis is obligated contractually to the City of Fresno to make semi-annual payments based on Clovis's share of the debt service related to the purchase of additional capacity at the Fresno-Clovis Regional WWTP. In January 1998 the City of Clovis's share was modified; the City's share of the Revenue Bonds was reduced from \$17,430,000 to \$13,025,000. The City of Fresno's 1995 Series A Sewer Revenue Bonds were issued with interest rates varying from 4.50% to 6.00% and payments for the City of Clovis's share will run through September 2011. Included in the 2006/07 budget is \$860,000 for principal and \$323,000 for interest.

Below is a schedule of the future payments to the City of Fresno for these contracts:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$1,283,800	\$975,500	\$2,259,300
07/08	1,353,984	901,251	2,255,235
08/09	1,430,879	822,477	2,253,356
09/10	1,513,991	736,460	2,250,451
10/11	1,608,590	642,134	2,250,724
11/12	1,705,621	547,146	2,252,767
12/13	585,086	482,780	1,067,866
13/14	621,983	445,059	1,067,042
14/15	660,502	404,982	1,065,484
15/16	701,860	365,918	1,067,778
16/17	738,757	328,101	1,066,858
17/18	777,682	288,294	1,065,976
18/19	818,228	246,402	1,064,630
19/20	861,208	202,317	1,063,525
20/21	906,620	158,178	1,064,798
21/22	949,599	114,093	1,063,692
22/23	994,606	69,161	1,063,767
23/24	1,039,522	23,391	1,062,913
Total	<u>\$18,552,518</u>	<u>\$7,753,644</u>	<u>\$26,306,162</u>

2006-2007 DESCRIPTION OF LONG-TERM DEBT

Revenue Bonds

In July 1998 the City issued the 1998 Sewer Enterprise Revenue Bonds for \$15,330,000 at interest rates varying from 4.50% to 5.50%. The proceeds were used to refund the 1991 Fowler Trunk Contract payable to the City of Fresno and the 1991 Armstrong Trunk Certificates of Participation. The last payment is scheduled for fiscal year 2028/29. Included in the 2006/07 budget is \$115,000 for principal and \$758,200 for interest.

The City issued the 1998 Refuse Enterprise Revenue Bonds in August 1998 for \$10,030,000 at interest rates varying from 3.80% to 5.00%. These bonds were issued to pay for excavation, sorting, relocation, refilling, compacting and coverage of materials at the existing landfill, the installation of a liner at the existing landfill, the construction of a bridge at the landfill, and the refunding of the principal outstanding on the 1987-A and 1988-A Certificates of Participation. The final payment is scheduled for September 2018. Included in the 2006/07 budget is \$430,000 for principal and \$359,900 for interest.

The City issued the 2001 Sales Tax Revenue Bonds in March 2001 for \$15,000,000 at interest rates varying from 3.50% to 4.50%. These bonds were issued to pay for the construction of a new public safety facility and are recorded in the General Government Services Fund. The final payment is scheduled for September 2015. Included in the 2006/07 budget is \$955,000 for principal and \$457,400 for interest.

In April 2001 the City issued the 2001 Corporation Yard Revenue Bonds for \$19,755,000 at interest rates varying from 3.40% to 5.375%. These bonds were issued to pay for the construction of a new corporation yard and are recorded in the General Government Services Fund. The final payment is scheduled for March 2027. Included in the 2006/07 budget is \$530,000 for principal and \$894,500 for interest.

In June 2003 the City issued 2003 Water Improvement Bonds for \$44,330,000 at interest rates varying from 2.50% to 5.0%. These bonds were issued to pay for a surface water treatment plant, a water banking, plant, transmission lines and canal improvements. Included in the bond are monies to refund the Certificates of Participation for major water system improvements. The final payment is scheduled for March 2028. Included in the 2006/07 budget is \$465,000 for principal and \$1,939,800 for interest.

In April 2005 the City issued 2005 Waste Water Revenue Bonds for \$25,735,000 at interest rates varying from 2.20% to 5.0%. These bonds were issued to pay for the initial phase of construction of a new wastewater treatment plant needed due to planned development in the City. This bond is to pay for a pump station, sewer trunk, and a force main. The final payment is scheduled for February 2036. Included in the 2006/07 budget is \$1,282,000 for interest.

2006-2007 DESCRIPTION OF LONG-TERM DEBT

The following is a schedule of the debt service payments for the City's revenue bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	\$2,495,000	\$5,691,800	\$8,186,800
07/08	3,440,000	5,592,791	9,032,791
08/09	3,550,000	5,473,544	9,023,544
09/10	3,690,000	5,335,048	9,025,048
10/11	3,835,000	5,187,198	9,022,198
11/12	4,310,000	5,022,205	9,332,205
12/13	4,485,000	4,841,118	9,326,118
13/14	4,665,000	4,658,924	9,323,924
14/15	4,885,000	4,449,200	9,334,200
15/16	5,100,000	4,229,048	9,329,048
16/17	3,905,000	4,010,245	7,915,245
17/18	4,110,000	3,808,526	7,918,526
18/19	4,315,000	3,596,233	7,911,233
19/20	3,740,000	3,393,295	7,133,295
20/21	3,935,000	3,200,673	7,135,673
21/22	4,130,000	3,002,605	7,132,605
22/23	4,340,000	2,794,549	7,134,549
23/24	4,560,000	2,575,960	7,135,960
24/25	5,865,000	2,337,732	8,202,732
25/26	6,165,000	2,039,398	8,204,398
26/27	6,485,000	1,725,148	8,210,148
27/28	5,380,000	1,394,060	6,774,060
28/29	2,410,000	1,117,088	3,527,088
29/30	2,540,000	987,613	3,527,613
30/31	2,675,000	850,719	3,525,719
31/32	2,820,000	710,000	3,530,000
32/33	2,960,000	565,500	3,525,500
33/34	3,115,000	413,625	3,528,625
34/35	3,275,000	253,875	3,528,875
35/36	3,440,000	86,000	3,526,000
Total	<u>\$120,620,000</u>	<u>\$89,343,720</u>	<u>\$209,963,720</u>

PERSONNEL

The City is proposing the addition of 28 new positions in this year's budget. The General Fund will fund 18.85 of the positions while the General Services, Transit, Wastewater, and Water Funds will fund the other proposed positions. The 28 additional positions and their respective departments are as follows:

<u>Position</u>	<u>Department</u>
Firefighter (5)	Fire
Police Officer (6)	Police
Principal Office Assistant	Police
Utility Worker (2)	Public Utility/Parks
Maintenance Worker	Public Utility/Parks
Senior Account Clerk	Finance
Engineering Tech	Planning and Development Services
Principal Office Assistant	General Services/Senior Services/Facilities
Assistant Building Tech	General Services/Facilities
Custodian	General Services/Senior Services
Bus Driver (2)	General Services/Transit
Information Services Supervisor	City Clerk/Information Services
Management Analyst	Public Utility/Various Divisions
Utility Worker	Public Utility/Wastewater
Utility Worker	Public Utility/Water
Maintenance Worker	Public Utility/Water
Community Develop Grant Coordinator	Clovis Community Development Agency/HCD

The five new firefighters are being added to staff the new fire engine that will be assigned to Station 35 and to provide additional support and backup at the various stations.

The six new police officers will be added to the current complement of patrol officers.

The principal office assistant in Police will be assigned to handle the increasing administrative functions.

The two new utility workers and one maintenance worker will be assigned to the Parks Division to meet the growing demand for landscape services throughout the city. A substantial portion of these positions are supported by Landscape Maintenance District fees.

The senior account clerk in Finance will be assigned to provide customer service front counter and phone support. This position is supported 100% by charges to the Utility funds.

The engineering tech will perform inspection services and will be 100% supported by development user fees.

The principal office assistant position is a shared position between Senior Services and General Services Facilities and will provide clerical support for both of these positions. A portion of this position is supported by general service charges fees.

The assistant building tech position will provide building maintenance services to new and existing city facilities. This position is 100% supported by general service charges fees.

The custodian position provides custodian services to the Senior Center. This is a conversion of extra help positions to a full time position.

The information services supervisor will provide day to day supervision and support to the Information Services Division. This position is 100% funded by general service charges fees.

The management analyst position will provide services as a safety and training officer for all the Public Utilities' Divisions. A substantial portion of this position is funded by utility fee charges.

The maintenance worker in water and the two utility workers, one in water and one in wastewater, are needed due to growth and additional regulations to maintain the city's systems. This position is 100% funded by utility fee charges.

The grant coordinator is needed to administer the HCD Block Grant program. This position is 100% funded by HCD Block Grant funds.

The budget also reflects the reallocation of some positions between departments that better illustrates the functions being performed by the positions.

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SUMMARY OF EXPENDITURES

BY DEPARTMENT

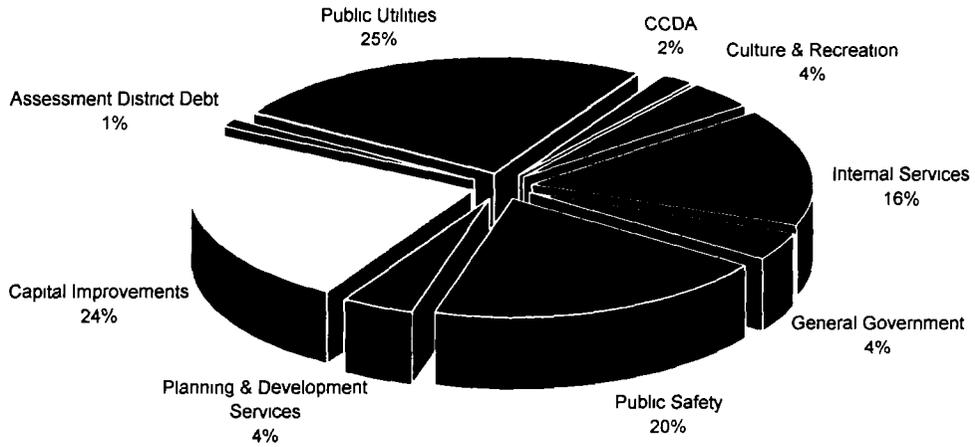
	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
City Council	211,140	228,025	247,415
City Clerk	2,551,150	3,229,700	3,016,171
City Attorney	480,540	477,071	507,492
City Management	1,219,889	1,339,747	1,641,649
General Services	20,726,163	26,020,545	28,404,710
Finance	1,990,793	2,509,607	2,732,453
Police	17,594,176	20,851,571	22,815,167
Fire	9,290,657	10,600,587	11,205,878
Public Utilities	42,077,592	40,857,229	43,953,816
Planning & Development Services	6,024,746	7,350,185	9,212,707
Capital Improvements	32,734,596	81,135,322	101,907,250
CCDA	3,121,585	3,512,548	3,318,670
TOTAL	<u>138,023,027</u>	<u>198,112,137</u>	<u>228,963,378</u>

BY FUNCTION

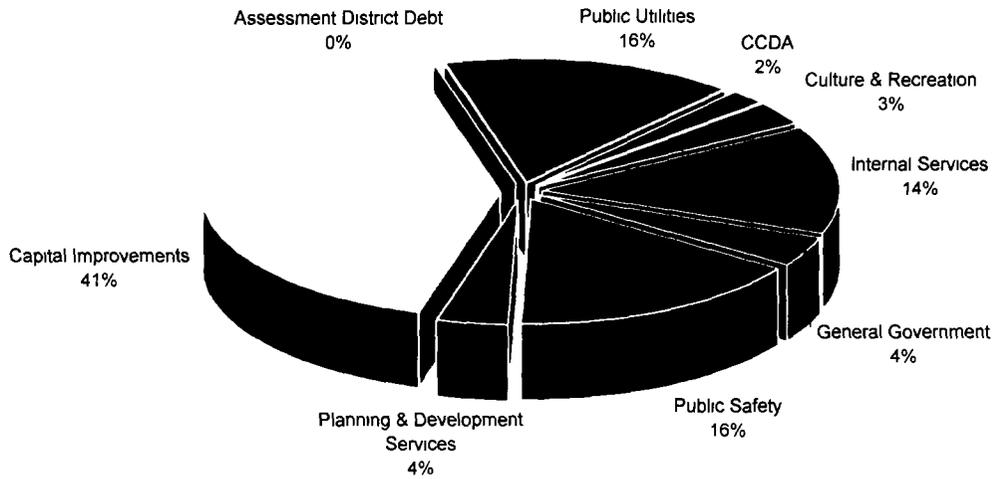
General Government	6,131,765	7,652,171	8,000,245
Public Safety	26,884,833	31,452,158	34,021,045
Planning & Development Services	6,024,746	7,350,185	9,212,707
Capital Improvements	32,734,596	81,135,322	101,907,250
Assessment District Debt	682,653	684,000	683,800
Public Utilities	34,514,140	31,562,395	34,841,893
CCDA	3,121,585	3,512,548	3,318,670
Culture & Recreation	5,637,922	6,861,826	7,632,578
Internal Services	22,290,787	27,901,532	29,345,190
TOTAL	<u>138,023,027</u>	<u>198,112,137</u>	<u>228,963,378</u>

EXPENDITURES BY FUNCTION

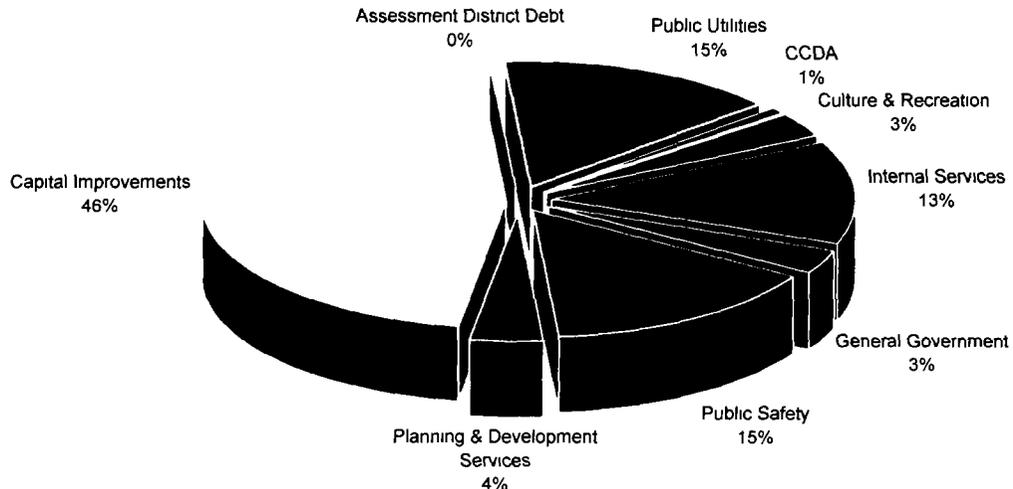
2004-2005 ACTUAL



2005-2006 ESTIMATED



2006-2007 BUDGET



CITY COUNCIL SUMMARY

The City Council, which is the elected legislative body of the City of Clovis, has overall responsibility for the scope, policy direction, and financing of City services. The City Council is also responsible for establishing land use policies through the General Plan and zoning regulations

Under the Council-Manager form of government, the City Council provides policy direction to City Manager, who is responsible for administering City operations. In setting policy, the Council works closely with citizen advisory commissions and committees, considers staff information and recommendations, and public comments

Department Goals 2006-2007

- **Provide for orderly and planned community growth** consistent with the vision adopted with general and specific plans, with particular emphasis on the Southeast Urban Center, ensure that infrastructure and service capacity is in place prior to development, include green space and buffers around neighborhood centers, and provide trails to link neighborhoods and village centers designed with active people in mind and for protection of property values with choices of neighborhoods and types of housing
- **Make Clovis the safest City in the Valley**, providing diligent enforcement of the law and no tolerance for criminal activity, taking a preventive approach to safety through public education and citizen partnerships, preparedness for emergencies and disasters, maintaining the same or better service to the community
- **Provide for business and employment opportunities**, pursue build out and expansion of the research and technology business park, facilitate development of a more diverse local economy, promote a strong retail base, and implement the economic development strategy to meet the goals and objectives
- **Provide for financially sustainable City services** by retaining and expanding City revenue and tax base, delivering services in the most cost-effective manner, keeping well-maintained City infrastructure and facilities, and formalize succession planning for management staff
- **Make Clovis a great place for families to live**, providing well-maintained, attractive neighborhoods and transportation corridors, expanding performing arts and cultural venues, balance jobs and residential housing, provide housing opportunities, and continue working with local schools for educational excellence.
- **Establish regional and community leadership** by maintaining a distinct community identity and pride, providing leadership on regional issues, integrating new residents into our community, actively ensuring that citizens are engaged in City governance and planning, development of future civic and community leaders.

Budgetary Highlights

- Implement the provisions of the Clovis General Plan and the Southeast Urban Center Specific Plan to guide growth of the community; implement the sewer/water master plans for conjunctive use of water resources
- Implement staffing and service plans for public safety to provide five minute emergency response throughout the City and provide adequate and reliable funding sources to achieve this goal
- Support efforts to expand land resources and attract investment and quality jobs to local business parks, strengthen partnerships with the Economic Development Corporation, Regional Jobs Initiative, Workforce Investment Board, Central Valley Business Incubator, Clovis Chamber of Commerce, Business Organization of Old Town, and educational resources in the region
- Maintain City membership in the regional and statewide organizations of cities and local governments to provide training for City officials and legislative advocacy
- Assign Council Members to take leadership roles on various local and regional committees concerning public safety, transportation, water and sewer, solid waste, and local government funding issues
- Continue opportunities for citizen engagement through the Citizens' Academy and develop the next generation of leaders through appointment of citizens to various commissions and committees

CITY COUNCIL

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	56,318	60,420	60,120
Benefits	47,305	52,463	63,623
Communications	84	0	0
Professional Services	480	2,876	2,900
Office Supplies	0	10	50
Travel & Meeting Expense	35,831	26,000	30,000
Training	4,356	4,500	4,000
Dues & Subscriptions	22,361	24,600	28,650
Admin & Overhead	<u>44,405</u>	<u>57,156</u>	<u>58,072</u>
 TOTAL CITY COUNCIL	 <u>211,140</u>	 <u>228,025</u>	 <u>247,415</u>

SOURCES OF FUNDING

Interfund Charges	38,100	43,200	58,300
Use of Discretionary Funds	<u>173,040</u>	<u>184,825</u>	<u>189,115</u>
 TOTAL	 <u>211,140</u>	 <u>228,025</u>	 <u>247,415</u>

DETAIL OF POSITIONS

The City Council consists of five council members, who are elected at large.

CITY CLERK DEPARTMENT SUMMARY

The City Clerk Department includes the functions of City Clerk and Information Services. The Department is a support Department that provides support to City Council, Administration, and other City Departments and the public. The responsibilities of the Department include elections, maintaining the Municipal Code, legislative analysis, and providing all computer/telephone related support and acquisition to all departments.

City Clerk Division

Section 15000

The City Clerk performs various professional and managerial duties according to statute, Municipal Code, requests of citizens, and the needs of various City departments. Prior to March 2001, the City Clerk was an elected position. At the General Municipal Election in March 1997, the voters approved an ordinance to make the City Clerk appointed by the City Council, which became effective in March 2001. The ordinance did not change the duties of the City Clerk. Primary duties include the following major categories.

- Elections - As Elections Official, the City Clerk conducts the entire election process. Voter registration and voting is coordinated with Fresno County Clerks Election Division.
- Legislative Administration - The City Clerk facilitates the execution of official and legislative processes. This includes administering provisions of the Political Reform Act of 1974, attesting to the passing of resolutions and ordinances, and participating in all City Council meetings.
- Records Management - The City Clerk's Office records official actions and legislation of the municipal government, documenting the proceedings of meetings and retaining other legal and historical records. Records are maintained while providing appropriate public access to government business. The City Clerk manages the proper maintenance and disposition of City records and information according to statute, and helps to preserve City history.

In 2005, the Information Services Division began to report to the City Clerk. The change was made due to the convergence of responsibilities of managing both electronic and paper records of the City.

Information Services/Communications Division

Sections 15200 and 15300

The Information Services Division is responsible for central computer services, which includes the financial system, personal computer network, phone system, the City's online resources and Web-based systems, police mobile data terminals and connection to the Sheriff's Department systems. Through the network, all employees with computers have access to the financial system and other technology-based applications. The Division is responsible for maintaining the computer-based systems and evaluating enhancements to the existing and new systems.

CITY CLERK DEPARTMENT SUMMARY

Department Goals 2006-2007

- Improve support to other operating departments
- Continue with the implementation of the Citizen Relationship Management (CRM) software.
- Conduct the March 2007 General Municipal Election.
- Continue with the implementation of the Document Imaging Software.
- Roll out Document Imaging in the Police Department.
- Utilize the Advisory Group for Information Services (IS) to evaluate City-wide IS issues.

Budgetary Highlights

- Fill the vacancies in both Administration and Information Services to better serve our customers
- Improved customer service to all operating departments by establishing the Information Services Advisory Group and using surveys to implement corrective action
- Train the employees.
- Complete the conversion of the financial management system.

CITY CLERK DEPARTMENT PERFORMANCE MEASURES

The mission of the City Clerk Department is to protect the interests of the citizens, the Council, and other City departments of Clovis by administering applicable city and state laws and to preserve and maintain the integrity of the City's records with efficient records management.

- Conduct the General Municipal Election in accordance with state law in the most efficient and economical manner possible. Complete, but unofficial, results should be available by 9 30 p m. on election night.

	<u>2004-2005 (actual)</u>	<u>2005-2006 (estimated)</u>	<u>2006-2007(proposed)</u>
Unofficial Election Results	100%	N/A	100%

- Implement the records management plan.

Implement the records imaging system	25%	50%	75%
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- Operate the general records management program to provide accurate information and efficient response time for information requested by citizens, the City Council, and City departments. An indicator would be the Public Records Act, which provides for ten-day response time.

Ten-Day Response Time	100%	100%	100%
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CITY CLERK DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY ACTIVITY			
City Clerk	218,216	195,892	270,954
Information Services	<u>2,332,934</u>	<u>3,033,808</u>	<u>2,745,217</u>
TOTAL ALL ACTIVITIES	<u><u>2,551,150</u></u>	<u><u>3,229,700</u></u>	<u><u>3,016,171</u></u>

BUDGET BY FUND			
General Fund	218,216	195,892	270,954
General Services - Information Services	<u>2,332,934</u>	<u>3,033,808</u>	<u>2,745,217</u>
TOTAL ALL FUNDS	<u><u>2,551,150</u></u>	<u><u>3,229,700</u></u>	<u><u>3,016,171</u></u>

2006-2007 Goals

- Expand the Document Management Project in Planning & Development Services - Engineering Division.
- Timely response to citizens' and departmental requests for information and advice.
- Maintain an accurate record of City Council actions (Minutes/Ordinances/Resolutions/Agreements).
- Update the Clovis Municipal Code as ordinances become adopted.
- Evaluate the processing and approval of Agreements through the City Council.
- Improve the processing and approval of Agreements through the City Council.

Objectives to Meet the Goals

- Continue to implement a computerized records management system that provides for efficient records retention and retrieval
- Continue to provide timely response to citizens and departmental requests for information and advice.
- Perform a workflow analysis of all documents that flow through Administration to the City Council for approval/adoption and determine if any changes need to be made.
- Find a new vendor to update the Clovis Municipal Code and an improved software package to post to the City's website
- Evaluate the processing and approval of Agreements through the City Council.

Five-Year Outlook

The City Clerk's budget will vary from year to year depending on whether general City or special elections are scheduled. A new records imaging system was acquired in 2000-01 and is being implemented for the storage and retrieval of City records. The conversion of the records of the various departments is planned to be a multi-year project, beginning with the City Clerk's Department. After nearly five years, over 500,000 pages have been scanned in, which includes over 40,000 documents in the City Clerk's office. Phase II began in 2001-02 with Planning & Development Services and will continue over the next several years due to the volume of documents.

The next scheduled election will be in March 2007 for three of the five Council Members.

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	55,614	61,028	84,456
Overtime	37	0	0
Extra Help	10,926	16,100	20,000
Benefits	17,524	24,897	31,359
Vehicle Charges	2,936	2,700	2,700
Professional Services	114,361	75,000	110,000
Travel & Meeting Expense	3,841	3,800	4,300
Training	544	400	400
Dues & Subscriptions	1,040	1,084	1,050
Admin & Overhead	11,393	10,883	16,689
	<u>11,393</u>	<u>10,883</u>	<u>16,689</u>
TOTAL CITY CLERK	<u><u>218,216</u></u>	<u><u>195,892</u></u>	<u><u>270,954</u></u>

SOURCES OF FUNDING

Mandated Claims	32,850	0	0
Annexation Processing Fee	18,487	20,000	21,400
User Fees	222	9,800	9,800
Interfund Charges	30,900	45,700	100,300
Miscellaneous Income	0	100	100
Use of Discretionary Funds	<u>135,757</u>	<u>120,292</u>	<u>139,354</u>
TOTAL	<u><u>218,216</u></u>	<u><u>195,892</u></u>	<u><u>270,954</u></u>

DETAIL OF POSITIONS

City Clerk	0.50	0.50	0.50
Principal Clerk Typist	0.30	0.00	0.00
Principal Office Assistant	0.00	0.30	0.80
	<u>0.00</u>	<u>0.30</u>	<u>0.80</u>
TOTAL	<u><u>0.80</u></u>	<u><u>0.80</u></u>	<u><u>1.30</u></u>

2006-2007 Goals

The goals of the Information Services Division are to provide timely access to the financial systems, network and telecommunications systems, police systems, Fresno County Sheriff Department systems and regional geographic information systems by all authorized personnel, train on changes to the systems, train new personnel on system use, and review and evaluate new systems for application on a City-wide basis. In 2006-07, the Division will expand the wireless telecommunications network for public safety and with the installation of a significant amount of fiber optic cable throughout the City, additional maintenance will be added to the Division's responsibilities.

These goals include:

- Enhanced training for key personnel on the financial, network and telecommunications systems
- Enhanced documentation for the financial, network, and other systems
- Maintain and monitor the network resources to ensure their availability to City staff.
- Assistance with the ongoing implementation of the Geographic Information System.
- Completion of the installation and implementation of the Wireless Communication System

Objectives to Meet the Goals

- Provide key personnel with the training to allow for backup for the financial and network systems.
- Provide staff resources to maintain and enhance support levels.
- Provide user manuals and documentation for the financial and network systems to assist employees in utilizing the systems without unnecessary intervention
- Develop the necessary backup systems to maintain access in the event of system problems.
- Devote time and personnel to continue expanding the Geographic Information System.
- Maintain and enhance the City's website and other online services.
- Maintain the telecommunications, wireless and fiber optic systems.

Five-Year Outlook

The Division will continue to enhance and participate with the conversion of the Financial System's operating system. This change will give the system's users an easier-to-use interface, allow for a more efficient means to create reports and extract data, and will increase the ability to exchange data between the City's various computer systems. The Division will continue to upgrade and support the City's Geographic Information System, which will provide Departments with a new way to provide the public with needed information. The Division will also be assisting the Police Department with its ongoing and new projects in coordination with the Fresno County Sheriff's Department. The Division will participate in the County-wide E-Government Project, Collaborative Regional Initiative, and Regional Jobs Initiative.

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	413,083	507,430	611,492
Overtime	20,155	33,000	35,000
Extra Help	106,585	112,000	150,000
Benefits	145,853	211,189	258,637
Vehicle Charges	11,552	19,655	19,455
Communications	292,475	321,000	310,000
Professional Services	142,568	108,886	109,500
Repairs & Maintenance	368,480	440,000	476,500
Office Supplies	22,699	36,049	35,000
Travel & Meeting Expense	4,370	23,100	19,500
Training	48,407	67,500	50,000
Admin & Overhead	20,069	21,199	24,633
Debt Service	172,527	158,600	0
Capital Outlays - Computers	562,443	973,855	645,500
Capital Outlays - Safety	1,668	345	0
	<u>2,332,934</u>	<u>3,033,808</u>	<u>2,745,217</u>
TOTAL INFORMATION SERVICES	<u>2,332,934</u>	<u>3,033,808</u>	<u>2,745,217</u>

SOURCES OF FUNDING

Interfund Charges	<u>2,332,934</u>	<u>3,033,808</u>	<u>2,745,217</u>
TOTAL	<u>2,332,934</u>	<u>3,033,808</u>	<u>2,745,217</u>

DETAIL OF POSITIONS

Accounting Systems Technician	1.00	0.00	0.00
City Clerk	0.00	0.25	0.25
Computer Systems Technician	2.00	3.00	3.00
Finance Director/Treasurer/City Clerk	0.25	0.00	0.00
Geographic Information System Analyst	1.00	0.00	0.00
Information Systems Manager	1.00	1.00	1.00
Information Systems Supervisor	0.00	1.00	2.00
Senior Systems Analyst	0.00	1.00	1.00
Systems Analyst	3.00	3.00	3.00
	<u>8.25</u>	<u>9.25</u>	<u>10.25</u>
TOTAL	<u>8.25</u>	<u>9.25</u>	<u>10.25</u>

CITY ATTORNEY DEPARTMENT SUMMARY

The City Attorney is an appointed office established under the laws of the State of California and the Clovis Municipal Code. Professional legal services for City Attorney are presently obtained by contract as determined by the City Council. The City Attorney is the City's chief legal advisor and represents the City in civil actions, prosecutes violations of the Municipal Code; drafts ordinances, resolutions, contracts, leases, deeds, covenants, bond and other financial documents, and other legal documents required by the City Council, City Manager, City commissions, and City departments; and pursues right-of-way acquisitions.

All departments contribute a pro rata share to fund the primary operations of the City Attorney's office. When departments require litigation or special legal services funded by sources other than the general fund, the additional expense is charged to the receiving department. In addition, development fees reimburse a portion of the City Attorney's costs when the City must acquire right-of-way for new projects or otherwise intervene.

Department Goals 2006-2007

- Provide accurate and timely consultation and advice to City Council, City Manager, and City departments.
- Emphasize prevention of litigation through workshops and briefings on municipal law and through early involvement in major issues and projects.
- Prosecute, defend, and manage litigation in a cost-efficient manner

Budgetary Highlights

- Provide ongoing legal review and consultation with City Manager and City departments weekly.
- Present at least two workshops on legal issues to City Council and City departments during the year
- Present a comprehensive review of all litigation to City Council at least two times during the year with periodic case updates as needed
- Provide administrative oversight for other specialized legal services included elsewhere in the 2006-2007 budget as follows:

\$20,000 in the Employee Benefits activity to assist in workers' compensation claims litigation

\$5,000 in the Liability and Property Insurance activity to assist in tort liability claims litigation not covered by the municipal insurance pool.

\$450,000 held in trust by two municipal insurance pools on behalf of the City to assist in tort liability claims and workers' compensation claims litigation for the five-year period preceding 2005-2006.

\$25,000 in the Water Enterprise activity to provide special legal services for litigation, DBCP settlement administration, and water rights issues.

CITY ATTORNEY DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Professional Services	474,409	470,000	500,000
Travel & Meeting Expense	603	1,319	1,420
Admin & Overhead	<u>5,528</u>	<u>5,752</u>	<u>6,072</u>
TOTAL CITY ATTORNEY	<u><u>480,540</u></u>	<u><u>477,071</u></u>	<u><u>507,492</u></u>

SOURCES OF FUNDING			
Intergovernmental Charges	4,740	4,740	8,900
Interfund Charges	57,300	109,000	327,200
Use of Discretionary Funds	<u>418,500</u>	<u>363,331</u>	<u>171,392</u>
TOTAL	<u><u>480,540</u></u>	<u><u>477,071</u></u>	<u><u>507,492</u></u>

DETAIL OF POSITIONS

The functions for this section are handled by contract.

CITY MANAGER DEPARTMENT SUMMARY

The City Manager is an appointed office established by the Clovis Municipal Code and under the laws of the State of California. The City Manager is appointed by the City Council to serve as the chief administrative officer of the City. The City Manager is responsible for administering all operations, finances, activities, and projects consistent with City Council policy directives and applicable municipal, state, and federal laws. The City Manager appoints and removes all employees on the recommendation of the various department heads, with confirmation of appointment or dismissal of department heads by the City Council. The City Manager also serves as the Executive Director of the Clovis Community Development Agency to administer redevelopment activity and works closely with Community & Economic Development to implement a strategy for business retention, expansion, and attraction in order to improve the economic vitality of the community.

Administration

Section 25100

The City Manager's office is the administrative cost-control center for the entire City operation and is responsible for ensuring that City Council policies are carried forward by action. The department also provides administrative support to the City Council, City Clerk and Information Services, General Services, and Finance.

Community & Economic Development

Section 25200

The Community & Economic Development Department is responsible for facilitating growth of jobs/housing balance and tax base in the City. The department oversees the activities of the Clovis Community Development Agency and is responsible for marketing the Clovis Industrial Park and the Central Valley Research & Technology Business Park as well as privately held sites in cooperation with landowners. The department works with business and industry wishing to locate in the City. The department is responsible for coordination between the City of Clovis and local/regional business organizations such as the Business Organization of Old Town, Clovis Chamber of Commerce, Economic Development Corporation serving Fresno County, Fresno County Workforce Investment Board, Central Valley Business Incubator, Clovis Tourism Advisory Committee, and Fresno Visitor and Convention Bureau.

Department Goals 2006-2007

- Implement the vision, strategic goals, and target actions set forth by the City Council.
- Provide thorough and timely information about projects and proposals to the City Council to allow for informed decision making.
- Assist the City Council in developing growth management, public service, and financing policies to guide implementation of the General Plan and the specific plans, public service and facility master plans, and preservation and renewal of older neighborhoods.
- Assist the City Council in developing policies and programs that will expand the City's tax base and increase the number of jobs raising per capita income for residents.
- Seek ways to reduce the cost of and/or demand for services and improve service delivery.
- Seek ways to improve communications between City government, citizens, and the business community.
- Conduct a leadership and goal setting workshop for City Council and Executive Management annually, follow up with a Citizens' summit bi-annually in even years

CITY MANAGER DEPARTMENT SUMMARY

Budgetary Highlights

- Provide policy advice and a workshop regarding the impact of fiscal strategies upon the City's long-range service plans
- Provide oversight of the implementation plans for build-out of the Southeast Urban Center Specific Plan and related public service and financial strategies
- Provide oversight of the implementation of the water and wastewater master plans and project delivery.
- Provide oversight of the implementation of planning for the Northwest Urban Area and for review of the 2000 Sphere of Influence.
- Implement the Economic Development Strategy and Action Plan to seek target industries.
- Work with the Tourism Advisory Committee and regional efforts to position Clovis as a district, regional and state tourist destination.
- Implement marketing and business recruitment strategies and expansion plans for the Research and Technology Business Park.
- Publish quarterly community magazine to feature community activities, City services, City history, key projects, and citizen access.
- Conduct a community wide survey of residents to obtain information about quality of services, level of satisfaction, and areas for improvement.
- Conduct an employee workplace and community orientation program to assist with development of new employees as part of the succession planning strategy.

CITY MANAGER

DEPARTMENT PERFORMANCE MEASURES

- The department goal is to facilitate 1000 jobs per year in the City of Clovis. The City goal is to facilitate 50 jobs per acre by selling land in the Clovis Industrial Park and the Research and Technology Business Park for development that creates industrial and/or commercial job opportunities.

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (proposed)</u>
Total Jobs	1000	800	1000
Job/Acre	68	68	50

- Increase retail sales by 2% per year by encouraging development of commercial retail and ensuring that existing commercial retail businesses are offered the opportunity to expand their operations

	<u>2004 (actual)</u>	<u>2005 (actual)</u>	<u>2006 (proposed)</u>
Total Retail Sales	\$1,205,499,300	\$1,325,420,000	\$1,391,691,000
Percentage Increase	9.3%	9.2%	5%

CITY MANAGER DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET BY ACTIVITY

Administration	524,876	598,698	713,096
Community & Economic Development	<u>695,013</u>	<u>741,049</u>	<u>928,553</u>
TOTAL ALL ACTIVITIES	<u><u>1,219,889</u></u>	<u><u>1,339,747</u></u>	<u><u>1,641,649</u></u>

BUDGET BY FUND

General Fund	<u>1,219,889</u>	<u>1,339,747</u>	<u>1,641,649</u>
TOTAL ALL FUNDS	<u><u>1,219,889</u></u>	<u><u>1,339,747</u></u>	<u><u>1,641,649</u></u>

2006-2007 Goals

- Assist the City Council with policy development and implementation of priority goals and target actions.
- Implement the land use planning process and the water and wastewater systems master plans envisioned by the General Plan.
- Implement the adopted budget in a timely manner and communicate such progress regularly to the City Council.
- Seek ways to improve communications between City government and the general public
- Represent the City's interests in matters of statewide and regional significance

Objectives to Meet the Goals

- Monitor the development of state and federal legislation that affects municipal operations and financing through association with the League of California Cities, direct contact with legislators and regularly advise the City Council on actions to support, oppose, or amend proposed legislation
- Assist the City Council in developing growth management, public service, and financial policies to guide the implementation of the General Plan, the various specific plans, and preservation and renewal of older neighborhoods.
- Oversee implementation of the design and construction of the water and sewer systems needed to service future growth areas
- Monitor department work programs and budget activities monthly to determine continued need for actions and availability of funding.
- Conduct management audits of City services and operations, as needed, to reduce costs, reduce demand, or improve service delivery.
- Publish a quarterly news magazine to describe City services, financial plans, history and community projects, and how citizens may gain access to local government.
- Conduct a City-wide survey to determine quality of and satisfaction with City services and areas needing improvement.
- Participate on various regional boards and committees to ensure representation of the City's interests

Five-Year Outlook

For the near term, implementation of the General Plan and the first urban village and revision of zoning and development ordinances will continue to take a priority for completion. Early planning for municipal services must focus on cost-effective methods. Design and delivery of water and sewer systems are long-term projects that require advanced planning and financing programs. Coordination in the metropolitan region will also be a consideration, particularly dealing with the transition of services at the urban and rural edge. The institutional arrangements that may result will need active review and discussion by the City Council to determine the best solution for the City. There is also an increasing need to improve the quality of public information issued by the City. An informed public is better able to exercise its responsibilities of citizenship and take advantage of the services of government. Opportunities for improved use of the Internet Website, community access cable television, community newsletters and community surveys should be considered. The current use and success of the magazine will be evaluated after one year of publication.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	326,492	343,576	383,507
Overtime	399	260	600
Extra Help	2,013	15,500	10,000
Benefits	69,510	81,120	116,416
Vehicle Charges	16,632	16,700	16,700
Communications	224	0	0
Professional Services	5,093	13,450	50,000
Office Supplies	149	150	200
Travel & Meeting Expense	18,126	17,000	19,500
Training	40	400	400
Dues & Subscriptions	3,249	3,200	3,650
Admin & Overhead	82,949	107,342	112,123
	<u>524,876</u>	<u>598,698</u>	<u>713,096</u>
TOTAL ADMINISTRATION	<u>524,876</u>	<u>598,698</u>	<u>713,096</u>

SOURCES OF FUNDING

Planning and Processing Fees	1,680	3,000	3,200
Annexation Processing Fee	18,487	20,000	21,400
Intergovernmental Charges	10,500	10,500	30,200
Interfund Charges	475,200	563,000	578,500
Use of Discretionary Funds	19,009	2,198	79,796
	<u>524,876</u>	<u>598,698</u>	<u>713,096</u>
TOTAL	<u>524,876</u>	<u>598,698</u>	<u>713,096</u>

DETAIL OF POSITIONS

Assistant City Manager	1.00	1.00	1.00
City Clerk	0.50	0.25	0.25
City Manager	1.00	1.00	1.00
Executive Assistant	0.50	0.50	0.50
Intermediate/Senior Clerk Typist	0.80	0.00	0.00
Office Assistant	0.00	0.80	1.00
	<u>3.80</u>	<u>3.55</u>	<u>3.75</u>
TOTAL	<u>3.80</u>	<u>3.55</u>	<u>3.75</u>

The Community and Economic Development Department is responsible for increasing the jobs and tax base in the City. The department oversees the activities of the Clovis Community Development Agency and is responsible for marketing the City of Clovis Industrial Park and the Research and Technology Business Park. The department works with business and industry wishing to locate in the City and with existing businesses and property owners who wish to expand their business opportunities. The Economic Development Department is responsible for coordination between the City of Clovis and business organizations such as the Chamber of Commerce, the Economic Development Corporation serving Fresno County, Central Valley Business Incubator, and Fresno Visitor and Convention Bureau

2006-2007 Goals

- Encourage new commercial and industrial development in the City of Clovis
- Increase the number of jobs available for Clovis residents.
- Implement the goals and objectives of the City of Clovis Economic Development Strategy.

Objectives to Meet the Goals

- Continue to oversee marketing and business recruitment for the Research and Technology Business Park.
- Implement the expansion of the Research and Technology Business Park
- Provide project coordination for major retail and industrial projects.
- Continue to work with the Central Valley Business Incubator, Fresno EDC, Workforce Investment Board, and Fresno Visitor and Convention Bureau to retain and attract business
- Work with the Technology Clovis Core Committee (TC³) to make Clovis a technology hub of the Central Valley and towards the preparation of a Technology Conference in 2007
- Update the City of Clovis Business Retention, Expansion and Attraction Program (REAP)
- Continue to update inventory of available commercial and industrial property.
- Publish an annual newsletter targeted to the business community highlighting the economic development activities in Clovis

Five-Year Outlook

The Community and Economic Development Division will take an active role in encouraging commercial and industrial growth in the City of Clovis. In the next five years, this department will be guided by and will implement the Economic Development Strategic Plan. The Strategic Plan has identified the City's course of action for the start-up, retention, expansion, and attraction of businesses. The City will encourage cutting edge marketing strategies to position the City of Clovis in the forefront of the technology business community

The division will work more closely with the Clovis Community Development Agency (CCDA) in order to broaden tools and other incentives for expansion, retention, and attraction efforts. The department will work with CCDA to identify, index, and analyze available and underutilized commercial and industrial property in an effort to accelerate the development of these sites. The department will work with other City departments in the development and implementation of a plan to maximize the economic development potential of industrial & commercial zoned property. The City's goal is to facilitate the production of a net of 6,000 living wage jobs over the next five years.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	74,601	85,013	83,882
Extra Help	19,565	22,700	20,000
Benefits	20,370	25,554	30,467
Vehicle Charges	4,245	4,462	5,000
Professional Services	524,850	546,732	730,000
Travel & Meeting Expense	20,922	20,000	20,000
Dues & Subscriptions	5,119	9,567	8,250
Admin & Overhead	<u>25,341</u>	<u>27,021</u>	<u>30,954</u>
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	<u><u>695,013</u></u>	<u><u>741,049</u></u>	<u><u>928,553</u></u>

SOURCES OF FUNDING

State Grants	0	0	200,000
Project Participation	0	20,000	0
Intergovernmental Charges	63,680	63,680	119,750
Taxable Sales	506	500	500
Miscellaneous Income	5,155	5,000	100
Use of Discretionary Funds	<u>625,672</u>	<u>651,869</u>	<u>608,203</u>
TOTAL	<u><u>695,013</u></u>	<u><u>741,049</u></u>	<u><u>928,553</u></u>

DETAIL OF POSITIONS

Business Development Manager	0.25	0.25	0.25
Community & Economic Development Dir	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
TOTAL	<u><u>0.75</u></u>	<u><u>0.75</u></u>	<u><u>0.75</u></u>

GENERAL SERVICES DEPARTMENT SUMMARY

The General Services Department is responsible for providing internal services to City departments. Internal services provided by the General Services Department include maintenance of City buildings and facilities; central purchasing and procurement of goods and services, and personnel and risk management services. In addition to internal services, the General Services Department also administers community service programs including senior citizen programs, public transit services, and community recreation programs.

