



City of Clovis

Department of Planning and Development Services

CITY HALL · 1033 FIFTH STREET · CLOVIS, CA 93612

***NOTICE OF INTENT TO PLACE A CONSTRUCTION/SALES
TRAILER
FOR THE PURPOSE OF BEING USED AS A TEMPORARY SALES
OFFICE.***

(For use by the Developer with the intent of placing said trailer for a period no more than 90 days.) Developer requesting a longer placement period must have on file an approved Director Review and Approval (DRA) on file with the City.

INSTRUCTIONS TO THE APPLICANT:

The applicant must complete the following form and submit all required information and exhibits before the application can be accepted for filing by the Planning Department.

Materials and exhibits required to be filed:

1. One complete copy of the application form.
2. A bond in the amount of one-thousand-seventy-five (\$1,075) dollars. (Seventy-five dollars is a Building Division re-inspection fee and is non-refundable).
3. An application for a building permit and a plot plan indicating required setbacks.

In all cases, the following information shall be included in the appropriate plot plan when submitting for approval of construction/sales trailer.

1. Lot dimensions;
2. Trailer location and size in which the proposed trailer will be conducted in;
3. Yards and spaces between buildings.

APPLICATION FOR SALES/CONSTRUCTION TRAILER PLACEMENT

DATE SUBMITTED: _____

BOND AMOUNT: \$ _____

RECEIVED BY: _____

Please send to:

Dwight Kroll, City Planner
City Hall, 1033 Fifth Street
Clovis, CA 93612

Please print or type, completing all items required:

Date of Notification: _____

Applicant: _____

Contact Person: _____

Address: _____

Subdivision Name: _____

Tract No.: _____

Lot No.: _____

Date of Placement: _____

Date of Removal: _____