

Concurrent Entitlement Processing Request Information

The general plan is amended no more than four times per year. The schedule for the Planning Commission and City Council's consideration of GPAs has been established for 2007-08. Concurrent application processing therefore depends on the schedule for GPAs. Please check with planning staff for the upcoming GPA schedule.

General plan amendments (GPA) are not processed concurrently with other entitlement applications (rezoning, conditional use permits, etc.) without approval by the Clovis City Council.

If you seek the City Council's permission to process applications concurrently, please submit in letter form the following information to Connie Combs, AICP, Senior Planner, 1033 5th Street, Clovis, CA 93612, or fax 559 324-2866. This information will be used to evaluate your request in the report to the City Council.

Describe the requested concurrent processing of (list all applications).

Enumerate the number of residential units the project is proposed to create.

Describe the location, APN, and current street address of the proposal.

Identify the acreage of the project area.

What is the project area's current zoning.

Include an 8 ½" x 11" map of the proposed project area.

List the current property owner's name and the applicant's name.

Applicant's contact information including telephone and fax numbers and email address.

Applicant's justification for concurrent processing.

Concurrent processing requires two noticed (800' noticing radius) informational meetings to be held by the applicant one week prior to both the Planning Commission and City Council hearings.

These meetings, and coordinating staff attendance at the meetings, are the responsibility of the applicant.

Council requires that architectural plans and elevations shall be presented at neighborhood meetings for review and comment. The mailing list will be provided by City staff.

Council's approval of concurrent processing is not necessary when any planning application is processed at the same time as an annexation application.

In this case, please note: In order to minimize unfunded staff costs, protect the public's interest in orderly land use planning, and to protect applicants from unnecessary delays or potentially invalid approvals, the Senior Planner shall certify that the annexation application process is complete for Council consideration of proponency prior to Planning Division accepting planning entitlement applications.

Revised December 28, 2006

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