



4.0 Purpose: Establish Policy And Procedures For The Ride-Along Program.

4.01 Scope: All Shift Personnel.

4.02 **GOAL AND INTENT**

The goal of this section is to allow officer discretion, yet establish guidelines to maintain an acceptable uniformity in the implementation of the Ride-Along Program.

The goal of the program is to allow the public a "taste" of fire service operation; i.e., spouse, career-minded, curious, etc. The intent of the program is to allow a short-term exposure to the fire service in order that the public may educate themselves with the operations of their local Fire Department. Although there is some educational value to be obtained from this program, it was not designed to be a long-term training program.

4.03 **GENERAL**

Most of the [information](#) needed to administer this program is contained in the "Ride-Along" three-page package.

4.04 **ADDITIONAL GUIDELINES:**

1. Safety first - do not subject the observer to any unnecessary danger.
2. Review the "[Instructions For Ride-Along Program Participation](#)" page with the observer.
3. Maintain a level of dignity for the patient. He or she does not need an observer in times of childbirth, seizure, death, etc.

4.05 **BACKGROUND INFORMATION AND IDENTIFICATION**

1. Prior to approval, a copy of a picture ID, preferably a current driver's license shall be obtained to establish the person's identity.
2. Company Officers shall attach a copy of the picture ID to the Clovis Fire Department [Release of Liability and Indemnification Agreement Form](#).
3. Company Officers shall contact Dispatch and request a wants and warrants check. Information they will need to furnish Dispatch is:
  - A. Person's Name
  - B. DOB
  - C. Driver's License Number (if applicable)



4.05 **BACKGROUND INFORMATION AND IDENTIFICATION** (Cont.)

4. If the person's background checks clear, Company Officers shall so indicate on the Clovis Fire Department Release of Liability and Indemnification Agreement Form, in the upper left-hand corner.
5. If a concern arises from the background investigation (Wants and Warrants Check), the Battalion chief shall be contacted and fully briefed.
6. Concerns arising from the officer's background check are reason for and can cause rejection of an applicant's Ride-Along Request.

4.06 **RIDE-ALONG FORMS**

See attachments #1, #2 and #3.

All signed Ride-Along forms are to be sent to Fire Administration where they are filed and retained for the required time.