Personnel/Risk Management Division

Sections 30000, 31000, 32000

The Personnel/Risk Management Division is responsible for administering all aspects of personnel duties for the City. These duties include administration of the City's Personnel Ordinance and Personnel Rules, employee classification, recruitment and training, employee benefits administration, personnel records management, and labor relations. The Division also administers the City's risk management function, which includes: procurement of various insurance coverages, processing liability claims, administration of the City's workers' compensation program, and development of employee safety/loss control programs.

Department Support Division

Sections 33300, 33400

The Department Support Division is responsible for the purchase and acquisition of goods and services utilized for department support functions. Specific responsibilities of the Division include development of bid specifications and requests for proposals, administration of the City's Purchasing Ordinance and Procedures, and administration of various contracts for goods and services provided to the City from outside vendors. The Division also is responsible for maintaining all City buildings and related equipment. The Division establishes maintenance schedules, coordinates procurement of supplies and equipment, performs building maintenance, repairs, new construction, and administers various facility-related maintenance contracts.

Community Services Division

Sections 34200, 34400, 34700, 34800

The Community Services Division administers various senior citizen programs at the Clovis Senior Center. The Division also administers the City's Round-Up demand-response transit program, the fixed-route Stageline transit program, and administers the City's contract with Fresno Area Express (FAX). The Division provides community recreation programs through the Clovis Area Recreation (CAR) program. The City's recreation programs feature family-oriented sports, games, and recreational activities throughout the year.

Department Goals 2006-2007

- Maximize efficient expenditures of City funds.
- Increase efficiency of Department workforce.
- Improve the quality of internal services provided to City departments.
- Provide quality recreation, transit, and senior services to the community.

Budgetary Highlights

- Complete position recruitments for all open positions.
- Complete the renovation projects currently underway for Civic Center facilities.
- Continue upgrading the efficiency of energy/security systems in City facilities.
- Expand the types of public recreation programs offered.
- In cooperation with the City's employee bargaining units, implement strategies for containing costs related to employee benefit programs.

GENERAL SERVICES DEPARTMENT PERFORMANCE MEASURES

The mission of the General Services Department is to provide quality internal services to support the operational and administrative needs of City departments and to provide community programs that meet the public transportation, senior services, and recreational needs of the public.

- Employee recruitment will be conducted with the objective of recruiting, testing, and selecting the most qualified candidates for departmental hiring. As a benchmark, the Personnel/Risk Management Division will complete 95% of all recruitment within 90 days.

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (est.)</u>
90-Day Recruitment	95%	95%	95%

- Employee benefit programs will be administered in a manner that will ensure quality services and cost containment. The benchmarks will be to realize cost savings whenever possible, to continue to contain costs in the Employee Health Plan at or below the annual medical inflation rates, and maintain quality health services without reducing benefit levels.

Cost Containment	Increased Costs Contained to 12%	Increased Costs Contained to 8%	Increased Costs Estimated at 12%
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- The Risk Management Section will continue to emphasize the protection of the public, City employees, and City assets through training, risk identification, risk transfer, and insurance coverage procurement. As a benchmark, the number of annual work-related employee accidents resulting in lost workdays will be 20 or less, and safety/risk management training programs will be offered to all employees.

Injuries Involving Lost Work Days	29	17	20
Safety/Risk Management Training Programs	150	150	150

- The Facility Maintenance Section will respond to service requests related to maintenance of City facilities promptly. Facility service requests will be responded to within 24 hours, 95% of the time.

Number of Service Requests	390	425	430
Response Time Within 24 Hours	90%	95%	80%

GENERAL SERVICES

DEPARTMENT PERFORMANCE MEASURES

- Major facility maintenance projects (i.e., those requiring more than 5 days to complete) will be completed within budgetary parameters and within the projected period for the project. The benchmark is that 95% of all major projects will be completed on time and within budget

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (est.)</u>
Number of Major Projects	15	17	30
Projects Completed within Established Budget and Time Frame	85%	95%	75%
Square Footage of Buildings/Facilities maintained	320,000	330,000	330,000

- The Community Services Division will provide responsive public transit to the community through the Round-Up (demand response) and Stageline (fixed route) services. As a benchmark, the Round-Up service will pick-up 98% of its riders within 30 minutes of their request for Clovis destinations and within 45 minutes for Fresno destinations. Stageline service will maintain scheduled headways and operate on time 95% of the time.

Clovis Destinations	98%	98%	99%
Fresno Destinations	98%	98%	98%
Maintain Scheduled Fixed-Route Headways	95%	95%	95%

- Clovis Area Recreation will continue to expand the number of recreation programs available to the community, along with fees and donations to support them, while increasing participation in the programs

Program Participation	86,314	87,000	88,000
Number of Programs Offered	75	80	85

- Clovis Senior Center will continue to expand the number of social and supportive services/programs available to the community along with fees and donations to support them, while increasing participation.

Information & Assistance	96,653	116,090	120,000
Community Services	81,753	77,196	80,000
Consumer Services	31,347	15,906	30,000
Outreach Services	186,474	117,887	187,500
Nutrition Services	59,291	51,631	55,000

GENERAL SERVICES DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY ACTIVITY			
Personnel	423,727	616,821	602,865
Employee Benefits	10,176,678	12,793,068	14,277,218
Liability and Property Insurance	912,514	886,868	951,775
Facilities Maintenance	4,139,454	6,031,283	6,309,690
Department Support	1,756,548	1,790,890	1,860,684
Senior Services	340,226	357,523	420,051
Recreation	720,973	755,244	868,202
Transit	<u>2,256,043</u>	<u>2,788,848</u>	<u>3,114,225</u>
TOTAL ALL ACTIVITIES	<u><u>20,726,163</u></u>	<u><u>26,020,545</u></u>	<u><u>28,404,710</u></u>

BUDGET BY FUND			
General Fund	1,484,926	1,729,588	1,891,118
General Services Fund	5,896,002	7,822,173	8,170,374
Employee Benefits Fund	10,176,678	12,793,068	14,277,218
Liability and Property Insurance Fund	912,514	886,868	951,775
Transit Fund	<u>2,256,043</u>	<u>2,788,848</u>	<u>3,114,225</u>
TOTAL ALL FUNDS	<u><u>20,726,163</u></u>	<u><u>26,020,545</u></u>	<u><u>28,404,710</u></u>

2006-2007 Goals

The goals of the Personnel Section are to effectively administer the City's Personnel Ordinance and Regulations and to provide quality personnel support services to City departments

Specific goals include the following:

- Provide customer-oriented personnel services to all employees and City departments.
- Develop training programs to meet employee needs in a changing work environment, including harassment prevention and ethics
- Maintain cooperative employee relations among management, employees, and bargaining units
- Maximize the efficient use of City resources and technology allocated to the Personnel Section.
- Timely response to Departments' requests for service.

Objectives to Meet the Goals

- Complete recruitment for vacated and newly authorized positions in a timely manner
- Survey and appraise employees' training needs and prepare programs to meet those needs
- Complete classification studies for specified employee groups or classes.
- Administer bargaining unit contracts in cooperation with each employee bargaining unit to facilitate a productive, efficient, and professional work environment

Five-Year Outlook

Legislative obligations and the ever changing work place will continue to require training programs to properly equip employees with the knowledge and skills to meet the requirements of the workplace. In addition, the dynamic forces and needs of the work place will require revision to various classifications.

Increasing service demands along with an increase in the number of authorized positions and retirements will require significant commitment of time and resources to meet the hiring and subsequent training needs of the various Departments.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	187,864	270,564	286,891
Overtime	15	1,316	1,000
Extra Help	15,207	12,000	10,000
Benefits	47,928	96,127	97,345
Vehicle Charges	9,984	10,300	10,500
Professional Services	103,663	125,000	79,500
Travel & Meeting Expense	5,723	1,250	2,500
Training	2,617	3,100	4,500
Dues & Subscriptions	3,238	3,700	4,000
Admin & Overhead	47,488	93,464	106,629
TOTAL PERSONNEL	<u><u>423,727</u></u>	<u><u>616,821</u></u>	<u><u>602,865</u></u>

SOURCES OF FUNDING

Interfund Charges	104,400	122,300	213,400
Use of Discretionary Funds	<u><u>319,327</u></u>	<u><u>494,521</u></u>	<u><u>389,465</u></u>
TOTAL	<u><u>423,727</u></u>	<u><u>616,821</u></u>	<u><u>602,865</u></u>

DETAIL OF POSITIONS

Executive Assistant	0.30	0.30	0.30
General Services Director	0.25	0.25	0.25
Management Analyst	0.80	0.80	0.80
Office Assistant	0.00	1.00	1.00
Personnel/Risk Manager	0.50	0.50	0.50
Personnel Technician	0.20	1.20	1.20
Principal Clerk Typist	1.00	0.00	0.00
Principal Office Assistant	0.00	1.00	1.00
TOTAL	<u><u>3.05</u></u>	<u><u>5.05</u></u>	<u><u>5.05</u></u>

2006-2007 Goals

The goals of the Employee Benefits Section are to provide quality personnel benefits to employees and their dependents in an efficient manner while containing the cost of providing and administering those benefits.

Specific goals include the following

- Control the City's costs in the areas of health care, workers' compensation, and retirement health benefits in light of increasing health benefit costs and greater exposure due to a larger workforce.
- Preserve the quality of benefit services and the delivery of employee benefits and continue to develop and provide a quality benefit package for employees at reasonable costs

Objectives to Meet the Goals

- Continue to evaluate and implement administrative measures to contain the cost of delivering benefits to employees and their dependents.
- Work with the represented bargaining units to identify mutually beneficial health cost containment measures.
- Provide employee training in the areas of health, safety and financial planning.

Five-Year Outlook

It is anticipated that health program renewal rates will continue to increase. The City and the employee bargaining units will continue to pursue affordable, quality benefits through review of benefit plans and community resources in an effort to identify creative strategies for providing quality employee benefits at reasonable rates.

Retiree health care continues as a significant issue as the number of employees approaching retirement age increases. Employee-funded savings programs for retiree health costs will continue to be promoted.

Risk identification and abatement, light duty work for injured employees and safety training provides a means to contain worker's compensation costs. The development and implementation of safety/training modules that can be utilized interdepartmentally will provide more effective employee training at reduced costs.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	108,379	113,141	124,628
Benefits	36,041	39,114	43,057
Vehicle Charges	8,881	9,566	9,700
Professional Services	1,332	100	100
Special Events	122,586	107,906	143,500
Travel & Meeting Expense	687	1,300	1,500
Training	25	5,000	4,000
Dues & Subscriptions	474	600	600
Admin & Overhead	23,101	24,885	26,061
Health Insurance Program - ISF	3,872,741	4,546,268	5,063,300
Unemployment Charges - ISF	26,333	40,000	40,000
Workers Comp Program - ISF	1,543,114	2,280,662	2,366,000
Retirement Contribution - ISF	4,086,863	5,049,526	5,829,772
Deferred Compensation - ISF	346,110	425,000	445,000
Compensated Future Absences	0	0	30,000
Capital Outlays - Computers	11	150,000	150,000
TOTAL EMPLOYEE BENEFITS	<u><u>10,176,678</u></u>	<u><u>12,793,068</u></u>	<u><u>14,277,218</u></u>

SOURCES OF FUNDING

Employee Benefit Charges	<u>10,176,678</u>	<u>12,793,068</u>	<u>14,277,218</u>
TOTAL	<u><u>10,176,678</u></u>	<u><u>12,793,068</u></u>	<u><u>14,277,218</u></u>

DETAIL OF POSITIONS

Management Analyst	0.80	0.80	0.80
Personnel/Risk Manager	0.25	0.25	0.25
Personnel Technician	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>
TOTAL	<u><u>1.85</u></u>	<u><u>1.85</u></u>	<u><u>1.85</u></u>

2006-2007 Goals

Risk reduction and the protection of the City's assets, facilities, and employees from loss are the major goals of the Liability and Property Insurance Section. Services provided include automobile and general liability insurance, property insurance, employee bonds, safety training, and loss control programs

Specific goals include the following.

- Maintain safe facilities and workplace environment for employees and citizens
- Continue to use risk transfer programs to protect City assets
- Pursuit of subrogation and recovery as appropriate.
- Prevent losses before they occur via a proactive risk identification program

Objectives to Meet Goals

- Minimize risk exposures by analyzing City policies and practices and updating the policies as needed
- Maintain and implement a comprehensive risk management program for all City Departments through departmental Health and Safety Review Committees and regular safety inspections
- Manage compliance with the City's Injury and Illness Prevention Plan.
- Manage the City's insurance and risk pooling programs to maximize coverages in the most cost effective manner.
- Continue the City's participation/leadership in pooled risk management organizations like the Central San Joaquin Valley Risk Management Authority and the Local Agency Workers' Compensation Excess Authority.

Five-Year Outlook

The City's active participation in the Central San Joaquin Valley Risk Management Authority will continue to provide coverage at a reasonable cost. The program has provided a very stable environment in the sometimes volatile insurance market

Loss reduction through risk identification/risk transfer as well as liability/safety training programs will continue to be the foundation of the City's risk management efforts.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	44,812	39,612	38,821
Benefits	12,869	11,274	12,835
Vehicle Charges	3,071	2,666	2,700
Professional Services	0	892	892
Travel & Meeting Expense	1,431	3,123	3,000
Training	10,602	15,295	20,000
Dues & Subscriptions	100	1,000	1,000
Admin & Overhead	7,191	8,392	6,099
Liability Insurance	<u>832,438</u>	<u>804,614</u>	<u>866,428</u>
TOTAL LIABILITY & PROPERTY INSURANCE	<u><u>912,514</u></u>	<u><u>886,868</u></u>	<u><u>951,775</u></u>

SOURCES OF FUNDING

Liability and Property Charges	<u>912,514</u>	<u>886,868</u>	<u>951,775</u>
TOTAL	<u><u>912,514</u></u>	<u><u>886,868</u></u>	<u><u>951,775</u></u>

DETAIL OF POSITIONS

Management Analyst	0.40	0.40	0.40
Personnel/Risk Manager	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
TOTAL	<u><u>0.65</u></u>	<u><u>0.65</u></u>	<u><u>0.65</u></u>

2006-2007 Goals

The goals of the Facilities Maintenance Section are to maintain, preserve, and repair all City-owned buildings and facilities in a professional and cost-effective manner while continuing to provide exceptional customer service.

Specific goals include the following.

- Improve the maintenance, appearance and comfort of City facilities
- Provide safe facilities for the public and City employees
- Provide a high level of service to all City departments.
- Assist City departments with their facility maintenance needs in a cost-efficient and prompt manner
- Automate facility maintenance tasks through computerized maintenance schedules
- Continue to upgrade existing mechanical equipment with energy efficient replacements.

Objectives to Meet the Goals

- Continue staff computer training to track and schedule facility maintenance more efficiently
- Ensure that facilities are in compliance with the Americans With Disabilities Act (ADA).
- Monitor energy use to ensure that the City's energy efficiency measures are producing the projected savings in energy consumption and costs.
- Continue to improve the security of City facilities.
- Reduce electrical energy use in all areas to the extent possible without compromising safety

Five-Year Outlook

Increasing facility operational costs will necessitate additional efforts to ensure that City facilities are operating as efficiently as possible. The need for facility security measures continues to increase as the City purchases additional computers and sophisticated electronic equipment. Modifications to existing City buildings and the addition of new facilities will continue to add significant square footage to the facilities maintained by the City and will increase the workload of the Section. The Civic Center facilities are approaching 30 years of age, and will require on-going preventive maintenance to keep them in proper condition. The need to modernize facility systems of older City buildings will result in increased building and maintenance demands.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	253,204	296,747	345,565
Overtime	10,032	15,000	15,000
Benefits	90,571	125,261	158,616
Vehicle Charges	29,465	36,890	39,700
Communications	1,930	3,000	3,000
Professional Services	39,219	52,276	42,276
Repairs & Maintenance	455,525	1,076,640	1,074,300
Building & Equipment Rental	20,385	10,000	10,000
Materials & Supplies	71,560	100,240	120,000
Supplies - Shops	3,163	6,000	6,000
Supplies - Safety	0	220	0
Travel & Meeting Expense	0	1,800	1,800
Training	3,698	8,300	11,600
Dues & Subscriptions	110	700	800
Admin & Overhead	15,763	17,965	21,366
Debt Service	3,136,770	3,186,300	4,389,167
Capital Outlays - Public Works	7,484	85,500	53,500
Capital Outlays - Government Facilities	575	1,008,444	17,000
TOTAL FACILITIES MAINTENANCE	<u>4,139,454</u>	<u>6,031,283</u>	<u>6,309,690</u>

SOURCES OF FUNDING

Rents & Concessions	25,456	15,000	15,000
Facility Reimb - County	19,265	0	0
General Services Charges	<u>4,094,733</u>	<u>6,016,283</u>	<u>6,294,690</u>
TOTAL	<u>4,139,454</u>	<u>6,031,283</u>	<u>6,309,690</u>

DETAIL OF POSITIONS

Assistant Building Technician	2.00	2.00	3.00
Building Maintenance Leadworker	1.00	1.00	1.00
Building Maintenance Worker	0.00	1.00	1.00
General Services Director	0.25	0.25	0.25
General Services Supervisor	0.60	0.60	0.60
Intermediate/Senior Clerk Typist	0.10	0.00	0.00
Office Assistant	0.00	0.10	0.00
Principal Clerk Typist	0.50	0.00	0.00
Principal Office Assistant	<u>0.00</u>	<u>0.50</u>	<u>0.25</u>
TOTAL	<u>4.45</u>	<u>5.45</u>	<u>6.10</u>

2006-2007 Goals

The Department Support Section is responsible for the purchase and acquisition of goods and services utilized for internal department support functions. Specific responsibilities of the Section include: development of bid specifications and request for proposals (RFP), administration of the City's Purchasing Ordinance and Procedures, and administration of various contracts for goods and services provided to the City from outside vendors

Specific goals include the following:

- Provide goods and services to City user departments in a timely manner.
- Ensure compliance with the City's Purchasing Ordinance and Procedures.
- Provide quality goods and services for City needs.
- Ensure the highest value in the purchase of goods and services

Objectives to Meet the Goals

- Continue to identify cooperative purchasing arrangements for the acquisition of goods and services in order to maximize City purchasing power.
- Expand the use of the internet as a primary purchasing tool
- Implement purchasing system upgrades to meet the City's future needs.
- Continue to identify and implement energy saving measures and other operating efficiencies through the use of new technologies and improved procedures

Five-Year Outlook

Purchasing and procurement procedures will continue to become more automated. The use of cooperative purchasing agreements and the expanded use of the Internet as a purchasing tool provides opportunities to the City for reducing supply costs and improving services to City departments. Continuing education for employees assigned to the Department Support Section will be necessary in order to maintain skills and to accommodate changing technologies

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	61,847	61,518	74,062
Benefits	17,180	18,692	26,596
Vehicle Charges	3,492	3,750	3,750
Energy	667,598	695,500	752,500
Communications	184	0	0
Professional Services	29,695	28,000	25,000
Repairs & Maintenance	55,840	63,500	76,500
Office Supplies	381,302	385,000	405,000
Materials & Supplies	8,475	7,800	9,100
Travel & Meeting Expense	1,607	2,630	2,000
Admin & Overhead	141,156	150,000	163,676
Debt Service	73,805	67,800	126,300
Lease Purchases	41,092	42,700	44,200
Capital Outlays - Office Equip/Furn	273,275	264,000	152,000
TOTAL DEPARTMENT SUPPORT	<u>1,756,548</u>	<u>1,790,890</u>	<u>1,860,684</u>

SOURCES OF FUNDING

Interfund Charges	<u>1,756,548</u>	<u>1,790,890</u>	<u>1,860,684</u>
TOTAL	<u>1,756,548</u>	<u>1,790,890</u>	<u>1,860,684</u>

DETAIL OF POSITIONS

General Services Director	0.25	0.25	0.25
General Services Supervisor	0.40	0.40	0.40
Intermediate/Senior Clerk Typist	0.10	0.00	0.00
Office Assistant	0.00	0.10	0.00
Principal Office Assistant	0.00	0.00	0.25
TOTAL	<u>0.75</u>	<u>0.75</u>	<u>0.90</u>

2006-2007 Goals

The City's Senior Services programs are designed to provide quality senior-oriented education, recreation, and social services. The Senior Services Section seeks to offer a wide variety of services and to make those services accessible to the community's senior population.

Specific goals include the following:

- Administer a comprehensive Senior Citizen program to help older citizens enhance their dignity, support their independence, improve their health, and encourage their involvement in the community
- Continue networking with local volunteers, community services groups and merchants to provide support for Senior Center programs.
- Coordinate and expand program opportunities for disabled and home-bound seniors.
- Provide a safe and sanitary environment for our senior programs.

Objectives to Meet the Goals

- Continue to locate new sources of program revenues, i e , grants, fundraisers, and cooperative sponsorship of programs between the City, other agencies, community groups and the public.
- Expand staff, the participation of volunteers and service groups to increase the delivery of program services especially the Lifeline program and the 911 emergency cell phone program
- Implement training programs for staff (monthly training video, CPR, AED) and provide safety awareness to our senior participants.

Five-Year Outlook

The aging population continues to increase and with it comes additional demands for senior-oriented services. The Senior Center has reached near capacity in terms of the number of individuals and programs that can be served at the facility. Supportive services have expanded into seven (7) off-site facilities; Older Adult classes are offered in twenty-five (25) sites and it is anticipated that there will be even more program needs in the future. As the baby boomer generation ages there will be an increase in service/program requests. Service requests from isolated/frail residents will continue to increase. The need to increase community partnerships for social and supportive services will be critical to the delivery of services to local seniors. The Senior Center will continue to strengthen its community partnerships with Fresno County Social and Supportive Services, the Clovis Unified School District's Older Adult Programs, the San Joaquin College of Law and Central California Legal Services.

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	63,733	64,419	114,725
Overtime	0	215	300
Extra Help	90,656	100,000	79,500
Benefits	25,809	36,612	71,338
Vehicle Charges	3,240	4,000	4,000
Communications	0	3,600	3,600
Professional Services	29,454	22,775	27,500
Office Supplies	20,808	19,925	21,500
Travel & Meeting Expense	1,062	1,200	1,200
Training	4,596	5,500	2,800
Dues & Subscriptions	387	518	520
Admin & Overhead	100,481	98,759	93,068
	<u>340,226</u>	<u>357,523</u>	<u>420,051</u>
TOTAL SENIOR SERVICES	<u>340,226</u>	<u>357,523</u>	<u>420,051</u>

SOURCES OF FUNDING

Rents and Concessions	12,532	18,000	18,000
State Grants	34,157	34,000	34,000
Project Participation - Other Govt	36,000	36,000	36,000
Intergovernmental Charges	2,210	2,210	4,160
Senior Service Charges	90,228	87,000	89,500
Miscellaneous Income	1,038	1,000	0
Use of Discretionary Funds	<u>164,061</u>	<u>179,313</u>	<u>238,391</u>
	<u>340,226</u>	<u>357,523</u>	<u>420,051</u>
TOTAL	<u>340,226</u>	<u>357,523</u>	<u>420,051</u>

DETAIL OF POSITIONS

Administrative Aide	0.250	0.250	0.250
Community Services Manager	0.500	0.500	0.500
Custodian	0.000	0.000	1.000
General Services Director	0.125	0.125	0.125
Principal Office Assistant	0.000	0.000	0.500
	<u>0.875</u>	<u>0.875</u>	<u>2.375</u>
TOTAL	<u>0.875</u>	<u>0.875</u>	<u>2.375</u>

2006-2007 Goals

The City's Recreation Section *Creates Community Through People, Parks and Programs* The section provides a variety of youth, drop-in, and family programs in addition to extensive resource and referral services for the citizens of Clovis. The City's recreation program includes many opportunities for members of the community to enjoy a variety of recreational activities for all age groups.

Specific goals include the following:

- Develop skills in youth to promote the selection of positive leisure activities
- Foster physical fitness and promote health and wellness.
- Provide quality recreational opportunities available to the community at an affordable price
- Enhance activities and programs at the City's recreation facilities to meet the increasing demands for recreational and leisure services of a growing community.
- Provide the community with safe and secure leisure services and facilities

Objectives to Meet the Goals

- Provide drop-in recreation programs throughout the community with adequate staff and volunteers, who are trained to provide services to diverse groups of participants
- Secure private sponsorships for equipment purchases for program activities and recreation facility improvements.
- Promote the activities of the Recreation Section through the use of local media.
- Develop programs to provide recreation services to under-served segments of the community.
- Implement expansion of available space at the Clovis Recreation Center.
- Clovis Area Recreation will continue to expand the number of recreation programs available to the community
- Keep a low fee structure for fee based programs and to secure donations to support all programs, while continuing to increasing participation.
- Increase awareness and participation in program activities and actively market the programs offered at the Clovis Recreation Center, Clovis Batting Range and the Community Skate Park.

Five-Year Outlook

As the City grows, the demands for community recreation and leisure activities will continue to increase. The emphasis of the City's recreation programs will be to provide a variety of community recreation programs that are available to all segments of the community. The City will need to explore options for planning additional recreation facilities, parks, BMX facilities, etc., located in strategic areas of the community in order to provide recreational opportunities to all of the citizens in Clovis. The limited funds available for community recreation programs will continue to require creative solutions and joint efforts between the City, the public, the business community and other local public agencies in order to meet the future recreation and leisure needs of the community.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	108,780	232,195	257,343
Overtime	0	4,300	6,000
Extra Help	227,779	128,000	200,500
Benefits	82,048	99,337	135,223
Vehicle Charges	17,018	22,100	24,300
Communications	1,111	6,000	6,000
Professional Services	57,122	56,500	50,500
Repairs & Maintenance	246	1,500	6,500
Building & Equipment Rental	64,976	48,000	0
Office Supplies	16,362	22,000	16,500
Materials & Supplies	0	10,000	9,000
Travel & Meeting Expense	4,597	5,000	4,500
Training	4,111	4,250	6,000
Dues & Subscriptions	1,644	1,000	1,500
Admin & Overhead	127,383	97,562	122,336
Capital Outlays - Public Works	7,749	16,000	15,000
Capital Outlays - Miscellaneous	47	1,500	7,000
	<u>720,973</u>	<u>755,244</u>	<u>868,202</u>
TOTAL RECREATION	<u><u>720,973</u></u>	<u><u>755,244</u></u>	<u><u>868,202</u></u>

SOURCES OF FUNDING

User Fees	49,509	45,000	49,300
Program Charges	120,999	130,000	134,500
Taxable Sales	5,699	7,000	7,200
Miscellaneous Income	6,992	3,500	3,600
Use of Discretionary Funds	<u>537,774</u>	<u>569,744</u>	<u>673,602</u>
	<u>720,973</u>	<u>755,244</u>	<u>868,202</u>
TOTAL	<u><u>720,973</u></u>	<u><u>755,244</u></u>	<u><u>868,202</u></u>

DETAIL OF POSITIONS

Administrative Aide	0.25	0.25	0.25
Recreation Coordinator	1.00	1.00	1.00
Recreation Specialist	1.00	3.00	3.00
Recreation Supervisor	0.00	1.00	1.00
	<u>2.25</u>	<u>5.25</u>	<u>5.25</u>
TOTAL	<u><u>2.25</u></u>	<u><u>5.25</u></u>	<u><u>5.25</u></u>

2006-2007 Goals

The City's demand-response transit system (Round-Up) and fixed-route transit system (Stageline) are designed to meet the local transit needs of all community residents. These programs strive to provide dependable, safe and affordable transit services throughout the community.

Specific goals include the following:

- Improve the quality of transit services provided by the City
- Maintain compliance with ADA requirements of no trip denials.
- Increase community awareness of the City's transit services
- Improve coordination between Fresno Transit and Clovis Transit systems.

Objectives to Meet the Goals

- Continue a community-wide marketing plan designed to increase awareness and ridership of the Round-Up and Stageline services. Coordinate advertising with Fresno Area Express including printed schedules and radio and print advertising.
- Continue to analyze transit routes, schedules, and staffing patterns to improve efficiency and service
- Coordinate with Clovis Unified School District to increase efficiency of community transportation systems and evaluate boundary changes for 2007-08 school year.
- Continue advertising and trolley bus rentals to increase revenue
- Continue cross-training of transit staff to operate both the demand-response (Round-Up) service and the fixed-route (Stageline) service.
- Evaluate effectiveness of alternative transportation methods such as taxi vouchers, deviated fixed routes and van trips.
- Analyze and evaluate the fare structure for both Round-Up and Stageline service.

Five-Year Outlook

As the community continues to grow, the demand for additional transit services will increase. Clovis will continue coordination with transit providers in the Clovis-Fresno Metropolitan area in order to meet the demand for inter-city transportation. The outcome of the Measure C vote will have a significant impact on transit services throughout Fresno County. A fare increase to keep in pace with increased operating costs will continue to be evaluated during the next three years.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	629,915	655,483	776,123
Overtime	22,640	22,010	21,310
Extra Help	309,188	375,000	335,000
Benefits	289,204	325,900	435,489
Vehicle Charges	502,077	607,100	684,700
Communications	8,551	9,500	9,500
Professional Services	234,416	250,871	274,750
Travel & Meeting Expense	562	4,451	4,600
Training	5,832	9,400	7,150
Dues & Subscriptions	696	700	700
Admin & Overhead	205,607	225,933	284,903
Capital Outlays - Vehicles	47,355	302,500	280,000
TOTAL TRANSIT	2,256,043	2,788,848	3,114,225

SOURCES OF FUNDING

Rents & Concessions	39,347	36,000	30,000
Taxes	352,000	320,000	390,000
Local Transportation	1,734,114	2,289,348	2,550,625
Transit Fares	129,667	143,500	143,600
Miscellaneous Income	915	0	0
TOTAL	2,256,043	2,788,848	3,114,225

DETAIL OF POSITIONS

Administrative Aide	0.500	0.500	0.500
Bus Driver	10.000	10.000	12.000
Community Services Manager	0.500	0.500	0.500
General Services Director	0.125	0.125	0.125
Intermediate/Senior Clerk Typist	1.000	0.000	0.000
Lead Bus Driver	3.000	3.000	3.000
Principal Office Assistant	0.000	1.000	1.000
Transit Dispatcher	1.000	1.000	1.000
Transit Supervisor	1.000	1.000	1.000
TOTAL	17.125	17.125	19.125

FINANCE

DEPARTMENT SUMMARY

The Finance Department includes the functions of Finance Administration and Debt Service. The Department is a support department that provides financial services to other City departments and the public. The responsibilities of the Department include: reporting, billing, accounts payable, payroll, licensing, investments, and bond administration.

Finance Administration

Section 35100

The Finance Administration Division is responsible for budgeting, financial reporting, utility billing, business license administration, accounts payable, payroll, investments, and bond administration. The Division provides support to the operating divisions on questions of finance. The Division is responsible for arranging all long-term financing.

Bond Administration

Sections 37000-38300

This Division is responsible for the annual administration of the various long-term debt obligations that have been issued by the City.

Department Goals 2006-2007

- Improve support to other operating departments.
- Enhance training for key departmental personnel
- Enhance accounting services for Major Capital Project Programs.
- Develop long-range financing plans as needed
- Develop and Implement a cost accounting system
- Implement "Employee On-line "
- Implement Electronic Utility Billing and Payment.

FINANCE DEPARTMENT SUMMARY

Budgetary Highlights

- Implement a process for review and audit of departmental budgets and expenditures.
- Train appropriate personnel as backup on the operation, and design of the financial system.
- Continue to prepare the Comprehensive Annual Financial Report and the Annual Budget in conformance with established award criteria and submit for consideration of the Government Finance Officers Association awards.
- Implement additional investment strategies.
- Implement cost accounting system and develop an indirect cost allocation rate.

FINANCE

DEPARTMENT PERFORMANCE MEASURES

The mission of the Finance Department is to safeguard the assets and resources of the City through reasonable controls and to provide support services for the citizens, City Council, and other City departments

- Investment of the City's idle cash will be done in a manner consistent with the City's investment objective, with primary emphasis upon preservation of principal while obtaining a reasonable rate of return. As a benchmark, the City's rate of return should be equal to or greater than 120% of the 90-day Treasury-bill rate.

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (prop.)</u>
City Rate of Return	2.43%	3.75%	5.00%

- On an annual basis, complete a comprehensive financial report prepared in conformity with generally accepted accounting principles, conduct an audit by an independent accounting firm, and receive an unqualified opinion that indicates the financial statements present fairly, in all material respects, the financial position of the City.

Achieving an Unqualified Opinion	Unqualified Opinion	Unqualified Opinion	Unqualified Opinion
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- All accounting-related functions such as accounts payable, payroll, business license, utility billing, and monthly financial reports are to be completed by the predetermined established deadlines. The benchmark is 98% on time.

On-time	99.7%	98.6%	99.0%
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FINANCE DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY ACTIVITY			
Administration	1,245,319	1,760,807	1,984,653
Park Bond Redemption	62,821	64,800	64,000
Assessment District	<u>682,653</u>	<u>684,000</u>	<u>683,800</u>
TOTAL ALL ACTIVITIES	<u><u>1,990,793</u></u>	<u><u>2,509,607</u></u>	<u><u>2,732,453</u></u>

BUDGET BY FUND			
General Fund	1,245,319	1,760,807	1,984,653
Park Bond Redemption Fund	62,821	64,800	64,000
Assessment District	<u>682,653</u>	<u>684,000</u>	<u>683,800</u>
TOTAL ALL FUNDS	<u><u>1,990,793</u></u>	<u><u>2,509,607</u></u>	<u><u>2,732,453</u></u>

2006-2007 Goals

The goals of the Finance Administration Division are to provide quality financial information for the public, City Council, and the operating departments of the City and to protect the assets and resources of the City.

These goals include:

- Provide support to departments for budget analysis and internal auditing.
- Invest the City's idle cash to maximize the rate of return given the priorities of safety and liquidity
- Develop long-range financing plans as needed.
- Provide timely billing and collection for the City's enterprise operations
- Provide summary financial and budgetary reports for general public use

Objectives to Meet the Goals

- Analyze the department budgets quarterly for conformance with budgeted appropriations and revenue availability.
- Invest the City's cash in conformance with the adopted Investment Policy
- Work with underwriters and other consultants to arrange the most advantageous terms for any financing and review for refinancing opportunities.
- Maintain the billing and collection of the enterprise charges in accordance with established guidelines.
- Develop summary financial and budgetary reports on a periodic basis

Five-Year Outlook

It is anticipated as the City continues to grow the increase in the Finance Administration activity will be proportionate to the City's growth with new utility accounts, new business licenses, accounts payable, payroll, and investments. In addition, Finance Administration will be integrally involved in the long-term financing, as necessary, for such projects as the water system improvements, water reuse facility and assessment districts as requested by developers. The Finance Department will also be taking an expanded role in monitoring capital projects and the various assessment districts within the City. Revenue enhancements will also continue to be a top priority. The Department will be continuing to enhance the Finance System by implementing additional electronic interfaces from other systems throughout the City.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	663,242	906,054	1,087,009
Overtime	49,151	72,000	37,000
Extra Help	15,601	29,000	29,000
Benefits	193,293	327,593	415,793
Vehicle Charges	7,302	16,900	17,800
Professional Services	109,721	152,000	126,000
Office Supplies	1,874	4,750	750
Materials & Supplies	25	400	0
Travel & Meeting Expense	9,247	14,000	18,000
Training	11,362	19,950	9,250
Dues & Subscriptions	1,361	3,000	3,500
Admin & Overhead	183,140	215,160	240,551
TOTAL FINANCE ADMINISTRATION	<u>1,245,319</u>	<u>1,760,807</u>	<u>1,984,653</u>

SOURCES OF FUNDING

Annexation Processing Fee	64,110	30,000	37,500
Capital Development - Streets	52,000	52,000	52,000
User Fees	206,588	208,000	214,000
Intergovernmental Charges	8,870	8,870	16,990
Interfund Charges	826,276	1,106,400	1,368,500
Miscellaneous Income	137	250	200
Use of Discretionary Funds	<u>87,338</u>	<u>355,287</u>	<u>295,463</u>
TOTAL	<u>1,245,319</u>	<u>1,760,807</u>	<u>1,984,653</u>

DETAIL OF POSITIONS

Accountant/Senior Accountant	4.00	4.00	4.00
Accounting Systems Technician	3.00	4.00	4.00
Clerk Typist/Receptionist	1.00	0.00	0.00
Customer Service Rep/Sr Account Clerk	6.00	6.00	7.00
Data Entry Operator	0.50	0.00	0.00
Deputy Finance Director	2.00	2.00	2.00
Executive Assistant	0.20	0.20	0.20
Finance Director/Treasurer/City Clerk	0.75	1.00	1.00
Office Assistant	0.00	1.50	1.50
Principal Office Assistant	0.20	0.20	0.20
TOTAL	<u>17.65</u>	<u>18.90</u>	<u>19.90</u>

2006-2007 Goals

The goals of Bond Administration are to maintain the credit status of the City's debt issues and make timely payments of principal and interest.

The goals of the Division include:

- Maintain the City's bond rating of "A1" or better.
- Continue the timely payment of principal and interest on the various City debts

Objectives to Meet the Goals

- Provide information to bond rating agencies on a timely basis.
- Make payments of principal and interest to the bond holders on the specified payment dates

Five-Year Outlook

During the next five years, there is new financing planned for infrastructure and facilities. The Division will continue to evaluate the feasibility of refinancing existing debt to achieve lower payments of principal and interest.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

PARK BOND FUND

Principal	52,195	55,100	56,900
Interest	9,009	6,700	4,100
Other Debt Costs	<u>1,617</u>	<u>3,000</u>	<u>3,000</u>
TOTAL PARK BOND FUND	<u>62,821</u>	<u>64,800</u>	<u>64,000</u>

ASSESSMENT DISTRICTS

Principal	565,000	595,000	625,000
Interest	107,115	79,000	48,800
Other Debt Costs	<u>10,538</u>	<u>10,000</u>	<u>10,000</u>
TOTAL ASSESSMENT DISTRICTS	<u>682,653</u>	<u>684,000</u>	<u>683,800</u>

SOURCES OF FUNDING

Special Assessments	682,653	684,000	683,800
User Fees	<u>62,821</u>	<u>64,800</u>	<u>64,000</u>
TOTAL	<u>745,474</u>	<u>748,800</u>	<u>747,800</u>

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT SUMMARY

The Planning and Development Services Department consolidates the functions of planning, engineering, and building inspection and carries out these responsibilities through those respective divisions. The Department coordinates development from the first plan review to the final sign-off of finished construction. The Department also coordinates the preparation of the Community Investment Program for all City departments.

The Department is also responsible for all land use planning for the future development of Clovis and for adherence to city, state, and federal codes. The Department is responsible for preparing and ultimately implementing the comprehensive General Plan for the City.

Planning Division

Section 41000

The Planning Division is responsible for both long-range planning activities and current planning that entails the review of residential subdivisions, apartment projects, conditional use permits, and variances to the zoning ordinance. The Planning Division also provides professional advice for ordinance amendments and for the environmental review and processing services for other City departments. The Planning Division provides enforcement measures for the zoning portion of the municipal code.

Building Division

Section 41200

The Building Division is created under Title 8 of the Clovis Municipal Code with further authority provided by State of California building statutes and applicable federal codes. It is the Division's responsibility to provide to the community minimum standards to safeguard health, property, and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures within the City.

Engineering Division

Sections 41500-41550

The Engineering Division provides two major services, among others, that are vital to the community. The Division's first major responsibility is to ensure that private development activities meet all City requirements, conditions, and standards when developing within the City. Included in this is the administration of the development impact fee and reimbursement program for developer funded improvements. The Division's second primary responsibility is to implement the City's Community Investment Program, thereby enhancing the safety and security of the community through the construction of new infrastructure and the maintenance and repair of existing infrastructure.

Department Goals 2006-2007

- Maintain effective communication with citizens, the business community, and interest groups on planning, building, and development-related issues.
- Develop and maintain an information system to keep pace with the City's growth.
- Implement the goals and objectives of the City's General Plan and specific plans.
- Ensure that new development and construction conform to City development standards and design guidelines.

Budgetary Highlights

- Implementation of the Southeast Urban Center Specific Plan – Community Center South Design
- Begin planning studies for the Northwest Urban Center
- Keep pace with development project review.
- Deliver the projects proposed in the Community Investment Program

PLANNING AND DEVELOPMENT SERVICES PERFORMANCE MEASURES

The mission of the Planning and Development Services Department is to assist the City Council and the community in the development of comprehensive and specific land use plans and their implementation, including the City's Community Investment Program. The Department develops, maintains, and provides information on land and development-related matters. The Department performs a regulatory function related to the Clovis Municipal Code, the Uniform Building Codes, and state laws.

- The Department is charged with carrying out the City's Community Investment Program that implements the General Plan and public facility master plans. The benchmark is to complete construction documents for 85% of the projects within the budget year.

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (prop.)</u>
% of CIP projects Final Design	85%	85%	85%

- Communicate with interest groups, organizations, and neighborhoods on matters related to planning, traffic, and development through personal contact meetings outside of normal business hours. The target for time spent in after-hour meetings is 5 hours per month or 60 hours per year.

