



POLICY MANUAL

Emergency Operations Policy

USAR Response

Revised: 11-17-04

Code: 1 – 2 – 13

Book Chapter Subject

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13.0 Purpose: Establish guidelines governing the response of the City of Clovis USAR Medium Level Team.

13.01 Scope: All USAR Team members, All Officers and Acting Officers.

13.02 **POLICY**

The Clovis Fire Department Urban Search and Rescue Team shall respond to incidents within the City, and to aid requests as defined in this policy upon notification and approval of the on-duty Chief Officer. Aid requests from agencies not defined by this policy will be subjected to the discretion of the on duty Chief Officer. City response and Automatic Aid staffing will consist of a minimum of a three-person crew. Local Mutual Aid requests such as Fresno City, Fresno County and other neighboring agencies will be staffed with the on duty staffing. Master Mutual Aid (requests through OES) staffing shall consist of a **USAR Company** with 4 USAR members or a **USAR Crew** with 6 USAR members.

13.03 **GUIDLINE FOR AUTOMATIC AID OR MUTUAL AID REQUESTS**

1. When a request for the USAR Team is received by Clovis Fire Dispatch the on-duty Chief Officer is notified and should be provided the necessary response information.
2. The on-duty Chief Officer will coordinate the page-out for the off duty USAR team members. Off duty members shall report to the station where the Rescue is located unless otherwise directed.
3. Off duty team members shall call the Dispatch Center and advise of their estimated time of arrival.
4. The Chief Officer shall arrange for on-duty Team Members to be immediately moved to the station where the Rescue is located for the response. On duty Team Members will only respond when staffing requirements defined in Paragraph 13.02 are met.
5. Staffing may require the immediate backfill for on-duty Team Members. The on-duty Chief Officer may choose to delay the backfill until the USAR Team arrives at the scene with an estimated commitment time.



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13.03 GUIDELINE for AUTOMATIC AID or MUTUAL AID REQUESTS (Cont.)

- a. Suppression Personnel may be relocated to maintain the Engine/Truck Company staffing of three; the Brush Engine may be temporarily placed out of service; or the Brush Engine may respond with the Engine/Truck as a two-piece company.
6. Staffing complements shall be determined by the following:
 - a. Automatic aid requests shall be filled with at least three on duty **USAR** team members when available. When not available, a minimum of one **USAR** team member must accompany the unit augmented with other departmental personnel to maintain normal staffing levels of three.
 - b. Mutual aid requests and OES requests shall have either a **USAR Company** of four (4) or a **USAR Crew** of six (6) and a Chief Officer as defined above.
7. The Company or Crew Leader is responsible for all NFIRS Reporting and State of California Forms as required by the nature of the incident.
8. Depending on the call-out, other department vehicles may be used to transport team members.
9. The USAR vehicle shall be cleaned and restocked as needed. Any Equipment lost or damaged shall be reported to the on-duty Chief Officer. This information shall be forwarded to the USAR Team Leader.

13.04 GUIDE LINES FOR CITY OF CLOVIS USAR TEAM CALL OUT

1. On duty Team Members:

On-duty Team Members should be immediately dispatched with the **USAR** Vehicle to the following:

Multiple patients pinned in vehicle(s)

Person trapped

Vehicle into a structure

All incidents where off-duty Team Members would be immediately called.



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13.04 GUIDE LINES FOR CITY OF CLOVIS USAR TEAM CALL OUT (Cont.)

2. Off –duty Team Members:

Off-duty Team Members should be immediately recalled to the following:

Building Collapses/near collapse

Trench Rescue

Confined Space Rescues

Above/below ground rescues

Vehicle in body of water

* Or any other incident deemed necessary by the on duty Battalion Chief.

3. Outside Resources:

The Fresno City TRT and or STAR Rescue Teams should be requested as necessary to assist the Clovis USAR Team when needed.

13.05 GUIDELINE FOR RESCUE UNIT RESPONSE WITHIN THE CITY

1. The Rescue Unit shall respond to all incident types listed in 13.04 above with on-duty personnel and may respond as a two-piece company with the Engine/Truck in their first-due response area for incident types listed in 13.04
2. The Rescue Unit should be cross-staffed with personnel from the Engine/Truck when responding to incident types listed in 13.04 that occur outside their first-due area. The on-duty Chief Officer may choose to back-fill the Engine/Truck with off duty personnel.