

2017 Clovis Trail Fest Sponsorship Agreement
May 6, 2017 from 9:00am to 1:00pm

Organization Name _____ Contact: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Day of event Phone: _____

Email: _____

Please provide a brief description of the activity, demonstration, entertainment, or snack you will provide:

By signing below you agree to and understand the following:

- The organization will provide the above named activity during the entire event unless otherwise scheduled by event planners. Activities must be approved in advance.
- Payment of \$25.00 (payable to the City of Clovis) and insurance in the amount of \$1,000,000 liability is required by **April 3, 2017**. This certificate should list the City of Clovis, its agents, officials, and employees as additionally insured using City Hall's address of 1033 5th Street, Clovis, CA 93612. If payment or insurance is not provided by due date, the vendor will be excluded from the event.
- Organizations will be assigned a location either on the trail, park, closed street or parking lot. Set-up may occur as early at 7:00am and cleanup must be complete by 3:00pm. Keep trails themselves clear.
- No parking vehicles on the trail or adjacent to the trail unless approved in advance.
- The event is to promote health, wellness and an active lifestyle in our community. This is not an event where selling is appropriate (with the exception of approved food vendors). However, you are encouraged to provide a banner or signage stating that the activity is sponsored by your organization.
- Since people will be traveling along the trail, give-aways are discouraged as they may be dropped along the trail. An exception may be snacks, water, a backpack, or bike accessory that are immediately used.
- Depending upon the activity you provide, you may want to require a waiver from your participants.

The City of Clovis agrees to:

- Provide you with a dedicated location adjacent to the trail or in a park, closed street or parking lot.
- Advertise your business or organization on the event map, signage along the trail and in event advertising.

By signing below you and your organization agree to the terms of the sponsorship and understand that organizations not adhering to these guidelines may be asked to leave the event.

Signature

Date: _____

Name (printed) _____