Time spent in after-hour meetings	328 hours	290 hours	100 hours
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- Maintain current knowledge of state and federal laws in order to perform the regulatory enforcement role of the Department. The benchmark for certified Building Division personnel is 16 hrs/person/yr required by State law

Hours of training per Certified Building Division staff	49 hrs/person	28 hrs/person	24 hrs/person
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- The citizenry looks to the Department for enforcement of violations of the Clovis Municipal Code. The goal is to resolve 75% of the violations reported within the budget year

Number of code violation complaints received	426	521	600
Percent resolved	91%	98%	90%

PLANNING AND DEVELOPMENT SERVICES PERFORMANCE MEASURES

The Department is charged with the timely processing of development application requests. Application processing time includes staff review, any additions or corrections necessary, and notification and public hearing as required. The following benchmarks have been set:

- | | |
|--|---|
| 1. Processing of applications for Planning Commission action - | 6 weeks |
| 2. Processing applications for City Council action - | 9 weeks |
| 3. Processing Site Plan Review applications - | 4 weeks |
| 4. First submittal review engineering plan check - | 4 weeks |
| 5. Subsequent submittal review engineering plan check - | 2 weeks |
| 6. Building permit plan check - | 3 weeks residential
4 weeks commercial |
| 7. Perform building inspections from time of notification - | Within 8 working hours of request |

The following are the expected measurement of the above-stated benchmarks

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (prop.)</u>
Applications processed to Planning Commission within goal	65%	75%	80%
Applications processed to City Council within target time	75%	80%	90%
Site Plan Reviews processed within target time	85%	75%	80%
First submittal engineering plan checks within target time	48%	50%	90%
Subsequent submittal engineering plan checks within target time	65%	60%	90%
Building permit plan checks processed within target time	92%	93%	95%
Inspections performed within target time	92%	93%	95%

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY ACTIVITY			
Planning	1,368,234	1,695,686	2,500,852
Building	1,714,691	2,003,020	2,318,954
Engineering	<u>2,941,821</u>	<u>3,651,479</u>	<u>4,392,901</u>
TOTAL ALL ACTIVITIES	<u><u>6,024,746</u></u>	<u><u>7,350,185</u></u>	<u><u>9,212,707</u></u>
BUDGET BY FUND			
General Fund	<u>6,024,746</u>	<u>7,350,185</u>	<u>9,212,707</u>
TOTAL ALL FUNDS	<u><u>6,024,746</u></u>	<u><u>7,350,185</u></u>	<u><u>9,212,707</u></u>

2006-2007 Goals

The goals of the Planning Division are to prepare, maintain, and implement the General Plan of the City; ensure that all development is consistent with the General Plan, the Municipal Code and State law; and provide for a high-quality community

Specifically these goals include:

- *Improve the quality and timeliness of information provided regarding land and development*
- *Maintain the City's General and Specific Plans and coordinate regional planning issues*
- *Establish and maintain clear development standards and design guidelines*
- *Ensure that new development meets state and local codes*
- *Provide timely processing of applications, administratively, to the Planning Commission and City Council.*

Objectives to Meet the Goals

- *Continue development of the Geographic Information System (GIS) that is integrated with the Fresno County regional system.*
- *Implementation of the Loma Vista (formerly Southeast Urban Center) Specific Plan – Develop a Master Plan for the Community Center located north of the Reagan Educational Center (Urban Center South)*
- *Prepare planning studies for the DeWolf/168 Business Corridor, and complete the writing of a comprehensive development ordinance.*

Five-Year Outlook

The comprehensive General Plan update adopted in 1993, requires that Planning staff actively pursue the implementation program. Pursuant to this direction, the Planning Division will continue to implement the Loma Vista (formerly Southeast Urban Center) Specific Plan and specifically will work with the property owners and consultant team to develop a master plan for the Community Centers North and South. Staff is engaged in the preparation of the Northwest Urban Center Specific Plan which is expected to take 18-24 months to complete.

Planning staff involvement in neighborhood meetings has increased sharply in the last several years. With the assumption of the annexation responsibilities, staff has significantly expanded its neighborhood contacts and meetings with future residents. In spite of an apparent leveling of development activity in the San Joaquin Valley, Clovis will continue to see a strong construction market for the next five years and demands on staff time will continue

There are a number of planning studies programmed for the next five years, including an update to the General Plan, a Sphere of Influence update, and a wide range of master plans and specific plan updates. The Department is looking to do a variety of planning studies and implementation work in the Southwest area of the City over the next five years

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	581,500	698,016	831,307
Overtime	3,079	13,000	13,000
Extra Help	110,807	108,000	120,800
Benefits	187,902	239,929	298,488
Vehicle Charges	20,385	21,600	21,700
Professional Services	290,408	331,780	794,200
Repairs & Maintenance	142	5,000	5,000
Office Supplies	8,121	8,610	10,000
Materials & Supplies	391	100	100
Travel & Meeting Expense	5,053	13,200	9,750
Training	6,146	11,880	11,730
Dues & Subscriptions	758	1,000	1,000
Admin & Overhead	153,542	243,571	383,777
TOTAL PLANNING	<u>1,368,234</u>	<u>1,695,686</u>	<u>2,500,852</u>

SOURCES OF FUNDING

Construction Permits	493,556	560,000	599,200
Planning & Processing Fees	1,653,522	1,595,900	1,705,600
Annexation Processing Fees	0	199,000	120,000
Engineering Processing Fees	36,924	40,000	60,500
User Fees	746	500	200
Interfund Charges	5,900	4,500	4,500
Use of Discretionary Funds	<u>(822,414)</u>	<u>(704,214)</u>	<u>10,852</u>
TOTAL	<u>1,368,234</u>	<u>1,695,686</u>	<u>2,500,852</u>

DETAIL OF POSITIONS

Administrative Assistant	0.00	2.00	2.00
Assistant/Associate Planner	4.00	5.00	5.00
City Planner	1.00	1.00	1.00
Department Secretary	1.00	0.00	0.00
Deputy City Planner	1.00	1.00	1.00
Dir of Planning & Development Services	0.25	0.25	0.25
Intermediate/Senior Clerk Typist	2.00	0.00	0.00
Office Assistant	0.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00
Principal Office Assistant	0.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
TOTAL	<u>11.25</u>	<u>13.25</u>	<u>13.25</u>

2006-2007 Goals

The goals of the Building Division are interrelated with the goals of other City departments to serve the public by carrying out the safety checks and inspections contemplated by the International Building Codes and Municipal Codes.

Specifically these goals include

- To provide reasonable controls for the construction, use, and occupancy of buildings and all of its various components
- To process all single-family residential plans within three weeks and all submitted commercial projects within four weeks
- To respond to all field inspection requests within eight working hours.
- To respond to all informational requests and housing complaints from the general public within 72 hours.
- To keep pace with the expanding workload of the Division through the use of new technology
- To keep the community informed of current International Building Code requirements

Objectives to Meet the Goals

- Implement changes adopted by the state in fiscal year 2006-2007, regarding the Plumbing, Mechanical and Structural, Engineering, and Environmental Codes
- Hold public outreach classes for architects, engineers, contractors, and citizenry to better inform them of the state mandated changes in International Building Codes.
- Institute computer permit system for faster inspection results reporting and final inspection clearances.

Five-Year Outlook

Continue implementation of the PM-10 Clean Air Improvements, through enforcement of the storm water pollution prevention programs.

Commercial development maintained record highs over the last year and is expected to be strong in 2006-2007. Mall, office and small retail expansion on Herndon, Shaw and Willow Avenues is expected to contribute to a small increase in commercial building valuation in the City of Clovis over the next two years

The residential development market should continue to hold steady during the next fiscal year, with an additional 1325 living units expected. A larger percentage of overall residential construction is expected to shift to apartments, due to market shortages and rising home prices. The current market should stay strong as long as interest rates stay below seven percent.

While the fundamental work to be performed is not expected to change, the continuing upgrade of the Building Division permit e-mail system and computerization of the field work will improve the overall service provided to the community. As the building stock of the community ages, work in the Building Division will require that more resources be allocated to keep older buildings safe and habitable.

Changes in electrical and energy building requirements are expected to alter construction systems and increase building cost over the next five years. The increased building costs from energy measures are intended to help reduce rising consumer energy costs.

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	996,167	1,112,015	1,126,590
Overtime	13,564	23,000	23,000
Extra Help	17,842	29,000	28,080
Benefits	357,870	417,053	490,390
Vehicle Charges	52,250	80,300	84,500
Communications	5,325	6,738	28,500
Professional Services	101,822	100,380	188,760
Office Supplies	7,017	9,000	8,000
Materials & Supplies	6,746	6,000	7,750
Supplies - Shop	982	700	700
Travel & Meeting Expense	209	1,500	1,500
Training	4,622	8,634	8,974
Dues & Subscriptions	1,537	2,000	2,000
Admin & Overhead	148,738	184,700	303,210
Capital Outlay - Vehicles	0	22,000	17,000
	<u>1,714,691</u>	<u>2,003,020</u>	<u>2,318,954</u>
TOTAL BUILDING			

SOURCES OF FUNDING

Construction Permits	1,696,069	1,803,500	2,071,700
Engineering Processing Fees	90,750	150,000	166,400
Interfund Charges	0	104,000	104,000
Miscellaneous Income	2,463	3,200	2,100
Use of Discretionary Funds	<u>(74,591)</u>	<u>(57,680)</u>	<u>(25,246)</u>
	<u>1,714,691</u>	<u>2,003,020</u>	<u>2,318,954</u>
TOTAL			

DETAIL OF POSITIONS

Building Inspector/Senior Bldg Inspector	11.00	11.00	11.00
Building Official	1.00	1.00	1.00
Deputy Building Official/Plan Checker	0.00	1.00	1.00
Dir of Planning & Development Services	0.25	0.25	0.25
Intermediate/Senior Clerk Typist	1.00	0.00	0.00
Permit Clerk/Plan Checker	2.00	2.00	2.00
Permit Technician	0.00	1.00	1.00
Plans Examiner	2.00	2.00	2.00
Senior Plan Checker	1.00	0.00	0.00
	<u>18.25</u>	<u>18.25</u>	<u>18.25</u>
TOTAL			

2006-2007 Goals

The Engineering Division will concentrate on coordinating orderly construction of public and private projects within the Clovis community. The Division's responsibility for review and approval of proposed development projects ensures that all development meets current Clovis City standards. Our quality inspection program assures that public and private developments are being constructed to established City standards. The focus will be to ensure that future maintenance costs will be held to a minimum, and through proper design of the infrastructure projects, enhance the quality of life for the citizens of Clovis. In addition, the Division is committed to providing and maintaining infrastructure that will ensure the health and safety of our citizens

Specifically these goals include:

- Ensuring that established City design standards are incorporated into all public and private improvement projects in a timely and efficient manner
- Establishing an updated and fiscally sound annual five-year Community Investment Program to provide for appropriate infrastructure repair and enhancements.
- Ensuring that public safety and convenience are major considerations with all new development
- Providing timely and efficient plan reviews of public and private improvement projects
- Secure all available grant funds for Capital Improvement Projects.

Objectives to Meet the Goals:

- Complete design for the proposed Sewage Treatment and Water Reuse Facility
- Implementation of appropriate public safety and convenience through design review measures.
- Monitoring division costs in order to ensure that the development fees charged are fair, equitable, and representative of the actual costs for the services provided.

Five-Year Outlook

The City's Engineering Division will be tasked in the next five years with bringing on line several major community service facilities. These include a reclaimed water master plan "purple pipe infrastructure system."

As the City grows, constant efforts are needed to keep increased traffic flowing in an efficient manner. Traffic congestion will increase, and the need for traffic mitigation measures will be even more evident. As traffic volumes increase, signal coordination will be even more necessary on the City's main thoroughfares. The City has embarked on the construction of a comprehensive signal coordination and traffic management system

Staff education and training is imperative to enhance overall staff abilities and technical competence. Scarce resources and increased staff workloads require a constant search for ways to increase staff productivity. Increased knowledge and skills will lead to increases in staff efficiency and effectiveness. The City's true resources lie with the skill and ability of its staff.

City staff is also exploring non-traditional traffic intersection control measures including the use of "round-about" intersection improvements to allow traffic movement through an intersection unimpeded without a signal

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	1,628,972	1,800,436	2,117,977
Overtime	81,390	120,060	104,500
Extra Help	109,736	151,500	192,440
Benefits	500,755	615,217	830,598
Vehicle Charges	71,005	81,570	86,200
Communications	8,255	7,500	8,700
Professional Services	181,545	404,000	360,400
Repairs & Maintenance	115	200	200
Special Events	148	875	3,250
Office Supplies	16,902	20,779	21,300
Supplies - Safety	1,504	3,675	3,650
Supplies - Shop	3,098	5,675	4,200
Travel & Meeting Expense	558	4,650	6,800
Training	15,658	27,545	34,900
Dues & Subscriptions	3,059	6,050	8,725
Admin & Overhead	315,065	344,481	601,561
Capital Outlays - Computers	751	9,266	2,500
Capital Outlays - Public Utilities	3,305	4,000	5,000
Capital Outlays - Vehicles	0	44,000	0
TOTAL ENGINEERING	2,941,821	3,651,479	4,392,901

SOURCES OF FUNDING			
Construction Permits	578,219	727,000	759,200
Fines & Fees	287	300	300
Taxes	7,500	7,500	7,500
State Grants	11,012	4,600	0
Planning & Processing Fees	260,715	184,600	197,200
Engineering Processing Fees	1,127,156	902,000	1,154,100
Capital Development - Streets	121,155	155,700	140,100
User Fees	11,737	2,200	2,200
Interfund Charges	923,949	1,615,000	1,882,000
Miscellaneous Income	21,453	17,400	17,400
Use of Discretionary Funds	(121,362)	35,179	232,901
TOTAL	2,941,821	3,651,479	4,392,901

DETAIL OF POSITIONS			
Assistant Engineer	9.00	12.00	12.00
Associate Civil Engineer	2.00	2.00	2.00
City Engineer	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00
Deputy City Engineer	1.00	1.00	1.00
Dir of Planning & Development Services	0.50	0.50	0.50
Engineering Inspector	3.00	4.00	4.00
Engineering Program Supervisor	1.00	1.00	1.00
Engineering Tech/Senior Engineering Tech	2.00	3.00	4.00
Geographic Information Systems Tech	1.00	1.00	1.00
Intermediate/Senior Clerk Typist	1.00	0.00	0.00
Junior Engineer	2.00	0.00	0.00
Principal Office Assistant	0.00	1.00	1.00
Senior Engineering Inspector	2.00	2.00	2.00
TOTAL	26.50	29.50	30.50

POLICE DEPARTMENT SUMMARY

The responsibility of the Police Department is to provide protection and police-related services to the community. Our mission is to do this in a manner that builds public confidence and improves the quality of life in Clovis. The Department is organized into four major divisions, which are composed of seven budgetary sections as shown below.

The department is actively pursuing state and federal grants for sworn officers and other resources. Existing programs are anticipated to continue. The upgrading and expanding of technological capabilities will continue to the extent that grants and other funding permit. Other highlights include:

- Addition of six Police Officer positions and one Principal Office Assistant position
- Implementation of a Master Service Plan.
- Re-organization of department command structure.
- Continued pursuit of innovative technology.
- Contracting for Fire dispatch services.

Patrol Divisions

Section 51000

The Patrol Division is the most highly visible section of the Police Department. It consists of North and South Sectors, each overseen by a Police Captain. Uniformed Patrol, which includes traffic enforcement, a Gang Response Team, the Reserve Unit, and Community Service Officers respond to calls for service and represent the Police Department in their daily contact with the citizens of Clovis. They also deal effectively and appropriately with the criminals they apprehend. Neighborhood Corporals work closely with business and property owners to resolve any problems within the community. The Police Chaplain Program assists our Department and victims of crime during traumatic events or at times of grief. The Patrol Division's aggressive and pro-active approach toward eliminating criminal activity and protecting its citizens has helped create a safe community for the citizens of Clovis.

Communications

Section 51100

The Communications section provides dispatch services for the Police and Fire Departments and serves as the primary answering point for 9-1-1 calls made from within the City limits. They serve as a resource to Police Officers and Fire Fighters, providing automated information as necessary to officers in the field.

Investigations

Section 52000

The Investigations section is responsible for follow-up on all felony cases and preparing the cases for submittal to the District Attorney's Office. The section is divided into two main areas of responsibility: General Investigations and Narcotics. Computer Crime and Identity Theft cases are up significantly (200%) and are beginning to take a toll on other general investigators' responsibilities. Narcotics Investigators continue to work with Patrol as a team targeting street level dealers and their suppliers.

Youth Services

Section 53000

The Youth Services unit is charged with the responsibility of preventing youth from getting into trouble, preventing repeat juvenile offenses and practicing youth from criminal influences. Youth Services also works closely with the school district and other Youth Service providers to support parents and the youth in our community. Currently the unit provides programs to twenty-three of the school district's forty-two schools. In September 2006, with the annexation of the Reagan Educational Center this number will increase to twenty-six. Youth Services unit is also responsible for domestic violence programs for adult and youth victims and support.

POLICE DEPARTMENT SUMMARY

Support Services

Section 54000

The Support Services unit encompasses diverse duties that focus on providing outstanding service to its customers and the citizens of Clovis. Division sections and functions include Communications/Dispatch, citizen and business services, fleet management, technology, department personnel training, department equipment and supplies management, and Records and Property.

Administrative Services

Section 56000

The Administrative Services Division is the office of Chief of Police which provides leadership and general direction and oversight for the entire department. The Administrative Services Division is responsible for several functions including administrative support to the Chief, special projects, research, internal audits and compliance, Homeland Security, grant administration, public information officer duties, employee injury and oversight of Workers' Compensation issues. The office support staff also performs a variety of personnel functions regarding recruitment and hiring and also provides support for other division commanders.

Animal Shelter

Section 59100

The Animal Services Division is responsible for responding to calls for service in the community, investigating cruelty to animal cases, operating the Adoption Center and stray animal facility. The Animal Services Division works closely with Clovis veterinarians to achieve our primary goal of increasing our pet adoption rate, and educating the public on the importance of reducing the pet population through spaying and neutering of pets.

POLICE DEPARTMENT PERFORMANCE MEASURES

The mission of the Police Department is to provide exceptional protection and police-related services in a manner that builds public confidence and enhances the quality of life in Clovis

- In order to protect the victims of crimes and to maintain the public's confidence, a quick response time to emergency (Priority I) calls for service is critical. The benchmark is an average response time for emergency calls not to exceed 5 minutes.

	<u>2005 (actual)</u>	<u>2006 (est.)</u>	<u>2007 (proposed)</u>
Priority I Average Response Times	5 8 Min.	5.5 Min.	5 0 Min

- Public support and satisfaction with our services are essential in maintaining a safe community. As an indicator, we strive to have Citizen Survey responses show either "Above Average" or "Excellent" service ratings at least 90% of the time.

Citizen Surveys (Above Average or Excellent)	85%	90% (est)	90% (proposed)
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- The comparative crime rate is a good indicator of how well the prevention and protection efforts are addressing the criminal challenges to the community. We strive to have our California Crime Index rate well below both the statewide and countywide averages.

California Crime Index (Crimes/100,000 Population)

	<u>2004</u>	<u>2005</u>	<u>2006</u>
State Average	1914	Not available	-
Fresno County Average	2333	Not available	-
Clovis	1445	1413	1450 (est.)

POLICE DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY ACTIVITY			
Patrol	8,770,921	10,151,991	11,472,873
Communications	1,105,973	1,276,648	1,591,612
Investigations	2,185,036	2,387,743	2,105,706
Youth Services	997,272	1,241,135	1,285,990
Support Services	2,365,745	2,907,179	3,385,775
Administrative Services	1,858,376	2,512,362	2,575,312
Animal Shelter	<u>310,853</u>	<u>374,513</u>	<u>397,899</u>
TOTAL ALL ACTIVITIES	<u><u>17,594,176</u></u>	<u><u>20,851,571</u></u>	<u><u>22,815,167</u></u>

BUDGET BY FUND			
General Fund	<u>17,594,176</u>	<u>20,851,571</u>	<u>22,815,167</u>
TOTAL ALL FUNDS	<u><u>17,594,176</u></u>	<u><u>20,851,571</u></u>	<u><u>22,815,167</u></u>

2006-2007 Goals

- To reduce the number of injury accidents, particularly DUI with the overall goal of achieving a 10% reduction
- Increase our effort at improving the quality of neighborhoods through consistent enforcement of Neighborhood Preservation ordinance violations.
- Increase our efforts at combating gang activity
- Reduce the number of vehicle burglaries occurring within the City by 10% during fiscal year 2006-2007.
- Reduce current response times to priority one emergency calls for service.
- Continue to increase our efforts to combat domestic violence.

Objectives to Meet the Goals

- Review crime rates, response times, and officer productivity to assess deployment, shift schedules and beat alignment to provide optimum service.
- Conduct specialized traffic enforcement for targeted problem traffic locations
- Conduct a traffic safety evaluation in concert with other city departments and U.C. Berkeley Institute of Transportation Studies.
- Continue to plan and staff DUI checkpoints, increase DUI saturation patrols and improve public awareness.
- Utilize our newly formed Gang Response Team to attack gang activity occurring in Clovis by employing special enforcement tactics where they will have the greatest impact.
- Evaluate and respond to neighborhood quality of life issues Work with other city departments to insure our CSO's enforcement efforts have the greatest impact.
- Analyze vehicle burglary crime data and develop special enforcement plans, including stakeouts, bait vehicles, saturation patrol, and parole and probation searches.
- Add to our current domestic violence arsenal by initiating a domestic violence callout protocol that will work in tandem with our SAFER team as well as increase domestic violence training to patrol officers

Five-Year Outlook

Population growth and annexations are also areas of concern for increased demand on law enforcement services. We are anticipating the annexation of properties to the south surrounding the Reagan Educational Center plus the commercial and residential growth currently occurring to the north and east of Buchanan High School which will place strong demands on our service ability

Retirement of several experienced managers and supervisors during the next five years is likely. This brings with it the challenge of preparing future leaders from within Leadership development training will be of key importance.

The Patrol Division currently operates with two sectors for better management of resources and the distribution of calls for service In the coming five years, we will continue to evaluate the need to develop additional patrol sectors to manage resources, meet community expectations, and prepare for growth associated with development within the proposed neighborhood villages

Police			Patrol
Department			Section 51000

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	4,636,097	5,552,733	6,434,736
Overtime	578,845	399,605	442,000
Extra Help	225,961	201,000	160,000
Benefits	2,489,447	3,029,180	3,382,143
Vehicle Charges	10,235	9,600	9,600
Communications	19,664	33,000	35,000
Professional Services	60,395	73,753	65,000
Repairs & Maintenance	9,506	12,236	12,000
Office Supplies	750	650	1,000
Materials & Supplies	48,452	32,200	38,000
Supplies - Safety	78,715	68,200	71,000
Travel & Meeting Expense	3,994	10,140	10,000
Training	55,078	68,000	55,500
Dues & Subscriptions	1,731	1,485	2,300
Admin & Overhead	411,740	469,828	598,094
Capital Outlays - Computers	83,941	26,106	6,000
Capital Outlays - Police Equipment	39,906	87,275	94,500
Capital Outlays - Office Equip/Furn	122	7,000	10,000
Capital Outlays - Communications	16,342	70,000	46,000
TOTAL PATROL	<u>8,770,921</u>	<u>10,151,991</u>	<u>11,472,873</u>

SOURCES OF FUNDING

Taxes	0	52,800	110,900
Fines & Fees	239,208	240,000	240,000
State Grants	265,303	191,300	0
Federal Grants	7,707	31,200	0
State Subventions	11,609	55,000	55,000
Planning & Processing Fees	17,906	21,200	22,700
User Fees	88,816	180,300	137,400
Intergovernmental Charges	0	15,000	15,000
Miscellaneous Income	2,648	150	100
Use of Discretionary Funds	<u>8,137,724</u>	<u>9,365,041</u>	<u>10,891,773</u>
TOTAL	<u>8,770,921</u>	<u>10,151,991</u>	<u>11,472,873</u>

DETAIL OF POSITIONS

Community Service Officer	8.00	8.00	8.00
Police Captain	2.00	2.00	2.00
Police Corporal	9.00	9.00	10.00
Police Officer/Recruit	53.00	60.00	66.00
Police Sergeant	8.00	9.00	9.00
Police Service Officer	2.00	1.00	0.00
Principal Office Assistant	0.00	0.00	1.00
TOTAL	<u>82.00</u>	<u>89.00</u>	<u>96.00</u>

2006-2007 Goals

- Contract with American Ambulance for Fire and Emergency Medical dispatch services.
- Improve Fire and Police radio communications coverage and reliability.
- Upgrade the communications and 9-1-1 equipment to latest technology through state funded programs.
- Begin taking and responding directly to 9-1-1 cell phone calls made within the Clovis area
- Strategize with statewide and local agencies to implement and refine agency inter-operability of radio and data systems.

Objectives to Meet the Goals

- Develop a Fire and EMS dispatch service contract for implementation January, 2007.
- Move an existing radio receiver to provide coverage in the City's northeast and install a new site to provide coverage in the City's southeast
- Continue working with the IS Division, State, County and product vendors to ensure that the equipment installed in the Communications Center is the latest technology that will meet our growing needs.
- Implement new cell phone technology that enables cell phone calls to be routed directly to the emergency service provider serving the area the caller is placing the call from
- Participate in the installation of the grant funded and approved county-wide radio interoperability solution
- Participate in training and networking groups to define the goals and needs of the Clovis Police/Fire Departments and determine how they can be integrated into statewide and local systems.

Five-Year Outlook

The Department will continue to upgrade equipment to meet or exceed state standards and mandates for the future and work to make the work environment a positive and efficient workplace

As the community grows and calls for service increase, we will need to expand the staffing in the Communications Center to continue the quality service we provide to the citizens

We will continue to expand the Communications Division's involvement in local and statewide networks to expand and refine inter-operability.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	605,958	672,964	887,195
Overtime	95,512	89,469	90,500
Extra Help	12,245	46,622	40,000
Benefits	154,543	214,220	282,416
Vehicle Charges	4,980	5,145	5,500
Communications	58,588	40,500	50,000
Professional Services	19,416	20,000	30,000
Repairs & Maintenance	7,172	21,108	19,000
Office Supplies	4,509	15,000	10,000
Materials & Supplies	1,216	1,500	1,500
Travel & Meeting Expense	2,299	2,550	3,500
Training	6,655	18,000	26,000
Dues & Subscriptions	275	1,321	1,250
Admin & Overhead	128,366	126,616	141,751
Capital Outlays - Office Equip/Furn	0	1,633	2,000
Capital Outlays - Communications	4,239	0	1,000
TOTAL COMMUNICATION	<u><u>1,105,973</u></u>	<u><u>1,276,648</u></u>	<u><u>1,591,612</u></u>

SOURCES OF FUNDING

Project Participation	0	2,000	0
Miscellaneous Income	2,632	0	0
Use of Discretionary Funds	<u><u>1,103,341</u></u>	<u><u>1,274,648</u></u>	<u><u>1,591,612</u></u>
TOTAL	<u><u>1,105,973</u></u>	<u><u>1,276,648</u></u>	<u><u>1,591,612</u></u>

DETAIL OF POSITIONS

Communication Supervisor	1.00	1.00	1.00
Lead Public Safety Dispatcher	3.00	3.00	3.00
Police Sergeant	1.00	0.00	0.00
Police Service Officer	3.00	8.00	8.00
Public Safety Dispatcher	7.00	7.00	7.00
TOTAL	<u><u>15.00</u></u>	<u><u>19.00</u></u>	<u><u>19.00</u></u>

2006-2007 Goals]

- Explore the use of new technology to aid in the reduction of crime.
- On-going enhancement of knowledge and expertise within the Investigations Unit
- Increase the effective staffing level of the unit by the equivalent of at least one more investigator
- Continue to ensure that drug and gang activities in the community are not tolerated.
- The Narcotics Unit will continue to focus on the street level dealers within our community.

Objectives to Meet the Goals

- Integrate the use of the "Total Station" precision measuring instrument into the processing of crime scenes and traffic accident reconstruction.
- Provide advance training opportunities for the High Technology Crime Unit members and recruit new members to ensure long term efficiency.
- Incorporate the Electronic Tracking System (ETS) to deter property crimes and arrest associated criminals.
- Provide advanced technology training to investigators, and to disseminate acquired knowledge to patrol officers to combat criminal activity.
- Conduct parole and probation "knock-and-talk" programs.
- Continue to aggressively seek out opportunities to seize assets obtained from the illegal sales of narcotics.

Five-Year Outlook

The five-year outlook for General Investigations and Narcotic Investigations will provide both challenges and opportunities. We will need to continue to build our expertise and our investigative preparedness if we are going to meet the challenge of tomorrow.

Our investigators are also seeing a trend in the use of advanced technology by suspects to commit criminal acts. Over the next five years we can expect advanced technology will continue to be used by suspects to manufacture documents that will then be used in criminal activity. Identity theft continues to be one of the fastest growing crimes and by all indications will continue over the next several years. Technology has brought with it a greater degree of complexity in conducting felony investigations and gathering the information necessary to bring the suspects to trial.

Our Narcotics Investigations team will continue to focus on the street level dealers within our community. Our narcotic investigations continue to indicate the drug methamphetamine is the most popular for those who choose to use a controlled substance. Our narcotic investigators will be stretched to meet the demand of narcotic investigations within our community as the community continues to grow and expand. That same growth and expansion will bring with it the need for additional resources to meet those challenges and to provide quality investigations for those who fall victim to crime within our community.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	1,031,038	1,107,155	1,131,836
Overtime	118,126	82,450	86,150
Extra Help	18,881	30,000	30,000
Benefits	549,311	610,965	550,172
Vehicle Charges	108,380	149,580	5,220
Communications	13,775	16,000	18,000
Professional Services	59,324	53,780	78,000
Repairs & Maintenance	4,792	980	2,000
Materials & Supplies	3,175	7,550	8,000
Supplies - Police	13,218	13,537	10,000
Supplies - Safety	3,176	3,500	11,000
Travel & Meeting Expense	12,498	10,368	14,000
Training	44,744	27,000	18,000
Dues & Subscriptions	1,688	1,700	2,000
Admin & Overhead	144,554	144,796	130,828
Capital Outlays - Computers	12,222	10,000	0
Capital Outlays - Police Equipment	46,134	95,592	8,500
Capital Outlays - Communications	0	2,790	2,000
Capital Outlays - Vehicles	0	20,000	0
TOTAL INVESTIGATIONS	<u><u>2,185,036</u></u>	<u><u>2,387,743</u></u>	<u><u>2,105,706</u></u>

SOURCES OF FUNDING

User Fees	13,756	8,000	8,200
Miscellaneous Income	0	1,500	1,000
Use of Discretionary Funds	<u><u>2,171,280</u></u>	<u><u>2,378,243</u></u>	<u><u>2,096,506</u></u>
TOTAL	<u><u>2,185,036</u></u>	<u><u>2,387,743</u></u>	<u><u>2,105,706</u></u>

DETAIL OF POSITIONS

Community Service Officer	0.00	1.00	1.00
Police Captain	1.00	1.00	1.00
Police Corporal	3.00	3.00	2.00
Police Officer/Recruit	8.00	8.00	8.00
Police Sergeant	2.00	2.00	2.00
Principal Clerk Typist	1.00	0.00	0.00
Principal Office Assistant	0.00	1.00	1.00
TOTAL	<u><u>15.00</u></u>	<u><u>16.00</u></u>	<u><u>15.00</u></u>

2006-2007 Goals

- Utilize the SAFER Program to reduce domestic violence.
- Increase the membership in the Police Explorer Post by 10 percent.
- Continue to provide DARE instruction at all elementary, intermediate, and high schools within the City of Clovis.
- Increase the membership of the PAL program, increase officer participation and add activities and services for the children.

Objectives to Meet the Goals

- Conduct follow-up interviews with 50 percent of the involved parties of domestic violence.
- Use public service announcements and print media to provide community awareness of the PAL Program.
- Provide training and updates for the full-time and part-time DARE instructors.
- Support parents of troubled youth by providing group counseling sessions.
- Recruit community members and officers to mentor and coach the youth in the PAL Program
- Conduct follow-up contacts with juveniles cited to the Police Probation Team (PPT Program)

Five-Year Outlook

Our DARE Program is taught at all levels at the schools within the City of Clovis. The next five years will bring with it expansion of that program as the school district continues to grow and adds schools which will be necessary to add DARE instructors.

The PAL Program and the Police Explorers Program will continue to be important components of the services provided to youth of our community. We will explore avenues to grow within both of those programs over the next five years. We look forward to developing a greater liaison between officers of the department and the kids that participate in that program.

We have developed a program to help address domestic violence in our community known as the SAFER Program, which stands for Support, Awareness, Feedback, Education, Enforcement, and Responsibility. This program is designed to assist the victims and suspects of domestic violence, assess the possibility of a reoccurrence, and educate on how to defuse future altercations. The education of our community and awareness of this program will continue to be a priority as we make strides in reducing domestic violence within our community.

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	448,758	562,740	673,635
Overtime	30,853	39,050	30,000
Extra Help	82,230	85,300	85,000
Benefits	190,845	260,404	294,032
Vehicle Charges	67,570	90,800	0
Communications	3,328	5,000	6,000
Professional Services	20,090	20,200	20,500
Repairs & Maintenance	2,768	706	1,700
Office Supplies	4,080	10,640	12,000
Materials & Supplies	11,227	11,600	9,000
Supplies - Police	3,844	7,218	7,500
Supplies - Safety	0	400	400
Supplies - Shop	5,136	6,515	4,500
Travel & Meeting Expense	4,654	8,500	8,500
Training	3,552	11,731	10,000
Dues & Subscriptions	1,051	594	1,000
Admin & Overhead	111,171	111,750	111,023
Capital Outlays - Computers	0	3,487	4,000
Capital Outlays - Police Equipment	5,466	2,500	3,000
Capital Outlays - Communications	649	2,000	4,200
	<u>997,272</u>	<u>1,241,135</u>	<u>1,285,990</u>
TOTAL YOUTH SERVICES	<u>997,272</u>	<u>1,241,135</u>	<u>1,285,990</u>

SOURCES OF FUNDING

State Grants	0	38,100	0
Asset Forfeiture	8,677	10,000	0
Miscellaneous Income	750	0	0
Use of Discretionary Funds	<u>987,845</u>	<u>1,193,035</u>	<u>1,285,990</u>
TOTAL	<u>997,272</u>	<u>1,241,135</u>	<u>1,285,990</u>

DETAIL OF POSITIONS

Community Service Officer	2.00	3.00	3.00
Juvenile Counselor	1.00	1.00	1.00
Police Officer/Recruit	2.00	3.00	3.00
Police Sergeant	1.00	1.00	1.00
Police Service Officer	2.00	2.00	2.00
Principal Clerk Typist	1.00	0.00	0.00
Principal Office Assistant	0.00	1.00	1.00
TOTAL	<u>9.00</u>	<u>11.00</u>	<u>11.00</u>

2006-2007 Goals

- Continue to provide a high level of both in-house and off-site training that enhances the professional skills of Police Department personnel.
- Continue to provide a high level of service to those customers who utilize our permit process and maintain local and state policies and ordinances that apply to our Clovis businesses.
- Continually look for new ways to manage the costs associated with the fleet and to provide the highest visibility of patrol presence in our community.
- Research and implement new products and services to keep the Police Department on the cutting edge of new tools and technologies to provide citizens a greater level of service.

Objectives to Meet the Goals

- Continue to obtain POST certification for both skills and knowledge training and perishable skills training done at the Police Department.
- Implement the 802 11 high-speed wireless project in patrol cars Evaluate voice-activated computer systems for the control and functioning of in-vehicle communications and safety equipment.
- Utilize the new Leads software program to create efficiencies and analyze data related to Fleet, Records and Training goals.
- Implement and evaluate Automated Field Reporting software in patrol cars allowing officers to write and submit police reports electronically.
- Train department personnel and allow them to develop the skills necessary to carry us into the future with technology issues.
- Research and meet with other agencies that have successfully implemented document imaging system. Gather information for proposal process and vendor selection.
- Work with staff to update and create new and useful functions for public access to the Police Department's website allowing public requests for records.
- Begin implementation steps for a document imaging system to convert current records and historical data to an electronic format.
- Implement an automated subpoena tracking and notification system

Five-Year Outlook

Technology will continue to drive the majority of the Support Services Division's new initiatives, as well as improve on current systems. We must look at obtaining POST certification of many of our in-house training classes to increase training opportunities that would not otherwise exist and to reduce the negative fiscal effect of non-reimbursed training for our personnel

In order to assist in crime analysis, case management and the transfer of information both in-house and in the field, the Records Section must utilize advanced technology to create efficiencies for the Section and the Department. Implement electronic document imaging of records, utilize automated field reporting and continue to push for web-based access and information dissemination to all outside agencies involved with warrants and prosecution activities.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	637,943	652,176	725,943
Overtime	15,920	8,886	16,300
Extra Help	119,403	125,200	80,250
Benefits	234,534	292,266	289,726
Vehicle Charges	645,760	1,024,015	1,482,600
Communications	16,675	18,963	20,000
Professional Services	253,396	224,618	205,700
Repairs & Maintenance	31,444	97,704	55,500
Office Supplies	6,841	7,250	9,250
Materials & Supplies	20,056	15,800	21,600
Supplies - Police	64,624	65,750	71,000
Supplies - Safety	0	500	0
Travel & Meeting Expense	5,751	8,500	6,000
Training	49,104	36,350	55,000
Dues & Subscriptions	4,172	3,530	5,200
Admin & Overhead	243,310	209,274	187,206
Capital Outlays - Office Equip/Furn	12,260	28,093	28,000
Capital Outlays - Computers	0	75,000	100,000
Capital Outlays - Police Equipment	4,552	12,804	26,000
Capital Outlays - Communications	0	500	500
TOTAL SUPPORT SERVICES	<u><u>2,365,745</u></u>	<u><u>2,907,179</u></u>	<u><u>3,385,775</u></u>

SOURCES OF FUNDING			
Other Permits	2,325	3,500	3,100
State Grants	52,326	40,000	40,000
Project Participation	0	1,000	0
Mandated Claims	83,427	0	0
User Fees	20,275	34,200	25,600
Miscellaneous Income	21,472	2,040	2,100
Use of Discretionary Funds	<u><u>2,185,920</u></u>	<u><u>2,826,439</u></u>	<u><u>3,314,975</u></u>
TOTAL	<u><u>2,365,745</u></u>	<u><u>2,907,179</u></u>	<u><u>3,385,775</u></u>

DETAIL OF POSITIONS			
Administrative Aide	1.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00
Community Service Officer	1.00	0.00	0.00
Intermediate/Senior Clerk Typist	3.00	0.00	0.00
Management Analyst	1.00	1.00	1.00
Office Assistant	0.00	2.00	2.00
Police Captain	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00
Police Service Officer	2.00	1.00	1.00
Principal Clerk Typist	1.00	0.00	0.00
Principal Office Assistant	0.00	3.00	4.00
Property Room Clerk	1.00	1.00	1.00
Property Room Technician	1.00	1.00	1.00
Records Clerk	2.00	0.00	0.00
Records Supervisor	1.00	1.00	1.00
TOTAL	<u><u>16.00</u></u>	<u><u>13.00</u></u>	<u><u>14.00</u></u>

2006-2007 Goals

- Upgrade the technology used for the management of personnel information.
- Utilize the PIO function to promote the Police Department mission to all segments of the community.
- Seek alternative funding sources through private and public grant programs.

Objectives to Meet the Goals

- Work with the Information Services Division for upgrading the automation of personnel files.
- Automate the process for the tracking of applicants through the recruitment and background processes.
- PIO will promote the Department's image through the preparation of the Department's annual report.
- PIO will produce public service announcements, news releases and special presentations designed to inform the community about services and programs the Police Department offers.
- PIO will generate two half-hour magazine-style public affairs television programs to highlight City services, events and topics of interest for residents of the community.
- Attend training seminar on non-profit and foundation sources of grant opportunities.
- Research new state and federal grants available to local municipalities
- Network with other public safety agencies regarding grant funding.

Five-Year Outlook

Administrative Services Division is essentially the office of Chief of Police and all the functions and tasks which are the responsibility of Administrative Services and are in support of the Office of Chief of Police as he provides leadership and oversight for the entire Police Department. The five-year projection for Administrative Services really focuses on four areas of significant concern. These challenges include the promotion and restructuring of the senior management positions within the Police Department, the recruitment and hiring of Police Department staff including sworn and non-sworn, the growth of the community both in population and geographic size, and the never-ending task of dealing with shrinking revenues as demands for services increase.

Senior level management staff of the Police Department will likely experience an 83% turnover within the next five years. The task of filling those vacancies with qualified, visionary personnel that will shape the future of this department is a huge undertaking that will require serious consideration and thought. Recruitment and hiring of entry level positions is a problem that is being experienced by law enforcement statewide. We must continually look for new and proactive means of recruiting the best candidates that will be the best fit for our community and our department.

The rapid growth of our population, as well as our geographic mass, continues to be of extreme importance and concern to the Police Department. We will continue to look for innovative ideas of addressing growth through technology and at the same time working to shape and influence that growth to maintain the Clovis Way of Life. Alternative funding sources to help offset the cost of personnel and equipment will continue to be a focus of our growth and development within the Police Department. Alternative funding sources through community partnerships and partnerships with other public safety agencies will need to be explored. Although the challenges at times seem insurmountable, the Police Department staff is committed and dedicated to the mission of providing exemplary service to the community.

	2004-2005	2005-2006	2006-2007
	Actual	Revised Estimate	Budget

BUDGET DETAIL

Salaries - Regular	409,919	558,778	599,782
Overtime	382,598	647,112	786,551
Extra Help	5,630	11,533	12,000
Benefits	343,078	445,604	356,583
Vehicle Charges	15,960	20,857	21,300
Communications	2,295	3,465	3,400
Professional Services	54,805	120,773	99,500
Office Supplies	559	1,308	900
Materials & Supplies	5,393	6,352	9,500
Travel & Meeting Expense	18,468	18,935	21,500
Training	32,597	57,636	54,180
Dues & Subscriptions	2,412	3,515	3,120
Admin & Overhead	541,762	594,344	598,496
Capital Outlays - Police	2,900	22,150	8,500
Capital Outlays - Vehicles	40,000	0	0
TOTAL ADMINISTRATION	<u>1,858,376</u>	<u>2,512,362</u>	<u>2,575,312</u>

SOURCES OF FUNDING

Fines & Fees	100	1,000	1,000
State Grants	149,891	284,800	87,000
Federal Grants	46,011	106,300	118,500
User Fees	1,027	1,000	1,000
Miscellaneous Income	135	200	0
Use of Discretionary Funds	<u>1,661,212</u>	<u>2,119,062</u>	<u>2,367,812</u>
TOTAL	<u>1,858,376</u>	<u>2,512,362</u>	<u>2,575,312</u>

DETAIL OF POSITIONS

Administrative Assistant	0.00	1.00	1.00
Department Secretary	1.00	0.00	0.00
Intermediate/Senior Clerk Typist	1.00	0.00	0.00
Management Analyst	1.00	2.00	2.00
Police Captain	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00
Police Officer/Recruit	2.00	2.00	2.00
Principal Office Assistant	0.00	1.00	1.00
TOTAL	<u>7.00</u>	<u>8.00</u>	<u>8.00</u>

2006-2007 Goals

- Complete remodel of Clovis Pet Adoption Center.
- Create marketing campaign to increase awareness of Clovis Pet Adoption Center
- Plan fundraising events to raise money for the Clovis Pet Adoption Center
- Explore and develop options for citizens to donate money to Clovis Pet Adoption Center.
- Reduce the euthanasia rate
- Explore reorganization to provide increased service levels.
- Coordinate with General Services and the Planning Department to begin planning a new shelter.

Objectives to Meet the Goals

- Coordinate with General Services and the Planning Department to finish interior and exterior remodel.
- Continue to educate public on importance of spaying/neutering their pets.
- Explore creating a non-profit organization to provide a vehicle for fundraising
- Utilize the new Clovis Pet Adoption Center logo and work with marketing firm to create a marketing plan
- Create partnerships with local veterinarians to increase adoption, resolve shelter issues, and increase awareness of the Pet Adoption Center

Five-Year Outlook

Explore options for building a new Animal Services building. Continue to explore options to increase pet adoptions and decrease the euthanasia rate.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	76,363	74,050	98,455
Overtime	0	3,024	3,524
Extra Help	81,528	98,000	98,000
Benefits	40,859	51,777	53,368
Vehicle Charges	19,772	28,077	3,476
Communications	2,601	2,700	2,700
Professional Services	23,129	48,218	55,400
Repairs & Maintenance	703	500	4,000
Materials & Supplies	6,559	9,600	11,200
Supplies - Safety	0	2,100	2,500
Travel & Meeting Expense	841	1,500	3,000
Training	300	1,000	2,000
Dues & Subscriptions	158	750	1,500
Admin & Overhead	53,799	53,106	51,376
Capital Outlays - Office Equip/Furn	4,241	111	4,200
Capital Outlays - Communications	0	0	3,200
	<u>310,853</u>	<u>374,513</u>	<u>397,899</u>
TOTAL ANIMAL SHELTER	<u>310,853</u>	<u>374,513</u>	<u>397,899</u>

SOURCES OF FUNDING			
Licenses	78,792	90,500	90,500
Fines & Fees	1,185	400	400
State Grants	0	6,500	0
Mandated Claims	25,982	0	0
Miscellaneous Income	2,090	2,650	2,400
Use of Discretionary Funds	<u>202,804</u>	<u>274,463</u>	<u>304,599</u>
TOTAL	<u>310,853</u>	<u>374,513</u>	<u>397,899</u>

DETAIL OF POSITIONS			
Animal Control Officer	1.00	1.00	1.00
Senior Animal Control Officer	1.00	0.00	0.00
Supervisor of Animal Services	0.00	1.00	1.00
TOTAL	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

FIRE DEPARTMENT SUMMARY

The Fire Department is responsible for providing Fire Suppression, Technical Rescue, Hazardous Materials Spill/Release Mitigation, Emergency Medical Services (EMS) and Life Safety Services for the citizens of Clovis. This responsibility includes the following functions: fire protection; emergency medical services; urban search and rescue; high angle, trench and confined space rescue, hazardous condition mitigation; strategic planning; administration; fire cause and origin investigations; code enforcement; public education, and emergency preparedness, with responsibilities distributed through two bureaus and seven divisions.

Emergency Services Bureau

Section 61000

The Emergency Services Bureau is responsible for providing the resources needed by Fire Department members who respond daily to requests for emergency and non-emergency services from the citizens of Clovis through four divisions: Operations, Special Operations, Training and Support Services, and Communications. The Operations Division activities include responding to fires, first responder medical services, mapping, radio communications, apparatus replacement, etc. The Special Operations Division is covered in Section 63000. The Training and Support Services Division activities include: recruitment, testing and training of new employees, in-service training for all safety employees, coordination of the Fire Explorer program, apparatus maintenance, facilities maintenance, station supplies, etc. The Communications Division has the responsibility for providing dispatch services to the Fire Department. The fire dispatch center coordinates the emergency response of all City fire resources, mutual or automatic aid resources, and general information management. The Department continues to promote sound planning, economic efficiency, and effective use of the City resources while providing essential and valuable services.

Life Safety and Enforcement Bureau

Section 62000

The Life Safety and Enforcement Bureau regulates and enforces fire safety through three divisions using adopted fire codes, standards, and local ordinances while continually educating the citizens and youth in our community about fire behavior and life safety. The Bureau has the responsibility to investigate all fires for cause and origin, and enforce minimum standards to safeguard life or limb, health, property, and public welfare. The provision of public education regarding home safety, disaster preparedness, and arson prevention are critical to maintain a fire-safe community. The fire prevention division provides quality support for our growing community through consultations with developers, plan review, and new construction inspections. In addition, an aggressive weed abatement program reduces fire hazards and helps maintain an attractive community. The Administrative Services Division activities include: incident response data management, time keeping, and other routine duties performed daily that support the delivery of emergency and non-emergency services but is funded in Section 61000.

Emergency Preparedness

Section 63000

The Emergency Preparedness Division has the responsibility for preparing and carrying out emergency plans to protect property and the citizens of Clovis in case of actual or threatened conditions of disaster or extreme peril. This includes having an emergency plan in place, maintaining an Emergency Operations Center (EOC), and following the Standard Emergency Management System (SEMS) and the National Incident Management System (NIMS) guidelines. The Special Operations Division is managed under the Emergency Services Bureau and has the responsibility for responding to emergency incidents that require specific and advanced training and specialized tools and equipment. The Department currently fields a Hazardous Materials Response Team and an Urban Search and Rescue Team. Some funding for this division is augmented by state and federal grants.

FIRE DEPARTMENT SUMMARY

Department Goals 2006-2007

The major goals of the Department are:

- Continue to provide an effective emergency response delivery system that provides the necessary resources to minimize the loss of life and property and damage to the environment.
- Continue to ensure community safety by enforcing fire and life safety codes.
- Continue to develop an emergency and non-emergency response capability that maximizes public and private resources to deal with human-caused or natural-caused disasters.
- Continue to monitor, improve, and create customer service programs and service delivery that meets the needs of our citizens.

Budgetary Highlights

- Hire five firefighters of which three will increase the minimum staffing levels toward the goal of staffing an additional fire apparatus in 2009 and two will provide adequate relief positions on all shifts.
- Complete construction of Fire Station 35 at Alluvial and Temperance, and relocate Fire Station 31 to a newly constructed fire station at the previous Fire Headquarters site of Seventh and Pollasky in Old Town Clovis.
- Begin the three-year multiple phase construction process to accomplish improvements and remodeling of the Fire Department Training Facility. The first phase includes design and engineering for a multiple floor training tower, specialty training props, and the fire apparatus pump testing facility.
- Complete the revision of the 1988 Fire Protection Master Plan, which includes the updating of the Fire Department Strategic Plan, Standards of Response Coverage Plan, and the Accreditation Self Assessment document.
- Maintain all documentation necessary to support our accredited agency status with the Center for Public Safety Excellence CPSE (formerly the Commission on Fire Service Accreditation International).
- Complete an assessment of all target hazard buildings within the City limits using the Risk Hazard Assessment and Valuation Evaluation (RHAVE) process, which is a tool used in the development of the department's Strategic Plan and a component of the Accreditation process.
- Continue our aggressive emergency preparedness activities to remain as prepared as possible to mitigate, respond, and recover from both human-caused and natural disasters.
- Continue to build the Clovis "Citizen Emergency Response Team" (CERT) program, and coordinate the training and the equipping of Clovis citizen volunteers to assist in the provision of emergency and non-emergency assistance.
- Complete the development of the Local Hazard Mitigation Plan (LHMP) which is required for mitigation grant application, and establish a planning process to include community involvement and oversight
- Develop contract and policy revisions necessary to staff fire dispatch center by January 2007.

FIRE

DEPARTMENT PERFORMANCE MEASURES

The mission statement of the Clovis Fire Department is — *“We recognize that our primary mission and highest priority is to protect the lives and property of the inhabitants of the City of Clovis from the adverse effects of fires, sudden medical emergencies, or exposure to dangerous conditions created by either man or nature. We will do this by serving our community in the most professional, courteous, and efficient manner possible.”*

The performance measures that are indicative of the functions or mission of the Clovis Fire Department are as follows:

Emergency Services Bureau

- It is documented that cardiac arrest survival rates decline rapidly with every passing minute. After four (4) minutes, less than 50% of heart attack victims will survive. It is documented that flashover is the point where temperatures in the area (room/building) of the fire reaches 1,500 degrees, causing all combustible materials within the room to suddenly ignite, dramatically reducing a victim's chance of survival and increasing the loss of property. This commonly occurs in five (5) to six (6) minutes. Therefore, the Fire Department response goal: *“Provide emergency response of 5 minutes or less, 90% of the time, measured from the time of dispatch to arrival at the emergency incident.”* Arrival on the emergency scene in five minutes or less, 90% of the time, with sufficient firefighters to accomplish the essential tasks, is a critical measurement of the Fire Department's ability to effectively service the citizens of Clovis.

	<u>2004 (actual)</u>	<u>2005 (actual)</u>	<u>2006 (estimated)</u>
5 Min. or Less Response Time Goal	89%	88%	87%
Total Number of Calls for Service	5,813	6,722	7,260
Total Number of EMS Calls	4,461	5,118	5,527

- Public support and citizen satisfaction with Fire Department service delivery is essential. As an indicator, citizens who have received our services receive a questionnaire they return after evaluating our performance; the Department strives to receive an **“excellent”** service rating 90% of the time.

	<u>2004 (actual)</u>	<u>2005 (actual)</u>	<u>2006 (estimated)</u>
Percent of Quality Assurance			
Surveys returned that rated as “excellent” the level of emergency services the citizen received	96%	95%	90%

Life Safety and Enforcement Bureau

- Maintaining property values and protecting the community from significant destruction of property by fire provides a safe and secure environment for the citizens of Clovis. The two areas of activity with the most impact on the future needs of the community are in education and engineering, which includes the installation of fire protection systems. Both education and engineering will reduce the impact for additional emergency services required in a growing municipality. Having all commercial and industrial buildings over 5,000 square feet equipped with automatic sprinkler systems affects the potential annual fire loss figure. This is important to the City of Clovis and our citizens as it reduces the loss of jobs and income to the owner and to the City if a business is shut down because of a fire.

	<u>2004 (actual)</u>	<u>2005 (actual)</u>	<u>2006 (estimated)</u>
Total Dollar Loss	\$2,336,510	\$1,768,402	\$1,800,000
Total Property Value Saved	\$40,106,255	\$262,338,351	\$50,000,000
Number of Children Receiving Life Safety Training	21,303	18,787	20,000
Number of Adults Receiving Life Safety Information	1,932	622	1,000

FIRE DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY ACTIVITY			
Fire Protection & Administration	8,364,475	9,296,130	9,855,635
Fire Prevention	673,888	943,753	992,484
Emergency Preparedness	<u>252,294</u>	<u>360,704</u>	<u>357,759</u>
TOTAL ALL ACTIVITIES	<u><u>9,290,657</u></u>	<u><u>10,600,587</u></u>	<u><u>11,205,878</u></u>

BUDGET BY FUND			
General Fund	<u>9,290,657</u>	<u>10,600,587</u>	<u>11,205,878</u>
TOTAL ALL FUNDS	<u><u>9,290,657</u></u>	<u><u>10,600,587</u></u>	<u><u>11,205,878</u></u>

2006-2007 Goals

- Arrive at the scene of an emergency within (5) five minutes or less, following the dispatch, 90% of the time
- Continue to pursue cost recovery and reimbursement opportunities.
- Continue to focus on attaining a 90% excellent rating on customer service satisfaction surveys through the delivery of professional emergency and non-emergency services to the citizens of Clovis.
- Continue the implementation of the department-wide, hands-on training programs to enhance the skills and capabilities of all fire personnel
- Maintain the accredited agency status presented by the Center for Public Safety Excellence CPSE (formerly known as the Commission on Fire Accreditation International) to the Clovis Fire Department in August 2003
- Accomplish the goals to improve service through effective and efficient distribution of Fire Department resources by providing the necessary staff and fire facilities to support the mission.
- Complete all contract negotiations and policy revisions to activate the fire dispatch center by January 2007.
- Dispatch emergency requests for service within 60 seconds of receiving the call 95% of the time

Objectives to Meet the Goals

- Implement the recommendations of the Standards of Response Coverage Plan regarding distribution and concentration of emergency response resources.
- Complete the construction of and staff two (2) new fire station facilities necessary to provide emergency and non-emergency services for our growth areas. Accomplish the goal to improve service through the redistribution of current resources with the addition of five (5) firefighters of which three will increase minimum staffing levels to staff an additional fire apparatus in 2009 and two will provide relief positions on each shift to help manage overtime costs.
- Update the Self Assessment document, Strategic Plan, and the Standards of Response Coverage annually as part of the CPSE accreditation requirements.
- Continue to pursue cost recovery and reimbursement opportunities to offset the City's financial contributions for the services provided
- Continue the implementation of the Training Master Plan to insure that personnel are adequately trained and prepared to respond to emergency situations
- Develop dispatch performance standards for the contract period and contract with vendor.
- Develop policy and procedure revisions for proper coordination within the dispatch center.

Five-Year Outlook

The demand for both non-emergency and emergency services will increase each year. Planning for organizational growth to provide these services is essential. The challenge over the next five years continues to be funding the essential fire protection services necessary to support the City's goal of being the safest City in the valley. Developing additional funding sources dedicated to public safety services is essential for the continued provision of current services

Demand for both emergency and non-emergency Fire Department services continues to grow at the rate of 7% each year. This growth places ever-increasing demands upon the organization and its ability to communicate. With the development of the fire dispatch center the department will be able to better meet its mission and provide a higher level of interoperability with our cooperating agencies. The ability to incorporate the use of a true Fire CAD along with GIS layering and Automatic Vehicle Locating systems will improve response times as well as provide more accurate data for long-term planning. This growth also places increasing demands upon the Administration Division staff to support both the needs of the citizens and the needs of the organization. Additional administrative staff will be necessary to support the mission of the Administration Division

The construction of a Fire Training Facility remains an important need and a priority project. The quality of training is directly associated with the quality of service provided and the safety of our employees. The training facility needs assessment with a multiple phase construction plan which will be used to accomplish the necessary Fire Training Facility improvements over the next three years.

Fire Department	Emergency Services Section 61000
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	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	3,998,202	4,309,901	5,051,575
Overtime	811,149	1,060,688	548,777
Extra Help	22,766	30,000	33,000
Benefits	1,983,171	2,093,970	2,157,393
Vehicle Charges	612,511	745,430	781,108
Communications	19,754	20,000	20,716
Professional Services	49,750	77,500	257,860
Repairs & Maintenance	37,906	53,900	97,250
Special Events	0	0	1,800
Office Supplies	15,041	14,450	15,450
Materials & Supplies	23,262	32,150	34,210
Supplies - Safety	59,353	102,146	114,830
Supplies - Shop	3,817	3,850	4,400
Travel & Meeting Expense	13,995	31,243	31,243
Training	31,929	40,887	70,962
Dues & Subscriptions	5,180	7,800	9,800
Admin & Overhead	557,893	492,072	460,897
Capital Outlays - Office Equip/Furn	1,771	9,800	6,500
Capital Outlays - Computer Equip	0	1,194	1,196
Capital Outlays - Fire Equipment	43,254	59,007	61,500
Capital Outlays - Communications	18,983	29,700	20,418
Capital Outlays - Vehicles	54,788	80,442	74,750
TOTAL EMERGENCY SERVICES	<u><u>8,364,475</u></u>	<u><u>9,296,130</u></u>	<u><u>9,855,635</u></u>

SOURCES OF FUNDING

Taxes	0	27,200	57,100
Licenses	39	25	100
Fines & Fees	1,500	200	200
State Grants	108,184	105,990	0
Federal Grants	0	15,000	0
User Fees	303	1,100	1,100
Miscellaneous Income	36,812	17,000	16,400
Use of Discretionary Funds	<u><u>8,217,637</u></u>	<u><u>9,129,615</u></u>	<u><u>9,780,735</u></u>
	<u><u>8,364,475</u></u>	<u><u>9,296,130</u></u>	<u><u>9,855,635</u></u>

DETAIL OF POSITIONS

Administrative Assistant	0.00	1.00	1.00
Battalion Chief	4.00	2.00	2.00
Clerk Typist/Receptionist	1.00	0.00	0.00
Department Secretary	1.00	0.00	0.00
Deputy Fire Chief	0.00	1.00	1.00
Fire Captain	15.00	15.00	15.00
Fire Chief	1.00	1.00	1.00
Fire Engineer	15.00	15.00	15.00
Fire Marshall	0.00	0.00	0.00
Firefighters	21.00	25.00	30.00
Management Analyst	0.00	1.00	1.00
Office Assistant	0.00	2.00	2.00
Training Officer (Captain)	1.00	1.00	1.00
TOTAL	<u><u>59.00</u></u>	<u><u>64.00</u></u>	<u><u>69.00</u></u>

2006-2007 Goals

- Continue to provide fire and life safety education programs that meet community needs.
- Inspect businesses on a scheduled basis with a focus on high life hazard occupancies and economically important occupancies.
- Provide timely new development plan checking and inspection services.
- Fully investigate and determine the cause of all fires.
- Provide intervention programs to prevent juveniles from setting fires.
- Improve the Department's customer service program and further enhance public information.
- Recover costs associated with fire fighting, investigation, and hazardous materials mitigation as allowed by law.

Objectives to Meet the Goals

- Continue the annual mobile home smoke detector program and increase fire safety education programs to senior citizens.
- Continue to direct the Business Inspection program accomplished by each fire company.
- Train two Fire Investigators to fill openings due to pending retirements.
- Continue to support the Juvenile Fire Setter program to reduce juvenile arson fires.
- Develop options to streamline the Weed Abatement program.
- Continue to present annually 200 or more life safety presentations in the schools
- Present 15 or more life safety messages through the media.
- Continue to aggressively conduct fire investigations to determine fire cause and origin.
- Continue to aggressively investigate, document, and recover costs on incidents where cost recovery for services is allowed by law.
- Continue to enforce fire codes and ordinances, insuring public safety
- Evaluate and update the permit fee schedule for new development and construction.

Five-Year Outlook

Our ability to effectively meet the customer service requirements presented by new development, while assuring fire and life safety in existing occupancies will continue to be a significant challenge. New development plan checks and inspections will continue to be a priority to assure public safety in our rapidly growing community. Personnel are not available to inspect all occupancies on an annual basis. Assuring that the many existing fire protection systems operate properly when needed, and the public is able to safely exit any of our buildings, which may become involved in fire, remains our primary focus. Providing safety education in the schools has been a priority that will face challenges as the number of schools grows in the future. Thorough fire investigation with prosecution for arson crimes along with juvenile fire setter intervention programs remains a critically important facet to maintain a fire-safe community. The bureau will continue to look at alternative ways to support additional personnel to meet the current and future demands for services. Ways of funding these programs should continue to be a priority in the future.

Fire Department	Life Safety and Enforcement Section 62000
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	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	262,611	342,357	343,464
Overtime	75,579	84,300	122,013
Extra Help	45,525	69,100	70,080
Benefits	99,251	128,388	146,413
Vehicle Charges	55,200	121,400	123,800
Communications	1,371	1,500	0
Professional Services	24,478	44,814	28,525
Repairs & Maintenance	384	1,000	1,250
Office Supplies	3,125	5,200	6,400
Material & Supplies	2,466	3,505	3,300
Supplies - Police	0	500	500
Supplies - Safety	1,791	1,952	1,951
Supplies - Shop	462	600	600
Travel & Meeting Expense	3,507	9,050	10,545
Training	16,120	25,830	27,750
Dues & Subscriptions	3,830	4,480	4,120
Admin & Overhead	37,927	54,861	68,106
Capital Outlays - Office Equip/Furn	680	4,880	3,780
Capital Outlays - Fire Equipment	983	1,500	3,360
Capital Outlays - Communications	0	1,827	527
Capital Outlays - Vehicles	38,598	36,709	26,000
TOTAL LIFE SAFETY AND ENFORCEMENT	<u>673,888</u>	<u>943,753</u>	<u>992,484</u>

SOURCES OF FUNDING

Fines & Fees	1,520	3,000	3,000
Planning & Processing Fees	73,185	77,500	82,800
User Fees	3,262	7,000	7,200
Miscellaneous Income	7,847	2,900	2,600
Use of Discretionary Funds	<u>588,074</u>	<u>853,353</u>	<u>896,884</u>
TOTAL	<u>673,888</u>	<u>943,753</u>	<u>992,484</u>

DETAIL OF POSITIONS

Community Service Officer	2.00	0.00	0.00
Deputy Fire Chief	0.00	1.00	1.00
Deputy Fire Marshall	1.00	1.00	1.00
Fire Marshall (Battalion Chief)	1.00	1.00	1.00
Fire Prevention Specialist	0.00	2.00	2.00
Intermediate/Senior Clerk Typist	1.00	0.00	0.00
Principal Office Assistant	0.00	1.00	1.00
TOTAL	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>

2006-2007 Goals

- Continue to expand and enhance the Department's capability to respond to hazardous conditions and confined space, and technical rescue emergencies.
- Provide mitigation and response planning for large scale natural and man-made disasters.
- Provide simulated and classroom emergency preparedness training to identified City personnel consistent with the National Incident Management System.
- Provide leadership and training for the coordinated use of civilian volunteers in emergency and non-emergency response.
- Insure local hazard mitigation and emergency operations plans are effective and represent current capabilities. Mitigation and emergency operations plans will represent an all-hazard approach based on critical infrastructure and risk analysis of hazards present within the community.
- Maintain the specialized emergency response capabilities of the Hazardous Materials Response Team and the Urban Search and Rescue Team

Objectives to Meet the Goals

- Continue to pursue state and federal grants to offset costs of training and equipping additional Hazardous Materials Team and Urban Search and Rescue Team members.
- Conduct inter-departmental training sessions related to the City's Emergency Plan, EOC operations, Incident Command, Standardized Emergency Management System (SEMS), and National Incident Management System (NIMS) guidelines.
- Continue to provide first responder training to all Fire/EMS personnel in the handling and mitigation of hazardous conditions and technical rescue emergencies.
- Continue to provide the tools and equipment necessary for our specialized teams to respond effectively and safely to hazardous conditions, specialized rescues, building collapses, and other results of natural and man-made disasters.
- Update the City of Clovis Hazardous Materials Incident Response Plan
- In conjunction with Fresno County, complete the City of Clovis Local Hazard Mitigation Plan as required by 44 CFR Parts 201 and 206.
- Maintain Heavy Level certification from the State Office of Emergency Services for our Urban Search and Rescue Team.
- Update the risk analysis in the Strategic Plan utilizing the Risk, Hazard, and Value Evaluation (RHAVE) software through the Center for Public Safety Excellence

Five-Year Outlook

The City will need to continue the enhancement of capabilities for the Emergency Operations Center (EOC) as mandated by SEMS and NIMS. The occurrence of hazardous conditions and technical rescue emergencies in the City of Clovis is increasing annually. The proper training of personnel in the handling of such emergencies will enhance the Department's ability to mitigate such emergencies per mandated guidelines. Additional personnel will be added to the Department's Hazardous Materials Response and Urban Search and Rescue Teams to meet the increasing demands for these services. The first line of defense in the nation's war on terrorism is the public safety emergency responder. The weapons used by terrorists are intended to create mass casualties and hysteria. Unintentional man-made hazards are an even more common event, but still pose significant hazards to our citizens and environment. To maintain the safety of our citizens and our first responders, we need to continue to evaluate and update response procedures, enhance education and training, and improve response capabilities in a proactive manner.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	37,005	75,716	81,738
Overtime	41,027	63,800	108,060
Benefits	11,589	29,544	33,572
Vehicle Charges	2,490	5,166	5,208
Professional Services	536	54,500	25,000
Repairs & Maintenance	1,964	2,500	3,500
Supplies - Safety	934	1,823	8,000
Travel & Meeting Expense	1,920	3,850	4,970
Training	10,103	22,345	21,210
Dues & Subscriptions	792	1,200	2,000
Admin & Overhead	2,265	3,487	11,351
Capital Outlays - Computers	0	1,850	1,850
Capital Outlays - Fire Equip	132,795	68,468	36,700
Capital Outlays - Communications	1,980	4,100	9,600
Capital Outlays - Vehicles	6,894	22,355	5,000
TOTAL EMERGENCY PREPAREDNESS	<u>252,294</u>	<u>360,704</u>	<u>357,759</u>

SOURCES OF FUNDING			
Federal Grants	94,606	65,700	0
Use of Discretionary Funds	<u>157,688</u>	<u>295,004</u>	<u>357,759</u>
TOTAL	<u>252,294</u>	<u>360,704</u>	<u>357,759</u>

DETAIL OF POSITIONS			
Disaster Services Program Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
TOTAL	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

PUBLIC UTILITIES DEPARTMENT SUMMARY

The Public Utilities Department is a service and maintenance organization with the principal duty of providing essential municipal services. These include water supply, wastewater collection, solid waste handling, street cleaning, and maintenance of the City's street system, parks, and street landscaping. Services also include maintenance of the City's fleet of vehicles and equipment. The Department plays a leading role in water and wastewater planning to ensure these essential services are available when they are needed.

Organizationally, the Department is divided into two divisions, with operational and budgetary responsibilities as shown below. The Water, Wastewater, Fleet and Street Maintenance Sections report to one Division Head, while Parks, Solid Waste and Street Cleaning report to another Division Head

UTILITIES, STREETS AND FLEET DIVISION

Street Maintenance

Section 71000

Provides preventive and corrective maintenance on all City streets and alleys. The unit also maintains all lane striping, pavement markings and legends, and all street regulatory, warning and information signs, as well as all street name signs.

Street Lighting

Section 72000

Provides a funding source separate from the operations budgets to pay the cost of energy/repairs/replacements for PG&E-owned streetlights within the City, energy and materials for City-owned streetlights, and energy for certain City-owned traffic signals maintained under contract by the City of Fresno. Street Maintenance personnel perform maintenance of City-owned streetlights.

Storm Drain

Section 72500

Provides a funding source separate from the operations budgets to pay the overtime costs for after-hours emergency response to storms, providing sandbags, pumping flooded areas, monitoring stream channels, placing warning signage, and pumping temporary storm drainage basins when needed.

Fleet Maintenance

Section 75000

Maintains the City's fleet of vehicles and equipment.

Fleet Acquisition

Section 75100

Acquires vehicles and equipment and administers the fleet depreciation account.

Wastewater

Section 76500

Maintains the City's sewer collection system consisting of sewer pipelines and lift stations. Also manages the City's 11.6% of capacity rights in the Fresno-Clovis Wastewater Treatment Plant, rate analysis, and master planning.

PUBLIC UTILITIES DEPARTMENT SUMMARY

Water

Section 77000

Responsible for the production and distribution of the City's water supply, via a network of water mains, wells, and a surface water treatment plant and maintains treatment and/or disinfection facilities on all wells, thus ensuring pure and safe drinking water that meets all state and federal standards. The section also conducts groundwater recharge programs, rate analysis, and master planning.

SANITATION AND PARKS DIVISION

Parks

Section 73000

Provides maintenance to City parks, trails, street landscaping, City trees, and numerous recreational facilities, including playgrounds and picnic sites; maintains Old Town streetscape; and provides grounds maintenance at City administrative facilities. Also provides support for civic activities such as hanging banners and decorating for Christmas, Rodeo Weekend, Big Hat Days, and Farmer's Market. Administration of the Landscape Maintenance Assessment District, which provides funding for maintenance of certain parks, trails, street landscaping, streetlights, and neighborhood architectural enhancement features for areas within the Landscape Maintenance District.

Landscape Maintenance Assessment District

Section 73200

Provides a means to account for revenue derived from assessments through the Landscape Maintenance District (LMD). All personnel and expenses for maintaining LMD landscaping, architectural, and recreational features are incorporated in the Parks budget.

Refuse Collection

Section 76100

Collects and disposes of solid waste generated by residential and commercial customers located within the City. Private vendors, under City contract, collect waste from select commercial customers and recyclables and yard wastes from residential customers. For improved cost accounting and control, the Refuse Collection Unit is further organized into four sub-accounts identified as 76100 Administration, 76110 Residential, 76120 Commercial and 76130 Community Cleanup.

Refuse Landfill

Section 76200

Conducts all operations necessary to landfill City refuse in accordance with county, state, and federal requirements. The landfill is currently going through a re-permitting process to expand its capacity and longevity to the year 2050. Several regulatory issues are also being addressed.

Refuse Contracts

Section 76300

Provides refuse-related services to the community through contracts with private vendors. These include refuse compactor and roll-off services for larger businesses, residential curbside recycling, and greenwaste programs.

Street Cleaning

Section 77500

Provides routine sweeping for all City streets to remove dirt and debris. Residential areas are swept twice per month and downtown areas twice per week. The street cleaning operation contributes greatly towards reducing the particulate matter and hence improves air quality, stormwater quality and the overall quality of life for the residents of Clovis.

PUBLIC UTILITIES DEPARTMENT SUMMARY

Department Goals 2006-2007

The major goals of the Department are:

- Focus service delivery on the needs of our customers.
- Conduct maintenance activities as effectively and efficiently as possible to provide reliable cost-effective service to our citizens and to prolong the useful life of the City's infrastructure and fleet
- Keep abreast of county, state, and federal regulations relating to water, wastewater, refuse, fleet and storm runoff, monitor changing compliance requirements, and adjust operations as needed.
- Conduct landfill operations effectively and efficiently to conserve landfill space and comply with federal and state regulations
- Complete the CEQA and re-permitting process for the expansion and operational changes of the landfill
- Bring landfill into compliance with State and local regulatory requirements. Install an active gas extraction system to mitigate for methane migration.
- Enhance recycling programs to increase the City waste diversion rate to exceed 50%.
- Continue efforts to restore maintenance of City's landscape to a higher level of service
- Successfully complete negotiations for the Design, Build, Operate contract for the new Wastewater Treatment and Water Reuse Facility.
- Improve the condition of the City street network through the implementation of the City's pavement management system (PMS), as well as taking full advantage of any available street improvement funding sources.

Budgetary Highlights

- Implement concrete crew for more concrete repairs on City streets.
- Continue reclamation of the unlined portion of the landfill
- Complete process to obtain new permits for the landfill.
- Contract selected park maintenance services to meet peak seasonal demands and specialty work
- Begin operation and maintenance of Lift Station E to serve the future City-owned water reuse facility
- Add staff in Water and Wastewater to keep up with the growth of the City.

PUBLIC UTILITIES

DEPARTMENT PERFORMANCE MEASURES

The mission of the Public Utilities Department is to provide for the well-being and enjoyment of the citizens and businesses of Clovis through the delivery of essential and dependable services necessary to supply water, wastewater and solid waste disposal, beautification of parks and other open spaces, maintenance of streets and traffic systems and to maximize the infrastructure's useful life through planned preventative maintenance. In addition, it is the Department's mission to assist all City departments in their service delivery by providing a well-maintained and reliable fleet of vehicles and equipment. It is the Department's goal to provide these services as efficiently and effectively as possible

UTILITIES, STREETS AND FLEET DIVISION

<u>Street Maintenance - 71000</u>	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (proposed)</u>
• Prepare streets for slurry seal project by crackfilling	12,985 pounds	15,000 pounds	20,000 pounds
• Repaint all lane striping each year	100%	100%	100%
• Replace street name signs by half mile square sections	9 sections	7 sections	6 sections

Street Lighting - 72000

Ensure that all 7800+ streetlights are functioning

Most streetlights are owned and maintained by PG&E All service requests for PG&E lights are routed to them. The Department's Streets Section maintains the City-owned streetlights.

Storm Drain - 72500

- | | | | |
|--|--|--|--|
| • Provide off-hour emergency response to excess rainfall | This is a random function and performed as needed. | | |
|--|--|--|--|

Fleet Maintenance - 75000

• Keep all vehicles/equipment in safe operation at all times	100%	100%	100%
• Perform scheduled maintenance	1,020	1,400	1,530
Vehicles scheduled	1,329	1,675	1,700
% achieved	77%	84%	90%

Water Service - 77000

• Meet all demands for water consumption (Acre-feet delivered)	23,463	25,529	26,269
• Monitor system costs for unusual fluctuations (\$/acre foot delivered)	\$362	\$360	\$372
• Provide high level of customer satisfaction by keeping complaints under 2 per 1000 population	2.6	2.0	2.0

PUBLIC UTILITIES DEPARTMENT PERFORMANCE MEASURES

<u>Wastewater - 76500</u>	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (proposed)</u>
• Clean all City sewers at least once/year	79%	77%	100%
• Provide high-level of customer satisfaction by keeping system complaints (stoppages) below 2 per 1000 population	0.07	0.08	0.10

SANITATION AND PARKS DIVISION

Parks/Landscape Maintenance 73000/73200

• Efficiently use City resources and contract services to maintain an increasing inventory and intensity of parks/landscaping			
Total acres maintained (as of July 1)	315	338	384
Maintenance cost/acre/year	\$7,689	\$8,346	\$8,942
Acres maintained/fulltime employee	14.09	11.96	11.56

Refuse Collection - 76100

• Perform refuse pickup (exclude CCU: tons collected, % achieved)	44,639 tons 100%	46,000 tons 100%	47,000 tons 100%
• Monitor system costs for unusual fluctuations (\$/ton)	\$91.67	\$93.31	\$96.11

Refuse Landfill - 76200

• Landfill refuse received daily (include CCU: tons landfilled, % compliance)	50,013 tons 100%	51,000 tons 100%	53,000 tons 100%
• Monitor system cost for unusual fluctuations (\$/ton)	\$67.29	\$80.97	\$70.15

Recycling Contracts - 76300

• Comply with AB939 landfill diversion requirements (50%) through private vendor contracts for curbside recycling and greenwaste program			
Total tons recycled	22,204 tons	23,000 tons	25,000 tons
• Monitor costs for unusual fluctuations (\$/ton)	\$96.10	\$105.90	\$103.64
• City Jurisdiction AB939 Diversion	54%	54%	54%

Street Cleaning - 77500

• Sweep 100% of residential streets twice monthly, major street sweeping weekly (total miles swept, % achieved)	49,389 mi. 100%	52,000 mi. 100%	53,000 mi. 100%
Monitor service costs for unusual fluctuations (\$/mile)	\$15.26	\$17.36	\$17.88

PUBLIC UTILITIES DEPARTMENT SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET BY CATEGORY			
Street Maintenance	1,393,125	1,750,427	1,966,871
Street Lighting	1,106,355	1,251,025	1,373,188
Storm Drain	20,627	27,621	34,810
Parks	2,257,859	2,895,411	3,166,100
Landscape Maintenance District	1,402,989	1,157,075	1,686,940
Fleet Maintenance	5,305,593	6,399,423	5,945,823
Refuse	11,420,563	11,682,340	11,928,795
Wastewater	9,978,567	6,033,669	6,938,278
Water	8,482,045	8,749,395	9,898,843
Street Cleaning	<u>709,869</u>	<u>910,843</u>	<u>1,014,168</u>
TOTAL ALL ACTIVITIES	<u><u>42,077,592</u></u>	<u><u>40,857,229</u></u>	<u><u>43,953,816</u></u>

BUDGET BY FUND			
General Fund	4,777,966	5,924,484	6,540,969
Landscape Maintenance District	1,402,989	1,157,075	1,686,940
Refuse Service Fund	11,420,563	11,682,340	11,928,795
Sewer Service Fund	9,978,567	6,033,669	6,938,278
Street Cleaning Fund	709,869	910,843	1,014,168
Fleet Maintenance Fund	5,305,593	6,399,423	5,945,823
Water Service Fund	<u>8,482,045</u>	<u>8,749,395</u>	<u>9,898,843</u>
TOTAL ALL FUNDS	<u><u>42,077,592</u></u>	<u><u>40,857,229</u></u>	<u><u>43,953,816</u></u>

2006-2007 Goals

The goals of the Street Maintenance Section are to provide a well-maintained street system for the orderly, safe, and convenient travel of vehicles in and through the City, and to protect the City's infrastructure investment through the application of appropriate preventative maintenance strategies.

Specifically, these goals include:

- Provide timely and efficient maintenance of City streets and alleys.
- Protect the public safety through well-maintained street striping, legends, and street signs.

Objectives to Meet the Goals

- Re-stripe the entire City street system annually
- Provide structural repair of streets in preparation for application of slurry seal
- Crack seal streets included in slurry seal project in addition to selected streets needing treatment.
- Apply slurry seal to streets after 15 years of service.
- Continue to inventory the City's signs and computerize the data to facilitate sign replacement.
- Continue phased replacement of street name signs conforming to new standards.
- Provide landscape maintenance along street right-of-ways
- Provide repairs to concrete curb, gutter and sidewalks.
- Provide regular inspections of the City's streets and evaluate the streets for maintenance using the pavement management program.
- Work with Engineering to identify key priority areas for Capital Improvement Projects.

Five-Year Outlook

Many streets in the City are reaching their maturity and are going to require significant attention over the next five years. These streets were installed in the 60's and 70's and while preventive maintenance has done much to prolong their life, they are going to need more costly overlay or reconstruction. This will require focused effort by both the Street Maintenance Section and Engineering Division to ensure available funds are allocated where the most benefit will be derived

The Section will continue the preventive maintenance program, continually evaluating both the types of materials used and the frequency of application.

New standards regarding the size and reflectivity of street name signs were adopted into the Manual of Uniform Traffic Control Devices (MUTCD) This requires the eventual replacement of all the City's street name signs. A number of years are allowed to accomplish this, and replacements are occurring on a sectional basis. Forty-seven quarter-mile square sections have been completed since the program began in 1999 with completion of the City expected within 4 years

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	575,668	603,886	706,281
Overtime	11,191	15,500	15,500
Extra Help	16,064	17,000	45,000
Benefits	266,695	318,850	376,601
Vehicle Charges	152,182	229,944	241,186
Energy	0	0	40,000
Communications	1,911	2,336	2,336
Professional Services	11,340	22,215	13,000
Repairs & Maintenance	102,652	146,018	115,000
Building & Equipment Rental	162	5,000	2,000
Office Supplies	187	300	300
Materials & Supplies	142,502	208,950	222,750
Supplies - Shop	1,408	2,000	2,500
Travel & Meeting Expense	182	1,800	2,000
Training	765	1,800	2,200
Dues & Subscriptions	97	100	200
Admin & Overhead	106,682	104,230	116,678
Capital Outlays - Office Equip/Furn	0	1,636	400
Capital Outlays - Public Utilities	3,437	5,700	60,939
Capital Outlays - Vehicles	0	63,162	2,000
	<u>1,393,125</u>	<u>1,750,427</u>	<u>1,966,871</u>
TOTAL STREET MAINTENANCE	<u>1,393,125</u>	<u>1,750,427</u>	<u>1,966,871</u>

SOURCES OF FUNDING

Taxes	927,940	1,000,000	975,000
Planning & Processing Fees	5,831	5,000	5,300
Engineering Processing Fees	79,528	70,000	105,900
Interfund Charges	82,650	636,000	870,000
Miscellaneous Income	9,802	8,200	7,700
Use of Discretionary Funds	<u>287,374</u>	<u>31,227</u>	<u>2,971</u>
	<u>1,393,125</u>	<u>1,750,427</u>	<u>1,966,871</u>
TOTAL	<u>1,393,125</u>	<u>1,750,427</u>	<u>1,966,871</u>

DETAIL OF POSITIONS

Assistant Public Utilities Director	0.10	0.10	0.10
Construction Manager	1.00	0.10	0.10
Engineering Tech/Senior Engineering Tech	0.25	0.25	0.25
Intermediate/Senior Clerk Typist	0.05	0.00	0.00
Maintenance Leadworker	2.00	2.00	2.00
Maintenance Worker/Senior Maint Worker	10.00	10.00	10.00
Management Analyst	0.00	0.00	0.10
Office Assistant	0.00	0.05	0.05
Principal Clerk Typist	0.20	0.00	0.00
Principal Office Assistant	0.00	0.20	0.20
Street Maintenance Manager	0.00	1.00	1.00
TOTAL	<u>13.60</u>	<u>13.70</u>	<u>13.80</u>

2006-2007 Goals

The goal of the Street Lighting Section is to provide a well-lighted street system for the safety of motorists and pedestrians.

Specifically, these goals include:

- Maximize the public's convenience and safety.
- Aid law enforcement in crime prevention.

Objectives to Meet the Goals

- Ensure that PG&E properly maintains all streetlights with the exception of City-owned streetlights
- Ensure that City-owned streetlights are properly maintained by contractor or City staff.
- Pay all energy costs for all streetlights, including City-owned streetlights.

Five-Year Outlook

Costs to fund this activity tend to increase due to the ever-increasing number of lights that are installed with new development and City Capital Improvement Projects as well as increasing PG&E energy and maintenance costs increase. The number of City maintained lights has increased significantly in the past few years due to the desire for thematic lighting. This will increase even more with development of the Southeast Specific Plan Area, which is slated to be completely constructed with thematic lighting to reflect the City's vision for the Area. Landscape Maintenance District assessments will be used to fund the maintenance of these lights, but not the energy

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Vehicle Charges	0	18,400	14,600
Energy	1,089,287	1,206,235	1,326,858
Repairs & Maintenance	722	5,404	8,300
Materials & Supplies	2,295	5,000	6,000
Training	0	1,000	1,000
Admin & Overhead	14,051	14,986	16,430
TOTAL STREET LIGHTING	<u>1,106,355</u>	<u>1,251,025</u>	<u>1,373,188</u>

SOURCES OF FUNDING

Taxes	0	0	125,000
User Fees	0	16,000	21,000
Miscellaneous Income	5,424	6,000	6,000
Use of Discretionary Funds	<u>1,100,931</u>	<u>1,229,025</u>	<u>1,221,188</u>
TOTAL	<u>1,106,355</u>	<u>1,251,025</u>	<u>1,373,188</u>

2006-2007 Goals

The goal of the Storm Drain Section is to protect the health, welfare, and safety of Clovis residents to protect storm water quality, and to protect property from the hazards of flooding.

Specifically, these goals include:

- Provide a well-maintained storm drain system by performing annual maintenance.
- Prevent the flooding of private and public property by quick response to emergency situations
- Protect storm water quality through the National Pollutant Discharge Elimination System (NPDES) program compliance and implementation.

Objectives to Meet the Goals

- Maintain temporary storm water basins.
- Provide sandbags and assistance to residents during flooding
- Set up pumps in flooded areas.
- In cooperation with the Fresno Metropolitan Flood Control District (FMFCD), ensure maintenance of all storm drain systems.
- Continue to work with the FMFCD on NPDES issues.

Five-Year Outlook

The transfer of all permanent flood control facilities to the Fresno Metropolitan Flood Control District was completed in 1991-92. The District now operates and maintains all District "master plan" improvements. Implementation of the Storm Drain Master Plan is a joint activity between Clovis and FMFCD. FMFCD is included in the preliminary review of development projects to advise on appropriate conditions necessary to implement the master plan and the NPDES regulations. The City is a co-permittee with FMFCD, the City of Fresno, Fresno County and CSUF in the Municipal Permit for storm water discharge. The City's role includes implementation of development design conditions, inspection during construction, annual reporting, employee training, and cooperation with FMFCD in program enforcement. Most costs in this budget activity are largely a function of the rainfall amounts received during each winter, as overtime costs are funded in this budget. Smaller rainfall years usually result in less expenditure.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Overtime	3,096	5,000	5,000
Benefits	33	29	0
Vehicle Charges	7,545	7,800	12,100
Professional Services	3,872	5,000	10,000
Repairs & Maintenance	0	200	200
Office Supplies	0	0	100
Materials & Supplies	4,834	8,200	6,000
Supplies - Shop	561	350	500
Admin & Overhead	443	751	410
Capital Outlays - Public Utilities	243	291	500
	<u>20,627</u>	<u>27,621</u>	<u>34,810</u>
TOTAL STORM DRAIN	<u>20,627</u>	<u>27,621</u>	<u>34,810</u>

SOURCES OF FUNDING

Use of Discretionary Funds	<u>20,627</u>	<u>27,621</u>	<u>34,810</u>
TOTAL	<u>20,627</u>	<u>27,621</u>	<u>34,810</u>

2006-2007 Goals

The goal of the Parks Section is to maintain, at a competitive cost, recreational facilities, streetscape, parks and other landscaped open space areas, City trees, and building grounds in a well-kept, aesthetically pleasing, safe, functional condition for the enjoyment of the citizens of Clovis. This goal includes:

- Maintaining 384 acres consisting of:
 - 38 existing parks totaling 98 acres, including active recreational areas with lighted baseball diamonds, lighted soccer fields, snack bars, restroom buildings, volleyball and basketball courts. Of these, 27 are passive neighborhood and mini-parks with tot lots that are scattered throughout the community.
 - 237 acres of green belts and street gardens, trails and landscaped median islands
 - Architectural neighborhood entry lighting and structural features.
 - 5.8 acres of building grounds at the Civic Center, Old Town Clovis, Senior Center, Police Department Youth Center, the Los Altos Corporation Yard, the new Police/Fire Headquarters and miscellaneous City properties.
 - 43 acres of undeveloped park land, undeveloped medians, concrete-capped median islands and temporary storm water retention basins.
 - Approximately 35,000 City street trees
- Participate in landscape plan review and landscape construction inspection services to ensure quality landscapes at reasonable maintenance costs
- Coordinate and schedule park facility use for recreational sports, picnics, and special park events

Objectives to Meet the Goals

- Continue to implement productivity-enhancing landscape design standards and outsourcing select maintenance activities and areas.
- Employ maintenance practices and strategies that include automated pesticide application and weather station controlled irrigation systems.
- Maintain a cost accounting system for maintenance activities that will assist with cost containment, future design of facilities and landscapes, and cost recovery.
- Increase the level of service by contracting out more areas and increasing the use of temporary and seasonal employees.
- Increase the number of full time staff members to maintain consistent acres per person maintenance level.
- Utilize volunteers and community service personnel to assist City forces when available

Five-Year Outlook

City parks and recreational facilities will continue to be heavily used by the public creating a demand for additional facilities. Public landscape and parks are expected to grow at the rate of approximately 42 acres this year. Of this total, about 41 acres of new developer-installed landscaping will be added this year. Progress has been made during the year to increase the level of service. Additional maintenance staff will continue to be added as landscape area is added in order to achieve the standards of maintenance the residents of Clovis expect. To meet this need, additional maintenance staff will be needed, along with increased outsourcing for specific maintenance activities and increased seasonal demands. Other resources are evaluated and used on a continual basis. Donations and volunteer public/private assistance is encouraged.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	900,643	962,911	1,169,502
Overtime	7,760	10,894	11,400
Extra Help	134,444	112,000	152,560
Benefits	378,119	480,688	634,489
Vehicle Charges	243,180	297,338	342,142
Energy	45,410	52,100	58,000
Communications	4,518	5,634	10,100
Professional Services	126,964	324,028	237,287
Repairs & Maintenance	13,510	22,863	17,700
Building & Equipment Rental	3,286	2,553	1,500
Office Supplies	668	1,352	2,100
Materials & Supplies	153,075	171,231	191,525
Supplies - Safety	489	3,900	8,350
Supplies - Shop	10,425	10,150	8,900
Travel & Meeting Expense	67	450	1,000
Training	1,026	2,500	2,600
Dues & Subscriptions	20	155	425
Admin & Overhead	175,955	279,967	287,720
Capital Outlays - Public Utilities	58,300	100,809	22,800
Capital Outlays - Vehicles	0	53,888	6,000
TOTAL PARKS	2,257,859	2,895,411	3,166,100

SOURCES OF FUNDING

Facility Reimbursements	38,157	30,000	30,000
Planning & Processing Fees	57,471	47,000	50,200
User Fees	1,263,325	1,098,800	1,316,100
Intergovernmental Charges	50,000	50,000	100,000
Interfund Charges	0	6,000	6,000
Miscellaneous Income	307	850	500
Use of Discretionary Funds	848,599	1,662,761	1,663,300
TOTAL	2,257,859	2,895,411	3,166,100

DETAIL OF POSITIONS

Administrative Aide	0.25	0.00	0.00
Administrative Assistant	0.00	0.25	0.25
Assistant Public Utilities Director	0.10	0.10	0.10
Intermediate/Senior Clerk Typist	0.85	0.00	0.00
Maintenance Worker/Senior Maint Worker	7.00	7.00	8.00
Management Analyst	0.00	0.00	0.25
Office Assistant	0.00	0.85	0.85
Parks Equipment Mechanic	1.00	1.00	1.00
Parks Maintenance Leadworker	3.00	3.00	3.00
Parks Manager	1.00	1.00	1.00
Principal Clerk Typist	0.15	0.00	0.00
Principal Office Assistant	0.00	0.15	0.15
Utility Worker	10.00	13.00	15.00
TOTAL	23.35	26.35	29.60

2006-2007 Goals

The City's Landscape Maintenance District (LMD) goal is to keep the parks, greenbelts, streetscape, urban forest, and lighting systems located within the District in good condition for the enjoyment of the citizens of Clovis at reasonable costs to property owners in the District. Acreage within the District encompasses approximately 47% of the total acreage within the incorporated area of the City.

Specific goals include:

- Provide quality, cost-effective maintenance services for District parks, landscape, and other District facilities.

Objectives to Meet the Goal

- Apply design and productivity strategies that provide aesthetically pleasing facilities and landscaping at a reasonable cost
- Apply cost accounting measures that accurately identify costs, effect full cost recovery, and identify inefficiencies.

Five-Year Outlook

Development activity is expected to continue at a high level. The Landscape Maintenance District will continue to grow as each development contributes additional landscaping. Maintenance activities will continue to meet the needs of the District facilities and to provide the best possible service.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Professional Services	<u>1,402,989</u>	<u>1,157,075</u>	<u>1,686,940</u>
TOTAL LANDSCAPE MAINTENANCE DISTRICT	<u><u>1,402,989</u></u>	<u><u>1,157,075</u></u>	<u><u>1,686,940</u></u>

SOURCES OF FUNDING

User Fees	<u>1,402,989</u>	<u>1,157,075</u>	<u>1,686,940</u>
TOTAL	<u><u>1,402,989</u></u>	<u><u>1,157,075</u></u>	<u><u>1,686,940</u></u>

2006-2007 Goals

The goal of the Fleet Maintenance Section is to cost effectively maintain, to a safe and dependable level, the City's vehicles and related equipment.

Objectives to Meet the Goals

- Maximize useful life of vehicles and equipment.
- Minimize callbacks
- Provide quality and competitive services to City departments.
- Monitor and evaluate vehicle/equipment operational costs.
- Consider life-cycle costs when adding or replacing vehicles.
- Administer the capital depreciation account to ensure timely replacement of all equipment and vehicles.
- Utilize private vendors for specific fleet servicing needs.
- Pursue grants to purchase compressed natural gas vehicles and the construction of a slow fill natural gas station at the Operations and Maintenance Service Center

Five-Year Outlook

The City fleet and equipment inventory is expanding in response to the City's growing population service and maintenance needs.

As the state and federal governments adopt more stringent pollution control regulations, especially as they relate to diesel-fueled on-road and off-road heavy equipment, the City will be tasked with installing new emission control devices and the utilization of ultra low sulfur fuel. The Section will pursue grants to fund the retrofits as they become available; however, once the regulations become effective the grants will become scarce.

The Section is actively applying for grants to fund the purchase of compressed natural gas vehicles and a slow fill natural gas station at the Operations and Maintenance Service Center. If the City is successful in obtaining the funds to construct the station and the cost differential of compressed natural gas vehicles over diesel vehicles, many of the City's solid waste, street sweepers and buses will be replaced with cleaner burning vehicles.

The Fleet Maintenance Section will continue participation in cooperative purchasing arrangements for fleet parts and services in order to save money and to improve efficiency. The City's current joint purchasing program with the City of Fresno, Fresno County, Fresno and Clovis Unified School Districts continues to provide the City with quality parts at significantly reduced prices.

	2004-2005	2005-2006	
	Actual	Revised Estimate	2006-2007 Budget

BUDGET DETAIL

Salaries - Regular	760,014	773,581	886,929
Overtime	1,260	3,739	1,000
Extra Help	29,104	25,000	30,000
Benefits	312,105	313,849	413,018
Vehicle Charges	67,698	80,742	94,616
Communications	1,019	890	890
Professional Services	83,616	64,120	20,100
Repairs & Maintenance	170,338	288,740	302,550
State Mandates	3,668	3,500	3,500
Office Supplies	11	200	200
Materials & Supplies	678	452	450
Supplies - Safety	4,850	4,000	4,000
Supplies - Shop	1,557,104	1,899,267	2,077,000
Travel & Meeting Expense	2,898	5,000	0
Training	2,445	5,000	0
Dues and Subscriptions	222	760	325
Admin & Overhead	661,194	681,992	704,107
Debt Service	198,061	206,100	192,500
Lease Purchases	367,548	383,000	394,900
Capital Outlays - Computers	1,931	90,230	45,000
Capital Outlays - Public Utilities	52,995	175,991	5,000
Capital Outlays - Vehicles	1,026,834	1,393,270	769,738
	<u>5,305,593</u>	<u>6,399,423</u>	<u>5,945,823</u>
TOTAL FLEET MAINTENANCE			

SOURCES OF FUNDING

Federal Grants	350,004	0	0
Fleet Maintenance Charges	4,955,589	6,399,423	5,945,823
	<u>5,305,593</u>	<u>6,399,423</u>	<u>5,945,823</u>
TOTAL			

DETAIL OF POSITIONS

Assistant Public Utilities Director	0.20	0.10	0 10
Equipment Mechanic/Assistant	7.00	7.00	7.00
Equipment Service Worker	1.00	1.00	1.00
Fleet Maintenance Leadworker	2.00	2.00	2.00
Fleet Maintenance Service Writer	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1 00
Intermediate/Senior Clerk Typist	1.00	0.00	0.00
Management Analyst	0.00	0.00	0 10
Parts Clerk	1.00	1.00	1.00
Principal Office Assistant	0.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
	<u>15.20</u>	<u>15.10</u>	<u>15.20</u>
TOTAL			

2006-2007 Goals

- Provide a clean and healthy environment for the community by efficiently collecting refuse generated by City commercial and residential customers at competitive costs
- Collect, haul, and dispose of refuse in compliance with county/state/federal regulations and increase the City's diversion rate beyond the State mandate of 50% minimum.
- Maintain accurate records and monitor all outsourced services (curbside recycling and greenwaste) contracts.
- Provide resources for superior customer service and operational efficiency.
- Explore additional recycling opportunities.

Objectives to Meet the Goals

- Provide recycling services to residential customers and encourage recycling by commercial customers by expanding the City's contract recycle program to include a wider range of plastic and paper products and single stream collection.
- Provide collection of all residential and commercial/industrial waste at competitive rates by continuing to evaluate and monitor the operational processes.
- Continue to conduct the Community Cleanup program twice annually for Clovis residential neighborhoods.
- Continue to utilize professional consultants and contractors to assist the City with compliance to county, state, and federal regulations and the excavation and mining of the unlined portion of the landfill.
- Implement programs to comply with state regulations relating to the control of groundwater and surfacewater degradation and landfill gas migration.
- Provide customer service representatives to meet with new commercial customers to discuss their individual needs in an effort to provide the most economical and logical service available.
- Complete the re-permitting process to expand landfill capacity and longevity.

Five-Year Outlook

The continued expansion and reconstruction of the landfill will be required to provide capacity and mitigation of environmental concerns.

While still tentative at the time of this printing, current projections of the five-year funding outlook indicate that all known operational and environmental compliance issues can be dealt with without an increase in rates beyond the current 4% per year. Current projections also indicate the ability to repay outstanding loans within the five-year horizon.

Solid waste operations will continue to require the services of professional consultants/vendors, as many facets of solid waste management require expertise and resources not available in-house. This will particularly be true for landfill development, operations, and state regulation compliance. Private consultants or vendors will be utilized throughout the next five years to provide needed services. Methods to extend the life of the landfill will be pursued.

Public Utilities Department	Refuse Section 76000
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	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	1,655,703	1,795,707	1,900,637
Overtime	114,081	107,960	108,600
Extra Help	224,946	126,200	146,000
Benefits	733,099	809,207	957,262
Vehicle Charges	2,056,711	2,258,700	2,359,100
Energy	226	0	0
Communications	8,970	7,666	7,760
Professional Services	2,657,058	2,551,773	2,545,800
Repairs & Maintenance	8,665	17,980	11,850
State Mandates	641,245	600,000	503,000
Building & Equipment Rental	9,611	10,000	10,000
Office Supplies	34,065	27,370	32,800
Materials & Supplies	23,800	39,320	43,700
Supplies - Safety	7,942	8,900	9,500
Supplies - Shop	6,344	5,760	6,900
Travel & Meeting Expense	2,317	6,430	6,000
Training	964	6,000	6,000
Dues & Subscriptions	1,525	1,500	1,400
Admin & Overhead	1,980,707	1,584,151	1,699,986
Debt Service	883,898	1,011,100	1,104,100
Lease Purchases	9,893	10,300	10,600
Capital Outlays - Public Utilities	325,093	376,000	380,000
Capital Outlays - Communications	0	2,000	0
Capital Outlays - Vehicles	33,700	318,316	77,800
TOTAL REFUSE	<u>11,420,563</u>	<u>11,682,340</u>	<u>11,928,795</u>

SOURCES OF FUNDING			
User Fees	<u>11,420,563</u>	<u>11,682,340</u>	<u>11,928,795</u>
TOTAL	<u>11,420,563</u>	<u>11,682,340</u>	<u>11,928,795</u>

DETAIL OF POSITIONS			
Administrative Aide	0.15	0.00	0.00
Aministrative Assistant	0.00	0.15	0.15
Assistant Public Utilities Director	0.70	0.80	0.80
Construction Manager	0.00	0.10	0.10
Data Entry Operator	0.50	0.00	0.00
Disposal Leadworker	2.50	2.50	2.50
Equipment Operator	2.00	2.00	2.00
Landfill Leadworker	1.00	1.00	1.00
Maintenance Worker/Senior Maint Worker	3.00	3.00	3.00
Management Analyst	0.00	0.00	0.21
Office Assistant	0.00	0.50	0.50
Principal Clerk Typist	0.95	0.00	0.00
Principal Office Assistant	0.00	0.95	0.95
Public Utilities Director	0.50	0.50	0.50
Sanitation Operator/Sr Sanitation Operator	17.00	18.00	18.00
Solid Waste Manager	0.90	0.90	0.90
Utility Worker	7.00	7.00	7.00 *
TOTAL	<u>36.20</u>	<u>37.40</u>	<u>37.61</u>

* One (1) Utility Worker position is currently unfunded

2006-2007 Goals

The goals of the Wastewater Section are to remove and dispose of all wastewater generated within the City and to ensure compliance with all appropriate local, state, and federal regulations

Specifically, these goals include:

- Provide adequate maintenance of the City's sewer mains which allows for the efficient collection of wastewater.
- Provide for the treatment of the wastewater generated within the City

Objectives to Meet the Goals

- Operate, clean, and repair approximately 304 miles of sanitary sewer mains and seven sewer lift stations within the City.
- Video the City sewer mains to identify problems and to make recommendations for Capital Improvement Projects.
- Provide accurate underground service alert marking of sewer facilities.
- Utilize up-to-date telemetry to monitor sewer lift station operations in the most efficient and economical manner.
- Complete the negotiations with a design, build and operate entity and begin construction of a wastewater treatment and water reuse facility for the City's new growth areas
- Operate the new sewer lift station constructed to serve the new growth areas and the future Clovis Wastewater Treatment Plant.
- Expand staffing to keep up with growth in the City.

Five-Year Outlook

The Fresno-Clovis Regional Wastewater Treatment Plant is currently planned for a loading capacity upgrade. It is anticipated that Clovis will probably need to share in some of these costs. At this time it is not known what the City's participation percentage will be. This will mostly be an expense for existing users with a smaller percentage of the cost assigned to future users. In the future when the hydraulic capacity at the plant is increased, the City will also need to purchase additional capacity for new development within its current trunk sewer areas. For new growth areas that are outside the current service areas, the City will need to provide capacity at a new wastewater treatment facility. This facility will provide water that can be reused in the City as an additional source of non-potable water.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	422,222	483,918	564,747
Overtime	11,374	10,200	12,500
Extra Help	22,892	15,000	10,000
Benefits	198,443	213,948	267,722
Vehicle Charges	117,848	146,575	153,830
Energy	9,451	9,500	25,000
Communications	1,637	1,275	1,500
Professional Services	1,949,557	2,087,126	2,310,324
Repairs & Maintenance	9,917	7,500	14,000
Office Supplies	1,192	950	11,500
Materials & Supplies	14,244	24,035	37,000
Supplies - Shop	1,214	2,500	3,000
Travel & Meeting Expense	430	400	2,000
Training	184	2,300	7,250
Dues and Subscriptions	444	360	550
Admin & Overhead	1,992,829	1,207,248	1,383,550
Debt Service	1,073,263	1,081,900	1,081,300
Capital Outlays - Office Equip/Furn	0	380	500
Capital Outlays - Public Utilities	47,951	14,899	21,350
Capital Outlays - Vehicles	0	0	7,000
Capital Impr - Sewer	4,103,475	723,655	1,023,655
TOTAL SEWER	<u>9,978,567</u>	<u>6,033,669</u>	<u>6,938,278</u>

SOURCES OF FUNDING

User Fees	<u>9,978,567</u>	<u>6,033,669</u>	<u>6,938,278</u>
TOTAL	<u>9,978,567</u>	<u>6,033,669</u>	<u>6,938,278</u>

DETAIL OF POSITIONS

Administrative Aide	0.25	0.00	0.00
Administrative Assistant	0.00	0.25	0.25
Assistant Public Utilities Director	0.35	0.35	0.35
Construction Manager	0.00	0.35	0.35
Engineering Tech/Senior Engineering Tech	0.50	0.50	0.50
Intermediate/Senior Clerk Typist	0.05	0.00	0.00
Maintenance Leadworker	1.00	1.00	1.00
Maintenance Worker/Senior Maint Worker	6.00	6.00	6.00
Management Analyst	0.00	0.00	0.10
Office Assistant	0.00	0.05	0.05
Principal Clerk Typist	0.20	0.00	0.00
Principal Office Assistant	0.00	0.20	0.20
Public Utilities Director	0.20	0.20	0.20
Utility Manager	0.50	0.50	0.50
Utility Worker	0.25	0.25	1.25
TOTAL	<u>9.30</u>	<u>9.65</u>	<u>10.75</u>

2006-2007 Goals

The goal of the Water Section is to deliver pure and safe drinking water, meeting or exceeding state and federal standards.

Specifically, these goals include:

- Producing and efficiently delivering enough water to serve our customers and ensuring that the water delivered meets or exceeds all state and federal standards.
- Providing a high-level of customer satisfaction with regard to complaint response and meter reading
- Maintaining a level of system pressure for adequate fire flow and to meet peak customer demands.
- Preserving our groundwater supplies to meet the future needs of our customers.
- Develop and secure additional water supplies to meet the future needs of the community.

Objectives to Meet the Goals

- Continue monitoring wells and the distribution system for constituents as required by state and federal regulations.
- Utilize up-to-date telemetry to monitor demands and program well operation in the most efficient and economical manner.
- Maintain and rehabilitate wells to provide a stable water supply and aggressively implement the backflow prevention program
- Increase utilization of the surface water treatment plant and utilize groundwater wells less
- Utilize the expanded groundwater recharge facility to provide for future supplies.
- Continue to expand radio read meters in the system.
- Provide treatment facilities for wells which do not meet state standards.
- Expand staffing to keep up with growth in the City.

Five-Year Outlook

New state and federal regulations are expected to continue to be adopted. This makes it increasingly challenging and costly to furnish water that meets standards. New rules have been adopted called the Long-Term 2 Enhanced Surface Water Treatment Rule and the Stage 2 Disinfectants and Disinfection Byproduct Rule. Monitoring under these rules will begin during 2007 and 2008. Depending on the results, additional treatment could be required.

The cost of energy, which has continued to rise, affects the cost of water significantly because of the dependence on energy to pump water, and for the treatment process. It also affects the costs of chemicals used in the treatment process.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
BUDGET DETAIL			
Salaries - Regular	1,217,424	1,515,681	1,716,499
Overtime	62,681	76,400	77,000
Extra Help	11,987	30,600	32,000
Benefits	493,797	656,461	891,904
Vehicle Charges	182,648	276,532	291,389
Energy	1,832,868	2,110,000	2,400,000
Communications	12,262	8,700	10,300
Professional Services	844,209	985,102	846,001
Repairs & Maintenance	107,474	238,750	266,500
Office Supplies	27,812	16,325	17,500
Materials & Supplies	347,044	626,216	661,400
Supplies - Shop	8,080	10,500	12,500
Travel & Meeting Expense	410	1,000	2,500
Training	14,732	27,000	35,700
Dues and Subscriptions	3,553	3,800	3,800
Admin & Overhead	2,611,770	1,528,553	1,761,500
Capital Outlays - Office Equip/Furn	1,743	775	1,000
Capital Outlays - Public Utilities	597,325	559,200	701,400
Capital Outlays - Vehicles	104,226	77,800	169,950
TOTAL WATER	8,482,045	8,749,395	9,898,843

SOURCES OF FUNDING

User Fees	8,482,045	8,749,395	9,898,843
TOTAL	8,482,045	8,749,395	9,898,843

DETAIL OF POSITIONS

Administrative Aide	0.35	0.00	0.00
Administrative Assistant	0.00	0.35	0.35
Assistant Public Utilities Director	0.45	0.45	0.45
Assistant Water Systems Technician	4.00	4.00	4.00
Construction Manager	0.00	0.45	0.45
Engineering Tech/Senior Engineering Tech	1.25	1.25	1.25
Intermediate/Senior Clerk Typist	0.05	0.00	0.00
Junior Engineer	1.00	1.00	1.00
Maintenance Leadworker	3.00	3.00	3.00
Maintenance Worker/Senior Maint Worker	7.00	7.00	8.00
Management Analyst	0.00	0.00	0.20
Meter Reader/Utility Worker	4.00	4.00	4.00
Office Assistant	0.00	0.05	0.05
Principal Clerk Typist	0.45	0.00	0.00
Principal Office Assistant	0.00	0.45	0.45
Public Utilities Director	0.30	0.30	0.30
Utility Manager	0.50	0.50	0.50
Utility Worker	2.75	2.75	3.75
Water Production Manager	1.00	1.00	1.00
Water System Technician	1.00	1.00	1.00
Water Treatment Plant Operator	3.00	3.00	3.00
TOTAL	30.10	30.55	32.75

2006-2007 Goals

The goal of the Street Cleaning Section is to provide a clean, safe, and healthy environment for the residential and commercial communities by the routine removal of dirt and debris from all City streets, curbs and gutters.

Objectives to Meet the Goals

- Sweep all residential streets twice per month.
- Sweep the *Downtown Central Business District* twice per week.
- Conduct leaf removal from City streets during fall months.

Five-Year Outlook

The sweeping operation is affected by current and pending federal storm water regulations and air quality regulations. Increased street cleaning is being viewed as a good management practice to reduce pollutants entering the air and storm water runoff. Recent cost increases in the street sweeping fees will sustain the system until well beyond the next 5 years.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	245,873	303,087	320,738
Overtime	6,621	10,000	10,600
Extra Help	5,438	1,200	20,000
Benefits	100,773	127,042	164,743
Vehicle Charges	299,315	372,800	384,700
Communications	734	950	600
Professional Services	0	650	0
Repairs & Maintenance	228	600	600
Materials & Supplies	2,221	3,150	1,700
Supplies - Safety	0	1,400	2,500
Supplies - Shop	986	1,000	1,000
Dues & Subscriptions	10	0	0
Admin & Overhead	47,670	88,964	106,987
	<u>709,869</u>	<u>910,843</u>	<u>1,014,168</u>
TOTAL STREET CLEANING	<u>709,869</u>	<u>910,843</u>	<u>1,014,168</u>

SOURCES OF FUNDING

User Fees	<u>709,869</u>	<u>910,843</u>	<u>1,014,168</u>
TOTAL	<u>709,869</u>	<u>910,843</u>	<u>1,014,168</u>

DETAIL OF POSITIONS

Assistant Public Utilities Director	0.10	0.10	0.10
Disposal Leadworker	0.50	0.50	0.50
Management Analyst	0.00	0.00	0.04
Principal Clerk Typist	0.05	0.00	0.00
Principal Office Assistant	0.00	0.05	0.05
Solid Waste Manager	0.10	0.10	0.10
Street Sweeper Operator	4.00	5.00	5.00
	<u>4.75</u>	<u>5.75</u>	<u>5.79</u>
TOTAL	<u>4.75</u>	<u>5.75</u>	<u>5.79</u>

CLOVIS COMMUNITY DEVELOPMENT AGENCY SUMMARY

The Clovis Community Development Agency is the redevelopment agency for the City of Clovis. The Agency consists of two project areas with a total of 1,624 acres. Project Area One (1,200 acres), established in 1981, is located centrally and includes Old Town. The Herndon Avenue Project Area was created in 1991 and includes land north of Project Area One, along Herndon Avenue, between Minnewawa and Fowler Avenues.

The Agency is responsible for the elimination of blight and the development, reconstruction, and rehabilitation activity within the boundaries of the two project areas, including but not limited to residential, commercial, industrial, and retail. The Agency is responsible for the implementation of the Redevelopment Plan.

Clovis YES!

Sections 42500 and 42600

Clovis YES! is responsible for the administration and operation of the youth employment services for the City of Clovis and the area boundaries of the Clovis Unified School District. The Fresno County Workforce Investment Board through the Federal Workforce Investment Act provides the funds for this program.

Community Development Block Grant Administration

Section 42750

Community Development Block Grant (CDBG) Administration is responsible for the day-to-day operation of the CDBG Program. The CDBG Administration is responsible for the oversight of the expenditure of CDBG funds per the policies of the Federal Housing and Community Development Department.

General Administration

Sections 44100 and 45500

The General Administration Division is responsible for the day-to-day operation of the Agency. General Administration reviews and recommends proposals for rehabilitation and new construction applications for assistance to the Agency Board. The General Administration Division coordinates with other City departments and provides professional and technical expertise on redevelopment plans to the Agency Board.

Housing Division

Sections 44600 and 47500

The Housing Division is responsible for implementation of the Agency's mandatory 20% set-aside of tax increment revenue. The Housing Division administers the Summer Youth Program, Clovis Housing Improvement Program (CHIP), and new construction projects. This division coordinates with county, state, and federal agencies to secure funds for affordable housing construction and rehabilitation projects.

Business Development Division

Section 46000

The Business Development Division of the Clovis Community Development Agency is responsible for the administration of the Agency's contracts with the Business Organization of Old Town to market and promote Old Town Clovis. This division also administers the Community Development Block Grant program as well as marketing and consulting contracts for the Agency.

CLOVIS COMMUNITY DEVELOPMENT AGENCY SUMMARY

Department Goals 2006-2007

- Implement the goals and objectives of the Agency's Redevelopment Plans and Five-Year Implementation Plan.
- Implement the goals and objectives of the City of Clovis Economic Development Strategy.
- Encourage economic development, eliminate blight, and maintain an attractive appearance throughout the project areas.
- Improve and increase the supply of affordable housing.

Budgetary Highlights

- Encourage expansion and retention of businesses within the redevelopment project areas.
- Encourage development of the property located at the corner of Herndon and Clovis Avenue, known as the Golden Triangle.
- Continue the incremental expansion of Old Town Clovis public improvement.
- Complete ten self-help homes in Magill Heights.
- Continue implementation of the Clovis Avenue Railroad Corridor Plan.
- Assist in locating businesses to the Dry Creek Industrial Park.
- Attract commercial/industrial businesses in the Herndon Project Area.
- Implement the action steps of the Shaw Avenue Corridor Action Plan.
- Implement the action steps of the Old Town Vision & Action Plan.
- Initiate the Mural Grant Program for Old Town.
- Complete construction of two homes for sale to low-income first-time homebuyers.
- Provide housing rehabilitation loans and grants to 35 low-income homeowners
- Provide job readiness and leadership skills to a minimum of 150 youth.

CLOVIS COMMUNITY DEVELOPMENT AGENCY PERFORMANCE MEASURES

The mission of the Clovis Community Development Agency is to encourage economic development and eliminate blight within the project area boundaries

REDEVELOPMENT

- Encourage economic development by creating 50 new jobs and increasing the tax base by 4% per year within the boundaries of Project Area #1 and the Herndon Project Area through business expansion and/or attraction.

	<u>2004-2005 (actual)</u>	<u>2005-2006 (est.)</u>	<u>2006-2007 (proposed)</u>
Property Valuation:			
Project #1	\$399,746,051	\$438,058,574	\$481,864,431
Herndon Project	\$106,250,383	\$118,944,735	\$130,839,208
 Jobs Created/Retained	 400	 300	 200

- Eliminate blight by providing property owners, businesses, and developers with Storefront Improvement Rebate Program (SIRP) grants/loans to improve and/or reconstruct existing buildings, Mural grants, streetscape assistance, and provide physical improvements to public property. The Agency expects to provide at least two SIRP grants, one SIRP loan, and one streetscape grant, resulting in 100 linear feet of public improvements per year.

SIRP/Mural Grants	0	8	6
SIRP Loans	0	0	1
Streetscape Grant	0	0	1
Streetscape Imp. (Linear feet)	50	50	100

LOW/MODERATE INCOME HOUSING PROGRAM

The goal of the Low/Moderate Income Housing Program is to increase and improve the supply of affordable housing

- Increase the supply of affordable housing: Construct at least 12 housing units that will be sold to eligible low-income households at an affordable cost
- Improve the supply of affordable housing: Provide housing rehabilitation and other services to at least 100 clients to improve the quality of the housing stock and the neighborhoods in which that housing is located

New Units Constructed	12	2	2
Rehabilitated Housing	11	26	35
Neighborhood Improvements	80	99	80

CLOVIS YES!

The goal of Clovis YES! is to provide comprehensive job readiness and leadership skills to low income youth ages 14-22.

• Active participants	150	155	155
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CLOVIS COMMUNITY DEVELOPMENT AGENCY SUMMARY

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET BY ACTIVITY

Clovis YES	378,372	320,087	344,322
HCD Block Grant Administration	0	0	118,583
Herndon Project Area Administration	231,133	250,666	203,166
Herndon Project Area Affordable Housing Administration	31,560	200,000	25,000
Business Development	1,054,200	1,224,875	1,123,430
Affordable Housing	77,947	20,997	26,314
Debt Service	419,540	568,323	557,855
	<u>928,833</u>	<u>927,600</u>	<u>920,000</u>
 TOTAL CCDA	 <u><u>3,121,585</u></u>	 <u><u>3,512,548</u></u>	 <u><u>3,318,670</u></u>

BUDGET BY FUND

Administration Fund	1,132,147	1,245,872	1,149,744
Herndon Project Area Affordable Housing	231,133	250,666	203,166
Herndon Area Affordable Housing	419,540	568,323	557,855
Debt Service Fund	31,560	200,000	25,000
	<u>928,833</u>	<u>927,600</u>	<u>920,000</u>
 TOTAL ALL FUNDS	 <u><u>2,743,213</u></u>	 <u><u>3,192,461</u></u>	 <u><u>2,855,765</u></u>

2006-2007 Goals

- Provide work readiness skills to program youth.
- Increase program participant's abilities in math and reading.
- Encourage leadership skills in program youth.
- Provide work experience opportunities to program youth

Objectives to Meet the Goals

- Provide work readiness training classes.
- Provide monthly leadership fieldtrips and activities
- Provide participants with a worksite placement to gain work experience.
- Provide tutoring to participants as needed to improve basic skills and school performance.
- Provide mentoring to the participants.
- Provide support services to participants to assist them in success in the work world

Five-Year Outlook

Clovis YES! addresses the need for work readiness preparation for high school age youth. Clovis YES! will work with youth to provide skills and support as they prepare to enter the work force. The grant from the Workforce Investment Board is on a year-to-year basis for up to five years.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	26,522	0	0
Extra Help	235,567	226,670	215,736
Benefits	49,960	57,328	64,743
Vehicle Charges	1,494	0	0
Professional Services	34,094	15,544	20,144
Office Supplies	2,673	800	800
Travel & Meeting Expense	1,444	1,000	1,000
Training	2,903	0	0
Admin & Overhead	<u>23,715</u>	<u>18,745</u>	<u>41,899</u>
TOTAL CLOVIS YES	<u><u>378,372</u></u>	<u><u>320,087</u></u>	<u><u>344,322</u></u>

SOURCES OF FUNDING

Program Participation	<u>378,372</u>	<u>320,087</u>	<u>344,322</u>
TOTAL	<u><u>378,372</u></u>	<u><u>320,087</u></u>	<u><u>344,322</u></u>

DETAIL OF POSITIONS

Housing Project Manager	<u>0.30</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	<u><u>0.30</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

2006-2007 Goals

- Develop a program to administer the Community Development Block Grant Program in accordance with federal regulation.
- Utilize the Community Development Block Grant funds to improve the community through decent housing and a suitable living environment for persons of low and moderate income.

Objectives to Meet the Goals

- Increase the supply of affordable housing through property acquisition
- Improve housing for low income senior citizens.
- Improve street infrastructure in an eligible low/moderate neighborhood.
- Assist with job creation.

Five-Year Outlook

Projects will be identified annually to increase and improve the supply of affordable housing, improve infrastructure in low and moderate income neighborhoods and provide needed public services in accordance with adopted policies.

	2004-2005	2005-2006	2006-2007
	Actual	Revised Estimate	Budget

BUDGET DETAIL

Salaries - Regular	0	0	48,370
Benefits	0	0	22,213
Professional Services	0	0	28,000
Admin & Overhead	0	0	17,000
Capital Outlays - Computers	0	0	3,000
	<u>0</u>	<u>0</u>	<u>118,583</u>
TOTAL HCD BLOCK GRANT ADMIN	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>118,583</u></u>

SOURCES OF FUNDING

Federal Grants	<u>0</u>	<u>0</u>	<u>118,583</u>
TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>118,583</u></u>

DETAIL OF POSITIONS

Community Develop Grant Coordinator	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
TOTAL	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>1.00</u></u>

2006-2007 Goals

- Encourage economic development.
- Eliminate blight.
- Maintain an attractive appearance throughout the project area.
- Encourage development of the Dry Creek Industrial Park, north of Herndon, between Minnewawa and Villa Avenues.

Objectives to Meet the Goals

- Work with developers, business organizations, and City departments to bring new development and businesses to the project area
- Work with the Planning and Development Services Department to assist in meeting the goals of the specific plans established in this project area concerning future development.
- Provide technical and professional services to developers interested in developing in the project area.
- Implement the goals and objectives of the five-year Project Implementation Plan
- Work with Dry Creek Construction to encourage new business development in the Dry Creek Industrial Park
- Work with developers to assist in industrial subdivisions for job generation.
- Work with Anlin Industries for the future expansion of their Clovis facility.

Five-Year Outlook

The Agency will focus attention on meeting the goals and objectives of the Herndon-Shepherd and Magill Heights Specific Plans. The Agency staff will coordinate on the implementation of the plan to maximize the economic development potential of the new 168 Freeway and the Herndon Corridor.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Professional Services	23,710	40,000	50,000
State Mandates	66,642	70,000	0
Interest	7,188	5,000	2,500
Admin & Overhead	<u>133,593</u>	<u>135,666</u>	<u>150,666</u>
TOTAL HERNDON PROJECT AREA ADMINISTRATION	<u><u>231,133</u></u>	<u><u>250,666</u></u>	<u><u>203,166</u></u>

SOURCES OF FUNDING

Tax Increment	<u>231,133</u>	<u>250,666</u>	<u>203,166</u>
TOTAL	<u><u>231,133</u></u>	<u><u>250,666</u></u>	<u><u>203,166</u></u>

2006-2007 Goals

- Increase the project area's supply of affordable housing.
- Eliminate blight.

Objectives to Meet the Goals

- *Work with nonprofit partners to provide affordable homeownership opportunities.*
- Provide affordable housing information to the public.
- Establish and maintain relationships with federal, state, and nonprofit housing agencies
- Work with the private sector to increase the supply of affordable housing units
- Provide loans for housing rehabilitation.

Five-Year Outlook

As the Magill Heights area is built out, housing funds will be focused on housing rehabilitation and housing projects outside the Magill Heights area.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Professional Services	2,850	0	0
Interest	3,666	0	0
Admin & Overhead	<u>25,044</u>	<u>200,000</u>	<u>25,000</u>
TOTAL HERNDON PROJECT AREA AFFORDABLE HOUSING	<u><u>31,560</u></u>	<u><u>200,000</u></u>	<u><u>25,000</u></u>

SOURCES OF FUNDING

Tax Increment	<u>31,560</u>	<u>200,000</u>	<u>25,000</u>
TOTAL	<u><u>31,560</u></u>	<u><u>200,000</u></u>	<u><u>25,000</u></u>

2006-2007 Goals

- Encourage economic development.
- Eliminate blight.
- Maintain an attractive appearance throughout the project area.

Objectives to Meet the Goals

- Work with developers, business organizations, and City departments to bring new development and business to the project area.
- Implement the goals and objectives of the Clovis Railroad Corridor Plan to encourage development and remove blight along the railroad corridor from Sierra to Shaw Avenues
- Implement the goals and objectives of the five-year Project Implementation Plan
- Implement the goals and objectives of the City of Clovis Economic Development Strategy.
- Continue to work with Old Town merchants and property owners to improve storefronts through the Storefront Improvement Rebate Program (SIRP) and provide murals through the Mural Grant Program
- Work with business owners in the central Clovis commercial/industrial area to expand and improve their business and property.
- Provide technical and professional services to developers interested in developing in the project area
- Work with a developer to develop the "Golden Triangle" with mixed commercial use
- Work with the Memorial District and private property owners to develop improvements identified in the conceptual master plan for the area south of Sierra Avenue, north of Seventh Street east of Clovis Avenue.
- Work with BOOT, Chamber and Old Town merchants/property owners to implement the action steps of the Old Town Vision & Action Plan
- Visit businesses within the project area to provide information on City activities and determine needs of the businesses for potential assistance.

Five-Year Outlook

Over the next five years, the Agency will continue to implement the Clovis Railroad Corridor Plan and facilitate private development within this plan area. The Agency will continue to encourage blight elimination and economic growth in Old Town. The Agency will work with a developer(s) to develop the "Golden Triangle" located west of Clovis Avenue and south of Herndon Avenue.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	121,827	136,110	141,126
Extra Help	1,402	10,000	10,000
Benefits	29,764	37,900	44,679
Vehicle Charges	5,235	5,680	6,000
Energy	25,952	25,000	30,000
Professional Services	279,836	285,300	300,000
Repairs & Maintenance	0	0	500
State Mandates	219,622	286,265	0
Building & Equipment Rental	3,262	54,500	70,000
Office Supplies	2,577	4,700	4,500
Materials & Supplies	7,200	9,500	9,000
Travel & Meeting Expense	219	2,500	5,500
Training	0	0	1,000
Dues & Subscriptions	3,423	3,600	3,800
Debt Service	189,764	184,700	178,600
Admin & Overhead	163,847	179,120	318,725
Capital Outlays - Office Equip/Furn	270	0	0
TOTAL ADMINISTRATION	<u>1,054,200</u>	<u>1,224,875</u>	<u>1,123,430</u>

SOURCES OF FUNDING

Tax Increment	411,018	765,875	491,430
Transient Occupancy Tax	50,000	50,000	50,000
Rents and Concessions	0	4,000	4,000
State Grants	251,132	0	100,000
Federal Grants	50,000	50,000	50,000
Program Participation	48,093	110,000	110,000
Sale of Property	0	3,600	0
Interfund Charges	235,000	240,000	317,000
Miscellaneous Income	8,957	1,400	1,000
TOTAL	<u>1,054,200</u>	<u>1,224,875</u>	<u>1,123,430</u>

DETAIL OF POSITIONS

Business Development Manager	0.75	0.75	0.75
Community & Economic Development Dir	0.25	0.25	0.25
Principal Clerk Typist	0.50	0.00	0.00
Principal Office Assistant	0.00	0.50	0.50
Redevelopment Technician	0.50	0.50	0.50
TOTAL	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

2006-2007 Goals

The goal of the Business Development Division of the Clovis Community Development Agency is to encourage development of property within the two redevelopment project areas in order to increase the property and sales tax base and provide jobs for residents of the City of Clovis. Specific goals for 2006-2007 are:

- Coordinate projects and development in the Clovis Avenue Railroad Corridor.
- Market industrial and commercial sites within the project areas.
- Market and promote Old Town Clovis.
- Maintain a business retention program.

Objectives to Meet the Goals

- Update and implement the Business Retention, Expansion and Attraction Program (REAP) document
- Work with developers and City departments to assist in the development of property along the Clovis Avenue Railroad Corridor from Sierra to Shaw Avenues.
- Continue to publish the annual Agency newsletter
- Update the property inventory of available commercial and industrial property annually.
- Work with area realtors regarding available property for development in the project area.
- Supervise the contract with the Business Organization of Old Town for the Parking and Business Improvement Area funds
- Update brochures that promote Clovis and Old Town.
- Work with the Tourism Committee to enhance business opportunities through tourism.

Five-Year Outlook

Over the next five years, the Agency will continue to market and promote Old Town Clovis and other commercial areas within the project area. The Agency will work with nonprofit organizations on activities to bring people to this area.

The Agency will be actively involved in marketing property within the redevelopment area by providing an up-to-date inventory of available property.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Professional Services	77,314	20,000	25,000
Travel & Meeting Expense	124	500	1,000
Admin & Overhead	<u>509</u>	<u>497</u>	<u>314</u>
TOTAL BUSINESS DEVELOPMENT	<u><u>77,947</u></u>	<u><u>20,997</u></u>	<u><u>26,314</u></u>

SOURCES OF FUNDING

Tax Increment	<u>77,947</u>	<u>20,997</u>	<u>26,314</u>
TOTAL	<u><u>77,947</u></u>	<u><u>20,997</u></u>	<u><u>26,314</u></u>

2006-2007 Goals

- Increase the project area's supply of affordable housing
- Improve the project area's supply of affordable housing
- Eliminate blight.

Objectives to Meet the Goals

- Plan and execute projects for the rehabilitation of dilapidated homes.
- Plan and execute projects for affordable housing construction.
- Provide information to the public on affordable housing.
- Establish and maintain relationships with federal, state, and nonprofit housing agencies.
- Work with the private sector to increase the supply of affordable housing units.
- Support projects to clean up neighborhoods.
- Purchase property for the construction of new affordable housing.

Five-Year Outlook

The need for decent, affordable housing is far greater than the supply. The Agency will continue to strive to provide opportunities for affordable homeownership and housing rehabilitation to low/moderate income families. The private sector will need to become more involved in housing projects to help meet the need. Staff will pursue outside sources of funds for affordable housing projects.

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Salaries - Regular	131,040	170,772	178,131
Extra Help	27,539	45,000	23,000
Benefits	43,105	57,694	68,648
Vehicle Charges	10,814	14,465	16,165
Energy	250	400	1,000
Professional Services	27,602	49,500	36,500
Office Supplies	473	450	600
Materials & Supplies	3,904	1,000	1,700
Travel & Meeting Expense	4,384	6,350	4,050
Dues & Subscriptions	1,418	1,450	1,450
Admin & Overhead	130,236	182,442	183,011
Debt Service	38,775	38,800	43,600
	<u>419,540</u>	<u>568,323</u>	<u>557,855</u>
TOTAL AFFORDABLE HOUSING	<u>419,540</u>	<u>568,323</u>	<u>557,855</u>

SOURCES OF FUNDING

Tax Increment	343,001	244,813	459,255
Federal Grants	51,539	45,000	30,000
Program Participation	0	0	43,600
Capital Development - Streets	0	33,510	0
Interfund Charges	25,000	245,000	25,000
	<u>419,540</u>	<u>568,323</u>	<u>557,855</u>
TOTAL	<u>419,540</u>	<u>568,323</u>	<u>557,855</u>

DETAIL OF POSITIONS

Community & Economic Development Dir	0.25	0.25	0.25
Housing Project Manager	0.70	1.00	1.00
Principal Clerk Typist	0.50	0.00	0.00
Principal Office Assistant	0.00	0.50	0.50
Redevelopment Technician	0.50	0.50	0.50
	<u>1.95</u>	<u>2.25</u>	<u>2.25</u>
TOTAL	<u>1.95</u>	<u>2.25</u>	<u>2.25</u>

In May 1996 the Clovis Community Development Agency issued tax allocation bonds in the amount of \$11,320,000 at interest rates varying from 3.40% to 7.10%. The proceeds are being utilized to aid in the financing of the Clovis Community Development Agency's projects and were used for the refunding of \$7,460,000 aggregate principle amount of the Agency's outstanding 1990 tax allocation bonds. The last debt service payment is scheduled for the fiscal year 2025/26. Included in the 2006/07 budget is \$430,000 in principal and \$478,000 in interest.

The following is a schedule of debt service payments for the CCDA 1996 Tax Allocation Bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
06/07	430,000	477,915	907,915
07/08	455,000	453,717	908,717
08/09	485,000	427,348	912,348
09/10	510,000	398,852	908,852
10/11	540,000	248,258	788,258
11/12	570,000	335,367	905,367
12/13	605,000	300,061	905,061
13/14	635,000	262,398	897,398
14/15	680,000	221,645	901,645
15/16	720,000	177,670	897,670
16/17	765,000	131,020	896,020
17/18	815,000	80,770	895,770
18/19	85,000	51,895	136,895
19/20	90,000	46,382	136,382
20/21	95,000	40,558	135,558
21/22	100,000	34,405	134,405
22/23	110,000	27,775	137,775
23/24	115,000	20,627	135,627
24/25	120,000	13,235	133,235
25/26	130,000	4,720	134,720
Total	<u>8,055,000</u>	<u>3,754,618</u>	<u>11,809,618</u>

	2004-2005 Actual	2005-2006 Revised Estimate	2006-2007 Budget
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BUDGET DETAIL

Principal	395,000	415,000	430,000
Interest	521,783	500,600	478,000
Other Debt Costs	<u>12,050</u>	<u>12,000</u>	<u>12,000</u>
TOTAL DEBT SERVICE	<u>928,833</u>	<u>927,600</u>	<u>920,000</u>

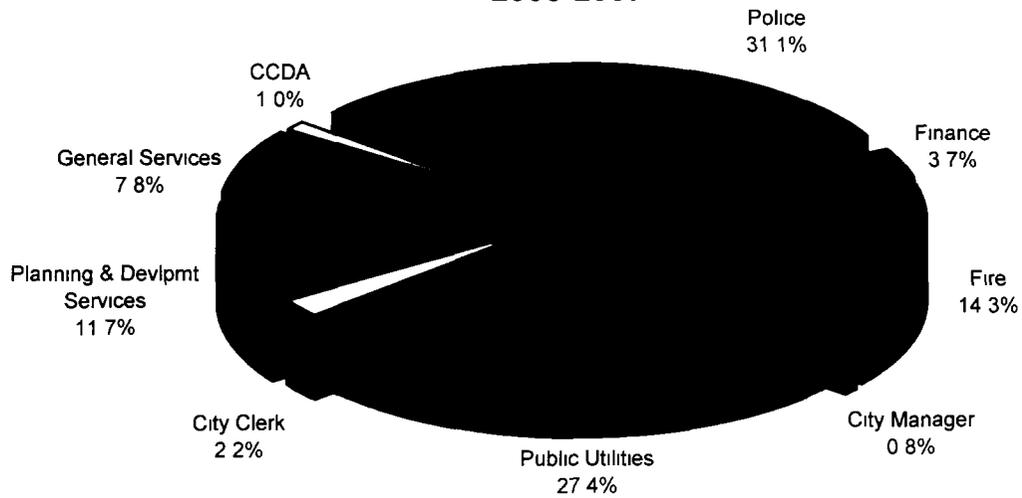
SOURCES OF FUNDING

Tax Increment	<u>928,833</u>	<u>927,600</u>	<u>920,000</u>
TOTAL	<u>928,833</u>	<u>927,600</u>	<u>920,000</u>

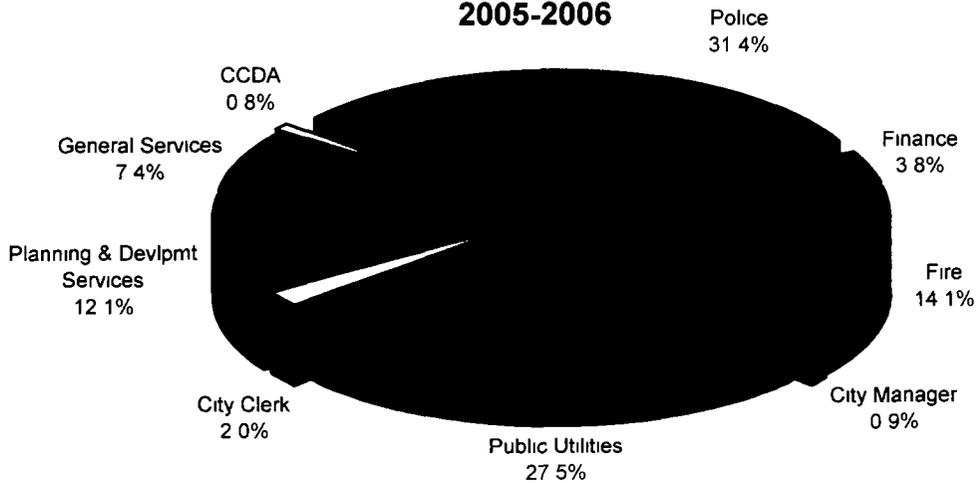
SUMMARY OF POSITIONS BY DEPARTMENT

Department	Prior Year	Current	Recommended	Net Change
City Clerk	9 05	10 05	11 55	1 50
City Manager	4 55	4 30	4 50	0 20
General Services	31 00	37 00	41 30	4 30
Finance	17 65	18 90	19 90	1 00
Fire	65 00	71 00	76 00	5 00
Police	146 00	158 00	165 00	7 00
Planning & Development Services	56 00	61 00	62 00	1 00
Public Utilities	131 50	138 50	145 50	7 00
CCDA	4 25	4 25	5 25	1 00
TOTAL	465 00	503 00	531 00	28 00

RECOMMENDED 2006-2007



CURRENT 2005-2006



DETAIL OF POSITIONS BY DEPARTMENT

<u>Department</u>	<u>Prior Year</u>	<u>Current Personnel Positions</u>	<u>Recommended Positions</u>	<u>Change Increase/ (Decrease)</u>
CITY CLERK				
Accounting Systems Technician	1.00	0.00	0.00	-
City Clerk	0.50	0.75	0.75	-
Computer Systems Technician	2.00	3.00	3.00	-
Finance Director/Treasurer/City Clerk	0.25	0.00	0.00	-
Geographic Information System Analyst	1.00	0.00	0.00	-
Information Systems Manager	1.00	1.00	1.00	-
Information Systems Supervisor	0.00	1.00	2.00	1.00
Principal Clerk Typist	0.30	0.00	0.00	-
Principal Office Assistant	0.00	0.30	0.80	0.50
Senior Systems Analyst	0.00	1.00	1.00	-
Systems Analyst	3.00	3.00	3.00	-
TOTAL	<u>9.05</u>	<u>10.05</u>	<u>11.55</u>	<u>1.50</u>
CITY MANAGEMENT				
Assistant City Manager	1.00	1.00	1.00	-
Business Development Manager	0.25	0.25	0.25	-
City Clerk	0.50	0.25	0.25	-
City Manager	1.00	1.00	1.00	-
Community & Economic Development Dir	0.50	0.50	0.50	-
Executive Assistant	0.50	0.50	0.50	-
Intermediate/Senior Clerk Typist	0.80	0.00	0.00	-
Office Assistant	0.00	0.80	1.00	0.20
TOTAL	<u>4.55</u>	<u>4.30</u>	<u>4.50</u>	<u>0.20</u>
GENERAL SERVICES				
Administrative Aide	1.00	0.00	0.00	-
Administrative Assistant	0.00	1.00	1.00	-
Assistant Building Technician	2.00	2.00	3.00	1.00
Building Maintenance Leadworker	1.00	1.00	1.00	-
Building Maintenance Worker	0.00	1.00	1.00	-
Bus Driver	10.00	10.00	12.00	2.00
Community Services Manager	1.00	1.00	1.00	-
Custodian	0.00	0.00	1.00	1.00
Executive Assistant	0.30	0.30	0.30	-
General Services Director	1.00	1.00	1.00	-
General Services Supervisor	1.00	1.00	1.00	-
Intermediate/Senior Clerk Typist	1.20	0.00	0.00	-
Lead Bus Driver	3.00	3.00	3.00	-
Management Analyst	2.00	2.00	2.00	-
Office Assistant	0.00	1.20	1.00	(0.20)
Personnel Technician	1.00	2.00	2.00	-
Personnel/Risk Manager	1.00	1.00	1.00	-
Principal Clerk Typist	1.50	0.00	0.00	-
Principal Office Assistant	0.00	2.50	3.00	0.50
Recreation Coordinator	1.00	1.00	1.00	-
Recreation Specialist	1.00	3.00	3.00	-
Recreation Supervisor	0.00	1.00	1.00	-
Transit Dispatcher	1.00	1.00	1.00	-
Transit Supervisor	1.00	1.00	1.00	-
TOTAL	<u>31.00</u>	<u>37.00</u>	<u>41.30</u>	<u>4.30</u>

DETAIL OF POSITIONS BY DEPARTMENT

<u>Department</u>	<u>Prior Year</u>	<u>Current Personnel Positions</u>	<u>Recommended Positions</u>	<u>Change Increase/ (Decrease)</u>
FINANCE				
Accountant/Senior Accountant	4.00	4.00	4.00	-
Accounting Systems Technician	3.00	4.00	4.00	-
Clerk Typist/Receptionist	1.00	0.00	0.00	-
Customer Service Rep/Senior Account Clerk	6.00	6.00	7.00	1.00
Data Entry Operator	0 50	0.00	0 00	-
Deputy Finance Director	2.00	2.00	2.00	-
Executive Assistant	0.20	0.20	0.20	-
Finance Director/Treasurer/City Clerk	0 75	1.00	1.00	-
Office Assistant	0.00	1.50	1.50	-
Principal Clerk Typist	0.20	0.00	0.00	-
Principal Office Assistant	0.00	0.20	0.20	-
TOTAL	17 65	18.90	19.90	1.00
PLANNING & DEVELOPMENT SERVICES				
Administrative Assistant	0.00	2.00	2.00	-
Assistant Engineer	9.00	12.00	12.00	-
Assistant/Associate Planner	4.00	5 00	5.00	-
Associate Civil Engineer	2.00	2.00	2.00	-
Building Inspector/Senior Bldg Inspector	11.00	11.00	11.00	-
Building Official	1.00	1.00	1 00	-
City Engineer	1.00	1.00	1.00	-
City Planner	1.00	1.00	1.00	-
Construction Manager	1.00	1.00	1.00	-
Department Secretary	1.00	0.00	0.00	-
Deputy Building Official/Plan Checker	0.00	1 00	1.00	-
Deputy City Engineer	1.00	1 00	1 00	-
Deputy City Planner	1.00	1 00	1 00	-
Dir of Planning & Development Services	1.00	1.00	1.00	-
Engineering Inspector	3.00	4 00	4.00	-
Engineering Program Supervisor	1.00	1 00	1.00	-
Engineering Tech/Senior Engineering Tech	2.00	3.00	4.00	1.00
Geographic Information System Technician	1.00	1.00	1 00	-
Intermediate/Senior Clerk Typist	4.00	0 00	0.00	-
Junior Engineer	2 00	0 00	0.00	-
Office Assistant	0.00	1.00	1.00	-
Permit Clerk/Plan Checker	2.00	2 00	2.00	-
Permit Technician	0.00	1 00	1.00	-
Planning Technician I/II	1 00	1 00	1.00	-
Plans Examiner	2.00	2 00	2.00	-
Principal Office Assistant	0.00	2.00	2.00	-
Senior Engineering Inspector	2.00	2.00	2.00	-
Senior Plan Checker	1 00	0.00	0.00	-
Senior Planner	1.00	1.00	1.00	-
TOTAL	56.00	61.00	62.00	1.00

DETAIL OF POSITIONS BY DEPARTMENT

<u>Department</u>	<u>Prior Year</u>	<u>Current Personnel Positions</u>	<u>Recommended Positions</u>	<u>Change Increase/ (Decrease)</u>
POLICE				
Administrative Aide	1.00	0.00	0.00	-
Administrative Assistant	0.00	2.00	2.00	-
Animal Control Officer	1.00	1.00	1.00	-
Communication Supervisor	1.00	1.00	1.00	-
Community Service Officer	11.00	12.00	12.00	-
Department Secretary	1.00	0.00	0.00	-
Intermediate/Senior Clerk Typist	4.00	0.00	0.00	-
Juvenile Counselor	1.00	1.00	1.00	-
Lead Public Safety Dispatcher	3.00	3.00	3.00	-
Management Analyst	2.00	3.00	3.00	-
Office Assistant	0.00	2.00	2.00	-
Police Captain	5.00	5.00	5.00	-
Police Chief	1.00	1.00	1.00	-
Police Corporal	12.00	12.00	12.00	-
Police Officer/Recruit	65.00	73.00	79.00	6.00
Police Sergeant	13.00	13.00	13.00	-
Police Service Officer	9.00	11.00	11.00	-
Principal Clerk Typist	3.00	0.00	0.00	-
Principal Office Assistant	0.00	7.00	8.00	1.00
Property Room Clerk	1.00	1.00	1.00	-
Property Room Technician	1.00	1.00	1.00	-
Public Safety Dispatcher	7.00	7.00	7.00	-
Records Clerk	2.00	0.00	0.00	-
Records Supervisor	1.00	1.00	1.00	-
Senior Animal Control Officer	1.00	0.00	0.00	-
Supervisor of Animal Services	0.00	1.00	1.00	-
TOTAL	146.00	158.00	165.00	7.00
FIRE				
Administrative Assistant	0.00	1.00	1.00	-
Battalion Chief	4.00	2.00	2.00	-
Clerk Typist/Receptionist	1.00	0.00	0.00	-
Community Service Officer	2.00	0.00	0.00	-
Department Secretary	1.00	0.00	0.00	-
Deputy Fire Chief	0.00	2.00	2.00	-
Deputy Fire Marshall	1.00	1.00	1.00	-
Diaster Service Program Supervisor	1.00	1.00	1.00	-
Fire Captain	15.00	15.00	15.00	-
Fire Chief	1.00	1.00	1.00	-
Fire Engineer	15.00	15.00	15.00	-
Fire Marshall (Battalion Chief)	1.00	1.00	1.00	-
Fire Prevention Specialists	0.00	2.00	2.00	-
Firefighters	21.00	25.00	30.00	5.00
Intermediate/Senior Clerk Typist	1.00	0.00	0.00	-
Management Analyst	0.00	1.00	1.00	-
Office Assistant	0.00	2.00	2.00	-
Principal Office Assistant	0.00	1.00	1.00	-
Training Officer (Captain)	1.00	1.00	1.00	-
TOTAL	65.00	71.00	76.00	5.00

DETAIL OF POSITIONS BY DEPARTMENT

<u>Department</u>	<u>Prior Year</u>	<u>Current Personnel Positions</u>	<u>Recommended Positions</u>	<u>Change Increase/ (Decrease)</u>
PUBLIC UTILITIES				
Administrative Aide	1.00	0.00	0 00	-
Administrative Assistant	0.00	1.00	1.00	
Assistant Public Utilities Director	2.00	2.00	2.00	-
Assistant Water Systems Technician	4.00	4.00	4.00	-
Construction Manager	1.00	1.00	1.00	
Data Entry Operator	0.50	0.00	0.00	-
Disposal Leadworker	3.00	3 00	3.00	-
Engineering Tech/Senior Engineering Tech	2.00	2.00	2 00	-
Equipment Mechanic/Assistant	7.00	7.00	7 00	-
Equipment Operator	2 00	2.00	2.00	-
Equipment Service Worker	1.00	1 00	1 00	-
Fleet Maintenance Leadworker	2.00	2.00	2.00	-
Fleet Maintenance Service Writer	1.00	1.00	1.00	-
Fleet Manager	1.00	1.00	1.00	-
Intermediate/Senior Clerk Typist	2.00	0.00	0 00	-
Junior Engineer	1.00	1.00	1.00	-
Landfill Leadworker	1.00	1 00	1.00	-
Maintenance Leadworker	6.00	6.00	6.00	-
Maintenance Worker/Senior Maint Worker	32.00	33.00	35.00	2 00
Management Analyst	0.00	0.00	1.00	1.00
Meter Reader/Utility Worker	4.00	4.00	4.00	-
Office Assistant	0.00	1.50	1.50	-
Parks Equipment Mechanic	1.00	1.00	1.00	-
Parks Maintenance Leadworker	3.00	3.00	3 00	-
Parks Manager	1.00	1.00	1.00	-
Parts Clerk	1.00	1.00	1.00	-
Principal Clerk Typist	2.00	0.00	0.00	-
Principal Office Assistant	0.00	3.00	3.00	-
Public Utilities Director	1.00	1.00	1.00	-
Sanitation Operator/Senior Sanitation Operator	17.00	18.00	18.00	-
Solid Waste Manager	1.00	1.00	1.00	-
Street Maintenance Manager	0.00	1.00	1.00	-
Street Sweeper Operator	4.00	5 00	5 00	-
Utility Manager	1.00	1.00	1.00	-
Utility Worker	21.00	24.00	28 00 *	4.00
Water Production Manager	1.00	1.00	1.00	-
Water System Technician	1.00	1 00	1.00	-
Water Treatment Plant Operator	3.00	3.00	3.00	-
TOTAL	131.50	138.50	145.50	7.00
CCDA				
Business Development Manager	0.75	0.75	0.75	-
Community & Economic Development Dir	0.50	0 50	0.50	-
Community Development Grant Coordinator	0.00	0.00	1.00	1.00
Housing Project Manager	1.00	1 00	1.00	-
Principal Clerk Typist	1.00	1.00	1 00	-
Redevelopment Technician	1.00	1 00	1.00	-
TOTAL	4.25	4 25	5.25	1 00
CITY TOTAL	465.00	503.00	531.00	28.00

COMMUNITY INVESTMENT PROGRAM BUDGET SUMMARY

The 2006-2007 Community Investment Program represents a major portion of the total recommended budget and is devoted to improvements to the physical infrastructure that supports and sustains continued community development.

Some of the more noteworthy proposed projects in the 2006-2007 Community Investment Program are:

- Site Acquisition for future Fire Station No. 36, to be located in the Southeast area.
- Continued work on the Clovis Sewage Treatment - Water Reuse Facility.
- Continued design and construction of the Recycled Water System transmission main infrastructure.
- Development of large Community Park sites including the Dry Creek Park, Valley Nature Education Center and a park located at the Northwest corner of Barstow and DeWolf Avenues.
- Continued development of existing park sites, including the installation of group picnic shelters, play equipment and concrete walks.
- Property acquisition and design for the widening of Herndon Avenue from Clovis to Willow Avenue.
- Design and construction of the asphalt overlays of various streets.
- Continued assistance in the repair and rehabilitation of affordable housing.
- Continued expansion of the Clovis Landfill Site.

The projects included in the proposed 2006-2007 budgets are summarized on the following pages. The prior and future year expenditures are shown only for those specific projects that are phased over multiple years. Prior and future year expenditures for nonspecific, recurring projects, such as miscellaneous extensions and preventative maintenance are not typically shown. The Five-Year Community Investment Program follows the budget summary.

**2006 - 2007 COMMUNITY INVESTMENT PROGRAM
GENERAL GOVERNMENT FACILITIES**

The capital projects for the General Government Services Facilities Program are comprised of acquisition of new facilities, improvements to existing facilities, and maintenance of existing improvements required by City departments to enable them to adequately carry out their mission.

The major projects proposed for 2006 - 2007 are:

- Site Acquisition for Fire Station No. 36 and additional property acquisition for expanding Fire Station No. 32.
- Master Planning the Villa Yard reorganization.
- Construction of facilities at the Villa Yard for the Reserve Mounted Unit.
- Play area upgrades at various parks.
- Continued construction of the Civic Center parking areas
- Clovis Library HVAC system renovation.
- Master Planning existing City facilities for compliance with the Americans with Disabilities Act (ADA).

These government facilities projects for 2006 - 2007 should have a minimal effect on the cost of general services and other departmental operations.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

GENERAL GOVERNMENT FACILITIES

<u>General Government Facilities:</u> <i>Section 90000</i>	<u>PRIOR YEARS</u>	<u>BUDGET YEAR</u>	<u>FUTURE YEARS</u>
<i>Public Safety Services</i>			
Fire Station 32	7,500	249,000	4,500,000
Fire Station 36	0	400,000	4,600,000
Shooting Range	5,000	15,000	4,225,000
Villa Yard Reorganization/Master Plan	0	40,000	2,320,000
Animal Shelter - Emergency Power	0	25,000	0
Reverve Mounted Unit	0	50,000	0
<i>Public Services and Utilities</i>			
Clovis Library HVAC System	0	56,000	0
Corporation Yard Improvements	0	65,000	2,616,800
Park Plats	0	30,000	0
Play Lot Upgrades/Repairs	0	130,000	0
Civic Center Parking Lot	0	66,300	0
ADA Master Planning	0	50,000	0
Fiber Optics - Bicentennial Batting Range	0	20,350	0
	<u>12,500</u>	<u>1,196,650</u>	<u>18,261,800</u>

Budget Year Revenues:

Fund Balance	127,900
Development Fees	970,000
Enterprise Funds	68,750
Other Contributions	30,000
	<u>1,196,650</u>
TOTAL	<u>1,196,650</u>

**2006 – 2007 COMMUNITY INVESTMENT PROGRAM
SEWER CAPITAL PROJECTS – ENTERPRISE AND DEVELOPER**

The Sewer Capital Projects - Enterprise budget includes projects that will repair and/or replace existing sanitary sewer mains that are severely deteriorated or are not adequately sized for the flows now being experienced. These sewer mains present continual maintenance problems.

The Sewer Capital Projects - Developer budget includes the debt service payments for the 2005 Wastewater Revenue Bond, the 1998 Sewer Revenue Bonds and the 1995 Regional Waste Water Treatment Plant Expansion. Also included in this budget are improvements associated with the Clovis Sewage Treatment - Water Reuse Facility (ST-WRF) and construction of sewer projects driven by new development.

The sewer capital projects planned for 2006 - 2007 include.

- Design and reconstruction of sanitary sewer mains in various alleys and streets.
- Continued work on the development of the Clovis Sewage Treatment - Water Reuse Facility and related components.
- Continued work on the Recycled Water Master Plan
- Design for the Recycled Water System transmission pipelines and pump stations

The sewer main improvement projects for 2006 - 2007 are intended to repair the existing mains that have the highest maintenance or service call frequency. It is expected that repairing these mains will result in a reduction in the time spent by City maintenance personnel, thereby reducing the maintenance cost to the sewer enterprise operation.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

SEWER PROJECTS

	<u>PRIOR YEARS</u>	<u>BUDGET YEAR</u>	<u>FUTURE YEARS</u>
<u>Sewer Capital Projects - Enterprise:</u>			
<i>Section 91000</i>			
Minnewawa Alley	0	93,000	0
Fourth/Gibson Alley	0	135,000	0
Subtotal	<u>0</u>	<u>228,000</u>	<u>0</u>
 <u>Sewer Capital Projects - Developer:</u>			
<i>Section 92000</i>			
Miscellaneous Extensions	100,000	50,000	200,000
Wastewater Master Plan	300,000	170,000	0
Recycled Water System Master Plan	4,600,000	130,000	0
Recycled Water Pump Station No. 1	90,000	200,000	4,505,000
Recycled Water Pump Station No. 2	20,000	160,000	7,720,000
Recycled Water Transmission Mains	0	13,195,000	22,560,000
Nees/DeWolf/Teague Recycled Water Main	100,000	30,000	1,122,000
ST-WRF Outfall to Fancher Creek	0	200,000	8,060,000
ST-WRF DBO Contract	280,000	46,385,000	42,250,000
Ashlan Force and Recycled Water Mains	0	2,400,000	0
Remaining Trunk Sewer, Ashlan Avenue Pump Station B	0	650,000	0
Shepherd Pump Station	2,200,000	600,000	5,870,000
Herndon Service Area Pump Station	0	70,000	25,390,000
Helm/Holland Lift Station	0	20,000	3,830,000
Helm/Holland Lift Station	50,000	335,000	10,000
Bond Handling Charges	25,000	45,000	180,000
2005 Wastewater Revenue Bond	950,000	1,282,000	56,588,124
1998 Sewer Revenue Bond	6,556,000	873,200	26,400,000
1995 Regional Wastewater Treatment Plant	12,968,000	1,183,000	5,902,000
Subtotal	<u>28,239,000</u>	<u>67,978,200</u>	<u>210,587,124</u>
 TOTAL	 <u>28,239,000</u>	 <u>68,206,200</u>	 <u>210,587,124</u>

Budget Year Revenues:

Fund Balance	(1,481,300)
Sewer Enterprise Fund	120,600
Sewer Construction Fees	130,000
Major Sewer Fees	8,383,500
Sale of Property	103,400
Sewer Revenue Bonds	60,950,000
 TOTAL	 <u>68,206,200</u>

**2006 - 2007 COMMUNITY INVESTMENT PROGRAM
PARK IMPROVEMENTS**

The Park program for 2006 - 2007 primarily consists of master planning and the design and construction of park improvements. Community park improvements are funded by development fees and state grants when available. Neighborhood parks are installed by development. Park development fees are paid by all new developments constructed within the City of Clovis.

Major projects planned for 2006 - 2007 include:

- Acquire property for the development of future parks and trails designated in the General Plan
- Development of and/or updating Master Plans for City Parks.
- Preliminary development of the Dry Creek Park, Valley Nature Education Center and a park located at the Northwest corner of Barstow and DeWolf Avenues.
- Addition of shelters and a restroom at the Alluvial/Peach Park
- Replace or add play equipment at Gettysburg Park, Monte Vista 10 Park and Kiwanis Park
- Continued trail enhancements and expansion

The addition of the proposed improvements to the Park's inventory will increase the yearly operational budget. It is anticipated the scheduled park improvements will increase the annual operational costs by approximately \$75,000. The Parks Department may need to increase the level of staffing for 2006 - 2007 and add equipment to increase the efficiency of the department. However, even with these operational changes, the level of service on parks and landscaped areas, overall, may be somewhat less than desirable (lawns will be mowed less frequently, repairs to equipment may not be done as often, etc.) to stay within the adopted budget. These park facilities will be an enhancement to the community even with a potentially reduced level of service for maintenance.

This year's budgeted projects will make a major contribution to the development of park facilities throughout the City.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

PARK IMPROVEMENT PROJECTS

<u>Park Improvements:</u>	<u>PRIOR</u>	<u>BUDGET</u>	<u>FUTURE</u>
<i>Section 93000</i>	<u>YEARS</u>	<u>YEAR</u>	<u>YEARS</u>
<i>Park Improvements</i>			
Park Property Acquisition	1,950,000	3,750,000	4,000,000
Parks Master Plans	60,000	100,000	100,000
Miscellaneous Park Improvements	0	75,000	200,000
Dry Creek Park	0	898,000	354,000
Valley Nature Education Center	0	1,005,000	5,041,000
Alluvial/Peach Park	0	350,000	0
Barstow/DeWolf Park	0	742,000	0
Gettysburg Park	175,000	205,000	0
Monte Vista 10 Park	0	90,000	0
Kiwanis Park	0	27,500	27,000
Basin 4E Park	0	25,000	0
Clovis Old Town Trail	0	584,000	0
Dry Creek Trail	0	80,000	1,365,400
Enterprise Canal Trail	15,000	485,000	245,000
TOTAL	<u>2,200,000</u>	<u>8,416,500</u>	<u>11,332,400</u>

Budget Year Revenues:

Fund Balance	2,710,600
Park Fees	4,856,900
LMD Reserves	90,000
Miscellaneous Grants	759,000
TOTAL	<u>8,416,500</u>

**2006 – 2007 COMMUNITY INVESTMENT PROGRAM
STREET IMPROVEMENTS**

Street Improvement Projects are funded by state and federal gas taxes, state and local sales taxes, major street development fees, Community Development Block Grants, and reimbursements from other agencies for work completed in their jurisdictions. Funding for street projects is also provided by federal transportation grants. The percentage of Local Transportation Funds (derived from a portion of the statewide sales tax) available for street improvements continues to decline because of the increasing need to use these funds to finance transit operations. Transit needs have a higher priority for use of these funds under the law that established the fund.

Traffic signal installations are partially determined by a traffic signal priority list. The highest priority projects are based on traffic volumes, accidents, pedestrian numbers, vehicle speeds, and congestion.

Not all of the street programs that are ranked high on a priority list are placed in the current year budget. Many of these facilities are tied to funding sources or to other programs that are required to occur prior to, or concurrently with, the needed street improvement (such as underground improvement installation, new development and right-of-way purchase constraints).

Major projects planned for 2006 - 2007 include:

- Continued sealing and rejuvenation programs of the various street surfaces to increase longevity and reduce deterioration.
- Continued installation of pedestrian and bicycle improvements at various locations.
- Design and reconstruction of various alleys.
- Construction of traffic signal improvements at the intersections of Clovis/Third Avenues and Clovis/Nees Avenues.
- Property acquisition and design for the Herndon Avenue widening project.
- Reconstruction and street widening of various streets to improve safety and traffic flow. These streets have been identified as part of the City's Pavement Management Program.

Local street rehabilitation projects as identified in this year's budget and five-year plan have provisional estimated costs for overlay construction. However, some of the local street projects may not be of acceptable condition for overlaying and may be considered for street reconstruction. These projects will be identified and integrated into the street maintenance matrix using the Pavement Management System. Estimated funding for these projects will be re-evaluated as street reconstruction is more costly than street overlays. This may have an impact on the delivery of local street projects that have been identified in the 2006-2007 budget for street improvements.

With the reconstruction of some of the proposed projects, new paved lanes may be added to the street maintenance inventory. However, those same projects will be designed with a minimum twenty-year life expectancy and may involve reconstructing older, lower standard streets. Overall, the impact on the street maintenance fund is expected to be nominally reduced.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

STREET IMPROVEMENT PROJECTS

<u>Street Improvements:</u>	<u>PRIOR YEARS</u>	<u>BUDGET YEAR</u>	<u>FUTURE YEARS</u>
<i>Section 95000</i>			
<i>Reimbursement</i>			
Street Master Plan	75,000	55,000	0
Miscellaneous Street Widening	146,000	250,000	800,000
<i>Surveys</i>			
Street Lighting and Fiber Optic Plats	25,000	115,000	15,000
Vertical Control System	0	12,000	12,000
Various Plan Lines	36,000	75,000	0
<i>Preventative Maintenance</i>			
Slurry Seals and Reclamite	195,000	235,000	1,193,000
<i>Bridge and Stream Crossings</i>			
Bridge Master Plan	0	50,000	0
<i>Pedestrian Facilities</i>			
Bicycle, Pedestrian and Handicap Facilities	290,000	684,800	434,000
<i>Landscaping Improvements</i>			
Landscaping and Irrigation Facilities	785,000	317,000	36,000
<i>Traffic Signals</i>			
Clovis/Third Traffic Signal	16,000	120,000	0
Shepherd/Willow Traffic Signal	20,000	1,375,000	0
Clovis/Nees Traffic Signal	0	43,300	205,200
<i>Reconstruction and Widening Projects</i>			
Miscellaneous Repairs	0	75,000	300,000
Alley Improvements	295,000	270,500	644,500
Barstow Avenue	0	91,000	526,000
College Square Area - Phase 2	0	466,000	0
Fifth Street	15,000	250,000	0
Fowler Frontage	0	190,000	0
Gettysburg Avenue	500,000	240,000	458,500
Herndon Avenue	260,000	1,478,500	2,007,770
Helm Avenue	0	303,000	0
Minnewawa Avenue	0	121,000	366,000
Peach Avenue	1,385,000	413,100	1,188,700
Pollasky Avenue	0	150,000	179,500
Shaw Avenue	35,000	600,000	0
Sylmar Avenue	0	112,500	0
Villa Avenue	0	914,000	587,000
Local Streets	15,000	1,377,200	5,000,000
TOTAL	4,093,000	10,383,900	13,953,170

Budget Year Revenues:

Prop 111	550,000
1/2¢ Sales Tax	860,000
Transportation Development Act (LTF)	465,000
Major Street Fees (Reimbursements)	716,006
Federal/State/Other Agency Grants	4,193,788
Fund Balance	3,599,106
TOTAL	10,383,900

**2006 - 2007 COMMUNITY INVESTMENT PROGRAM
WATER CAPITAL PROJECTS – ENTERPRISE AND DEVELOPER**

The proposed Water Capital Projects budget for 2006 - 2007 contains projects that will improve the water distribution system. Projects are also scheduled to improve water quality by the addition of treatment facilities at existing wells and increase the reliability of the water supply by the addition of auxiliary power generators.

The Water Capital Projects - Developer budget includes the debt service payments for the Water Revenue Bond. Projects include installation of well facilities, well site development and surface water treatment plant enhancements. Also included is reimbursement for developer constructed projects serving new areas of the community.

Major projects planned for 2006 - 2007 include:

- Construction of new water mains, install/replace water services, and make new connections to improve the City's water distribution system at various locations throughout the City.
- Construction and improvements at various well sites
- Conversion of Well No. 7 to electricity from natural gas.
- Continued construction of Well 5A – installation of pump and motor.
- Addition of treatment processes to the Surface Water Treatment Plant (SWTP)
- Reimbursement for construction of the water transmission main on Locan Avenue.
- Installation of Granulated Activated Carbon (GAC) facilities at Well No. 41.
- Continued examination and development for new well sites throughout the City of Clovis

The projects included in the proposed budget are necessary in order to maintain adequate service, accommodate continued growth, and comply with state and federal regulations. The projects further enhance the overall supply and distribution system

The new facilities proposed in the 2006 - 2007 program are anticipated to impact the water enterprise operation budget. The impacts consist of the increased load on human resources, energy costs, and material costs (adding salt to chlorinators and back washing the carbon in the new GAC plant), which are anticipated to be approximately \$40,000 in the first year of operation.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

WATER PROJECTS

	<u>PRIOR YEARS</u>	<u>BUDGET YEAR</u>	<u>FUTURE YEARS</u>
<u>Water Capital Projects - Enterprise:</u>			
<i>Water Mains</i>			
Various Water Main Replacement	100,000	100,000	400,000
Fourth/Gibson Alley	0	49,000	0
Barstow Avenue	0	77,500	0
DeWitt Avenue	0	60,000	0
Gettysburg Avenue	0	240,000	0
Third Street	0	545,000	0
<i>Well Site Improvements</i>			
Well No. 14	10,000	530,000	0
Well No. 5A	50,000	380,000	0
Well No. 7	18,000	235,000	0
Subtotal	<u>178,000</u>	<u>2,216,500</u>	<u>400,000</u>
<u>Water Capital Projects - Developer:</u>			
<i>Section 97000</i>			
<i>Extensions</i>			
Miscellaneous Extensions	50,000	100,000	400,000
Water Master Plan	75,000	55,000	0
Nees Tie-in	0	55,000	0
<i>Water Storage Facilities</i>			
Water Revenue Bond - Debt Service	5,265,684	2,414,800	68,158,000
<i>Surface Water Treatment Plant Improvements</i>			
SWTP Process Addition	0	1,450,000	0
Locan Transmission Main	500,000	2,500,000	1,000,000
Northeast Master Plan	0	100,000	0
<i>Water Well Improvements</i>			
Various Well Site Development	500,000	916,300	788,200
<i>Water Main Improvements</i>			
Water Intertie - North	0	100,000	790,000
Water Intertie - South	350,000	100,000	0
<i>Wellhead Treatment</i>			
Well No. 41 - GAC	10,000	490,000	0
Subtotal	<u>6,750,684</u>	<u>8,281,100</u>	<u>71,136,200</u>
TOTAL	<u><u>6,928,684</u></u>	<u><u>10,497,600</u></u>	<u><u>71,536,200</u></u>

Budget Year Revenues:

Fund Balance	4,903,100
Other Agency Contributions	761,500
Water Enterprise	754,500
Water Major Facilities	3,928,500
Water Construction Revenue	150,000
TOTAL	<u><u>10,497,600</u></u>

**2006 - 2007 COMMUNITY INVESTMENT PROGRAM
REFUSE**

The capital projects for the Refuse Program consist of improvements to the existing landfill site as mandated by state law, and expansion of the landfill

The projects proposed for 2006 - 2007 are:

- Continuation of the Landfill Demonstration Project for the unlined portion of the landfill.
- Installation of a landfill weighing facility.

The refuse projects for 2006 - 2007 will have a minimal effect on the cost of the refuse operation. The improvements are required in order to comply with state regulations and will reduce the probability that monitoring costs will be incurred.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

REFUSE PROJECTS

<u>Refuse Improvements:</u> <i>Section 99500</i>	<u>PRIOR YEARS</u>	<u>BUDGET YEAR</u>	<u>FUTURE YEARS</u>
<i>Refuse Improvements</i>			
Clovis Landfill Demonstration Project	6,925,000	815,900	465,000
Landfill Weighing Facility	0	49,500	0
TOTAL	<u>6,925,000</u>	<u>865,400</u>	<u>465,000</u>

Budget Year Revenues:

Refuse Enterprise Fund	865,400
TOTAL	<u>865,400</u>

**2006 - 2007 COMMUNITY INVESTMENT PROGRAM
CLOVIS COMMUNITY DEVELOPMENT AGENCY**

The Clovis Community Development Agency budget reflects its continued efforts to provide affordable housing in our community and to encourage and enhance the business environment of Old Town Clovis and the Herndon Avenue corridor.

Major expenses for 2006 – 2007 include:

- Construction of public improvements along Herndon Avenue, attracting new business whereby creating new employment opportunities.
- Streetscape Expansions to Downtown Clovis
- Purchase of property for the construction of new homes.
- Assistance in the repair and rehabilitation of affordable housing
- Construction of new homes in partnership with the Fresno City College Building Trades Program and the Housing Opportunity through Education (HOPE)
- Off-site improvements in the Ashlan and Fowler Avenues area.

The Agency continues to focus resources on owner-occupied single-family housing projects for housing rehabilitation and new construction through the Low and Moderate Income Housing Program. These projects will have no operational cost impacts.

SUMMARY

2006 - 2007 COMMUNITY INVESTMENT PROGRAM

CLOVIS COMMUNITY DEVELOPMENT AGENCY PROJECTS

	<u>PRIOR YEARS</u>	<u>BUDGET YEAR</u>	<u>FUTURE YEARS</u>
<u>Community Development</u>			
<i>Section 44100</i>			
Commercial/Industrial Improvements Herndon Avenue	648,000	600,000	800,000
<u>General Administration</u>			
<i>Section 46500</i>			
Railroad Corridor Plan Implementation	100,000	800,000	400,000
Streetscape Expansions	0	1,000	0
Commercial/Industrial Improvements	100,000	100,000	200,000
<u>Affordable Housing</u>			
<i>Section 48000 - Central Project Area</i>			
New Home Lots	298,297	100,000	400,000
Loans for Home Repair	240,190	100,000	400,000
Home Improvement Grants	54,000	30,000	120,000
New Home Construction	358,000	120,000	480,000
Affordable Housing Project	0	250,000	0
City College Project House	0	120,000	0
World Changers - Home Improvement	70,000	120,000	0
 TOTAL	 <u>1,868,487</u>	 <u>2,341,000</u>	 <u>2,800,000</u>

Budget Year Revenues

Revenue From Other Agencies	351,000
Tax Increment	<u>1,990,000</u>
 TOTAL	 <u>2,341,000</u>

FIVE-YEAR COMMUNITY INVESTMENT BUDGET

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OFFICIALS

CLOVIS CITY COUNCIL

The City Council regularly meets the first, second, and third Mondays of each month in the Council Chamber, City Hall, 1033 Fifth Street, at 7:00 p.m. Council meetings are open to the public and citizens are encouraged to attend and participate.

Nathan Magsig
Mayor

Bob Whalen
Mayor Pro Tem

Harry Armstrong
Council Member

Lynne Ashbeck
Council Member

José G. Flores
Council Member

FRESNO COUNTY BOARD OF SUPERVISORS

(District #5)
Bob Waterston, Representative
Room 301, Hall of Records
2281 Tulare Street
Fresno, CA 93721-2198
(559) 488-3665

(District #2)
Susan Anderson, Representative
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STATE

ASSEMBLY MEMBER

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SENATOR

(14th District)
Chuck Poochigian
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UNITED STATES

REPRESENTATIVE

(21st District)
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(District Offices)
Barbara Boxer
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Fresno, CA 93721
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Dianne Feinstein
1130 "O" Street, Suite 2446
Fresno, CA 93721
(559) 485-7430

FREQUENTLY CALLED NUMBERS

Emergency	911	Utility Billing	324-2130
City Hall Information	324-2000	Personnel Job Line	324-2733

CITY OF CLOVIS DEPARTMENTS

Administration	324-2060	Community Services	324-2750
Animal Control Officer	324-2450	Fire (Information)	324-2200
Building Inspection	324-2390	General Services	324-2060
Business License	324-2112	Personnel	324-2725
City Clerk	324-2060	Planning/Development Services	324-2340
Clovis Area Recreation	324-2780	Police (Information)	324-2400
Clovis Branch Library	299-9531	Solid Waste	324-2600
Clovis Municipal Court	299-4964	Parks/Streets/Sewer/Water	324-2600

MISCELLANEOUS DEMOGRAPHIC INFORMATION

POPULATION	<u>Year</u>	<u>City of Clovis</u>	<u>Fresno County</u>	<u>Year</u>	<u>City of Clovis</u>	<u>Fresno County</u>
		1950	2,766	276,550	1997	66,477
	1960	5,546	365,945	1998	67,716	781,632
	1970	22,133	413,329	1999	68,807	793,805
	1980	33,021	514,621	2000	70,746	805,005
	1990	49,300	667,490	2001	70,834	823,900
	1992	55,304	702,000	2002	72,808	826,550
	1993	57,899	733,300	2003	75,977	841,400
	1994	61,300	755,200	2004	80,884	862,642
	1995	64,750	764,810	2005	86,015	883,537
	1996	64,963	760,896	2006	89,924	899,514

Source City of Clovis, U S Bureaus of the Census, State Department of Finance

CLIMATE

	<u>Average Daily Temperature (Degrees)</u>			<u>Precip. (Inches)</u>
	<u>Maximum</u>	<u>Minimum</u>	<u>Mean</u>	
January	57.3	40.1	48.7	3.40
February	64.1	40.7	52.4	0.54
March	59.2	41.0	50.1	4.73
April	71.4	47.7	59.6	0.56
May	82.2	56.5	69.4	1.62
June	87.8	59.2	73.5	0.01
July	102.1	71.5	86.8	0.00
August	99.3	68.7	84.0	0.00
September	88.3	59.5	73.9	0.04
October	78.3	53.5	65.9	0.05
November	68.9	46.2	57.6	0.17
December	58.3	43.7	51.0	2.00
YEAR	102.1	40.1	71.1	13.12

Source <http://www.wrh.noaa.gov/climate>

AREA (SQUARE MILES)

<u>Year</u>	<u>City of Clovis</u>	<u>Year</u>	<u>City of Clovis</u>
1950	1.05	1996	15.73
1960	2.88	1997	15.97
1970	4.22	1998	16.06
1980	9.02	1999	16.93
1990	14.34	2000	17.28
1991	14.78	2001	17.67
1992	15.06	2002	18.40
1993	15.23	2003	18.60
1994	15.29	2004	19.20
1995	15.29	2005	19.75

Source City of Clovis

RETAIL SALES INFORMATION

2004 RETAIL SALES (In Thousands of Dollars)	<u>Type of Business</u>	<u>City of Clovis</u>	<u>Fresno County</u>
	Apparel	32,500	281,720
	General Merchandise	273,210	1,304,277
	Specialty Stores	-	834,204
	Food Stores	79,134	586,667
	Eating & Drinking Places	96,353	780,695
	Home Furnishings & Appliances	17,470	276,065
	Bldg. Materials & Farm Implements	144,743	732,667
	Auto Dealers & Auto Supplies	267,536	1,738,006
	Service Stations	46,949	573,725
	Other Retail Stores	107,885	622,792
	Retail Stores Total	1,065,780	7,730,818
	All Other Outlets	162,445	2,694,141
	TOTAL ALL OUTLETS	<u>1,228,225</u>	<u>10,424,959</u>

Source State Board of Equalization - www.boe.ca.gov/news/tsalescont.htm

ANNUAL TAXABLE SALES (In Thousands of Dollars)	<u>Year</u>	<u>City of Clovis</u>	<u>Fresno County</u>	<u>Year</u>	<u>City of Clovis</u>	<u>Fresno County</u>
	1970	25,012	883,810	1996	699,068	6,552,968
	1980	165,377	3,131,515	1997	713,334	6,823,928
	1989	382,518	5,141,372	1998	753,424	7,089,166
	1990	448,565	5,739,359	1999	860,498	7,771,284
	1991	497,206	5,671,881	2000	930,608	8,472,055
	1992	542,968	5,734,492	2001	987,182	8,592,575
	1993	563,945	5,898,497	2002	1,039,125	9,038,725
	1994	631,550	6,143,336	2003	1,089,523	9,742,637
	1995	656,089	6,351,055	2004	1,228,225	10,424,959

Source State Board of Equalization

MISCELLANEOUS BUILDING INFORMATION

DWELLING UNITS	<u>Year</u>	<u>City of Clovis</u>	<u>Year</u>	<u>City of Clovis</u>
		1970	4,347	1996
	1980	13,357	1997	24,127
	1988	17,705	1998	24,533
	1989	18,585	1999	25,108
	1990	19,379	2000	25,494
	1991	20,077	2001	26,315
	1992	20,853	2002	27,404
	1993	21,892	2003	29,001
	1994	22,732	2004	31,003
	1995	23,360	2005	32,282

Source City of Clovis, County of Fresno

NEW DWELLING UNITS AUTHORIZED	<u>Year</u>	<u>City of Clovis</u>		<u>Total</u>
		<u>Single</u>	<u>Multiple</u>	
	1991	550	148	698
	1992	770	6	776
	1993	957	82	1,039
	1994	822	18	840
	1995	542	86	628
	1996	366	0	366
	1997	287	114	401
	1998	385	21	406
	1999	397	178	575
	2000	386	0	386
	2001	821	0	821
	2002	1007	82	1089
	2003	1510	87	1597
	2004	1542	490	2032
	2005	1144	105	1249

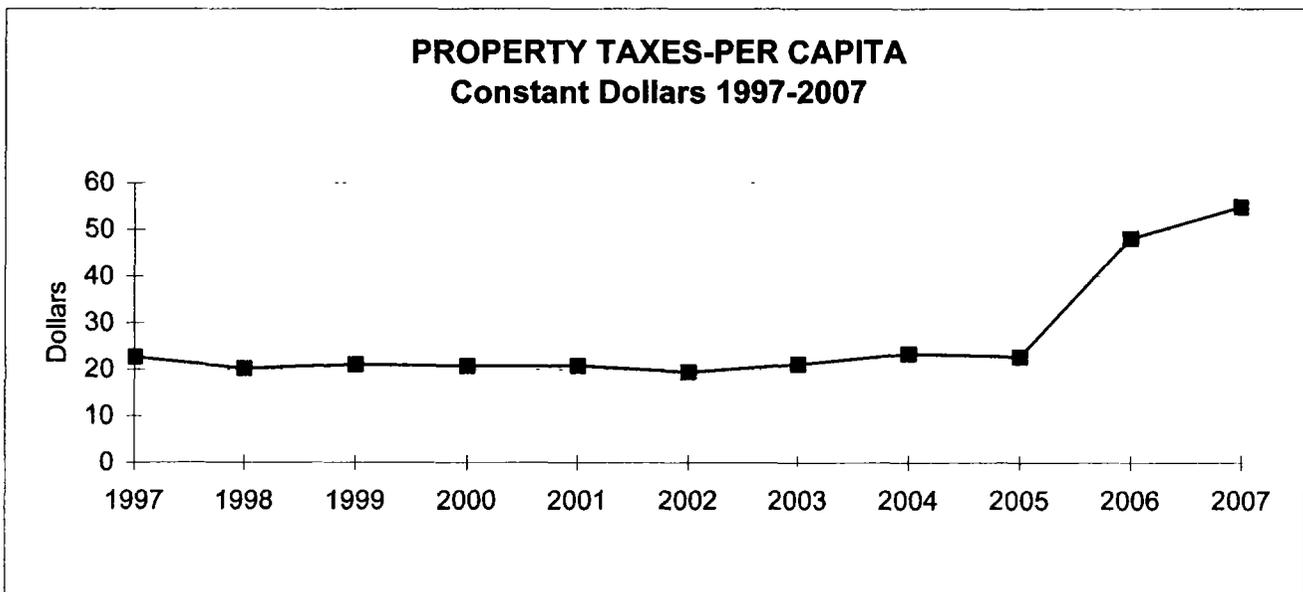
Source City of Clovis

BUILDING PERMITS --- VALUATIONS	<u>Year</u>	<u>City of Clovis</u>
		1991
	1992	126,549,632
	1993	131,659,043
	1994	125,143,000
	1995	103,860,000
	1996	85,895,000
	1997	68,558,000
	1998	93,043,000
	1999	109,919,000
	2000	116,031,000
	2001	218,682,000
	2002	274,932,000
	2003	424,038,000
	2004	475,212,000
	2005	413,927,000

Source City of Clovis

**REVENUE BY CATEGORY
GENERAL
PROPERTY TAXES**

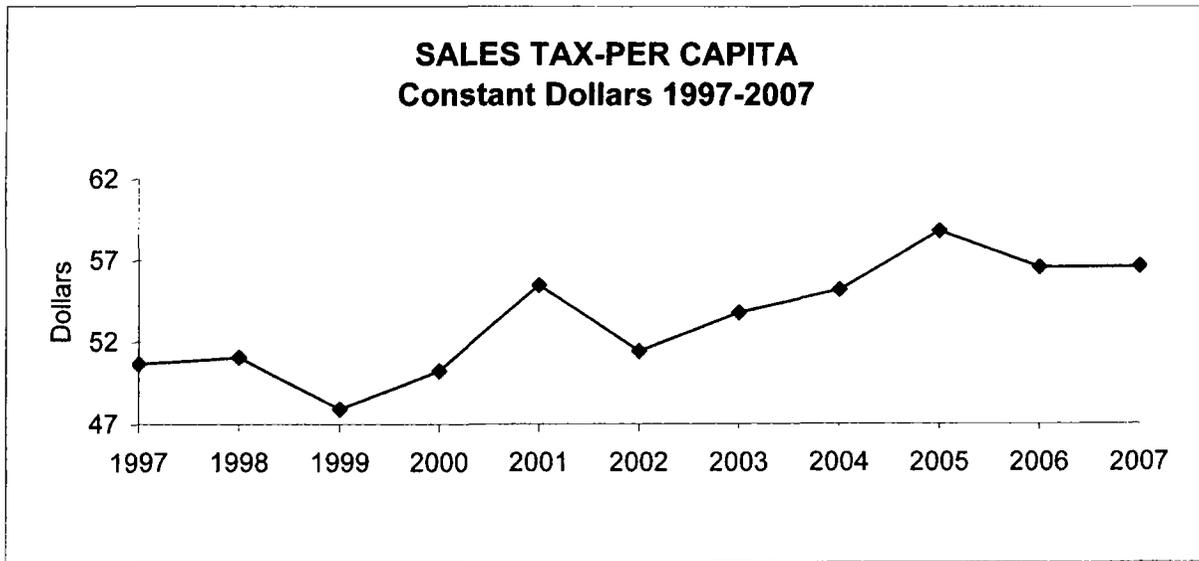
	<u>AMOUNT RECEIVED</u>	<u>% OF TOTAL REVENUE</u>	<u>PER CAP</u>	<u>PER CAP (ADJUSTED FOR INFLATION)</u>
1996-97	\$3,037,718	13.30%	\$46.76	\$22.66
1997-98	3,378,184	13.80%	50.82	20.24
1998-99	3,473,516	13.46%	51.29	21.08
1999-00	3,654,042	12.59%	53.10	20.76
2000-01	3,803,007	12.10%	53.76	20.82
2001-02	3,887,879	11.48%	54.89	19.47
2002-03	4,236,128	11.27%	58.18	21.17
2003-04	4,863,116	12.28%	64.01	23.45
2004-05	5,289,881	11.53%	65.40	22.79
2005-06 (EST)	12,250,490 *	25.39%	142.42	48.12
2006-07 (EST)	14,569,100	27.39%	162.02	54.74



* The large increase in 2005-06 is the Motor Vehicle In-Lieu Property Tax classified as property tax

**REVENUE BY CATEGORY
GENERAL
SALES TAX**

	<u>AMOUNT RECEIVED</u>	<u>% OF TOTAL REVENUE</u>	<u>PER CAP</u>	<u>PER CAP (ADJUSTED FOR INFLATION)</u>
1996-97	\$7,661,953	33.56%	\$117.94	\$50.67
1997-98	7,676,306	31.48%	115.47	51.06
1998-99	8,405,918	32.58%	124.13	47.91
1999-00	9,583,293	33.03%	141.52	50.25
2000-01	9,681,715	30.80%	136.85	55.49
2001-02	10,755,199	31.77%	151.84	51.44
2002-03	11,412,157	30.37%	156.74	53.79
2003-04	12,381,593	32.38%	162.97	55.20
2004-05	13,463,352	31.82%	166.45	58.82
2005-06 (EST)	15,040,000	35.54%	174.85	56.59
2006-07 (EST)	15,740,000	37.20%	175.04	56.65



**CITY OF CLOVIS
PRINCIPAL EMPLOYERS
JUNE 30, 2005**

<u>Employer</u>	<u>Approximate Number of Employees</u>
Clovis Unified School District	5,208
Pelco	1,977
Clovis Community Hospital	796
City of Clovis	621
Wal-Mart	401
Savemart	338
Anlin Industries	320
Pacific Bell	280
Target	216
Costco	215

FIVE-YEAR COMMUNITY INVESTMENT BUDGET

The Five-Year Community Investment Program represents an effort to identify major capital needs and schedule projects consistent with community priorities and available funding. A major portion of the funding for these projects will come from development fees. The implementation of the parks and open space master plan is contingent on obtaining new funding sources.

Major projects include.

- Construction of Fire Station No 31 (Downtown Clovis) and No. 35 (Northeast area)
- Property acquisition, design and construction of new Fire Stations in the Southeast and Northwest areas.
- Reorganization of the Villa Yard including design and construction of a new Animal Shelter.
- Completion of the Clovis Landfill Demonstration Project and construction of the Stage 1 Liner.
- Design, construction and replacement of water mains and wells to serve the current capacity and new development
- Design, property acquisition and construction of the Clovis Sewage Treatment – Water Reuse Facility.
- Site acquisition for future City Parks to be located in the Southeast and Northwest areas.
- Site development of various City Park facilities including the Dry Creek Park, Valley Nature Education Center and a park at Barstow/DeWolf.
- Continuing design and construction of the trail system within the Clovis area
- Assisting the community in the development, repair and rehabilitation of Affordable Housing.
- Continued improvement to the City's infrastructure including street reconstruction and sewer and water collection/distribution facilities.
- Street Projects:
 - Design and construction of various traffic signals throughout the City
 - Construction of bike lanes on various streets throughout the City.

Implementation of the Five-Year Community Investment Program will require new sources of financing. Several important projects are identified in the Streets Program for which there is no assured funding. Without increased participation by state and federal governments, accomplishment of these projects will be delayed.

A summary of revenue and expenditures for the Five-Year Program is presented on the facing page, followed by individual project sheets with greater detail on scope and financing.

**SUMMARY OF
FIVE-YEAR COMMUNITY INVESTMENT PROGRAM**

<u>Projects</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>	<u>2010-2011</u>
General Services	1,196,650	1,062,000	1,885,500	1,470,000	25,194,800
Sewer	68,206,200	19,361,100	16,162,600	4,384,000	175,828,124
Parks	8,416,500	5,998,125	5,832,125	3,242,700	3,775,400
Streets	10,383,900	11,902,670	11,518,000	9,608,900	8,352,250
Water	10,497,600	7,257,680	6,005,600	8,167,300	59,549,800
Refuse	865,400	465,000	360,000	3,670,000	15,722,500
Community Development	2,341,000	700,000	700,000	700,000	700,000
TOTAL	101,907,250	46,746,575	42,463,825	31,242,900	289,122,874
<hr/>					
<u>Sources of Funding</u>					
Fund Balance	12,894,306	3,710,404	1,743,387	1,436,913	61,066,778
Revenue from Agencies	5,904,188	3,575,770	179,000	0	0
Developer Capital Fees	19,134,906	18,766,255	20,678,281	20,597,087	22,680,738
Enterprise Revenues	1,033,850	763,525	900,000	700,000	848,000
Long-Term Financing	60,950,000	12,335,000	8,000,000	0	42,000,000
Tax Increment	1,990,000	700,000	700,000	700,000	700,000
*Unfunded	0	6,895,621	10,263,157	7,808,900	161,827,359
TOTAL	101,907,250	46,746,575	42,463,825	31,242,900	289,122,874

*Unfunded projects in future years will require adjustments in rates and changes, or savings in prior year projects.

GENERAL GOVERNMENT FACILITIES

90000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
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PUBLIC SAFETY SERVICES

71055	Fire Department Logistics Center Bullard and Fowler Interior Remodel	5,000				80,000 347,000	d Remodel fire station to provide office space c and additional storage to centralize the department's logistical operations. (General Government Services Fund)
	Parking Lot Improvement					6,000 25,000	d Overlay parking lot. c (General Government Services Fund)
71075	Fire Station 32 Minnewawa, S/O Shaw Rebuild Fire Station		199,000 50,000				Demolish and rebuild or refurbish Fire Station to meet modern construction standards. (General Government Services Fund)
71435	Fire Station 36 Southeast Area Leonard/Loma Vista		350,000 50,000				Design and construction of a new fire station in the southeast area. (Developer Fees)
71440	Fire Station 37 Northwest Area			425,000 50,000			Design and construction of a new fire station in the northwest area Adjacent to a major street (Developer Fees)

a = acquisition, c = construction, d = design, f = development fees, s = construction supervision
See glossary at the end of this section for an explanation of acronyms and abbreviations

GENERAL GOVERNMENT FACILITIES

90000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
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**Fire / EMS Training Site
Phase 1**

71432	Site Improvements		250,000	c			Provide civil improvements and remodel the existing building to correspond with the Fire Department's needs. This is part of the Fire Department's long range goal to help provide improved emergency services. (General Government Services Fund)
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Phase 2

	Drafting pit facility	80,000		d			Build a drafting pit with other site improvements at the training site facility for apparatus maintenance and annual pump testing. This is a safety and maintenance improvement consistent with recommended NFPA guidelines. (General Government Services Fund)
	Continued site improvements	900,000		c			

Phase 3

	Administration offices, classroom, and training props.				315,000	d	Construct facilities. Phase I: burn building and office space Phase II: training tower, c classrooms and training props.
	Phase I				800,000		
	Phase II				2,400,000	c	(General Government Services Fund)

a = acquisition, c = construction, d = design, f = development fees, s = construction supervision.
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GENERAL GOVERNMENT FACILITIES

90000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
71380	Shooting Range Auberry Road near Landfill Site	15,000					Conduct a feasibility study for a shooting range. (General Government Services Fund)
	Site Development			175,000			Develop site for shooting range.
	Phase I				1,150,000		Phase I: pistol range, Phase II: Civil
	Phase II					2,900,000	improvements, shotgun and rifle ranges. (General Government Services Fund)
<u>Villa Yard Reorganization</u>							
71171	Master Plan	40,000					Master plan Villa Yard. Includes design of animal shelter. (General Government Services Fund)
71190	Animal Shelter Emergency Power Generator	2,500					Replace existing power generator with power generator from Old Town Fire Station No. 31 relocation project. (General Government Services Fund)
	Housing Structure	22,500					
71035	Reserve Mounted Unit (Police)					1,000,000	Construction of a new animal shelter. (General Government Services Fund)
							Design and construction of horse barn, corral, hot walker and pen. (General Government Services Fund and donation from Target)

a = acquisition, c = construction, d = design, f = development fees, s = construction supervision
See glossary at the end of this section for an explanation of acronyms and abbreviations.

GENERAL GOVERNMENT FACILITIES

90000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Police Storage Facilities						120,000 d Design and construction of facilities for 1,200,000 c impounding and storage of evidence including an area for the Community Service Work Program. (General Government Services Fund)
<u>PUBLIC SERVICES AND UTILITIES</u>							
	Civic Center Plaza Landscape/Irrigation Redevelopment		30,000 d	300,000 c			Design and install replacement irrigation and landscaping for the Civic Center, including the Courthouse, Senior Center, PDS, City Hall and Library areas. (General Government Services Fund)
71276	Civic Center Parking Lot	2,500 d 63,800 c					Construct new parking lot in the area of the vacated Engineering trailer. (General Government Services Fund)
71235	Clovis Library HVAC System Renovation	56,000 c					Install new chiller and boiler to isolate Library from Civic Center HVAC plant. (General Government Services Fund)
71356	Corporation Yard First Floor Improvements	5,000 d				10,000 d 1,150,000 c	Improvements to the first floor of the Administration building for Public Utilities (Sewer, Water and Refuse Funds and General Government Services Fund)
71357	Parking Cover Improvement	25,000 c					Raise two of the parking covers between the warehouse and buildings B & E. (Sewer and Water Enterprise Funds)

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See glossary at the end of this section for an explanation of acronyms and abbreviations

GENERAL GOVERNMENT FACILITIES

90000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
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	Parking Improvement					1,306,800 150,000	a Improvements to Public Utilities parking facilities (Sewer, Water and Refuse Funds and General Government Services Fund)
71358	Emergency Power Expansion	5,000 30,000					d Provide emergency power to additional critical areas within the corporation yard. (General Government Services Fund)
71371	Park Plats/Facilities	30,000					d Develop complete Parks GIS layer. (General Government Services Fund)
71372	Play Area Upgrades General Locations	130,000					c Upgrade play equipment and surfaces at various park sites to meet improved standards. (Government Services Fund. \$90,000 LMD Reserves \$30,000[Z4], \$10,000[Z5])
71415	Old Town Trail Restroom		5,000		175,000		d Construct a handicap unisex restroom adjacent to Fire Station 33 for trail users to alleviate use of Station restrooms. (General Government Services Fund)
71395	Rotary Park, Barstow, W/O Villa Remodel Restrooms			15,000 40,000			d Remodel restroom to ADA standards and update plumbing fixtures and partitions. (Contingent on CDBG Grant Funding)

GENERAL GOVERNMENT FACILITIES

90000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Woodworth/Old Town Clovis Parking Lot		20,000 d 80,000 c				Install new irrigation and controller for the existing landscaping. Install new lighting facilities for the parking area. (General Government Services Fund)
71397	ADA Master Planning	50,000 d					Master plan for ADA compliance and provide schedule of upgrades. (General Government Services Fund)
	Fiber Optics						
	Fire station No.32 to Letterman Park water tower		14,500 d 86,000 c				Upgrade existing limitation of fiber system for camera's and City network. (General Government Services Fund)
	Pollasky Avenue		14,000 d 86,000 c				Installation of realtime/high speed fiber optic connection to Fire Station No. 31, for public safety and communication needs. (General Government Services Fund)
71425	Bicentennial Batting Range	20,350 c					Security improvements. (General Government Services Fund)
	Shaw Avenue - Clovis to Fowler Clovis Avenue - Shaw to Fourth		19,000 d 183,000 c				Current system is limited due to all lines being used, a link is needed to Sierra Vista Mall Camera's for public safety. (General Government Services Fund)
TOTAL - GENERAL GOVERNMENT FACILITIES		1,196,650	1,062,000	1,885,500	1,470,000	25,194,800	

a = acquisition, c = construction, d = design, f = development fees, s = construction supervision
See glossary at the end of this section for an explanation of acronyms and abbreviations

SEWER CAPITAL PROJECTS - ENTERPRISE

91000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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PREVENTATIVE MAINTENANCE

72590	Sewer System Condition Monitoring System	35,000	d				Evaluation and implementation of a sewer system condition monitoring system. Locations prioritized on a yearly basis for various sewer mains within the City.
	Trunk Sewer Sonex Inspection			60,000			d Inspect trunk sewers owned by the City.

ALLEY AND EASEMENT LOCATIONS

72695	Minnewawa Alley N/O Fifth Street	15,000	d				Replace existing 6 inch clay sewer with 8 inch PVC from manhole 10-46 to 10-47 Coordinate with street project in Fifth Street.
	Clovis/Pollasky Alley Fourth to Fifth	9,400	d				Replace existing 8 inch VCP sewer from manhole 10-56 to manhole 10-5.
		78,000	c				
72700	Fourth/Gibson Alley Purdue to Sunnyside	25,000	d				Replace existing 6 inch concrete sewer with 8 inch PVC from manholes 12-30 to 12-59 Coordinate with water main replacement project
	Third/Gibson Easement East of Elm			45,000			Relocate sewer laterals to Third and Fourth Street and abandon main
				105,000			c

a = acquisition, c = construction, d = design, f = development fees
See glossary at the end of this section for an explanation of acronyms and abbreviations

SEWER CAPITAL PROJECTS - ENTERPRISE

91000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
<u>STREET LOCATIONS</u>							
	Barstow Avenue Villa to Helm Canal and Sylmar to Tollhouse Road					20,000 d 268,000 c	Remove and replace 8 inch clay sewer main from manholes 16-45 to 16-17 and 17-18 to 17-13. Coordinate with street improvement project.
	Fairmont Avenue Acacia to Sunnyside	7,000 d 25,000 c					Replace existing 8 inch PVC sewer from manhole 25-47 to manhole 25-51.
	Harvard Avenue N/O Eighth to Ninth	9,400 d 40,200 c					Replace existing 6 inch concrete sewer from manhole 15-39 to manhole 15-31.
	Hoblitt Avenue East & West of Cole	20,000 d 70,000 c					Replace existing 6 inch VCP sewer from manhole 23-38 to manhole 23-15
72580	Minnewawa Avenue Bullard to Ninth		32,500 d 235,000 c				Install sewer liner in Minnewawa and in Bullard 375' east of Minnewawa from manholes 15-24 to 15-44.
	Paula Avenue Gettysburg to 530 feet south		30,000 d 80,000 c				Remove and replace 6 inch VCP sewer with 8 inch PVC and modify MH 30-38 and 31-2.
TOTAL - SEWER CAPITAL PROJECTS - ENTERPRISE		228,000	462,100	171,600	150,000	348,000	

a = acquisition, c = construction, d = design, f = development fees
See glossary at the end of this section for an explanation of acronyms and abbreviations.

SEWER CAPITAL PROJECTS - DEVELOPER

92000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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EXTENSIONS

72010	Miscellaneous Extensions	50,000 c	Install sewer mains and laterals at various locations.				
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MASTER PLANNING

73200	Wastewater Collection System Master Plan	170,000 d	100,000 d	75,000 d	55,000 d	55,000 d	Master planning for the conveyance of wastewater and required facilities.
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73220	Recycled Water System Master Plan	130,000 d	95,000 d	70,000 d	70,000 d	70,000 d	Prepare a master plan for distribution of both reclaimed and recycled water including the use from surface water sources.
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SEWAGE TREATMENT - WATER REUSE FACILITY

73194	Sewage Treatment - Water Reuse Facility	385,000 d	100,000 d	50,000 d	20,000 d	20,000 d	Design, Build and Operate Contract for the Sewage Treatment-Water Reuse Facility (Development Fees, Long Term Financing)
	Phase 1	45,000,000 c					

	Phase 2					18,500,000 c	Construct 2013-14
	Phase 3					23,500,000 c	Construct 2021-22

73197	Miscellaneous Consulting	1,000,000 d	125,000 d	125,000 d	125,000 d	125,000 d	Outside consulting services. (Development Fees, Long Term Financing)
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a = acquisition, c = construction, d = design, f = development fees
See glossary at the end of this section for an explanation of acronyms and abbreviations

SEWER CAPITAL PROJECTS - DEVELOPER

92000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Clovis Sewage Treatment - Water Reuse Facility - Offsite Improvements						
73195	Ashlan Force & Recycled Water Main Leonard to ST-WRF	100,000 d 2,300,000 c	90,000 d				Install sewer force main and recycled water transmission main between Pump Station E and ST-WRF. (Development Fees, Long Term Financing)
73198	Remaining Trunk Sewer SE Service Area, Ashlan Ave.	650,000 c					
73196	Pump Station "B" Fowler/Ashlan	300,000 d 300,000 c	5,870,000 c				Sewer pump station. (Development Fees, Long Term Financing)
73205	Shepherd Pump Station W/Force Main, DeWolf Sewer	70,000 d	180,000 d	250,000 d	300,000 d	24,660,000 c	Construct in 2015-2016. Needed to serve the Northwest area.
73206	Herndon Service Area Pump Station and Force Main	20,000 d				3,830,000 c	Construct in 2016-2017.
	Peach Service Area Pump Station and Force Main					2,217,000 c	Construct in 2016-2017.
	<u>RECYCLED WATER SYSTEM IMPROVEMENTS</u>						
73310	Pump Station No. 1						Construct pump station at ST-WRF. (Development Fees, Long Term Financing)
	Phase 1	200,000 d	40,000 d				
	Phase 2		3,850,000 c			655,000 c	Upgrade to plant capacity. Construct in 2015-16.
73320	Pump Station No. 2						Construct pump station at Temperance and Sierra Avenues 2024-25. (Development Fees, Long Term Financing)
	Temperance/Sierra	160,000 d	5,000 d	150,000 d	65,000 d	7,500,000 c	

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SEWER CAPITAL PROJECTS - DEVELOPER

92000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
73350	ST-WRF Outfall to Fancher Creek	200,000 d	60,000 d	8,000,000 c			Install recycled water transmission mains from ST-WRF to Fancher Creek. (Development Fees, Long Term Financing)
73330	6-day Emergency Storage Basin McCall/Ashlan		2,550,000 c				Construct emergency storage basin. (Long Term Financing)
	Phase 1						
	Phase 2					460,000 c	Construct in 2015-16
	Phase 3					600,000 c	Construct in 2024-25.
73340	Recycled Water Mains Bullard/Temperance/Alluvial Temperance Avenue Needs to Big Dry Creek Diversion Channel	85,000 d 13,000,000 c	65,000 d				Install recycled water transmission mains in Bullard, Temperance and Alluvial Avenues, and Temperance Avenue to Dry Creek Diversion Channel. (Development Fees, Long Term Financing)
73360	Temperance Avenue Needs to Big Dry Creek Diversion Channel	100,000 d	65,000 d	3,322,000 c			Install recycled water transmission mains in Temperance Avenue to Dry Creek Diversion Channel. (Development Fees, Long Term Financing)
73370	Sierra Avenue Temperance to Peach	10,000 d	310,000 d	80,000 d		14,500,000 c	Install recycled water transmission main in Sierra Avenue. Construct in 2020-21. (Development Fees, Long Term Financing)
73380	Needs/DeWolf/Teague Pipelines	30,000 d	1,122,000 c				Install recycled water distribution mains to supply recycled water to northeast area. (Non-Potable Water Development Fee)
	Environmental Mitigation		250,000 c				Provide environmental mitigation measures including construction of ponds

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SEWER CAPITAL PROJECTS - DEVELOPER

92000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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SEWER SYSTEM IMPROVEMENTS

73181	Helm/Holland Lift Station	35,000 d 300,000 c	10,000 d				Refurbish lift station. (Sewer Enterprise Funds)
	Wastewater Pump Station Herndon/Cloviss			100,000 d 266,000 c			Partial construction of pump station and related connection to sewer main. (Development Fees)

SEWER MAINS

	Alluvial Avenue Armstrong to ¼ mile east of Armstrong			28,400 d 241,600 c			Extension of sewer main in Alluvial from western limits of Phase 1 of R&T Park to Armstrong Avenue. Coordinate with Alluvial Avenue street improvements.
	Nees Avenue Dry Creek to Sunnyside			20,000 d 150,000 c			Install new 8 inch PVC main with wyes to serve properties on the south side of Nees.
	Heritage Avenue E/O Temperance		15,000 d 180,000 c				Install new 8 inch PVC sewer main and services. (Reimbursement from property owners)
	Enterprise Avenue W/O Locan		15,000 d 180,000 c				Install new 8 inch PVC sewer main and services (Reimbursement from property owners)
	Saginaw Avenue W/O DeWolf		15,000 d 177,000 c				Install new 8 inch PVC sewer main and services. (Reimbursement from property owners)

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SEWER CAPITAL PROJECTS - DEVELOPER

92000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
<u>DEBT SERVICES</u>							
67201	Bond Handling Charges	45,000	45,000	45,000	45,000	45,000	Handling Charges.
<u>2005 Wastewater Revenue Bond</u>							
67731	Principal					25,735,000	Debt Service Principal
67831	Interest	1,282,000	1,282,000	1,282,000	1,282,000	27,007,124	Debt Service Interest.
<u>1998 Sewer Revenue Bonds</u>							
67718	Principal	115,000	120,000	125,000	130,000	14,180,000	Debt Service Principal.
67818	Interest	758,200	753,000	748,000	742,000	9,602,000	Debt Service Interest.
<u>1995 Regional Waste Water Treatment Plant Expansion</u>							
67716	Principal	860,000	910,000	965,000	1,025,000	2,245,000	Debt Service Principal.
67816	Interest	323,000	270,000	214,000	154,000	119,000	Debt Service Interest.
TOTAL - SEWER CAPITAL PROJECTS - DEVELOPER		<u>67,978,200</u>	<u>18,899,000</u>	<u>15,991,000</u>	<u>4,234,000</u>	<u>175,480,124</u>	

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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
75600	Park Property Acquisition	3,750,000 a	2,000,000 a	1,000,000 a	1,000,000 a	1,000,000 a	Acquire property for the future development of City park sites and trails (Fund Balance)
75010	Parks Master Plans	100,000	100,000				Develop and update Master Plans for City of Clovis park sites. (Fund Balance)
75015	Misc. Park Improvements	75,000	50,000	50,000	50,000	50,000	City participation in miscellaneous projects and miscellaneous unforeseen expenses that are development related. (Fund Balance)
<u>COMMUNITY PARKS (15 acres or greater)</u>							
Dry Creek Park							
NEC Alluvial and Clovis							
75260	Grading, Landscape and Irrigation	86,000 d					Grade the site and install turf, trees and irrigation on approximately 7 acres. (Fund Balance)
		812,000 c					
	Play lots and Picnic Areas		30,000 d				Install play lots and picnic areas with barbeques. (Fund Balance or Future Grant Funding)
		180,000 c					
	Parking Lot and Trash Enclosure			21,000 d			Construct a parking lot and trash enclosure. (Fund Balance or Future Grant Funding)
				123,000 c			

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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Sierra Bicentennial Park Sunnyside and Sierra						
75031	Accessibility Improvements	12,000 d 99,000 c	9,500 d 60,000 c		10,500 d 222,000 c		ADA Master Plan Improvements. (Contingent upon CDBG Funding)
75030	Play Field and Lighting	30,000 d 750,000 c					Construct a baseball/soccer field and install sports lighting. (Contingent upon a future grant and General Government Services Fund)
	Parking Lot Lighting		8,100 d 30,000 c				Install 2 additional lot lights to improve security (Contingent upon a future grant and General Government Services Fund)
	Masonry Wall and Walkway System				30,000 d 200,000 c		Construct masonry wall and walkway system per Master Plan (Fund Balance)
	Parking Lot Expansion and General Park Amenities					25,000 d 160,000 c	Expansion of parking lot and construction of general park amenities per Master Plan (Fund Balance)
	Sports Field Area Modifications					25,000 d 160,000 c	Modification and improvement of existing sports field per Master Plan. (Fund Balance)
	Parking Lot, Security Lighting, Shade Structure, and Perimeter Fencing					25,000 d 150,000 c	Construct parking lot, security lighting, shade structure, and perimeter fencing per Master Plan. (Fund Balance)

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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Valley Nature Education Center Sierra and Temperance						
75300	Ceremonial Green, Turf, Trees, Irrigation, Rough Grading	72,000 d 505,000 c 15,000 f					Initial recreational improvements, including ceremonial green, landscaping, pathways and parking. (Fund Balance)
75302	Off-site Improvements	28,000 d 385,000 c					Construct street improvements at park site (Fund Balance)
	Fishing Lakes/Park Improvements		80,000 d 1,750,000 c				Excavate lake and pond area, rough grading. (Contingent upon future grant funds, Fund Balance, and Community Contributions)
	Recirculation Piping		53,600 d 355,700 c				Construction of piping and pumps to recirculate water in ponds. (Contingent upon Grant Funding and Fund Balance)
	Parking Lot, Security Lighting, Landscaping, Irrigation			60,000 d 750,000 c			Continued site grading and installation of turf, trees, irrigation, security lighting and parking lot. (Contingent upon Grant Funding, Fund Balance and FMFCD Participation)
	Amphitheater				30,800 d 144,400 c		Construct amphitheater. (Contingent upon Grant Funding and Fund Balance)

PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Classroom Facilities					232,500 d	Construct building for classroom facilities
						1,584,000 c	(Contingent upon Grant Funding and Fund Balance)
	Regional Park Northeast area Master Plan		100,000 d				Develop master plan for a City of Clovis Regional park site (Fund Balance)
	Sports Complex Located within Regional Park			50,000 d 1,500,000 a	1,000,000 c		Develop facilities, including lighting, for soccer fields and baseball diamonds. (Fund Balance)
	<u>AREA PARKS (3 to 20 acres)</u>						
75184	Alluvial/Peach Park Picnic Pad, Shelter and Restroom	25,000 d 325,000 c					Construct picnic shelters (Fund Balance)
75110	Cottonwood Park SWC Alluvial and Clovis Trash Enclosure, Lighting				28,000 d 107,000 c		Install trash enclosure and lighting (Contingent upon Grant Funding)
75135	Barstow/DeWolf Park, NWC Landscape and Irrigation	67,000 d 675,000 c					Grade the site and install turf, trees and irrigation on approximately 6 acres. (Fund Balance)

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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
75140	Gettysburg Park E/S of Burl, S/O Gettysburg Picnic Shelters and additional tot lot	25,000 d 180,000 c					Construct picnic shelters on concrete pads with steel frames and metal roofs. Install lighting, electrical outlets, picnic tables, grills, trash receptacles and reservation display boards. Install Tot Lot. (Fund Balance)
	Letterman Park W/S of Villa, S/O Bullard Accessibility Improvements		17,000 d 40,000 c				ADA Master Plan Improvements. (Contingent upon CDBG Grant)
75050	San Gabriel Park San Gabriel, E/O Willow Security Lighting		21,600 d 90,700 c				Install lighting for security at the basketball court, play lot and picnic sites. (Contingent upon a Grant and Fund Balance)
	Stanford/El Paso Park Restroom				25,000 d 200,000 c		Construct restroom. (Fund Balance)
	Parking Lot and Trash Enclosure				20,000 d 175,000 c		Construct a parking lot facility and trash enclosure. (Fund Balance)

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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
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NEIGHBORHOOD PARKS (1 to 2 acres)

75335	Monte Vista 10 Park Mitchell and Holly Accessibility Improvements	15,000 d					Replace existing play equipment. Provide rubber access/safety surfacing. Install concrete sidewalk Replace one picnic bench. (LMD Reserves: Zone 5)
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POCKET PARKS (Less than 1 acre)

75541	Kiwanis Park Tenth and DeWitt Equipment and Facility	2,500 d					Install swing, water fountain, benches and rubber safety surfacing. (Fund Balance)
75540	Irrigation and Lighting	7,000 d					Remove and replace irrigation system and install security lighting (General Government Services Fund)
		20,000 c					
	Monte Vista 26 Park Fordham and Fir Accessibility Improvements						Modify existing play structure to meet ADA requirements Install rubber access/safety surfacing. Install concrete walk (LMD Reserves)
							11,525 d 51,600 c

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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Williamsburg II Citadel and Decatur Accessibility Improvements		2,125 d 11,400 c				Install a sidewalk ramp to provide wheelchair access to the park. (LMD Reserves)
	<u>BASIN PARKS</u>						
	Basin 1E Ashlan and Gould Canal Landscaping and Play Fields			40,000 d 450,000 c			Construction of baseball and soccer facilities, irrigation, trees, and turf. (Fund Balance and FMFCD Participation)
75123	Recreation Facilities					17,400 d 113,500 c	Install recreation fields, ramps to parking lot. (Contingent upon a grant, Fund Balance and FMFCD Participation)
75124	Restroom			25,000 d 200,000 c			Construct restroom. (Fund Balance)
75125	Field "Sports" Lighting					25,300 d 207,700 c	Construct sports lighting. (Contingent upon a future grant and Fund Balance)

PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
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75150	Basin 4E Park Bullard and Fowler Master Planning	25,000	d				Review and, as necessary, revise the Master Plan design for Basin 4-E. (Fund Balance)
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75511	Basin S Park Site Ashlan and Minnewawa Restroom	25,000	d				Construct restroom and extend sewer main to provide service. (Fund Balance)
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TRAILS

75400	Clovis Old Town Trail Jefferson to Fifth Street and Third Street to Sierra	37,000	d				Install pedestrian trail lights along the trail (Contingent upon Department of Parks and Recreation Grant)
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75405	Sierra to Herndon	37,000	d				Install pedestrian trail lights along the trail (Contingent upon Department of Parks and Recreation Grant)
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75410	Peach & Alluvial	8,000	d				Install in-ground lights at crosswalks to alert motorists of mid-block pedestrian crossings at Peach and Alluvial Avenues (Fund Balance)
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PARK IMPROVEMENTS

93000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
74980	Dry Creek Trail Teague to Enterprise Canal	80,000					Complete unfinished portion of Dry Creek Trail. (Fund Balance)
	Willow to Old Town Trail			82,800			Complete unfinished portion of Dry Creek Trail. (Contingent upon Future Grant or Fund Balance)
				454,500			
				828,100			
	Enterprise Canal Trail						
75572	Temperance to Alluvial	240,000					Construct a Class I bike and pedestrian trail. Acquire property. (TE Grant Funded)
		245,000					
	TOTAL - PARKS	8,416,500	5,998,125	5,832,125	3,242,700	3,775,400	

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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REIMBURSEMENTS

74010	Misc. Street Widening	250,000	200,000	200,000	200,000	200,000	City participation in miscellaneous projects and provisions for miscellaneous unforeseen expenses. (Fund Balance)
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74009	Street Master Plan	55,000					Master Planning for Northeast Area. (Developer Reimbursed)
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SURVEYS

74127	Street Lighting Plats	15,000	15,000				Prepare plats of street lights and conduit of City owned street lights as required by Underground Service Alert (USA). (Fund Balance)
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74128	Fiber Optic Plats	100,000	25,000				Prepare plats of fiber optics and conduit of City owned services. (Fund Balance)
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74928	Vertical Control System	12,000	12,000				Update the City's vertical control system to NAD 83 (Fund Balance)
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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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PLAN LINES

74742	DeWolf Avenue Gould Canal to Bullard Thompson Avenue Ashlan to Shaw	50,000	d				Prepare plan lines for DeWolf, Thompson and McCall Avenues and Gould and Jefferson Canals. (Fund Balance)
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74743	Shaw Avenue Locan to McCall Bullard Avenue Locan to Highland Leonard Avenue Gould Canal to Bullard Ashlan Avenue Locan to McCall Alluvial Avenue Temperance to Highway 168 Nees Avenue Temperance to Highway 168	25,000	d				Prepare plan lines for Shaw, Bullard, Leonard, Ashlan, Alluvial and Nees Avenues. (Fund Balance)
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PREVENTATIVE MAINTENANCE

74020	Slurry Seals and Pavement Rejuvenation	5,000	d	5,000	d	5,000	d	5,000	d	5,000 d Asphalt/sand slurry sealing and pavement 336,000 c rejuvenation of various City streets Locations prioritized on a yearly basis using Pavement Management System. (Fund Balance)
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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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BRIDGE AND STREAM CROSSINGS

Dry Creek/Barstow Bridge

15,000 d Construction of the bridge.
 35,000 a (Street Fee Reimbursement)
 220,000 c

74421 **Bridge Master Plan** 50,000 d
 Miscellaneous Crossings

Develop Master Plan of Bridge and Stream crossings.
 (Fund Balance)

RESEARCH AND TECHNOLOGY PARK

Phase 2 Alluvial, E/O Armstrong

372,250 a Westerly extension of Phase 1
 25,000 d improvements along Alluvial Avenue,
 3,082,700 c including Armstrong Avenue.
 (Street Fee Reimbursement)

PEDESTRIAN / BICYCLE FACILITIES

74110 **Bicycle and Pedestrian Facilities** 51,300 c 51,000 c 51,000 c 51,000 c

51,000 c Construct pedestrian and bicycle facilities at various locations.
 (LTF Article 3)

74210 **Misc. Concrete Improvements** 7,500 d 7,500 d 7,500 d 7,500 d

7,500 d Curb, gutter, sidewalk improvements and repairs at various locations.
 50,000 c (Fund Balance)

74108 **Various Bike Lanes** 47,300 d 189,200 c

Install bike lanes along Alluvial, Clovis, Temperance, Barstow and Willow Avenues and Third Street.
 (BTA Grant Funding and Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
74109	Various Bike Lanes	44,200 d 181,000 c					Install bike lanes along Sierra, Peach, Minnewawa, Teague, Locan and Alluvial Avenues. (BTA Grant Funding and Fund Balance)
74886	Misc. Wheelchair Ramps Various Locations	5,000 d 55,000 c					Install wheelchair ramps at various locations. (Fund Balance)
74831	Temperance Avenue Bullard to Gettysburg	8,800 d 45,500 c					Install bike lanes (BTA Grant Fund pending)
<u>LANDSCAPING IMPROVEMENTS</u>							
74542	Ashlan Median Island Whittier to McKelvy	317,000 c					Construct median island with curbs, stamped concrete landscaping and irrigation. (TE Grant Funding and Fund Balance)
	Sierra/Armstrong Landscape Improvement		6,000 d 30,000 c				Remove and replace undersized irrigation system on the west side of Armstrong south of Sierra. (Fund Balance)
74867	Landscape Maintenance District - Area 1 Horse Ranch Estates Sprinkler Upgrades		10,000 d&c				Convert the existing solar powered irrigation system to electrical on west side of Peach, north and south of Goshen. (LMD Reserves)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Williamsburg Manor Landscape Renovation		25,000	d&c			Replace irrigation along wall and in median island and replace plant material in median island in Nees between Willow and Chapel Hill. (LMD Reserves)
	Dry Creek Estates Sprinkler Upgrades		12,500	d&c			Convert the existing solar powered irrigation system to electrical on the north side of Alluvial between Clovis and DeWitt. (LMD Reserves)
74866	Landscape Maintenance District - Area 2 Irrigation Centralization		70,000	d&c			Install central irrigation control system at street landscape sites along east side of Armstrong between Bullard and Keats and along south side of Bullard between Armstrong and Roberts to reduce water consumption and labor (LMD Reserves)
	Fowler Landscaping Getysburg to Ashlan		14,000 168,000	d c			Evaluate existing landscaping, design and install new landscaping and irrigation. (General Government Services Fund and LMD Reserves)
	Ashlan Frontage Irrigation W/O Fowler near Basin '1E'		6,500 49,000	d c			Irrigation redevelopment. Design and install new irrigation in Frontage area and Median (General Government Services Fund)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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TRAFFIC SIGNALS

Communication Systems

74407	Temperance Avenue Armstrong, Shaw, Temperance	22,500 d 235,000 c					Install fiber optic cabling for signal coordination. Coordinate with street improvements. (Unfunded)
	Temperance Avenue Shaw to Herndon	25,000 d 305,000 c					Install fiber optic cabling for signal coordination. Coordinate with street improvements. (Unfunded)

Traffic Signal Improvements

74525	Ashlan/Armstrong Traffic Signal	10,000 d 23,000 a 184,000 c					Install traffic signal. (Street Fee Reimbursement)
	Clovis/Gettysburg Traffic Signal	25,000 d 225,000 c					Signal modifications for left-turn phasing in all directions. (Fund Balance)
	Shepherd/Willow Traffic Signal	25,000 d 300,000 a 1,050,000 c					Install traffic signal and acquire right-of-way in partnership with the City of Fresno. (CMAQ and Street Fee Reimbursement)
	Clovis/Third Traffic Signal	120,000 c					Signal modification for left-turn phasing in all directions. (Highway 168 Relinquishment Fund)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
74839	Clovis/Seventh Street Traffic Signal		59,000 d 500,000 a 430,000 c				Install traffic signal and acquire right-of-way (CMAQ Lifeline and Fund Balance)
74386	Clovis/Nees Traffic Signal	31,400 d 11,900 a					Install traffic signal. (Street Fee Reimbursement)
74385	Temperance/Sierra Traffic Signal		25,000 d 225,000 c				Install traffic signal (Pending CMAQ Funding)
	Peach/Herndon Quad Intersection				1,000,000 c		Completion of improvements to facilitate the quadrant intersection design and operation (Street Fee Reimbursement)
	Willow/Herndon Quad Intersection				800,000 c		Completion of improvements to facilitate the quadrant intersection design and operation (Street Fee Reimbursement)
<u>CENTER LANE RECONSTRUCTION</u>							
	Alluvial Avenue Fowler to 1/4 mile east of Armstrong			26,500 d 625,300 c			Reconstruct center travel lane. (Street Fee Reimbursement)
	Herndon Avenue Locan to Tollhouse Road			45,000 d 130,000 a 510,000 c			Reconstruct center travel lane. (Street Fee Reimbursement)
74539	Temperance Avenue Bullard to 1,000' S/O Herndon		89,300 a 50,000 d				Reconstruct center travel lane. (Street Fee Reimbursement)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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RECONSTRUCTION AND WIDENING PROJECTS

74215	Miscellaneous Repairs	75,000 c	75,000 c	75,000 c	75,000 c	75,000 c	Perform miscellaneous repairs at various locations
	<u>Alley Improvements</u>						
	Santa Ana Alley Minnewawa to Villa		19,500 d 137,000 c				Alley reconstruction. (Contingent upon CDBG Funding)
	Hughes/Osmun Alley Third to Fourth			11,000 d 67,500 c			Alley reconstruction. (Contingent upon CDBG Funding)
	Helm Alley Barstow to Lincoln Lincoln Alley Helm to Sylmar		27,200 d 126,300 c				Alley reconstruction. (Contingent upon CDBG funding)
74646	Shaw/Twain Alley Helm to Peach	19,500 d 123,000 c					Reconstruct alley and install valley gutter with at-grade approaches. (Fund Balance)
74627	Pollasky/Woodworth Fourth to Fifth	13,000 d 115,000 c					Resurface and repair Old Town alley. (CCDA Tax Increment and State Grant)
	Clovis/Pollasky Third to Fourth Fifth to Seventh		13,000 d 115,000 c				Resurface and repair Old Town alley. (CCDA Tax Increment and State Grant) Resurface and repair Old Town alley. (CCDA Tax Increment and State Grant)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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Alluvial Avenue Improvements

Sunnyside to Clovis

14,500 d
231,000 c

Overlay street.
(Fund Balance)

Clovis to Minnewawa

17,000 d
276,000 c

Overlay/reconstruct street
(Fund Balance)

Armstrong Avenue Improvements

Ashlan to Gettysburg

24,000 d
371,700 c

Widen and overlay street.
(Fund Balance)

Polson to Sierra

22,000 d
108,000 c

Overlay street.
(Fund Balance)

Barstow to Bullard

22,000 d
243,000 c

Overlay street
(Fund Balance)

Bullard to Sierra

19,000 d
285,000 c

Overlay street.
(Fund Balance)

Gettysburg to Shaw

35,000 d
415,000 c

Overlay street.
(Fund Balance)

Ashlan Avenue Improvements

Peach to Minnewawa

16,500 d
257,000 c

Overlay street.
(Fund Balance)

Fowler to Armstrong

21,000 d
218,000 c

Overlay street
(Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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Armstrong to Temperance

21,000 d
219,000 c

Overlay street.
(Fund Balance)

Barstow Avenue Improvements

74914 Brookhaven to Clovis

11,000 d
80,000 c

Overlay street. Coordinate with the Barstow Avenue water main project. (STP Lifeline and Fund Balance)

Helm Canal E/O Peach

86,000 d
440,000 c

Remove constriction at the Dry Creek crossing and the hump at the Helm Canal crossing. Coordinate with sewer project. (Fund Balance)

Bullard Avenue Improvements

Burgan to Fowler

24,500 d
245,000 c

Overlay north side of street.
(Fund Balance)

W/O Clovis

2,500 d
35,000 c

Overlay street and coordinate diagonal parking improvements.
(Fund Balance)

Villa to Willow

42,000 d
700,000 c

Overlay street.
(Fund Balance)

Clovis Avenue Improvements

Shaw to Third

45,000 d
1,350,000 c

Overlay street.
(Fund Balance)

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STREET IMPROVEMENTS

ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
95000	Santa Ana to Gettysburg		15,000 d 120,000 c				Install curb and gutter and paving on the east side of Clovis Avenue. (Contingent upon Grant Funding and Fund Balance)
	Alluvial to Herndon			32,000 d 720,000 c			Overlay street (Fund Balance)
	Shaw to Pico				20,000 d 385,000 c		Overlay street. (Fund Balance)
	<u>College Square Area Improvements</u>						
74951	Phase 2						
	Cherry Ln - San Jose to Shaw	16,000 d					Reconstruct & overlay streets. (CDBG Funding and Fund Balance)
	Harvard - San Jose to Shaw	450,000 c					
	<u>Escalon Avenue Improvements</u>						
	E/O Tollhouse			10,000 d 87,200 c			Overlay street. (Fund Balance)
	<u>Fifth Street Improvements</u>						
74960	Clovis to Sunnyside				250,000 c		Overlay street. Coordinate with Rule 20A Undergrounding Project (Fund Balance)
	Minnewawa to Bullard; Harvard Avenue Fourth to Fifth		20,000 d 125,000 c				Overlay streets. (Fund Balance)

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STREET IMPROVEMENTS

ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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Fourth Street Improvements

Fourth Street
Hughes to Elm
Elm Avenue
Third to Fourth
Cole Avenue
Third to Fourth

11,000 d
203,000 c

Overlay streets.
(Fund Balance)

Fowler Avenue Improvements

Fowler Frontage
500' S/O Tollhouse

15,000 d
175,000 c

Overlay streets.
(Street Fee Reimbursement)

San Gabriel, Laverne, Rail,
Burgan

13,000 d
143,000 c

Overlay streets.
(Fund Balance)

Vartikian to Escalon

20,500 d
77,000 c

Overlay street.
(Fund Balance)

Gettysburg to Ashlan

33,000 d
515,000 c

Overlay street.
(Fund Balance)

Gettysburg Avenue Improvements

74735 E/O Minnewawa

240,000 c

Reconstruct roadway. Joint project with
Fresno County and FMFCD.
(Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Temperance to Armstrong				17,500 d		Overlay street. (Fund Balance)
	Sierra Vista Pkwy to Clovis		13,000 d			196,000 c	Overlay street Joint project with Fresno County (Fund Balance)
	<u>Helm Avenue Improvements</u>						
74838	Gettysburg to Shaw	28,000 d					Overlay street. (Fund Balance)
		162,000 c					
74836	Ashlan to Holland	18,000 d					Overlay street (Fund Balance)
		95,000 c					
	<u>Herndon Avenue Improvements</u>						
74908	DeWitt to Old Town Trail, E/O Villa	11,800 d					Overlay and reconstruct street. Coordinate with Project 95000-74031. (Fund Balance)
		111,400 c					
74753	Willow to 700' east of Willow	25,000 d			275,000 c		Construct an acceleration lane for east bound traffic to coordinate with Herndon widening west of Willow. (Demonstration Funds)
74793	Willow to Clovis	142,000 d					Widen street to 3 lanes of travel in both directions, including curb and gutter, street lights, bicycle lanes (STP Grant and Fund Balance)
		1,188,300 a				1,732,770 c	

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	<u>Holland Avenue Improvements</u>						
74756	Willow to Helm	18,500 d 101,500 c					Overlay street. (Fund Balance)
	Peach to Helm		17,000 d 103,000 c				Overlay street. (Fund Balance)
	Winery to Willow and National Avenue Winery to Willow		24,000 d 147,000 c				Overlay streets. (Fund Balance)
	<u>Minnewawa Avenue Improvements</u>						
74771	Bullard to Second	23,000 d 98,000 c					Overlay street. Coordinate sewer project. (Fund Balance)
	S/O Herndon		7,500 d 41,500 c				Overlay street. (Fund Balance)
	Alluvial to Nees			28,000 d 289,000 c			Overlay center travel lanes. (Fund Balance)

STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	<u>Miramonte School Area</u>						
	Bellaire - Claremont to Fowler			44,000 d			Overlay streets. (Fund Balance)
	Hampton - West of Purdue			270,000 c			
	Buckingham - Claremont to Purdue						
	Miami - North of Bellaire						
	Fordham - North of Bellaire						
	Miramonte - North of Bellaire						
	Purdue - Bellaire to Buckingham						
	<u>Nees Avenue Improvements</u>						
	Willow to Peach				24,100 d		Widen and overlay street (Fund Balance)
					393,500 c		
	<u>Peach Avenue Improvements</u>						
	HWY 168 to Sierra		50,000 d				Street reconstruction and widening, curb and gutter, wheelchair ramp, and paving. (Street Fee Reimbursement)
				409,000 c			
	Peach Frontage Santa Ana to S/O Pico						Overlay street. (Fund Balance)
				10,500 d			
				85,000 c			
74734	Gettysburg to Santa Ana					15,600 d	Overlay street (Fund Balance)
						189,000 c	

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
74896	Sierra to Magill	16,500 d 192,000 c					Overlay street. (STP Lifeline Funding)
	Alluvial to Nees			22,000 d 236,000 c			Overlay street. (Fund Balance)
	Nees to Teague					24,100 d 352,100 c	Overlay street. (Fund Balance)
<u>Pollasky Avenue Improvements</u>							
74651	Bullard to Eighth	5,000 d 145,000 c					Overlay street. (Fund Balance)
	Third to Sierra			18,500 d 161,000 c			Overlay street. Coordinate with water main construction. (Fund Balance)
<u>Santa Ana Avenue Improvements</u>							
	Clovis to DeWitt		33,500 d 25,000 a 343,000 c				Reconstruct/overlay roadway. (Fund Balance)
<u>Shaw Avenue Improvements</u>							
74813	Fowler to Armstrong				600,000 c		Overlay street. (Fund Balance)
	Clovis to Willow					100,000 d 2,745,600 c	Overlay street. (Fund Balance)

STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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Sierra Avenue Improvements

Armstrong to Temperance

24,300 d
206,400 c

Overlay street.
(Fund Balance)

Stanford Avenue Improvements

74652 Beverly to Shaw

15,000 d
80,000 c

Overlay street
(Fund Balance)

Stuart Avenue Improvements

Helm to Adler

12,500 d
75,000 c

Overlay street.
(Fund Balance)

Sunnyside Avenue Improvements

Highway 168 to Alluvial

14,500 d
159,000 c

Overlay street.
(Fund Balance)

Herrndon to Highway 168

10,000 d
125,000 c

Overlay street.
(Fund Balance)

Los Altos to Herndon

12,000 d
167,000 c

Overlay street.
(Fund Balance)

Sylmar Avenue Improvements

74721 San Jose to Shaw

12,500 d
100,000 c

Overlay street.
(Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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Temperance Avenue Improvements

74286	Bullard to Herndon		150,000 d 1,120,000 c				Construct outside travel lane on east side of Temperance, including curb & gutter. Coordinate with center travel lane reconstruction. Overlay S/O Sierra to Bullard. (Fund Balance)
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Third Street Improvements

74286	Hughes to Tollhouse		25,000 d 400,000 c				Replace curb & gutter. Coordinate with installation of water main. (Highway 168 Relinquishment Funds)
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Villa Avenue Improvements

74031	Bullard to Herndon		564,000 c				Widen street, install curb & gutter, street lights. Coordinate with PG&E Rule 20A. (STP Funding)
74032	Shaw to Santa Ana	20,000 d 155,000 c					Overlay street. (STP Lifeline Funding)
74037	Santa Ana to Gettysburg	18,000 d 157,000 c					Overlay street. (Fund Balance)

Shaw to Barstow

34,000 d
390,000 c

Gettysburg to Swift

18,000 d
145,000 c

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	<u>Local Streets</u>						
74861	Adler Avenue Tollhouse to Almond	163,000 c					Overlay streets (Fund Balance)
	Pierce Avenue Tollhouse to Almond						
	Almond Avenue Pierce to Adler						
	Tollhouse Road North of Barstow						
	Mesa Avenue East of Helm		25,500 d				Overlay streets. (Fund Balance)
	Stuart Avenue Helm to Peach		224,000 c				
	Helm Avenue Bullard to Stuart						
74862	West Pico Avenue W/O Willow Avenue	16,500 d 98,000 c					Overlay streets. (Fund Balance)
	West Pat Court W/O Fine Avenue						
	Fine Getysburg to Pico						
	San Gabriel, Magnolia and Pico N/O Getysburg, W/O Temperance				15,500 d 173,000 c		Overlay streets. (Fund Balance)
74814	Eighth Street Minnewawa to Oxford		10,500 d 75,000 c				Overlay street. (Fund Balance)
74864	Scott Avenue Sunnyside Westerly to the curve in Scott	17,500 d 89,000 c					Overlay street (Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
74935	Ann, Ashcroft, Fine, and Paula Gettysburg to Holland		11,000 d 146,000 c				Overlay streets. (Fund Balance)
74812	Antonio Avenue Winery to Fine Paula Antonio to Euclid Fine Antonio to Euclid Euclid Winery to Willow	27,400 d 165,000 c					Overlay/reconstruct streets. (Fund Balance)
	Robinwood Avenue Miami to Ezie Lincoln and Portals Avenues Miami to Stanford Ezie Avenue Dovewood to Barstow		31,500 d 190,000 c				Overlay streets. (Fund Balance)
	Pierce, Adler, Beverly Avenues S/O Barstow			16,000 d 179,000 c			Overlay streets. (Fund Balance)
	Escalon, Bundy, Ezie & Stanford Avenues W/O Fowler				11,000 d 124,000 c		Overlay streets. (Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
74811	Antonio and Timmy Avenues Euclid to Helm			36,500 d			Overlay streets. (Fund Balance)
	Timmy Avenue Holland to Euclid			235,000 c			
	Richert West of Adler						
	Adler Holland to Euclid						
	Antonio Avenue Peach to Swift			52,000 d			Overlay streets. (Fund Balance)
	Swift Circle South of Swift			302,000 c			
	Swift and Holland Avenues Peach to Villa						
	Richert Avenue Peach to Holland						
	Antonio and Swift Avenues Helm to Terry			38,000 d			Overlay streets. (Fund Balance)
	Cindy and Sylmar Avenues South of Antonio			220,000 c			
	Terry Avenue Antonio to Ashlan						
	Sylmar Avenue Swift to Holland						
	Cindy and Terry Avenues North of Swift						
	Poison & Willow Frontage				11,800 d		Overlay streets. (Fund Balance)
					133,000 c		

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Los Altos, Pierce, Paul & Menlo Avenues N/O Sierra & E/O Willow				12,400 d 140,000 c		Overlay streets. (Fund Balance)
74819	Ashcroft Avenue McKelyv to Temperance		8,000 d 58,000 c				Overlay, reconstruction, curb and gutter (Fund Balance)
	Claremont, Hampton, Griffith, Miami South of Ashlan			116,000 d 675,000 c			Overlay streets. (Fund Balance)
	Stanford, Sussex, Griffith, Fowler Frontage South of Bellaire						
74848	Beverly Avenue Ash to Armstrong	18,800 d 110,000 c					Overlay streets. (Fund Balance)
	Burl, Cypress, Douglas North of Beverly						
	Beverly Avenue Renn to Sunnyside		25,000 d 160,000 c				Overlay streets. (Fund Balance)
	Renn Avenue Beverly to Cherryfield						
	Beverly Avenue Lind to Minnewawa		18,500 d 101,000 c				Overlay streets. (Fund Balance)
	San Jose Avenue Lind to Minnewawa						
	Lind Avenue Beverly to San Jose						

STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Los Altos Avenue		57,000 d				Overlay streets. (Fund Balance)
	Hughes to Phillip		371,000 c				
	Baron Avenue						
	Los Altos to Menlo						
	Paul Avenue						
	East of Baron						
	Hughes Avenue						
	Sierra to Cul-de-sac N/O Menlo						
	Osmun Avenue						
	North of Menlo						
	Menlo Avenue						
	East of Hughes						
	Phillip Avenue						
	Sierra to Menlo						
	Polson Avenue				35,000 d		Overlay streets. (Fund Balance)
	Armstrong to McKelvy				240,000 c		
	Holly Avenue						
	Polson to Paul						
	Paul Avenue						
	Holly to McKelvy						
	Joshua Avenue						
	Paul to Los Altos						
	Los Altos Avenue						
	Joshua to McKelvy						
	Palo Alto Avenue						
	W/ McKelvy						
	Euclid, Anderson and Richert			36,600 d			Overlay streets (Fund Balance)
	Helm to Willow			234,000 c			
74849	Cherry Lane		16,500 d				Overlay street (Fund Balance)
	Second to Fourth		95,500 c				

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Fairmont Avenue Minnewawa to DeWitt Cherry Lane Fairmont to Alamos			22,900 d 132,000 c			Overlay streets. (Fund Balance)
	Alamos Avenue Cherry to Harvard						
	Harvard Avenue Fairmont to Alamos						
	Indianapolis Avenue Sylmar to Terry		20,000 d 115,000 c				Overlay streets. (Fund Balance)
	Sylmar Avenue Indianapolis to Holland						
	Terry Avenue Indianapolis to Holland						
	Ashcroft and Indianapolis Avenues East of Helm						
	Norwich, Adler, and Donner Helm to Indianapolis		14,500 d 86,000 c				Overlay streets. (Fund Balance)
	Norwich, Indianapolis, Ashcroft, Bush, Homsy, and Caesar Villa to Peach			91,500 d 529,000 c			Overlay streets. (Fund Balance)
	National, Richert, Lind, Fairfax Avenues Villa to Minnewawa						
	Euclid Avenue Villa to Minnewawa						
	Norwich, Indianapolis, Ashcroft, Holland Villa to Minnewawa		56,500 d 327,000 c				Overlay streets. (Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
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Keats, Bliss, Burgan, San Jose, Laverne and Whittier
Ash to Fowler

32,000 d
198,000 c

Overlay streets
(Fund Balance)

San Gabriel, Rialto
Winery to Willow

29,000 d
197,000 c

Overlay streets.
(Fund Balance)

**Rail, San Gabriel, Rialto, Pico, Donner, Crescent,
Harvard, DeWitt, and Woodworth**
Between Clovis and Minnewawa

65,100 d
483,000 c

Overlay streets.
(Fund Balance)

74858 **San Gabriel Avenue**
Willow to Helm
Rialto, Pico, Pat Avenues
Adler to Helm
Adler Avenue
San Gabriel to Rialto
Adler Avenue
Pico to Gettysburg

55,000 d
270,000 c

Overlay streets.
(Fund Balance)

74859 **Scott Avenue**
Sunnyside to Stanford
Scott Cul-de-sacs
Keats Avenue
Sunnyside to Fordham
Fordham Avenue
Scott to Keats

35,000 d
200,000 c

Overlay streets.
(Fund Balance)

Indianapolis Avenue
Ashcroft W/O Helm
Pierce Avenue
Indianapolis to Ashcroft
Adler Avenue
Ashcroft to Holland

23,000 d
153,900 c

Overlay streets.
(Fund Balance)

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STREET IMPROVEMENTS

95000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Terry & Karen Avenues N/O Mitchell				9,000 d		Overlay streets.
	Mitchell Avenue Peach to Terry				82,100 c		(Fund Balance)
	TOTAL - STREET IMPROVEMENTS	<u>10,383,900</u>	<u>11,902,670</u>	<u>11,518,000</u>	<u>9,608,900</u>	<u>8,352,250</u>	

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WATER CAPITAL PROJECTS - ENTERPRISE

96000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
76010	Various Water Main Replacement	100,000	100,000	100,000	100,000	100,000	Replace water mains within the City that need to be upsized, relocated, or replaced.
FIRE HYDRANTS							
76465	Fire Hydrant Relocations		9,500 d 40,000 c				Relocate various fire hydrants to back of sidewalks.
<u>WATER MAINS</u>							
76625	Fourth/Gibson Alley Purdue to Sunnyside	5,500 d 43,500 c					Replace steel water main that is in poor condition. Coordinate with sewer replacement project.
76575	Barstow Avenue Clovis to Brookhaven Brookhaven to Sunnyside	12,500 d 65,000 c	15,000 d 115,000 c				Upgrade to 18 inch main in accordance with the Water Master Plan. Coordinate with street overlay project Brookhaven to Clovis.
76630	DeWitt Avenue N/O Harvard	10,000 d 50,000 c					Replace existing 4 inch water main with 6 inch PVC in DeWitt N/O Harvard Avenue.
76450	Gettysburg Avenue Minnewawa to Clovis	240,000 c					Install 12 inch main in accordance with the Water Master Plan Coordinate with street improvements
76508	Third Street Sunnyside to Pollasky	45,000 d 450,000 c 50,000 a					Install 18 inch main in accordance with the Water Master Plan.

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WATER CAPITAL PROJECTS - ENTERPRISE

96000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Villa Avenue Barstow to Ninth		7,500 d 68,640 c				Install 12 inch main in accordance with the Water Master Plan.
	Stanford & Tollhouse Water Main Abandonment		20,000 c				Abandon the 6 inch water main along the northwest side of Tollhouse from First to Stanford, and the 6 inch main from the northwest corner of Stanford/Tollhouse to the existing 12 inch main in Tollhouse.
	Fowler S/ Shaw Water Main Abandonment		10,000 c				Remove the 12 by 8 inch tee, 8 inch valve #38-46 and abandon the 8 inch PVC main.
	Sunnyside & Browning Water Main Abandonment		10,000 c				Remove existing valve #14-63 and abandon the stub.
	Tollhouse/Almond Alley Pierce to Adler Main Abandonment		10,000 c				Remove existing valve #17-9.

SURFACE WATER SUPPLY

76610	Bicentennial & Treasure Ingmire Parks Pump, Motor, and Electrical		5,000 d 75,000 c				Install pump, motor and electrical facilities to provide surface water for irrigation from Basin 6D at Hughes and Sierra Avenues.
	Rotary Park Pump, Motor, Electrical and Piping						25,000 d 225,000 c Install pump, motor, electrical facilities and purple piping to provide surface water for park irrigation from Dry Creek.

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WATER CAPITAL PROJECTS - ENTERPRISE

96000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
	Cottonwood Park & Dry Creek Trail						
	Pump, Motor, Electrical and Piping					25,000 d 225,000 c	Install pump, motor, electrical facilities and purple piping to provide surface water for irrigation from Basin 7C at Alluvial and Clovis Avenues.
	Peach/Alluvial Park						
	Pump, Motor, Electrical and Piping			30,000 d 350,000 c			Extend purple piping from Cottonwood to Peach/Alluvial Park.
	<u>WELL SITE IMPROVEMENTS</u>						
77572	Well 14 - Peach N/ Sierra GAC				530,000 c		Install GAC facilities (DBCP Settlement Fund)
77511	Well 7 Villa N/O Barstow				20,000 d 215,000 c		Convert engine from natural gas to an electric motor to comply with emissions standards Replacement transformer may be necessary
	Well Site Panel/Control Upgrades						
	Well 12				39,000 d 135,000 c		Replace aging electrical components with new MCC cabinets, RTU and motor controls
	Clovis/Gettysburg						
	Well 15A						
	Willow/Bullard						
	Well 17						
	Willow/San Jose						
	Well 21						
	Willow/Alluvial						
	Well 22						
	Clovis/Alluvial						

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WATER CAPITAL PROJECTS - ENTERPRISE

96000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-2010	2010-11 or Later	DESCRIPTION
<u>WELL REPLACEMENT</u>							
77640	Well 5A Pollasky/Barstow Avenues Pump and Motor	50,000 d 330,000 c					Install pump and motor, water main and site improvements.
77650	Well 6 Replacement Willow/Barstow Avenues Drill and Develop		25,000 a 7,500 d 125,000 c				Acquire property, drill and develop well.
	Pump and Motor		15,000 d 285,000 c				Install pump and motor.
	Chlorination Facilities		13,500 d 60,000 c				Install chlorination facilities.
77660	Well 9 Replacement Treasure Ingmire Park Drill and Develop				7,500 d 125,000 c		Drill and develop well.
	Pump and Motor				15,000 d 285,000 c		Install pump and motor.
	Chlorination Facilities				13,500 d 60,000 c		Install chlorination facilities.
TOTAL - WATER CAPITAL PROJECTS - ENTERPRISE		2,216,500	737,140	853,500	686,000	600,000	

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WATER CAPITAL PROJECTS - DEVELOPER

97000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
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EXTENSIONS

76010	Miscellaneous Extensions	100,000	100,000	100,000	100,000	100,000	Install water mains and services at various locations.
76184	Needs Tie-in Clovis to 500' East	5,000 d 50,000 c					Connect existing 12 inch water main in Clovis and install fire hydrant, check valve and air release valves
77091	Water Master Plan	55,000					Water Master Plan for the Northeast Area. (Developer Reimbursed).
71500	Clovis/Needs Subdivision		10,000 d				Prepare Final Map for subdivision and improvement plans for offsite improvements and grading for lots and streets
71520	Sunnyside/Alluvial Subdivision			10,000 d			Prepare Final Map for subdivision and improvement plans for offsite improvements and grading for lots and streets

WATER STORAGE FACILITIES

67729	Water Revenue Bond Debt Service Principal	465,000	1,320,000	1,350,000	1,390,000	38,385,000	Debt Service Principal.
67201	Bond Handling Charges	10,000	10,000	10,000	10,000	10,000	Handling Charges
67829	Interest & Handling Charges	1,939,800	1,916,000	1,882,000	1,836,000	20,039,000	Debt Service Interest

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WATER CAPITAL PROJECTS - DEVELOPER

97000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Water Storage Reservoir #2 Villa N/O Barstow			25,000 d 450,000 c			Install a 500 GPM pump station to boost water pressure during peak hour demands Install 18 inch water main in Villa to Bullard Avenue per Water Master Plan.
<u>SURFACE WATER TREATMENT PLANT IMPROVEMENTS</u>							
77531	SWTP Process Addition	1,450,000 c					Add treatment process to alleviate taste and odor concerns based on pilot testing.
77537	Locan Transmission Main Needs to Bullard	2,500,000 c	1,000,000 c				Install 42 inch water transmission main from Bullard to Hwy 168 and a 24 inch main from Hwy 168 to Nees. Reimbursement in accordance with the approved Reimbursable Agreement.
77545	Northeast Master Plan	100,000 d					Develop Master Plan of water facilities for the Northeast area of the City of Clovis.
	SWTP Expansion				307,000 d 3,290,000 c		Expand capacity of plant from 15 MGD to 22.5 MGD. Project need established in the Urban Water Management Plan.
<u>WELL IMPROVEMENTS</u>							
	Landscape Improvements Well 16, 36 and Reservoir 4		9,300 d 61,000 c				Install water service, backflow devices, irrigation valves and landscaping at Res 4, Well 36 and Well 16.
77600	Well 35 - DeWitt / Santa Ana Drill and Develop			7,500 d 125,000 c			Drill and develop well.

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WATER CAPITAL PROJECTS - DEVELOPER

97000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Pump and Motor			15,000 d 285,000 c			Install pump and motor, water main and site improvements.
	Chlorination			13,500 d 60,000 c			Install chlorination facilities.
	Auxiliary Power			15,400 d 122,400 c			Install auxiliary power.
77680	Well 39 - Willow/Magill Pump and Motor					15,000 d 285,000 c	d Install pump and motor, water main and site improvements.
	Chlorination					13,500 d 60,000 c	d Install chlorination facilities
77711	Well 41 - Alluvial / Minnewawa GAC				490,000 c		Install GAC facilities. (DBCP Settlement Fund)
	Southeast Area Well Drill and Develop				7,500 d 125,000 c		Drill and develop well
	Pump and Motor			15,000 d 285,000 c			Install pump and motor, water main and site improvements.
	Chlorination			13,500 d 60,000 c			Install chlorination facilities

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WATER CAPITAL PROJECTS - DEVELOPER

97000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Well at Armstrong/ Hwy 168 Drill and Develop			7,500 d 125,000 c			Drill and develop well.
	Pump and Motor			15,000 d 285,000 c			Install pump and motor, water main and site improvements.
	Chlorination Facilities			13,500 d 60,000 c			Install chlorination facilities.
<u>WATER MAINS</u>							
77750	Water Intertie - North Willow - Shepherd to Behymer	100,000 d	790,000 c				Install a 24 inch water main and flow meter and tie into City of Fresno's water system to increase the security and reliability of the water supply.
77760	Water Intertie - South Leonard - Gettysburg to Gould Canal	100,000 d					Continue installation of a 14 inch water main and flow meter and tie into City of Fresno's water system to increase the security and reliability of the water supply. (Partial funding from the City of Fresno)
	Barstow Avenue Peach to Minnewawa			8,000 d 125,000 c			Upgrade to 12 inch main including valves in accordance with the Water Master Plan.
	Bullard Avenue Peach to Villa		8,000 d 68,640 c				Upgrade to 12 inch main including valves in accordance with the Water Master Plan.
	Heritage Avenue E/O Temperance		15,000 d 160,000 c				Install 8 inch water main and services. (Reimbursement from property owners)

WATER CAPITAL PROJECTS - DEVELOPER

97000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Enterprise Avenue W/O Locan		15,000 d 160,000 c				Install 8 inch water main and services (Reimbursement from property owners)
	Saginaw Avenue W/O DeWolf		15,000 d 159,000 c				Install 8 inch water main and services. (Reimbursement from property owners)
77090	Various Well Site Development						
	1 Test Hole	60,000 d 195,000 c	10,000 d 32,300 c	10,000 d 32,300 c	10,000 d 32,300 c	10,000 d 32,300 c	d Drill test hole.
	2 Land Banking	130,000 a	130,000 a				Land acquisition of acceptable sites
	3. Well Construction	20,000 d 300,000 c	20,000 d 300,000 c				Construct well
	4 Construct Chlorination Facilities	13,500 d 60,000 c	13,500 d 60,000 c				Construct chlorination unit and building.
	5 Auxiliary Power	15,400 d 122,400 c	15,400 d 122,400 c				Install generator
TOTAL - WATER CAPITAL PROJECTS - DEVELOPER		8,281,100	6,520,540	5,152,100	7,481,300	58,949,800	

At this time, the City of Clovis' Water Major Facilities Budget does not anticipate radon treatment at well sites. However, if radon treatment was required at the City's well sites, it is estimated the average cost per well could be up to \$950,000.

REFUSE IMPROVEMENTS

99500 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
81130	Clovis Landfill Corrective Action Program					150,000	c Construction of monitoring equipment, evaluation of groundwater extraction pumps, gas extraction pumps, and water filtration system. (Refuse Enterprise Fund)
81170	Landfill Electric Power Distribution System					50,000 150,000	d Extension of electrical power facilities to the separation process area, and entrance gate at Auberry Road. Coordinate with landfill cell and scale construction. (Refuse Enterprise Fund)
81180	Landfill Wireless Link					2,500 15,000	d Install wireless communication from City c network capable of receiving/transmitting phone, fax and internet services. (Refuse Enterprise Fund)
81190	Landfill Weighing Facility Construct Scale and Scale Hou	7,500					d Install package scale and scale house with automated recording and reporting system. Coordinate with the development of the landfill Master Plan Update. (Refuse Enterprise Fund)
81120	Landfill Site Acquisition					20,000	a Purchase remnant parcel to avoid private development in close proximity to vicinity of landfill. (Refuse Enterprise Fund)
81125	Landfill Left Turn Lane Entrance Northeast Bound on Auberry Road at Landfill Entrance				20,000 5,000 45,000		a Acquire approximately 1.5 acres of right-of-way and widen street for left turn lane eastbound with storage for two solid waste trucks. (Refuse Enterprise Fund)

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REFUSE IMPROVEMENTS

99500 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Landfill Access Road Pave Bridge Access Road					10,000 65,000	d Pav c from line. (Refuse Enterprise Fund)
	Landfill Security System Install Chain Link Fence, Interior Lighting and Video					15,000 185,000	d Install c video protect vandalism. (Refuse Enterprise Fund)
	Landfill Equipment Parking and Storage Facility					20,000 55,000	d Construct c sides completion Update (Refuse Enterprise Fund)
81200	Villa Corporation Yard Master Plan					5,000 80,000	d Develop c for the and make improvements. (Refuse Enterprise Fund)
81140	Clovis Landfill Demonstration Project						Dirt unlined (Refuse Enterprise Fund)
	a) Work Plan, CEQA, Permitting, Project Management, and Monitoring						
	b) Excavate and Sort	815,900	c	465,000	c		

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REFUSE IMPROVEMENTS

99500 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	Clovis Landfill Liner						
	a) Liner System (Stage I)			360,000 d	3,600,000 c		Landfill expansion as needed for City growth. (Refuse Enterprise Fund)
	b) Liner System (Stage II)					300,000 d 3,000,000 c	Landfill expansion as needed for City growth. Expansion estimated to occur in 2025 - 2026. (Refuse Enterprise Funds)
	c) Liner System (Stage III)					100,000 d 1,000,000 c	Landfill expansion as needed for City growth. Expansion estimated to occur in 2043 - 2044. (Refuse Enterprise Funds)
	Clovis Landfill Closure						
						300,000 d 7,200,000 c	Place impermeable cover over entire landfill, complete drainage system, and install gas vents. Estimate closure to occur in 2050. (Landfill Closure/Post Closure Reserve)
	Clovis Landfill Post Closure					3,000,000 c	30-year post closure monitoring and maintenance. Estimate post closure to occur in 2050. (Landfill Closure/Post Closure Reserve)
	TOTAL - REFUSE	<u><u>865,400</u></u>	<u><u>465,000</u></u>	<u><u>360,000</u></u>	<u><u>3,670,000</u></u>	<u><u>15,722,500</u></u>	

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CLOVIS COMMUNITY DEVELOPMENT AGENCY

44100 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION	
COMMUNITY DEVELOPMENT								
Commercial/Industrial								
80075	Herndon Avenue	600,000	200,000	200,000	200,000	200,000	Install public improvements in the Herndon Project Area to eliminate blight and/or create jobs. (Tax Increment)	
TOTAL - COMMUNITY DEVELOPMENT		<u>600,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>		
2006-07								
46500								
ACCT								
PROJECT LOCATION								
GENERAL ADMINISTRATION								
80060	Railroad Corridor Plan Implementation	800,000	100,000	100,000	100,000	100,000	Agency participation in improvements along Clovis Avenue/Railroad Corridor including parking, signs and street improvements (Tax Increment)	
Streetscape Expansions		1,000						d
80075	Commercial/Industrial Improvements	100,000	50,000	50,000	50,000	50,000	Upgrades and installations including lighting, sound system, electrical, banners and sidewalk pavers (CCDA)	
TOTAL - GENERAL ADMINISTRATION		<u>901,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	Agency participation in capital improvements for commercial and industrial attraction, retention and expansion including contributions to Old Town Alley reconstruction projects. (Tax Increment)	

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CLOVIS COMMUNITY DEVELOPMENT AGENCY

48000 ACCT	PROJECT LOCATION	2006-07	2007-08	2008-09	2009-10	2010-11 or Later	DESCRIPTION
	AFFORDABLE HOUSING - CENTRAL PROJECT AREA						
80090	New Home Lots	100,000	100,000	100,000	100,000	100,000	Purchase residential lots for affordable housing (CDBG)
80100	Home Repair Loans	100,000	100,000	100,000	100,000	100,000	Agency participation in the repair and rehabilitation of affordable housing.(CDBG)
80105	Home Improvement Grants	30,000	30,000	30,000	30,000	30,000	Home improvement and repair grants for senior citizens in mobile home parks. (CDBG)
80120	New Home Construction	120,000	120,000	120,000	120,000	120,000	Construction of homes in partnership with the Fresno City College Building Trades Program and Housing Opportunities through Education (HOPE). (Tax Increment)
80170	Affordable Housing Project	250,000					Site preparation for new self-help homes. (Tax Increment)
80180	World Changers-Home Impr	120,000					Home improvement and repair. (Tax Increment)
80190	City College Project House	120,000					Home improvement and repair. (Tax Increment)
	TOTAL - AFFORDABLE HOUSING CENTRAL PROJECT AREA	840,000	350,000	350,000	350,000	350,000	
	GRAND TOTAL - CLOVIS COMMUNITY DEVELOPMENT AGENCY	2,341,000	700,000	700,000	700,000	700,000	

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GLOSSARY OF TERMS, ACRONYMS, & ABBREVIATIONS

f	Development Fees	FMFCD	Fresno Metropolitan Flood Control District
c	Construction	GAC	Granular Activated Carbon. Large (20,000 gallon ±) vessels filled with Granular Activated Carbon for removal of DBCP.
d	Design	HBRR	Highway Bridge Rehabilitation and Repair A federal funding source for repair and replacement of bridges.
a	Property Acquisition	LTF	Local Transportation Fund. A state funding source for street and transit projects Article 3 is for bicycle and pedestrian facilities, Article 8 is for street construction
s	Construction Supervision	MGD	Million gallons per day
n/o	North of	PMS	Pavement Management System A computer-based pavement management and inventory system which helps staff identify street project priorities.
s/o	South of	PVC	Polyvinyl Chloride A pipe material used for sewer and water main construction.
w/o	West of	REMOVE	Reduce Motor Vehicle Emissions. A state source of funding for projects that reduce motor vehicle emissions.
e/o	East of	STP	Surface Transportation Program. A federal source of funding under "SAFETEA-LU" for street construction and reconstruction activities.
ADA	Americans with Disabilities Act. A federal act requiring accessibility for the disabled to all facilities.	TE	Transportation Enhancement Activity. A federal source of funding under "SAFETEA-LU" for enhancement of transportation facilities through beautification or restoration of historic facilities
CCDA	Clovis Community Development Agency	VCP	Vitrified Clay Pipe A pipe material used for sewer main construction
CDBG	Community Development Block Grant A source of federal funding for improvements in low income or blighted areas.		
CIP	Community Investment Program		
CMAQ	Congestion Mitigation and Air Quality Program. A federal source of funding under "SAFETEA-LU" for projects that reduce air pollution emissions caused by transportation activities through increased efficiency of transportation systems		
CUSD	Clovis Unified School District		
DBCPC	Dibromochloropropane Pesticide used in the past by farmers for Nematodes Has now been found in the groundwater		